



MINUTES

SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, FEBRUARY 1, 2022

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Via Zoom Conference

The complete minutes may be accessed on the
Santa Monica College website:

<https://www.smc.edu/administration/governance/board-of-trustees/meetings.php>

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 1, 2022

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, February 1, 2022. The meeting will be conducted via Zoom Webinar.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER – 5 p.m.
Dr. Louise Jaffe, Chair -Present
Barry Snell, Vice-Chair - Present
Dr. Susan Aminoff - Present
Dr. Nancy Greenstein - Present
Dr. Margaret Quiñones-Perez - Present
Rob Rader - Present
Dr. Sion Roy - Present
Ali Shirvani, Student Trustee- Present (for public session)

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

II. CLOSED SESSION

- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organizations: SMC Faculty Association
CSEA Chapter 36
SMC Police Officers Association
- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9) Name of Case: Sparks v. Santa Monica Community College District, Los Angeles Superior Court, Case No. 22SMCV00032

6:02 p.m.

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE - Isaac A. Rodriguez Lupercio, Ph.D., Associate Dean, Student Life
- CLOSED SESSION REPORT - None
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
MOTION MADE BY: Rob Rader
SECONDED BY: Sion Roy
STUDENT ADVISORY: Aye
AYES: 7

IV. SUPERINTENDENT'S REPORT**V. PUBLIC COMMENTS**

Shannon Herbert

Comments read by Board Chair

Kamiko Greenwood

Leon Chang

VI. ACADEMIC SENATE REPORT - None**VII. REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY

Update: [Student Equity Center](#)

Presenter: Isaac A. Rodriguez Lupercio, Ph.D., Associate Dean, Student Life

This supports the Board's 2021-2022 Annual Goal for Educational Advancement, Quality, and Equity and the Board's Ongoing Priority #7: Student Life: Continue support for campus resources that assist students with personal circumstances that may negatively impact student success.

IX. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

#1 Approval of Minutes: January 18, 2022 (Regular Meeting)

#2 Resolution: Adopt Findings Pursuant to Government Code Section 54953

Contracts and Consultants

#3-A Approval of Contracts and Consultants

➤ New Contracts

Human Resources

#4 Academic Personnel

#5 Classified Personnel – Regular

#6 Classified Personnel – Non Merit

#7 Classified Personnel – Limited Duration

Facilities and Fiscal

#9 Facilities

#10 Budget Transfers

#11 Commercial Warrant Register

#12 Payroll Warrant Register

#13 Auxiliary Payments and Purchase Orders

#14 Providers for Community and Contract Education

#15 Purchasing: Award of Competitive Contracts, 2021-2022

X. CONSENT AGENDA – Pulled Recommendations

XI. MAJOR ITEMS OF BUSINESS

- #16 2020-2021 Audit Report
- #17 2022-2023 Nonresident Tuition Rate
- #18 2021-2022 Quarterly Budget Report and 311Q

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, March 1, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 1, 2022

III. SUPERINTENDENT'S REPORT

COVID-19 Update

Los Angeles County has experienced a decline of 24% from the previous week in hospitalizations a 38% decrease from cases from the previous week. The daily positivity rate declined 33% to 8.8% compared to 13.2% the previous week so hospitalizations have also dropped for the eight straight days. The College has started to notice a significant downward trend in the number of new cases on campus from the surge after the holiday.

A subvariant called the Stealth variant has arrived in the United States. The vaccine still protects people from serious illness. However, for unvaccinated people the Stealth variance is has a higher viral load than the original Omicron variant, therefore it is more spreadable.

The test site at lot five is still operating five days a week and will move to seven days at some point to expand the testing capabilities. They have rapid a PCR tests producing within one hour. It is available for staff and students for walk-ins and appointments. A site at the Student Service Center parking is planned for the spring semester.

All individuals are required to wear appropriate face masks while indoors. Students are expected to wear at least a surgical mask in the classroom and in other indoor areas. SMC has provided surgical, K95 and 95 masks to all departments, and requires all staff when indoors and around others to wear a surgical mask or higher level such as a K95 or 95. SMC does not currently allow spectators at sporting events, but this will be reassessed in the spring. The indoor air quality of all workspaces is being evaluated and the consultant will present its assessment strategy to SMC constituency groups. A series of short animated COVID safety videos is being created in preparation for students returning to campus in the spring semester. Another video is being created for faculty to help them better understand some of the classroom protocols.

Temporary student services clerks are positioned in locations where students are coming in for a variety of services. The Health Center team is continuing to approve incoming vaccinations and medical exemptions for spring enrollment in on ground classes.

Students and staff will soon be required to submit verification of boosters if they're eligible for them. The deadline will be March 15th, but students will not be dropped from classes in the spring if they don't submit verification of their booster. However, they will not be able to enroll in future semesters for summer and beyond without the booster submitted for on ground classes. Staff will be asked to submit their booster if they're eligible or past due for their booster around April 15th. New County guidelines released on January 7th mandate testing for people on campus who are past due for their booster. So, students and staff who are due for their booster but don't yet have them will need to start testing weekly and submit positive tests to Human Resources and Student Health. There is continuous communication to students and staff about various test sites available to them. The Human Resources Department is working with MIS to develop a self-service portal, exclusively for employees to submit proof of boosters.

Early Childhood Lab School Update s

The Santa Monica Early Childhood Lab School is a unique partnership between Santa Monica College, the City of Santa Monica, and the Growing Place, with support from the Rand Corporation. The presentation reviewed some of the key moments in the history of this project since it was first imagined 33 years ago.

Link to: [Update: Early Childhood Lab School](#)

Electronic Funds Distribution to Students

CARES funds and all financial aid and tuition refunds will now be distributed through SMC's new BankMobile system. Students will receive an email from BankMobile to set up the way they want to receive funds – either to a new BankMobile Vibe account, directly to your existing bank account, or via check.

Link to: [BankMobile](#)

Black History Month

A number of activities that have been planned and more will be planned before the end of the month. Highlighted were two events being facilitated by Timothy Conley, Department Chairperson of Cinema at Columbia College Hollywood and SMC adjunct faculty member:

- “West Coast Hip Hop Untold Stories” February 16th . Historical accounts of the development of West Coast hip hop as an integral part in expressing African American experiences in our society.
- “History of African Americans in Film” on February 23rd . This lecture will give an understanding of the rich history and amazing contributions of African Americans to the genre of film.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 1, 2022

IX. CONSENT AGENDA

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#15.

Recommendations pulled for separate action and discussed in
Section VIII, Consent Agenda – Pulled Recommendations: #4

MOTION MADE BY: Louise Jaffe
SECONDED BY: Susan Aminoff
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

X. CONSENT AGENDA – Pulled Recommendations

Recommendation No. 4 – Academic Personnel

MOTION MADE BY: Louise Jaffe
SECONDED BY: Susan Aminoff
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSTAIN: 1 (Quiñones-Perez)

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

[January 18, 2022 \(Regular Meeting\)](#)

RECOMMENDATION NO. 2 RESOLUTION: ADOPT FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953

Requested Action: Approval
Reviewed by: Robert M. Myers, Campus Counsel

It is recommended that the Board of Trustees adopt the following findings:

1. On September 14, 2021, the Board of Trustees adopted a “RESOLUTION DECLARING THAT ONGOING EMERGENCY CONDITIONS EXIST AT SANTA MONICA COLLEGE AND FINDING THAT IN-PERSON MEETINGS UNDER THE BROWN ACT WOULD PRESENT IMMINENT RISKS TO THE HEALTH AND SAFETY OF ATTENDEES.”
2. In accordance with Government Code Section 54953(e)(3), the Board of Trustees has reconsidered the circumstances of the state of emergency and determined by majority vote that the state of emergency continues to directly impact the ability of members to meet safely in person.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS

3-A APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651, and are presented to the Board of Trustees for approval.

➤ NEW CONTRACTS

Provider/Contract		Term/Amount	Service	Funding Source
1	IT Savvy	February 1, 2022 - February 1, 2027 \$131,404.77	<p>Purchase CISCO equipment and licenses to upgrade the District WiFi network.</p> <p>The District has been involved in a multi-phased project to upgrade the wireless network for improved speed, bandwidth and reliability. The first phases of the project are focused on instructional and student support buildings to improve the student experience. To date, 11 instructional and student support buildings have been upgraded and this agreement allows the District to upgrade the remaining 10 instructional and student support buildings.</p>	<p>\$124,108.06 Physical Plant and Instructional Equipment Block Grant</p> <p>\$7,296.71 Higher Education Relief Fund (HEERF)</p>
<p><i>Requested by: Marc Drescher, Chief Director, Information Technology</i> <i>Approved by: Kathryn E. Jeffery, Superintendent/President</i></p>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 **ACADEMIC PERSONNEL**

Requested Action: *Approval/Ratification*

Reviewed by: *Tre'Shawn Hall-Baker, Dean, Human Resources*

Approved by: *Sherri Lee- Lewis, Vice President, Human Resources*

ELECTION

EFFECTIVE DATE

Academic Administrator

Beardsley, Jason, Dean, Academic Affairs

02/02/22

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

RETIREMENT

Livingston, Gail, Social Science, 30 years

12/31/2021

Comments: Date adjusted from approval at the Board of Trustees meeting on January 18, 2022

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification

Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources

Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

	<u>EFFECTIVE DATE</u>
<u>ESTABLISH POSITION</u>	
Lead Custodian (1 position) Operations, 12 months, 40 Hours, NS-2	02/02/2022
Custodian (1 position) Operations, 12 months, 40 Hours, Varied Hours	02/02/2022
<u>ABOLISH POSITION</u>	
Custodian (1 position) Operations, 12 months, 40 Hours, NS-2	02/02/2022
Custodian (1 position) Operations, 12 months, 40 Hours, Day Shift	02/02/2022
<u>WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)</u>	
Henriquez, Fernando From: Receiving, Stockroom, and Delivery Worker To: Lead Receiving, Stockroom, and Delivery Worker Percentage: More than 50% *extension of working out of class assignment	08/23/2021 to 12/23/2021 01/04/2022 to 01/12/2022*
<u>WORKING OUT OF CLASSIFICATION (LIMITED TERM ASSIGNMENT)</u>	
Gallegos, Luis From: Mail Services Worker I To: Receiving, Stockroom, and Delivery Worker Percentage: More than 50% *extension of working out of class assignment	08/23/2021 to 12/20/2021 12/21/2021 to 12/23/2021* 01/04/2022 to 02/18/2022*
<u>WORKING OUT OF CLASSIFICATION (LIMITED-TERM SUBSTITUTE)</u>	
Gray, I. Darryl From: Lead Custodian, Operations, NS-II To: Custodial Operations Supervisor, Operations, NS-II Percentage: More than 50% *extension of working out of class assignment	11/01/2020 to 06/30/2021 07/07/2021 to 12/31/2021* 01/04/2022 to 06/30/2022*
<u>SEPARATION</u>	<u>LAST DAY OF PAID SERVICE</u>
<u>RESIGNATION</u>	
Thomas, Lori, Human Resources Specialist, Human Resources	02/04/2022

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 **CLASSIFIED PERSONNEL – NON MERIT**

Requested Action: *Approval/Ratification*

Reviewed by: *Tre'Shawn Hall-Baker, Dean, Human Resources*

Approved by: *Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$15.00/hour (STHP) 14

College Work-Study Student Assistant, \$15.00/hour (FWS) 15

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification

Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources

Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Bass, Edward, Stage Construction Technician – Lighting, Theatre Arts	01/04/2022-06/30/2022
Carbone, John, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Cooper, Alexander, Costume Designer, Theatre Arts	01/04/2022-06/30/2022
Geller, Francis, Theatre Technical Specialist, SMC Performing Arts	01/20/2022-06/30/2022
McNaughton, Joellen, Accompanist - Performance, Music	01/04/2022-06/30/2022
McNaughton, Joellen, Accompanist - Music, Music	01/04/2022-06/30/2022
Morley, Sheldon, Theatre Technical Specialist, SMC Performing Arts	01/20/2022-06/30/2022
Nesteruk, Gary, Accompanist - Music, Music	01/04/2022-06/30/2022
Osipova, Yelena, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Plotkin, Alla, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Soro, Gnenemon, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Sow, E. Malik, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Ter-Avanesova, Nonna, Accompanist - Dance, Dance	01/04/2022-06/30/2022
Walker, Frederick, Accompanist - Dance, Dance	01/04/2022-06/30/2022

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Arsene, Cristina, Instructional Assistant – ESL, ESL	01/04/2022-06/30/2022
Beck, Michael, Customer Service Assistant, Campus Store	01/24/2022-03/03/2022
Berent, Richard, Accompanist - Performance, Music	01/04/2022-06/30/2022
Brown, Thomas, Instructional Assistant – ESL, ESL	01/04/2022-06/30/2022
Carter, Ashlie, Customer Service Assistant, Campus Store	01/24/2022-03/03/2022
Chan, Oliver, Accompanist - Performance, Music	01/04/2022-06/30/2022
Chang, Tony, Bookstore Clerk/Cashier, Campus Store	01/24/2022-03/03/2022
Day, Wayne, Custodian, Operations	02/01/2022-06/30/2022
English, Kara, Customer Service Assistant, Campus Store	01/24/2022-03/03/2022
Fujita, Kurtis M., Student Services Clerk, Admission & Records	01/24/2022-06/30/2022
Garcia, Lucy, Bookstore Clerk/Cashier, Campus Store	01/24/2022-03/03/2022
Gerhold, Thomas, Accompanist - Performance, Music	01/04/2022-06/30/2022
Hoch, Marilyn, Instructional Assistant – ESL, ESL	01/04/2022-06/30/2022
Lopez, Jose C., Bookstore Clerk/Cashier, Campus Store	01/24/2022- 03/03/2022
Miles, Eric, Bookstore Clerk/Cashier, Campus Store	01/24/2022-03/03/2022
Minor, Earl, Custodian, Operations	02/01/2022-06/30/2022
Nesteruk, Gary, Accompanist - Performance, Music	01/04/2022-06/30/2022
Pacheco, Wendy, Bookstore Clerk/Cashier, Campus Store	01/24/2022-03/03/2022
Thielking, Alan, Bookstore Clerk/Cashier, Campus Store	01/24/2022-03/03/2022

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES

Requested by: John Greenlee, Director, Facilities Finance
Terry Kamibayashi, Manager of Facilities Maintenance
Devin Starnes, Director of Facilities Management
:
Charlie Yen, Director of Facilities Planning
Kim Tran, Chief Director, Business Services
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

9-A CHANGE ORDER NO. 1 - MONITORING AND BULK SAMPLING FOR ASBESTOS AND LEAD AT CAYTON CENTER BASEMENT

Change order No. 1 to add monitoring services to the Environmental Services contract with Ellis Environmental for bulk sampling of asbestos and lead in Cayton Center Basement in preparation for and during renovation.

Original Contract Amount for sampling	\$2,132.40
Change Order No. 1 for monitoring	<u>\$2,295.60</u>
Total	\$4,428.00

Funding Source: General Fund/Auxiliary

Comment: The original contract was for bulk sampling and testing services prior to renovation. The change order is for monitoring for abatement services during renovation.

9-B AWARD OF BID - GLASS REPLACEMENT, STUDENT SERVICES CENTER AND PERFORMING ARTS CENTER

Recommend award of bid in the amount of \$38,601 to Huntington Glazing, Inc. for materials and replacement of broken glass at the Student Services Center and Performing Arts Center.

Funding Source: Capital Fund

Comment: Replacement of glass at the Student Services Center first floor exterior near the northeast corner of the building and second floor interior lobby next to the stairs. For Performing Arts Center, glass replacement of the exterior second story on the east side of the building.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 BUDGET TRANSFERS

10-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: December 1- 31, 2021

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	80,062
3000	Benefits	0
4000	Supplies	2,082
5000	Contract Services/Operating Exp	-287,660
6000	Sites/Buildings/Equipment	0
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	205,516
Net Total:		0

10-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: December 1- 31, 2021

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	121,345
2000	Classified/Student Salaries	39,650
3000	Benefits	22,038
4000	Supplies	-270,319
5000	Contract Services/Operating Exp	25,235
6000	Sites/Buildings/Equipment	62,051
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 **BUDGET TRANSFERS** *(continued)*

10-C FUND 40.0 – CAPITAL PROJECTS FUND

Period: December 1- 31, 2021

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	0
5000	Contract Services/Operating Exp	77,986
6000	Sites/Buildings/Equipment	-77,986
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 COMMERCIAL WARRANT REGISTER

Approved by: Christopher M. Bonvenuto, Vice-President Business and Administration

Requested Action: Approval/Ratification

Commercial Warrant Register

December 2021 347086 through 374278

ACH Numbers

December 2021 44445 through 47348

Total \$8,271,637.70

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification

Requested by: Ian Fraser, Payroll Manager

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register

December 2021 C1E – C2F \$13,425,336.94

Comment: The detailed payroll register documents are on file in the Accounting Department.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification

Requested by: Mitch Heskel, Dean, Educational Enterprise

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders

December 2021 Covered by check & voucher numbers: 028458-028583 & 02747-02749

Bookstore Fund Payments	\$ 122,084.12
Other Auxiliary Fund Payments	\$ 30,422.75
Trust and Fiduciary Fund Payments	<u>\$ 203,334.11</u>
	\$ 355,840.98

Purchase Orders issued

December 2021 \$ 9,289.76

Reissue Commercial Warrant

Warrants not presented to the Los Angeles County Treasurer within six months are void.

Therefore, it is requested that LACOE draw a new warrant to replace the following expired warrants:

<u>Employee Name</u>	<u>Warrant #</u>	<u>Issue Date</u>	<u>Amount</u>
Bassir, Cameron	23663001	3/22/17	\$358.00

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

RECOMMENDATION NO. 14 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: Approval/Ratification

Requested by: Scott Silverman, Interim Dean, Noncredit and External Programs

Patricia Ramos, Dean, Academic Affairs

Approved by: Bradley Lane, Vice-President of Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 PURCHASING

Requested Action: Approval/Ratification

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

15-A AWARD OF COMPETITIVE CONTRACTS 2021-2022

Public Contract Code 20118 gives the District the authority to purchase through another public agency bid. This is commonly referred to as piggybacking. The annual award of piggyback-allowed contracts bid through various state and local agencies allows the District to purchase without advertising for bids, if it is determined it to be in the best interests of the District. The District is recommending participation in the following piggyback-allowed bids, as listed below during the 2021-2022 fiscal year. The bids are valid for the entire fiscal year with the exception of those notes with their respective expirations.

- State of California (CMAS), Contract #3-19-70-3483B with IT Savvy, to 09/4/23 for Information Technology Goods and Services
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-5099, with Healthcare IT Leaders – Healthy Returns, to 12/16/2024, for COVID-19 testing products/services
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-4998, with CLEARED4, to 10/31/2024, for COVID-19 testing products/services
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-4284, with Medline Industries Inc., to 3/18/2022, for medical surgical, scientific, and laboratory supplies
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-4093, with NxtGen Technologies (Trase.app), to 12/14/2023, for COVID-19 testing products/services
- Foundation for California Community Colleges (FCCC), Agreement No. CB-228-17, with PacWest, to 6/30/2022, for HVAC products and services
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-3939, with OptimumHQ, to 9/30/2022, for COVID-19 testing products/services
- Foundation for California Community Colleges (FCCC), Agreement No. 0000-4215, with Biocept, to 1/21/2023, for COVID-19 testing products/services

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 16

SUBJECT: 2020-2021 AUDIT REPORTS

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees acknowledge receipt of the 2020-2021 Audit Report of the Financial and Related Statements of the Santa Monica Community College District and the Proposition 39 Financial and Performance Audits prepared by the District's contracted independent auditor EideBailly.

COMMENT: The Auditor's opinion is that the basic financial statements present fairly, in all material respects, the financial position of the Santa Monica Community College District as of June 30, 2021. The Board's Audit Subcommittee, Trustees Louise Jaffe, Rob Rader and Barry Snell, reviewed and discussed the reports with the auditors and fiscal staff to prepare for the presentation of the audit to the Board.

MOTION MADE BY: Barry Snell

SECONDED BY: Susan Aminoff

STUDENT ADVISORY: Aye

AYES: 7

NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

RECOMMENDATION NO. 17

SUBJECT: **2022-2023 NONRESIDENT TUITION RATE**

SUBMITTED BY: Vice-President, Enrollment Development

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the nonresident tuition rate of \$316 per unit and the nonresident capital outlay surcharge of \$24 per unit for 2022-2023. This represents a 2.93% increase from the 2021-2022 nonresident tuition rate, or 2.39% increase in the total per unit cost.

For 2022-2023, the lowest possible nonresident tuition rate for SMC is Option A – the District Average Cost, which decreased from \$329 in 2021-2022 to \$316 per semester unit for 2022-2023; and the highest possible nonresident tuition rate is Option E – the Average Nonresident Tuition fee of public community colleges in a minimum of 12 states comparable to California, which increased from \$365 per semester unit for 2021-2022 to \$443 per semester unit for 2022-2023.

	Current	Proposed	Change
Nonresident Tuition	\$307	\$316	+ \$9
Capital Outlay Surcharge	\$24	\$24	--0-
State Enrollment Fee for Resident and Nonresident Students	\$46	\$46	-0-
Total	\$377	\$386	+ \$9

This \$9.00/unit increase brings nonresident tuition to the minimum allowable by the State of California for the 2022-2023 academic year.

MOTION MADE BY: Susan Aminoff
 SECONDED BY: Nancy Greenstein
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 1, 2022

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18

SUBJECT: 2021-2022 QUARTERLY BUDGET REPORT AND 311Q REPORT

SUBMITTED BY: Superintendent/President

RECOMMENDATION: It is recommended that the Board of Trustees acknowledge receipt of the 2021-2022 Quarterly Report and the 311Q report, as of December 31, 2021.

COMMENT: The Board of Trustees is presented a quarterly budget report with the 311Q report required by the Chancellor's Office. This report summarizes the financial statements of the District's Unrestricted General Fund for review by the Chancellor's Office.

Link to: [Budget Presentation](#)

MOTION MADE BY: Barry Snell
 SECONDED BY: Susan Aminoff
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 1, 2022

XIV. BOARD COMMENTS

XV. ADJOURNMENT

The meeting was adjourned in memory of **Phil Hendricks**, retired classified payroll specialist; **Doris Sosin**, a long-time supporter of Broad Stage; and Emeritus students **Jerry Rosenblum** and **June Yamada**.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, March 1, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.