

MINUTES



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

MONDAY,
SEPTEMBER 17, 2007

Santa Monica College
Board Room (Business Building Room 117)
1900 Pico Boulevard
Santa Monica, California

*The minutes may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 17, 2007

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, September 17, 2007.

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS

- A Call to Order
- B Roll Call

Public Comments on Closed Session Items

II. CLOSED SESSION *(Scheduled for 4:00 p.m.)*

- Conference with Labor Negotiators (Government Code Section 54957.6)
*Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
Ellen Shadur, District Counsel
Employee Organizations: CSEA Chapter 36
SMC Faculty Association*
- Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
- Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9)
One case

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS *(Continued)*

- C Pledge of Allegiance
- D Closed Session Report (if any)
- E Public Comments
- #1 Approval of Minutes: August 13, 2007 (Regular Board of Trustees Meeting)
August 18, 2007 (Board of Trustees Retreat)

IV. SUPERINTENDENT'S REPORT

- Management Association Update
- Updates:
 - Fall 2007 Enrollment
 - Opening Day and VIP Day Activities
 - Transportation and Parking
- Board of Trustees Goals and Priorities

V. **ACADEMIC SENATE REPORT**

VI. **MAJOR ITEMS OF BUSINESS**

- #2 Reappointment of Personnel Commissioner
- #3 Voting Delegates at ACCT Annual Community College Leadership Congress
 - F Strategic Planning Report
- #4 Public Hearing, 2007-2008 Budget
- #5 Adoption of 2007-08 Budget
 - G Schedule of Board of Trustees Meetings, 2008

VII. **CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

Grants and Contracts

- #6 Annual Contracts and Consultants
 - 6-A Student Affairs
 - 6-B Human Resources
 - 6-C Legal Services
 - 6-D Risk Management
- #7 Contracts and Consultants
 - 7-A Contracts with Pepperdine University for Conference Services
 - 7-B Consultant for Industry-Driven Regional Collaborative Grant
 - 7-C Agreement for Health Services
 - 7-D KCRW Contracts and Consultants

Human Resources

- #8 Academic Personnel
- #9 Classified Personnel – Regular
- #10 Classified Personnel – Limited Duration
- #11 Classified Personnel – Non Merit

Facilities and Fiscal

- #12 Endorsement of District's Auxiliary Foundation Organizations onto District's SWACC Memorandum of Coverage
- #13 Facilities
 - 13-A Change Orders No. 41 and 42 – Music and Performing Arts, Madison
 - 13-B Change Order No. 7 – Liberal Arts South
 - 13-C Change Order No. 1 – Replacement Shuttle Lot
 - 13-D Amendment to Agreement for Architectural Services – Performing Arts Center, Madison Campus
 - 13-E Amendment to Agreement for Architectural Services – Liberal Arts South
 - 13-F Quarterly Pool Payments Under Joint Use Facilities Agreement
- #14 Commercial Warrant Register
- #15 Payroll Warrant Register
- #16 Auxiliary Payments and Purchase Orders
- #17 Direct, Benefit and Student Grant Payments
- #18 Purchasing
 - 18-A Award of Purchase Orders
 - 18-B Contract for Emergency Preparedness Plan
 - 18-C Purchasing Agreements and Authorization of Purchase Orders

VIII. **CONSENT AGENDA – Pulled Recommendations**

Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

IX. **BOARD COMMENTS AND REQUESTS**

X. **CLOSED SESSION** (Scheduled for 8:30 p.m.)

- Conference with Labor Negotiators (Government Code Section 54957.6)
 *Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
 Ellen Shadur, District Counsel
 Employee Organizations: CSEA Chapter 36
 SMC Faculty Association*

XI. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, October 8, 2007 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 17, 2007

I. ORGANIZATIONAL FUNCTIONS

- A CALL TO ORDER – 4:07 p.m.
- B ROLL CALL
 Dr. Susan Aminoff, Chair - Present
 Rob Rader, Vice-Chair - Present
 Judge David Finkel (Ret.) – Present (arrived at 4:14 p.m.)
 Dr. Nancy Greenstein – Present (arrived at 5:15 p.m.)
 Louise Jaffe - Present
 Dr. Margaret Quiñones-Perez – Present (arrived at 4:11 p.m.)
 Dr. Andrew Walzer - Present
 Adel Morad, Student Trustee – Present (for public session)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Hari Vishwanadha
 Poonam Pant
 Richard Lavalley
 Sandi Burnett
 Jim Galligan
 Cecil Godbold
 Melissa Michelson
 Pamela Nemeth
 Darrell Heximer
 John Robert Kennedy

II. CLOSED SESSION: 4:26 p.m.

- Conference with Labor Negotiators (Government Code Section 54957.6)
 Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
 Ellen Shadur, District Counsel/Negotiator
 Employee Organizations: CSEA Chapter 36
 SMC Faculty Association
- Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
- Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9)
 One case

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 17, 2007

IV. SUPERINTENDENT'S REPORT

- Management Association President Mona Martin reported that the Management Association has started a monthly recognition program for managers called "Above and Beyond." In August, Director of Auxiliary Services George Prather and Online Services and Support Director Julie Yarrish received the awards.

- Updates:

Fall Enrollment is up about 380 FTEs (full-time equivalent students) over fall 2006 and SMC has recovered enrollment it lost a year ago as compared to fall 2005.

Transportation and Parking: The expanded transportation initiative, implemented this fall as a joint venture with the City of Santa Monica's Big Blue Bus, has been a success. Ridership on each of the three major bus lines (free for students and employees with ID) serving the main campus and satellites is almost three times higher than the college's goal, with more than 14,000 riders a week on the three routes. This has resulted in an estimated 3,000 fewer cars coming to the main campus each day.

Opening Day and VIP Day Activities: SMC's VIP Welcome day, held the Friday before the first day of fall semester classes for incoming freshmen and their families, attracted its largest group ever and was highly successful. Students attending VIP Welcome Day will be tracked to see if the event has a positive effect on their academic success.

- Board of Trustees Goals and Priorities
Superintendent/President Chui Tsang reported that the Board developed a list of goals and priorities for 2007-08 that were agreed upon at the Board Retreat in August and will be released to the college community. Following Board discussion, it was agreed that it is a living document subject to revision.

V. ACADEMIC SENATE REPORT

Richard Tahvildaran-Jesswein

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 17, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **APPOINTMENT OF PERSONNEL COMMISSIONER**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees reappoint Joy Abbott to the SMC Personnel Commission for a three-year term that commences December 1, 2007 and expires November 30, 2010.

SUMMARY: The process of filling a position on the Personnel Commission requires that two members be appointed by Board of Trustees; two members be appointed by the classified employees of the District; and the fifth member is appointed by the four appointed commissioners. The vacancy now created by the expiration of term provides the opportunity for the Board to make its appointment to the Personnel Commission.

MOTION MADE BY: Margaret Quiñones-Perez
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Aye
 AYES: 7
 NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 17, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: **VOTING DELEGATES AT ACCT ANNUAL COMMUNITY COLLEGE LEADERSHIP CONGRESS**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees select two voting delegates and an alternate to represent the Board of Trustees at the ACCT Annual Community College Leadership Congress, September 26-29, 2007, in San Diego, California.

COMMENT: Trustees Susan Aminoff, Margaret Quiñones-Perez and Andrew Walzer are attending the Congress.

ACTION: Margaret Quiñones-Perez and Andrew Walzer were selected as the voting delegates; Susan Aminoff is the alternate.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	September 17, 2007

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM F

SUBJECT: **STRATEGIC PLANNING REPORT**

SUBMITTED BY: Superintendent/President

SUMMARY: In the Fall of 2006, the District contracted with Mithrandir's Ltd. to launch the strategic planning process at Santa Monica College. The goal of the strategic planning process was to identify issues that require significant attention by the campus as a whole for the greater good.

A timeline was developed for spring 2007 through spring 2008, starting with the creation of a Strategic Planning Task Force comprising 16 members of the representatives of college constituencies. A collaborative communication process was developed and implemented that included the establishment of a Strategic Planning website, college-wide surveys, emails, and college forums to ensure involvement by the college community. The result was the identification of following eight priorities:

- Attract and Retain Students
- Educational Innovation and Leadership
- Funding and Resources
- Green Campus
- Improve Collegiality
- Parking and Transportation
- Technology Innovation and Leadership
- Welcoming Campus

The Strategic Planning Task Force clustered the eight issues into four categories that are interconnected and overlapping and developed narratives to reflect specific issues identified in the surveys and forums. The Strategic Issues and Narratives were submitted to and approved by DPAC on August 8, 2007.

The strategic planning schedule will be accelerated to accomplish in two years what was initially a three-year process. By the end of the fall 2007 semester, three to five priorities will be identified and action plans will be developed by the end of the spring 2008 semester. The implementation phase will begin in the fall of 2008.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 17, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: **PUBLIC HEARING, 2007-2008 BUDGET**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a public hearing on the 2007-2008 budget.

OPEN PUBLIC HEARING: 8:16 p.m.
 MOTION MADE BY: Rob Rader
 SECONDED BY: Margaret Quiñones-Perez

PUBLIC COMMENTS: Dennis Frisch
 Mitra Moassessi
 Kathy Sucher
 Lantz Simpson
 Bernie Rosenloecher

CLOSE PUBLIC HEARING: 9:07 p.m.
 MOTION MADE BY: Rob Rader
 SECONDED BY: Margaret Quiñones-Perez

SANTA MONICA COMMUNITY COLLEGE DISTRICT 2007-2008 ADOPTED BUDGET NARRATIVE

The 2007-2008 Adopted Budget features a major change in presentation to incorporate a practice commonly used by other public entities, such as the City of Santa Monica. In prior fiscal years, the Adopted Budget contained in the line item budgets the costs of vacancies and any Board-approved negotiating offers. For fiscal year 2007-2008, such costs have not been included in the line items, but have instead been placed, along with other identified future expenditure priorities, in a new section of the Adopted Budget called "Designated Reserves". The 2006-2007 fiscal year closed with an Unrestricted General Fund ending balance estimated at \$15,960,596. The Adopted Budget for 2007-2008 projects an ending Unrestricted General Fund Balance of \$7,421,147 or 5.60%.

It is important to note that, due to the late adoption of the State budget, the California Community College Chancellor's Office has yet to distribute accurate budgetary information. While the District feels reasonably comfortable with its projections, there may need to be significant revisions once the CCCCCO releases its budgetary information.

GENERAL FUND

General Fund Unrestricted Revenues (01.0)

These are the only funds available for the general operations of the College. All other funds are restricted. The federal revenue levels for 2007-2008 are projected at the 2006-2007 rate adjusted for projected increases in financial aid, as notification has not been received regarding all of the 2007-2008 funding.

The California Community College System budget provides for a District growth of 2.107% and includes a Cost of Living Adjustment (COLA) of 4.53%. COLA is applied only to about 70% of the SMC General Fund revenue. This adopted budget includes projected FTES restoration in 2007-2008 of 500 FTES. This reduced the District's loss of base revenue by approximately \$2,183,500.

The state funding formula is based on the combination of property taxes, enrollment fees and principal apportionment funds added together to equal the estimated State General Revenue. The figures in the adopted budget are based on preliminary information from the Chancellor's Office adjusted by the District's projections. If actual receipts of either property taxes or enrollment fees differ from projections, principal apportionment funding will be adjusted to keep the formula constant.

It is important to keep in mind that there are two elements of the 2006-07 budget that are strictly one-time in nature. In 2007-2008, the District is projected to receive \$12,824,009 in Stabilization funding. Based on a restoration of 500 FTES in 2007-2008 and additional projected restoration of 120 FTES in 2008-2009, it is projected that the District will restore approximately \$9,862,761 of the Stabilization amount in 2008-2009. The difference of \$2,961,248 is the amount of Base Revenue that will be lost in 2008-2009 and therefore is one-time in nature to 2007-2008. (The Designated Reserves section includes a "Budget Stabilization" item to address this loss of revenue in 2008-2009.) The other item that is one-time in nature is the transfer of funds from the General Fund to the Restricted General Fund of \$1,000,000 to cover the start-up operational costs of the SMC Performing Arts Center (Madison Theatre).

The State Lottery revenues are paid each year according to the annual enrollment figures. The District is projected to go into Stabilization in 2007-2008. This will result in the loss of 2,809.31 FTES for lottery calculation purposes and therefore, a reduction in lottery revenue for 2007-2008.

Partnership for Excellence (PFE) funding ended in the 2005-2006 fiscal year, but previous funding has been permanently rolled into the base. In the revenue account titled "Other State Revenue" the District has placed the estimated 2007-2008 revenue for part-time faculty compensation, health insurance, and office hours.

Local revenue figures reflect the State Chancellor's Office preliminary projection of property taxes of \$12,767,196. This is a combination of property tax shift, homeowner's exemption, secured taxes, unsecured taxes, supplemental taxes, and prior years' taxes. The non-resident tuition line item includes the revenue from special Intensive ESL classes for international students. The capital surcharge for non-resident students is shown in Fund 40.0.

General Fund Unrestricted Expenditures (01.0)

The expenditure projections reflect appropriate step, column and longevity increases for all qualified employees. They do not include, as previously noted, the incorporation of any Board approved negotiation offers or vacant positions. (These are instead included in the Designated Reserves section.) For comparison purposes, if the 2007-2008 Adopted Budget were to be presented in the 2006-2007 format, then the salary and benefit expenditure budgets would be increased by \$3,150,874 for vacant positions and \$2,535,934 for Board offered salary increases.

The expenditure budget also reflects increases in hourly instruction and non-instruction expenditures to reflect the District's efforts to further achieve increased FTES. There are also increased operational expenditures associated with rising energy costs and insurances.

The Contracts/Services line item in the adopted budget include: Rents/Leases (i.e. Madison Site, Swimming Pool, Big Blue Bus) 23%, Other Contract Services (i.e. Pest Control, Child Care Collaborative) 20%, Advertising (targeted to increase FTES) 11%, Repairs of Equipment 10%, Bank Fees and Bad Debt 7%, Postage and Delivery Services 6%, Consultants 5%, Off Campus Printing 4%, Legal Services (including Personnel Commission) 4%, Conferences and Training 4%, LACOE Contracts (i.e. PeopleSoft, HRS) 2%, Memberships and Dues 1%, Audit 1%, and Other Services (i.e. Software Licensing, Mileage, Professional Growth, Fingerprinting, Board Meetings, Field Trips) 2%. The increase in the Contracts/Services line item is attributed to \$414,000 for Big Blue Bus additional routes, \$200,000 set aside for the Global Education Initiative, \$134,000 increase to the eCollege contract due to the increased student demand for online course offerings and \$197,000 for various other increases, including contracts for Business and Administration consulting services while the District continues its search for a new Chief Business Officer.

RESTRICTED FUNDS

General Fund Restricted (01.3)

This fund represents restricted funding that is received by the District from Federal, State and Local sources. The restricted lottery revenue is by law allocated to the purchase of instructional materials. All grants that do not end by June 30, 2008 will be carried over to the 2008-2009 budget.

When received, new grants will be presented to the Board of Trustees for approval and the District's budget will be augmented to reflect the increase.

Special Reserve Fund (40.0) Capital

This fund is also known as the Capital Expenditures Fund. State funding for capital projects and required expenditure matches to State funding for scheduled maintenance/physical plant and special repair projects and architectural barrier removal are reflected in this fund. The non-resident capital charge is also a revenue source to this fund. Those funds are used to cover the installment payments for the AET Certificate of Participation and any District required expenditure matches for scheduled maintenance/physical plant and special repair projects and architectural barrier removal.

Also included in this fund is the Earthquake Redevelopment Revenue from the City of Santa Monica for the replacement of the earthquake damaged Liberal Arts building. These funds are combined with State funds for the Humanities and Social Sciences (Liberal Arts Replacement) Project.

All capital expenditures and revenue in the Special Reserve Fund, as well as Fund 41.0, Fund 42.1, Fund 42.2, and 42.3 reflect the total expenditure allocation and the total revenue for all projects, and are not limited to the current year, thus resulting in a zero ending balance. Money in these funds may not be transferred into the general fund.

Earthquake Fund (41.0)

This fund reflects the FEMA and OES funding received and expended as a result of the damage incurred at Santa Monica College due to the 1994 Northridge Earthquake. These funds are for the Humanities and Social Sciences (Liberal Arts Replacement) Project, the District's last earthquake project.

Bond Fund Measure U (42.2)

This fund reflects the revenue from the sale of bonds approved by Measure U and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved under Measure U.

Bond Fund Measure S (42.3)

This fund reflects the revenue from the sale of bonds approved by Measure S in November 2004 and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved by Measure S.

Bond Interest and Redemption Fund (48.0)

This fund is administered by the Los Angeles County Treasurer's Office and reflects the receipt of property tax revenue due to voted indebtedness for bond issues and the payment of interest on those bonds plus the redemption of the bonds that mature within the 2007-2008 fiscal year. This information is provided by the Los Angeles County Treasurer's Office through the Los Angeles County Office of Education.

Student Financial Aid Fund (74.0)

This fund consists of all student financial aid programs (PELL, SEOG, EOPS and Cal Grants). Transfer line items reflect a transfer from the Unrestricted General Fund to meet the match requirements of the individual grant programs.

Auxiliary Operations

This budget reflects the revenue and expenditures of the auxiliary operations of the District, namely the Bookstore, the food and vending concessions, and college expenditures in programs such as Athletics, Music, Theatre Arts, the *Corsair* student newspaper and transportation.

CONCLUSION

This is the recommended budget for adoption. It reflects the best information currently available. It is expected that changes will occur during the year. Some changes will be the result of revised state revenue, and others will be internal adjustments resulting from new or updated information.

UNRESTRICTED GENERAL FUND 01.0
2007-2008 ADOPTED REVENUE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUAL REVENUE	2007-2008 ADOPTED BUDGET
FEDERAL			
FIN AIDS ADM ALLOWANCES	126,164	100,212	117,101
OTHER FEDERAL REVENUE	-	-	-
TOTAL FEDERAL	126,164	100,212	117,101
STATE			
PRINCIPAL APPORTIONMENT	69,557,523	72,590,365	67,940,795
STABILIZATION ADJUSTMENT	-	-	12,824,009
PRIOR YEAR APPORTIONMENT - COMPTON - ONE-TIME	-	987,069	-
CREDIT REVENUE GROWTH	2,183,540	2,404,891	-
COLA	5,523,368	5,580,297	4,035,423
EQUALIZATION - ONE TIME FUNDING IN 06-07 ONLY	3,172,562	3,172,563	-
FTES BLOCK GRANT - ONE TIME FUNDING IN 06-07 ONLY	1,897,860	1,931,782	-
PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	(3,159)	-
HOMEOWNERS EXEMPT	100,741	93,686	99,401
STATE LOTTERY REVENUE	3,213,071	3,262,395	2,862,134
MANDATED COST RECOVERY	-	714,191	-
OTHER STATE	1,163,975	1,259,898	1,239,344
TOTAL STATE	86,812,640	91,993,978	89,001,106
LOCAL			
PROP TAX SHIFT (ERAF)	5,723,298	2,215,290	2,350,423
SECURED TAX	7,772,530	8,459,672	8,975,712
SUPPLEMENTAL TAXES	476,056	477,554	506,685
UNSECURED TAX	473,734	362,170	384,262
PRIOR YRS TAXES	434,653	751,189	450,713
RENTS	55,000	124,847	125,000
INTEREST	148,000	683,323	400,000
ENROLLMENT FEES	8,761,595	8,209,995	8,374,195
STUDENT RECORDS	280,000	272,744	280,000
NON-RESIDENT TUITION/INTENSIVE ESL	13,635,000	14,700,743	14,450,743
OTHER STUDENT FEES & CHARGES	184,000	146,489	150,000
F1 APPLICATION FEES	70,000	80,951	82,000
OTHER LOCAL	426,000	416,689	420,000
I. D. CARD SERVICE CHARGE	395,000	366,632	365,000
LIBRARY CARDS	500	360	500
LIBRARY FINES	16,000	16,343	16,000
PARKING FINES	320,000	279,913	250,000
TOTAL LOCAL	39,171,366	37,564,904	37,581,233
TOTAL REVENUE	126,110,170	129,659,094	126,699,440
TRANSFER IN	163,536	100,705	210,999
TOTAL REVENUE AND TRANSFERS	126,273,706	129,759,799	126,910,439

UNRESTRICTED GENERAL FUND 01.0
2007-2008 ADOPTED REVENUE BUDGET

ACCOUNTS	2003-2004 ACTUAL REVENUE	2004-2005 ACTUAL REVENUE	2005-2006 ACTUAL REVENUE	2006-2007 ACTUAL REVENUE	2007-2008 ADOPTED BUDGET
FEDERAL					
FIN AIDS ADM ALLOWANCES	-	144,445	115,864	100,212	117,101
OTHER FEDERAL REVENUE	430	-	-	-	-
TOTAL FEDERAL	430	144,445	115,864	100,212	117,101
STATE					
PRINCIPAL APPORTIONMENT w/ STABILIZATION	47,044,874	53,839,551	62,038,681	72,590,365	80,764,804
PRIOR YEAR APPORTIONMENT - COMPTON	-	-	-	987,069	-
CREDIT REVENUE GROWTH	-	-	-	2,404,891	-
COLA	-	3,607,904	3,718,656	5,580,297	4,035,423
EQUALIZATION AUGMENTATION	-	-	951,769	3,172,563	-
ONE-TIME FTES BLOCK GRANT	-	-	-	1,931,782	-
PRIOR YR APPORTIONMENT ADJ.	1,379,323	354,548	812,352	(3,159)	-
INTEREST	1,161	-	-	-	-
HOMEOWNERS EXEMPT	93,279	96,195	95,305	93,686	99,401
STATE LOTTERY REVENUE	2,313,713	2,705,193	3,213,071	3,262,395	2,862,134
MANDATED COST RECOVERY	-	-	294,831	714,191	-
PARTNERSHIP FOR EXCELLENCE	4,276,360	3,661,884	4,276,362	-	-
OTHER STATE	1,290,994	1,331,151	1,226,550	1,259,898	1,239,344
TOTAL STATE	56,399,704	65,596,426	76,627,577	91,993,978	89,001,106
LOCAL					
PROP TAX SHIFT (ERAF)	15,161,214	8,058,717	4,052,395	2,215,290	2,350,423
SECURED TAX	6,858,089	7,174,389	7,467,473	8,459,672	8,975,712
SUPPLEMENTAL TAXES	287,358	405,910	468,060	477,554	506,685
UNSECURED TAX	374,713	381,106	380,949	362,170	384,262
PRIOR YRS TAXES	805,378	315,633	349,522	751,189	450,713
RENTS	55,053	60,575	54,750	124,847	125,000
INTEREST	155,862	334,669	147,492	683,323	400,000
ENROLLMENT FEES	6,565,795	9,420,876	9,510,565	8,209,995	8,374,195
STUDENT RECORDS	273,455	280,252	279,718	272,744	280,000
NON-RES TUITION/INTENSIVE ESL	13,542,879	13,068,506	13,685,553	14,700,743	14,450,743
OTHER STUDENT FEES & CHARGES	254,137	202,790	184,554	146,489	150,000
F1 APPLICATION FEES	61,495	64,510	69,174	80,951	82,000
OTHER FEES	100,906	-	-	-	-
OTHER LOCAL	292,550	559,446	426,533	416,689	420,000
I. D. CARD SERVICE CHARGE	449,175	434,100	396,465	366,632	365,000
LIBRARY CARDS	620	6,639	420	360	500
LIBRARY FINES	-	15,690	15,416	16,343	16,000
PARKING FINES	381,916	373,596	316,581	279,913	250,000
SALE OF EQUIP AND SUPPLIES	100	150	-	-	-
TOTAL LOCAL	45,620,695	41,157,553	37,805,620	37,564,904	37,581,233
TOTAL REVENUE	102,020,829	106,898,424	114,549,061	129,659,094	126,699,440
TRANSFER IN	16,192	51,683	82,991	100,705	210,999
TOTAL REVENUE AND TRANSFERS	102,037,021	106,950,107	114,632,052	129,759,799	126,910,439
BEGINNING BALANCE	1,862,057	6,834,088	5,586,996	8,385,633	15,960,596
ADJUSTMENT TO BEGINNING BALANCE	-	(1,564,387)	386,417	-	-
TOTAL FUNDS AVAILABLE	103,899,078	112,219,808	120,605,465	138,145,432	142,871,035

UNRESTRICTED GENERAL FUND 01.0
2007-2008 ADOPTED EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUAL EXPENDITURES	2007-2008 ADOPTED BUDGET
INSTRUCTION	22,240,996	20,954,375	21,203,756
ACADEMIC MANAGERS	4,765,592	4,169,071	3,977,087
NON-INSTRUCTION	4,558,008	5,040,308	5,035,094
HOURLY INSTRUCTION	23,828,689	23,887,295	25,176,718
HOURLY NON-INSTRUCTION	3,157,663	3,244,178	3,452,393
FACULTY RETRO AND ONE-TIME OFF SCHEDULE PAY	2,308,208	2,157,561	-
ACADEMIC MANAGER ONE-TIME OFF SCHEDULE PAY	142,968	117,141	-
TOTAL ACADEMIC	61,002,124	59,569,929	58,845,048
CLASSIFIED REGULAR	17,837,618	15,993,029	16,148,029
CLASSIFIED MANAGERS	2,705,977	2,649,286	2,560,389
CLASS REG INSTRUCTION	2,383,811	2,182,013	2,128,000
CLASSIFIED HOURLY	2,086,295	1,829,310	1,922,731
CLASS HRLY INSTRUCTION	660,282	627,725	600,245
CLASSIFIED ONE-TIME OFF SCHEDULE PAY	770,219	677,575	-
TOTAL CLASSIFIED	26,444,202	23,958,938	23,359,394
STRS	3,864,278	3,727,663	3,913,196
PERS	2,686,214	2,522,492	2,604,552
OASDI/MEDICARE	2,635,651	2,387,329	2,473,817
H/W	10,053,006	9,839,716	10,506,849
RETIREE'S H/W	1,982,551	1,771,778	1,891,905
SUI	241,867	93,554	140,757
WORKERS' COMP.	1,235,658	1,179,391	1,285,889
ALTERNATIVE RETIREMENT	500,000	471,435	525,000
BENEFITS REL TO FACULTY RETRO & ONE-TIME OFF SCH	258,519	222,898	-
BENEFITS REL TO NON-FACULTY ONE-TIME OFF SCH	167,113	142,197	-
TOTAL BENEFITS	23,624,857	22,358,453	23,341,964
TOTAL SUPPLIES	1,070,167	869,469	1,031,665
CONTRACTS/SERVICES	9,196,456	9,536,776	10,482,412
CONTRACTS/SERVICES - COMPTON	1,100,000	1,027,875	-
INSURANCE	666,930	770,606	851,930
UTILITIES	3,127,650	2,919,575	3,382,115
TOTAL SERVICES	14,091,036	14,254,832	14,716,457
BLDG & SITES	15,000	4,700	10,000
EQUIPMENT	123,600	318,454	127,200
LEASE PURCHASES	608,286	567,789	673,986
TOTAL CAPITAL	746,886	890,943	811,186
TOTAL EXPENDITURES	126,979,272	121,902,564	122,105,714
OTHER TRANSFER FOR FIN AID	290,188	274,350	296,118
OTHER OUTGOING TRANSFER	-	7,922	1,000,000
TOTAL EXPENDITURES & TRANSFERS	127,269,460	122,184,836	123,401,832

UNRESTRICTED GENERAL FUND 01.0
2007-2008 ADOPTED EXPENDITURE BUDGET

ACCOUNTS	2003-2004 ACTUAL EXPENDITURES	2004-2005 ACTUAL EXPENDITURES	2005-2006 ACTUAL EXPENDITURES	2006-2007 ACTUAL EXPENDITURES	2007-2008 ADOPTED BUDGET
INSTRUCTION	21,987,815	21,745,648	21,125,509	20,954,375	21,203,756
ACADEMIC MANAGERS	3,443,723	3,854,003	4,358,126	4,169,071	3,977,087
NON-INSTRUCTION	4,357,896	4,289,451	4,491,827	5,040,308	5,035,094
HOURLY INSTRUCTION	14,870,747	20,668,876	21,654,116	23,887,295	25,176,718
HOURLY NON-INSTRUCTION	1,815,971	2,730,973	2,887,230	3,244,178	3,452,393
FACULTY RETRO AND ONE-TIME OFF SCHEDULE PAY	-	-	-	2,157,561	-
ACADEMIC MANAGER ONE-TIME OFF SCHEDULE PAY	-	-	-	117,141	-
TOTAL ACADEMIC	46,476,152	53,288,951	54,516,808	59,569,929	58,845,048
CLASSIFIED REGULAR	14,720,401	14,460,879	16,137,063	15,993,029	16,148,029
CLASSIFIED MANAGERS	2,839,726	2,515,706	2,682,966	2,649,286	2,560,389
CLASS REG INSTRUCTION	1,976,481	1,829,489	2,046,452	2,182,013	2,128,000
CLASSIFIED HOURLY	1,112,001	1,658,358	1,644,135	1,829,310	1,922,731
CLASS HRLY INSTRUCTION	403,080	541,007	629,360	627,725	600,245
CLASSIFIED ONE-TIME OFF SCHEDULE PAY	-	-	-	677,575	-
TOTAL CLASSIFIED	21,051,689	21,005,439	23,139,976	23,958,938	23,359,394
STRS	3,020,699	3,287,618	3,479,021	3,727,663	3,913,196
PERS	1,847,857	2,195,902	2,412,882	2,522,492	2,604,552
OASDI/MEDICARE	2,033,329	2,145,540	2,332,240	2,387,329	2,473,817
H/W	8,122,204	8,540,335	9,265,433	9,839,716	10,506,849
RETIREE'S H/W	912,280	1,355,143	1,446,254	1,771,778	1,891,905
SUI	220,084	470,690	426,904	93,554	140,757
WORKERS' COMP.	806,458	1,501,094	1,089,084	1,179,391	1,285,889
DISTRICT RETIREMENT	328,901	645,902	495,821	471,435	525,000
BENEFITS REL TO FACULTY ONE-TIME OFF SCH PAY	-	-	-	222,898	-
BENEFITS REL TO NON-FACULTY ONE-TIME OFF SCH PAY	-	-	-	142,197	-
TOTAL BENEFITS	17,291,812	20,142,224	20,947,639	22,358,453	23,341,964
TOTAL SUPPLIES	783,231	908,283	903,300	869,469	1,031,665
CONTRACTS/SERVICES*	7,156,477	7,289,128	8,452,505	10,564,651	10,482,412
INSURANCE	591,847	597,237	618,707	770,606	851,930
UTILITIES	2,502,469	2,297,437	2,665,353	2,919,575	3,382,115
TOTAL SERVICES	10,250,793	10,183,802	11,736,565	14,254,832	14,716,457
BLDG & SITES	121,910	15,620	6,455	4,700	10,000
EQUIPMENT	49,239	208,372	119,297	318,454	127,200
LEASE PURCHASES	783,444	469,021	541,760	567,789	673,986
TOTAL CAPITAL	954,593	693,013	667,512	890,943	811,186
TOTAL EXPENDITURES	96,808,270	106,221,712	111,911,800	121,902,564	122,105,714
OTHER TRANSFER FOR FIN AID	256,720	411,100	308,032	274,350	296,118
OTHER OUTGOING TRANSFER	-	-	-	7,922	1,000,000
TOTAL EXPENDITURES & TRANSFERS	97,064,990	106,632,812	112,219,832	122,184,836	123,401,832
DESIGNATED RESERVES	-	-	-	-	12,048,056
CONTINGENCY RESERVE	6,834,088	5,586,996	8,385,633	15,960,596	7,421,147
TOTAL	103,899,078	112,219,808	120,605,465	138,145,432	142,871,035

* 2006-2007 Contracts/Services include \$1,027,875 for Compton related expenditures.

UNRESTRICTED GENERAL FUND 01.0
2007-2008 ADOPTED FUND BALANCE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUAL FUND BALANCE	2007-2008 ADOPTED BUDGET
TOTAL REVENUE AND TRANSFERS	119,019,744	120,549,303	123,949,191
TOTAL EXPENDITURES AND TRANSFERS	122,522,433	117,718,571	122,401,832
OPERATING SURPLUS/(DEFICIT)	(3,502,689)	2,830,732	1,547,359
ONE-TIME FUNDING/(EXPENDITURES):			
EQUALIZATION COVERING TWO YEARS	3,172,562	3,172,563	-
STABILIZATION 08-09	-	-	2,961,248
FTES BLOCK GRANT	1,897,860	1,931,782	-
PRIOR YEAR APPORTIONMENT ADJ - COMPTON	-	987,069	-
CREDIT REVENUE GROWTH - COMPTON	2,183,540	2,404,891	-
MANDATED COST RECOVERY	-	714,191	-
CONTRACT SERVICES - COMPTON	(1,100,000)	(1,148,893)	-
FACULTY RETRO & ONE-TIME OFF SCH PAY & REL BENE	(2,566,727)	(2,380,459)	-
NON-FACULTY ONE-TIME OFF SCH PAY & REL BENE	(1,080,300)	(936,913)	-
PERFORMING ARTS CENTER	-	-	(1,000,000)
OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS	(995,754)	7,574,963	3,508,607
BEGINNING BALANCE	8,385,633	8,385,633	15,960,596
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
DESIGNATED RESERVES FOR:			
GLOBAL EDUCATION INITIATIVE 2008-2010			(400,000)
BUDGET STABILIZATION			(2,961,248)
GASB45 ACCOUNTING FOR POST-EMPLOYMENT BENEFITS			(2,000,000)
HAY STUDY/SALARY RANGE REALLOCATION			(1,000,000)
VACANT POSITIONS WITH BOARD OFFERED INCREASE AND RELATED RETIREMENT/PAYROLL TAX BENEFITS			(3,150,874)
ESTIMATE OF BOARD OFFERED SALARY INCREASES & RETRO WITH REL PAYROLL/RETIREMENT BENEFITS (NOT INCLUDING H & W INCREASE AND STEP/COLUMN INCREASE)			(2,535,934)
CONTINGENCY RESERVE/ENDING FUND BALANCE	7,389,879	15,960,596	7,421,147
FUND BALANCE RATIO TO TOTAL EXPENDITURES/TRF **	5.81%	13.06%	5.60%

**** Chancellor's Office recommended ratio is 5%.**

RESTRICTED GENERAL FUND 01.3
2007-2008 ADOPTED REVENUE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUAL REVENUE	2007-2008 ADOPTED BUDGET
FEDERAL			
VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	416,834	416,737	434,168
FWS-FEDERAL WORK STUDY	541,893	433,956	639,087
RADIO GRANTS	1,938,202	1,211,788	1,938,202
TANF-TEMPORARY ASSIST FOR NEEDY FAMILIES	83,556	83,556	79,378
TECH PREP	67,148	66,682	76,648
FEDERAL CARRYOVERS	750,902	694,324	957,258
OTHER FEDERAL	2,089,565	1,811,386	2,943,756
TOTAL FEDERAL	5,888,100	4,718,429	7,068,497
STATE			
LOTTERY	643,684	413,153	686,309
INSTRUCTIONAL EQUIP/LIBRARY MATERIALS	238,518	149,540	238,055
TTIP-TELECOM & TECH INFO PROGRAMS	36,697	-	36,363
SFAA-STUDENT FINANCIAL AID ADMIN	661,146	661,146	628,089
EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,116,728	1,258,295	1,198,092
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	93,835	102,982	94,422
DSPTS-DISABLED STUDENTS PROGRAM & SERVICES	1,172,995	1,606,505	1,234,100
NON-CREDIT MATRICULATION	12,708	51,470	25,735
MATRICULATION	877,370	1,212,358	1,270,698
MATRICULATION-TRANSFER RELATED	61,000	95,526	64,500
STAFF/FACULTY DIVERSITY	22,228	4,437	21,117
CALWORKS	361,172	408,639	343,114
ENROLLMENT GROWTH	57,142	51,621	57,142
TRANSFER AND ARTICULATION	-	5,000	5,000
SCHEDULE OF MAINTENANCE-ONGOING	238,540	161,663	238,076
INSTRUCTIONAL EQUIP/LIBRARY MATERIALS-ONE-TIME	-	-	65,639
SCHEDULE OF MAINTENANCE-ONE-TIME	-	-	65,638
STATE CARRYOVERS	475,134	238,954	2,575,682
OTHER STATE	3,558,739	2,679,437	3,633,384
TOTAL STATE	9,627,636	9,100,726	12,481,155
LOCAL			
PICO PARTNERSHIP	188,981	188,026	150,000
HEALTH FEES	804,500	610,575	895,797
PARKING FEES	1,650,000	1,572,262	1,661,300
DONATIONS-KCRW	4,386,200	3,032,614	4,764,294
COMMUNITY SERVICES	700,000	664,169	750,000
COUNTY CALWORKS	81,144	76,959	81,144
CONSOLIDATED CONTRACT ED-LOCAL	771,721	23,693	22,530
PERFORMING ARTS CENTER	-	-	322,055
LOCAL CARRYOVERS	76,201	112,133	280,567
OTHER LOCAL	2,400,719	2,406,029	2,194,778
TOTAL LOCAL	11,059,466	8,686,461	11,122,465
TOTAL REVENUE	26,575,202	22,505,616	30,672,117
TRANSFERS IN - PERFORMING ARTS CENTER	-	-	1,000,000
TOTAL REVENUE AND TRANSFERS	26,575,202	22,505,616	31,672,117

RESTRICTED GENERAL FUND 01.3
2007-2008 ADOPTED EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUAL EXPENDITURES	2007-2008 ADOPTED BUDGET
INSTRUCTION	-	1,090	87,023
MANAGEMENT	1,305,467	1,071,009	1,669,461
NON-INSTRUCTION	771,372	1,166,496	993,699
HOURLY INSTRUCTION	64,277	28,079	129,503
HOURLY NON-INSTRUCTION	1,834,660	2,017,951	2,127,823
TOTAL ACADEMIC	3,975,776	4,284,625	5,007,509
CLASSIFIED REGULAR	1,895,838	1,798,606	2,018,504
CLASSIFIED MANAGERS	294,650	303,396	444,364
CLASS REG INSTRUCTION	3,000	-	57,750
CLASSIFIED HOURLY	1,618,981	1,641,673	2,362,952
CLASS HRLY INSTRUCTION	300,407	214,057	788,000
TOTAL CLASSIFIED	4,112,876	3,957,732	5,671,570
BENEFITS HOLDING ACCOUNT	1,961,577	-	2,422,648
STRS	-	334,471	-
PERS	-	200,164	-
OASDI/MEDICARE	-	237,258	-
H/W	-	691,966	-
SUI	-	3,802	-
WORKERS' COMP.	-	113,382	-
DISTRICT RETIREMENT	-	46,449	-
TOTAL BENEFITS	1,961,577	1,627,492	2,422,648
TOTAL SUPPLIES	1,483,056	662,373	1,439,172
CONTRACTS/SERVICES	6,671,425	4,589,797	9,114,493
INSURANCE	1,792,600	1,858,758	1,972,500
UTILITIES	225,077	175,730	257,720
TOTAL SERVICES	8,689,102	6,624,285	11,344,713
BLDG & SITES	2,865,855	2,408,514	2,394,063
EQUIPMENT/LEASE PURCHASE	2,701,820	2,150,832	2,546,105
TOTAL CAPITAL	5,567,675	4,559,346	4,940,168
TOTAL EXPENDITURES	25,790,062	21,715,853	30,825,780
OTHER OUTGO - FINANCIAL AIDS	621,604	689,058	635,338
OTHER OUTGO - TRANSFERS	163,536	100,705	210,999
TOTAL OTHER OUTGO	785,140	789,763	846,337
TOTAL EXPENDITURES & OTHER OUTGO	26,575,202	22,505,616	31,672,117

RESTRICTED GENERAL FUND 01.3
2007-2008 ADOPTED FUND BALANCE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUAL FUND BALANCE	2007-2008 ADOPTED BUDGET
TOTAL REVENUE AND TRANSFERS	26,575,202	22,505,616	31,672,117
TOTAL EXPENDITURES AND TRANSFERS	26,575,202	22,505,616	31,672,117
OPERATING SURPLUS/(DEFICIT)	-	-	-
BEGINNING BALANCE	-	-	-
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	-	-
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS	0.00%	0.00%	0.00%

CAPITAL OUTLAY FUND 40.0
2007-2008 ADOPTED REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUALS	2007-2008 ADOPTED BUDGET
REVENUE			
CAPITAL OUTLAY - LIBERAL ARTS	3,804,000	3,309,000	495,000
INTEREST	20,000	167,297	100,000
NON-RESIDENT CAPITAL CHARGE	1,700,000	1,924,668	1,925,000
LOCAL INCOME - REDEVELOPMENT	10,206,823	4,463,224	6,167,070
TOTAL REVENUE	15,730,823	9,864,189	8,687,070
EXPENDITURES			
CLASSIFIED SALARIES	147,960	-	-
BENEFITS	90,419	-	-
SUPPLIES	6,750	6,462	46,550
CONTRACT SERVICES	148,512	404,470	568,743
CAPITAL OUTLAY	17,198,984	8,356,892	11,029,943
CONTINGENCY RESERVE	-	-	-
TOTAL EXPENDITURES	17,592,625	8,767,824	11,645,236
OPERATING SURPLUS/(DEFICIT)	(1,861,802)	1,096,365	(2,958,166)
BEGINNING BALANCE	1,861,802	1,861,801	2,958,166
ENDING FUND BALANCE	-	2,958,166	-

EARTHQUAKE FUND 41.0
2007-2008 ADOPTED REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUALS	2007-2008 ADOPTED BUDGET
REVENUE			
FEDERAL/FEMA FUNDING	-	-	-
INTEREST	-	-	-
TOTAL REVENUE	-	-	-
EXPENDITURES			
CONTRACT SERVICES	4,515	-	4,515
CAPITAL OUTLAY	3,090,000	-	3,090,000
TRANSFER OUT	-	-	-
CONTINGENCY RESERVE	-	-	-
TOTAL EXPENDITURES	3,094,515	-	3,094,515
OPERATING SURPLUS/(DEFICIT)	(3,094,515)	-	(3,094,515)
BEGINNING BALANCE	3,094,515	3,094,515	3,094,515
ENDING FUND BALANCE	-	3,094,515	-

BOND FUND - PROP T 42.1			
2007-2008 ADOPTED REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUALS	2007-2008 ADOPTED BUDGET
REVENUE			
INTEREST	-	18,618	-
OTHER FINANCING SOURCES	-	2,600,000	-
TOTAL REVENUE	-	2,618,618	-
EXPENDITURES			
SUPPLIES	-	-	-
CAPITAL OUTLAY	-	2,600,505	18,113
TOTAL EXPENDITURES	-	2,600,505	18,113
OPERATING SURPLUS/(DEFICIT)	-	18,113	(18,113)
BEGINNING BALANCE	-	-	18,113
ENDING FUND BALANCE	-	18,113	-

MEASURE U FUND 42.2 2007-2008 ADOPTED REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUALS	2007-2008 ADOPTED BUDGET
REVENUE			
INTEREST	300,000	1,522,336	500,000
PROCEEDS FROM BOND SALES	-	11,999,987	-
TOTAL REVENUE	300,000	13,522,323	500,000
EXPENDITURES			
SUPPLIES	38,331	18,600	10,000
CONTRACT SERVICES	368,138	225,508	55,000
CAPITAL OUTLAY	34,130,693	25,034,664	22,915,713
CONTINGENCY RESERVE	-	-	-
TOTAL EXPENDITURES	34,537,162	25,278,772	22,980,713
OPERATING SURPLUS/(DEFICIT)	(34,237,162)	(11,756,449)	(22,480,713)
BEGINNING BALANCE	34,237,162	34,237,162	22,480,713
ENDING FUND BALANCE	-	22,480,713	-

MEASURE S FUND 42.3 2007-2008 ADOPTED REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUALS	2007-2008 ADOPTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	8,500,000	-
INTEREST	300,000	2,015,935	1,600,000
TOTAL REVENUE	300,000	10,515,935	1,600,000
EXPENDITURES			
SUPPLIES	-	-	25,000
CONTRACT SERVICES	20,000	40,164	450,000
CAPITAL OUTLAY	35,740,058	10,700,457	38,287,131
CONTINGENCY RESERVE	-	-	-
TOTAL EXPENDITURES	35,760,058	10,740,621	38,762,131
OPERATING SURPLUS/(DEFICIT)	(35,460,058)	(224,686)	(37,162,131)
BEGINNING BALANCE	35,460,058	35,460,058	37,162,131
ADJUSTMENT TO BEGINNING BALANCE	-	1,926,759	-
ENDING FUND BALANCE	-	37,162,131	-

INTEREST AND REDEMPTION FUND 48.0
2007-2008 ADOPTED REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUALS	2007-2008 ADOPTED BUDGET
BEGINNING BALANCE	4,821,436	4,888,392	10,236,421
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	4,821,436	4,888,392	10,236,421
REVENUE			
STATE REVENUES	-	-	
VOTER INDEBTED TAXES	14,784,092	16,765,744	15,015,998
TOTAL REVENUE	14,784,092	16,765,744	15,015,998
TOTAL FUNDS AVAILABLE	19,605,528	21,654,136	25,252,419
EXPENDITURES			
DEBT REDEMPTION	5,705,000	5,705,000	6,456,572
INTEREST CHARGES	6,688,115	5,712,715	4,193,120
TOTAL EXPENDITURES	12,393,115	11,417,715	10,649,692
ENDING FUND BALANCE	7,212,413	10,236,421	14,602,727

**LACOE has complete control of this fund since it is the fiscal agent for the Bond Fund tax revenue and interest and Bond Redemption and interest.

STUDENT FINANCIAL AID FUND 74.0
2007-2008 ADOPTED REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUALS	2007-2008 ADOPTED BUDGET
REVENUE			
FEDERAL GRANTS	12,070,564	10,049,172	12,554,354
CAL. GRANTS	1,342,341	950,099	1,226,500
TRANSFER	290,188	274,350	296,118
TOTAL REVENUE	13,703,093	11,273,621	14,076,972
EXPENDITURES			
FINANCIAL AID	13,703,093	11,273,621	14,076,972
TOTAL EXPENDITURES	13,703,093	11,273,621	14,076,972
ENDING FUND BALANCE	-	-	-

AUXILIARY FUND
2007-2008 ADOPTED REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2006-2007 ADOPTED BUDGET	2006-2007 ACTUALS	2007-2008 ADOPTED BUDGET
BEGINNING BALANCE	2,383,935	2,383,935	2,604,032
ADJ. TO BEG. BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	2,383,935	2,383,935	2,604,032
REVENUE			
GROSS SALES	7,747,600	7,736,205	7,846,932
LESS: COST OF GOODS	(5,467,200)	(6,070,968)	(5,589,513)
NET	2,280,400	1,665,237	2,257,419
VENDOR INCOME	633,000	714,456	655,120
AUXILIARY PROGRAM INCOME	248,725	322,301	239,600
NET INCOME	3,162,125	2,701,994	3,152,139
INTEREST	161,000	385,911	300,000
TOTAL REVENUE	3,323,125	3,087,905	3,452,139
TOTAL FUNDS AVAILABLE	5,707,060	5,471,840	6,056,171
EXPENDITURES			
STAFFING	1,083,500	1,151,339	1,133,585
FRINGE BENEFITS	215,500	242,854	255,109
OPERATING	2,163,703	1,473,615	2,647,265
TOTAL EXPENDITURES	3,462,703	2,867,808	4,035,959
ENDING FUND BALANCE	2,244,357	2,604,032	2,020,212

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	September 17, 2007

INFORMATION ITEM G

SUBJECT: **SCHEDULE OF BOARD OF TRUSTEES MEETINGS, 2008**

SUBMITTED BY: Superintendent/President

SUMMARY: A draft of the schedule of Board Trustees meetings for 2008 is presented for review. The schedule of meetings will be submitted to the Board of Trustees for approval at the meeting on October 8, 2007.

Regular meetings are scheduled on the second Monday of the month, except when adjusted for holidays and/or meetings of the Board of Governors. Winter and summer Board Retreats are held on a Saturday. The fourth Monday of the month is held for special meetings or workshops.

January 14, 2008

January 28 (*hold*)

February 11

February 25 (*hold*)

Winter Retreat

Select a date:

Saturdays

February 23

March 1, 8

March 10

March 24 (*hold*)

April 14

April 28 (*hold*)

May 12

June 9 (*second Monday*)

June 23 (*hold*)

July 14

July 28 (*hold*)

August 11

August 25 (*hold*)

Summer Retreat

Select a date

Saturdays

August 16, 23

September 8

September 22 (*hold*)

October 13

October 27 (*hold*)

November 10

November 24 (*hold*)

December 8 or 15

(*depends on date of installation of newly-elected trustees at City Council meeting*)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 17, 2007

VII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #6-#18

MOTION MADE BY:	David Finkel
SECONDED BY:	Andrew Walzer
STUDENT ADVISORY:	Aye
AYES:	7
NOES:	0
ABSTAIN:	Rob Rader on #7-A

VIII. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

No recommendations were pulled from the Consent agenda

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 6 ANNUAL CONTRACTS

Requested Action: Approval/Renewal of the following annual contracts for the period of July 1, 2007 through June 30, 2008:

6-A STUDENT AFFAIRS

Provider	Services	Amount	Funding
<u>Amendment</u>			
<u>PeopleSupport/The Transcription Company</u> (formerly Rapidtext)	Real-time captioning services to non-signing deaf and hard of hearing students	Not to exceed \$65 per hour, total amount not to exceed \$7,500	2007-2008 District Budget/Disabled Students
Santa Monica-Malibu Unified School District	Provide child care services for up to five (5) Santa Monica College students who have children ages birth to 36 months and who are participating in the Pico Partnership On-the-Move Program, dependent upon space available.	\$1,050 per month for infants (birth to 18 months); \$750 per month for toddlers (19 to 36 months) Note: The rates of reimbursement reflect rates mandates by the State of California.	\$41,216 from the City of Santa Monica

6-B HUMAN RESOURCES

Myron Nathan, M.D.	Provide health assessment reports to the Vice-President, Human Resources on an as-needed basis	Not to exceed \$5,000	2007-2008 District Budget/Human Resources
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BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 6 ANNUAL CONTRACTS (continued)

Requested Action: Approval/Renewal of the following annual contracts for the period of July 1, 2007 through June 30, 2008 (or as indicated):

6-C LEGAL SERVICES

Provider	Services	Amount	Funding
Garcia, Calderon, and Ruiz, LLP	Legal services reasonably required to represent the District's best interests on requested matters	<u>Correction</u> \$255 per hour for partners; \$205 per hour for associates; \$110 per hour for clerks and paralegals Note: This corrects the amount from \$225 per hour previously approved by the Board to \$255 per hour.	2007-2008 District Budget/Board of Trustees
Donaldson and Hart	Legal assistance for the operations of the SMC Performing Arts Center and Music Academy	<u>Correction</u> \$325 to \$495 per hour plus expenses, not to exceed \$8,000. Note: This corrects the maximum attorney fee from \$395 per hour previously approved by the Board to \$495 per hour	2007-2008 Business and Administration Budget/Madison
Law Offices of Larry Frierson	To complete services in July 2007 required for an employee discipline matter.	\$1,575	2007-2008 District Budget/Human Resources

6-D RISK MANAGEMENT (Addition for 2006-07 and 2007-08)

Maureen Sassoon	Safety consulting services to include training, air monitoring lab pick-up, chain-of-custody, lab fees and written reports as necessary to investigate health and safety issues.	Not to exceed \$800 for 2006-2007; Not to exceed \$25,000 for 2007-2008	Risk Management Budget
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BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 7 **CONTRACTS AND CONSULTANTS**

Requested Action: Approval/Ratification

7-A CONTRACT WITH PEPPERDINE UNIVERSITY FOR CONFERENCE SERVICES AT WESTSIDE CONFERENCE CENTER

Provider: Pepperdine University

Summary: Santa Monica College's Title V Math Cooperative with El Camino College will contract with Pepperdine University to utilize space and related conference services at the University's Westside Conference Center for the upcoming Title V-funded On Course Workshop for faculty, counselors, staff, and administrators. Pepperdine University's Westside Conference Center provides all-inclusive conference services, including meeting and dining space, meals, refreshments, AV equipment, flipcharts, and parking. The On Course Workshop is a three-day professional development event for college educators, during which participants will learn dozens of learner-centered strategies for empowering students to become active, responsible learners. The overall goal of the workshop is to help faculty and others improve student success and retention. The cost covers both the facility and food for the participants for three days.

Funding Source: Title V, Developing Hispanic Serving Institutions Cooperative Grant with El Camino College

Amount of Contract: \$14,000 (calculated at \$85 per person per day for 3 days plus tax)

Term of Contract: September 27-29, 2007

ABSTAIN: Rob Rader

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 7 **CONTRACTS AND CONSULTANTS** *(continued)*

Requested Action: Approval/Ratification

7-B CONSULTANT FOR INDUSTRY-DRIVEN REGIONAL COLLABORATIVE GRANT

Provider:	Gregory Yu to provide labor market information and industry trends analysis service for Santa Monica College's Industry-Driven Regional Collaborative (IDRC) grant.
Amount of Contract:	\$2,500
Term of Contract:	September 18, 2007 – October 31, 2007
Funding Source:	Industry-Driven Regional Collaborative (IDRC) Grant
Comment:	The IDRC project is to provide training and ancillary services toward emerging industries such as, but not limited to, logistics and advanced manufacturing. According to the State Chancellor's Office, SMC's grant should identify the skills necessary for individuals to successfully obtain a career. The project helps workers become better prepared to move up their chosen career ladder as well as become more competitive in today's global job market. The IDRC grant has a two-year project term (2006-2008) and is designed to help SMC enhance its educational offerings. Gregory Yu has an extensive background in industry-related research and the ability to cultivate industry-specific partnerships in the areas on logistics, advanced manufacturing, accounting and environmental training. All services will be focused toward the second year of the IDRC project assuring proper delivery of its proposed services. The consultant will generate/submit report(s) according to departmental procedures.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 7 CONTRACTS AND CONSULTANTS *(continued)*

Requested Action: Approval/Ratification

7-C AGREEMENT FOR HEALTH SERVICES

Provider:	Peak Health Medical Group
Services Provided:	One licensed physician to act as medical director for the College's Student Health Services; up to 10 hours per week of licensed physician services to provide for the examination and treatment of students in the Health Services Office; Health Services staff access to a physician for consultation and advice during Health Services Office operating hours; and a provision for administrative meetings, as needed, with Health Services staff.
Amount:	\$2,000 monthly stipend for medical director services and \$120 per hour for patient care and related administrative meeting attendance.
Term of Contract:	September 1, 2007 – June 30, 2008
Funding Source:	Student Health Fee Funds/2006-2007 Health Services Budget
Summary:	Education Code requires that community college health services be supervised by a licensed physician who serves as medical director. Previously, SMC met this requirement through the employment of the College Physician, an academic administrator (50% assignment) who retired August 31, 2007. In order to continue delivery of student health services, the College needed to seek an alternative. Most California community colleges that offer health services to students meet this requirement through similar arrangements with local health care providers. Peak Health Medical Group has demonstrated success in providing similar services to other educational institutions and currently serves in this capacity for Mt. St. Mary's College. In accordance with Education Code, Section 81644, this Agreement may be renewed annually through June 30, 2013. (Either party may cancel the agreement at any time with 60 days prior notice, and the Agreement requires the contractor to replace immediately any assigned health professional with whom the District is dissatisfied.)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 7 CONTRACTS AND CONSULTANTS *(continued)*

Requested Action: Approval/Ratification

7-D KCRW CONTRACTS AND CONSULTANTS

Provider:	Frances Anderton
Fees:	Monthly retainer of \$1,667; payable at varying rates for Special Projects; total not to exceed \$25,000.
Effective dates:	July 1, 2007 through June 30, 2008, Addendum A
Service:	Program Services, for "Design and Architecture (DnA);" This includes producing and hosting services for DnA and Special Projects.
Provider:	Associated Press Radio/Press Association, Inc.
Fees:	Annual assessment \$1,956.53
Effective dates:	July 1, 2001 through December 31, 2007 and shall renew thereafter for subsequent terms of one year.
Service:	Updated AP's Internet Re-use Agreement; this is for usage of PA services and news materials for broadcast on KCRW.
Provider:	Corporation for Public Broadcasting
Fees:	Not to exceed \$450,000.
Effective	July 1, 2007 through June 30, 2008
Service:	Additional budget of \$450,000. This is additional to cover items #1-3, Recommendation #16-L on June 11, 2007 agenda, page #38.
Provider:	Alan Leibowitz
Fees:	Payable at \$10 per hour; not to exceed \$2,500.
Effective	July 1, 2007 through June 30, 2008
Service:	Music Library services as needed and authorized by KCRW Music Library Director
Provider:	Pipit & Finch
Fees:	Not to exceed \$4,846.
Effective dates:	Oct 1, 2007 through Sept 30, 2008
Service:	Program services, "Says You!" for 52 weeks

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 7 **CONTRACTS AND CONSULTANTS** *(continued)*

Requested Action: Approval/Ratification

7-D KCRW CONTRACTS AND CONSULTANTS *(continued)*

Provider:	Mathieu Schreyer
Fees:	Payable \$150 per online show, "On The Corner;" Payable at varying rates of other music program, whether online or terrestrial; total, not to exceed \$9,000
Effective dates:	September 1, 2007 through June 30, 2008 Addendum A
Service:	Program services, "On The Corner, online;" Program services for other music programs, whether terrestrial or online.
Provider:	Whole Station Solutions
Fees:	Not to exceed \$6,600.
Effective dates:	July 1, 2006 through June 30, 2007: this is Carry-over payment for lost invoice of FY 06/07. This will be charged to FY 07/08.
Service:	Radio demographics data gathering and detailed analysis reporting services as needed by KCRW.
Funding Source:	KCRW donations

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8 **ACADEMIC PERSONNEL**

Requested Action: Approval/Ratification

ESTABLISH

Project Manager, Upward Bound
(Categorical/100 percent: Upward Bound Grant)

Project Manager, CAHSEE*
(Categorical/100 percent: CAHSEE Preparation Program Grant)

Project Manager
CAHSEE* Student Recruitment
(Categorical/100 percent: CAHSEE Preparation Program Grant)

**CAHSEE - California (CA) High School (HS) Exit Exam*

ELECTIONS

MANAGEMENT

Genevieve Bertone	
Project Manager, Sustainability Coordination (25%)	9/18/07 – 6/30/08

Adjunct

(List on file in the Office of Human Resources – Academic)

UNPAID LEAVE OF ABSENCE

Phung, Quyen T.	Instructor, Mathematics	10/10/07-12/18/07
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BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9 **CLASSIFIED PERSONNEL - REGULAR**

Requested Action: Approval/Ratification

ESTABLISH

EFFECTIVE DATE

Risk Manager	09/18/07
Fiscal Services, 12 months, 40 hours	

ELECTIONS

PROBATIONARY

Newman, Jeremy, Student Services Clerk, Financial Aid	08/27/07
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PROMOTIONS

Siegel, Barbara, Administrative Assistant III, Personnel Commission	08/06/07
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RECLASSIFICATION AND REALLOCATION OF POSITION

From: Director of Fiscal Services - Foundation
Pay Range 3 on the Classified Administrator Salary Schedule

To: Associate Director of the Santa Monica College Foundation
Pay Range 26 on the Classified Manager Salary Schedule

INCREASE IN HOURS/PERMANENT

Windish, Marge A (correction)	08/27/07
Fr: Academic Secretary, Music Department, 11 mos, 30 hrs	
To: Academic Secretary, Music Department, 11 mos, 40 hrs	

ADVANCED STEP PLACEMENT

Gobrial, Samya, Accounting Technician, Auxiliary Services	Step C	07/10/07
MacBriar, Susan, Employee Benefits Clerk, Human Resources	Step C	07/16/07

WORKING OUT OF CLASSIFICATION

Hanks, Suzanne	07/25/07 – 09/11/07
Fr: Accountant, Institutional Advancement	
To: Associate. Director, SMC Foundation, Institutional Advancement	
Kabwe, Myron	08/07/07 – 12/14/07
Fr: Academic Computing Instructional Specialist, Library	
To: Telecommunication Technician, Telecommunications	
Levine, Stephen	06/18/07 – 10/23/07
Fr: Media Services Coordinator, Media Ctr/Graphics Ctr	
To: Media & Reprographics Services Manager, Media Ctr/Graphics Ctr - 50%	

Ramos, Angelita
Fr: Administrative Assistant I, Admissions & Records
To: Administrative Assistant II, Admissions & Records 50%

03/19/07 – 07/20/07

LEAVES OF ABSENCE WITHOUT PAY

PERSONAL

Franco, Sandra, Student Services Clerk, Admissions & Records
Franco, Sandra, Student Services Clerk, Admissions & Records (extension)

08/09/07 – 09/09/07
09/09/07 – 09/24/07

Perry, Rosa, Switchboard Operator, Telecommunications (correction)
Perry, Rosa, Switchboard Operator, Telecommunications (extension)

06/04/07 – 08/04/07
08/05/07 – 10/12/07

SEPARATIONS

RELEASED FROM PROBATIONARY ASSIGNMENT

Stuart, Mark, Custodian- NS-II, Operations

08/15/07

RESIGNATION

Escobar, James, Student Services Clerk, Financial Aid
Jones, Tiffani, Personnel Technician

08/31/07
09/14/07

RETIREMENT

Donohue, Nancy, Administrative Assistant I, Maintenance – 6 years
Hanks, Suzanne, Accountant, Institutional Advancement – 9 years

09/29/07
10/01/07

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 10 **CLASSIFIED PERSONNEL – LIMITED DURATION**

Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Abel, Teneka, Clerical Assistant I, LRC	07/02/07-12/18/07
Assefa, Eyerusalem, Bookstore Clerk/Cashier, Bookstore	08/13/07-08/22/07
Bates, Bryan, Stage Construction Tech, Theatre Arts	07/01/07-12/31/07
Blanchard, Keith, Stage Construction Tech, Theatre Arts	07/01/07-12/31/07
Blickensderfer, James, Stage Construction Tech, Theatre Arts	07/01/07-12/31/07
Caiseros, Valentin, Pipe Fitter-Sprinkler System, Grounds	09/04/07-01/18/08
Campos, Roberto, Bookstore Clerk/Cashier, Bookstore	08/15/07-08/22/07
Conlin, Sean, Stage Construction Technician, Theatre Arts	07/01/07-12/22/07
Cannon, Ammenah, Bookstore Clerk/Cashier, Bookstore	08/15/07-06/30/08
Curtis-Larson, Janet, Sign Language Interpreter I, DSC	07/01/07-12/31/07
Cvar, Sandy, Art Gallery Installer, Art	07/02/07-12/21/07
Donaldson, Frank, Stage Construction Tech, Theatre Arts	07/01/07-12/31/07
Emata, Myrna, Accompanist-Voice, Emeritus	07/01/07-12/22/07
Gebremichael, Rebecca, Bookstore Clerk/Cashier, Bookstore	08/08/07-08/22/07
Gervais, Jennifer, Stage Construction Tech, Theatre Arts	07/01/07-12/31/07
Gragg, David, Stage Construction Tech, Theatre Arts	07/01/07-12/31/07
Jarret, Gabriel, Sign Language Interpreter II, DSC	07/01/07-12/31/07
Krawczyk, Shelly, Stage Construction Tech, Theatre Arts	07/01/07-12/31/07
Hassen, Naritu, Bookstore Clerk/Cashier, Bookstore	08/15/07-08/22/07
Henninger, Denise, Sign Language Interpreter II, DSC	07/01/07-12/31/07
Hernandez, Sandra P, Bookstore Clerk/Cashier, Bookstore	08/15/07-08/22/07
Jarret, Gabriel, Sign Language Interpreter II, DSC	07/01/07-12/31/07
Juarez, Jorge, Bookstore Clerk/Cashier, Bookstore	08/13/07-08/22/07
La Cosse, Naomi, Sign Language Interpreter III, DSC	07/01/07-12/31/07
Ma, Nuttaphol, Art Gallery Installer, Art	08/02/07-12/21/07
Malden, Carla, Instructional Assistant-English, English	09/04/07-12/21/07
Marin, Anne, Stage Construction Tech, Theatre Arts	07/01/07-12/31/07
Matsumoto, Kanae, Accompanist-Performance, Music	08/17/07-12/22/07
Matsumoto, Kanae, Accompanist-Voice, Music	08/17/07-12/22/07
McDonald, Alonzo, Stage Construction Tech, Theatre Arts	07/01/07-12/31/07
Melendez, Jessica, Bookstore Clerk/Cashier, Bookstore	08/15/07-08/22/07
Nemirovich-Danchenko, Anastasiya, Accomp-Voice, Music	07/01/07-12/22/07
Ory, Robert, Stage Construction Tech, Theatre Arts	07/01/07-12/31/07
Park, Ko Eun, Accompanist-Performance, Music	07/01/07-12/22/07
Park, Ko Eun, Accompanist-Voice, Music	07/01/07-12/22/07
Preponis, Andreas, Accompanist-Performance, Music	07/01/07-12/22/07

Puyear, Billie, Sign Language Interpreter III, DSC	05/21/07-06/29/07
Puyear, Billie, Sign Language Interpreter III, DSC	07/02/07-12/28/07
Robinson, Dewain, Stage Construction Tech, Theatre Arts	07/01/07-12/31/07
Roop, Terri, Bookstore Clerk/Cashier, Bookstore	08/15/07-08/22/07
Root, Jerry, Theatre Technician Director, Theatre Arts	07/02/07-12/22/07
Runnels, Felicia, Bookstore Clerk/Cashier, Bookstore	08/08/07-08/22/07
Sandoval, Sara, Bookstore Clerk/Cashier, Bookstore	08/16/07-08/22/07
Smith, Carol, Sign Language Interpreter III, DSC	07/01/07-12/31/07
Veliz, Juan J, Cosmetology Assistant, Cosmetology	08/15/07-12/22/07
Stein, Jacob, Instructional Assistant-Learn Disabilities, DSS	08/27/07-12/31/07
Warnecke, Janet, Sign Language Interpreter III, DSC	07/01/07-12/31/07
Weaver, Andrew, Athletics Equipment Specialist, Athletics	08/06/07-05/31/08
Zemuy, Saba B, Bookstore Clerk/Cashier, Bookstore	08/22/07-06/30/08

LIMITED TERM

Assefa, Eyerusalem, Bookstore Clerk/Cashier, Bookstore	08/23/07-06/30/08
Barajas, Byanca, Counseling Aide, Trio	08/08/07-12/22/07
Campos, Roberto, Bookstore Clerk/Cashier, Bookstore	08/23/07-06/30/08
Cannon, Ammenah, Bookstore Clerk/Cashier, Bookstore	08/23/07-06/30/08
Francis, Anthony, Counseling Aide, Trio	07/02/07-12/22/07
Francis, Ashley, Counseling Aide, African American Ctr	08/01/07-12/31/07
Gallinot, Gary F, Acting, Campus Police Chief, Campus Police	08/20/07-06/30/08
Gebremichael, Rebecca, Bookstore Clerk/Cashier, Bookstore	08/23/07-06/30/08
Gerhold, Thomas, Accompanist-Voice, Emeritus	07/01/07-12/22/07
Gil, Paola, Registration/Information Clk, Financial Aid	08/23/07-12/28/07
Graham, Carmen, Administrative Assistant I, Trio	08/01/07-08/31/07
Harris, LaToya, Cosmetology Assistant, Cosmetology	08/27/07-12/22/07
Harrison, Hubert, Vocational Instr. Assistant, Cosmetology	07/02/07-12/21/07
Hassen, Naritu, Bookstore Clerk/Cashier, Bookstore	08/23/07-06/30/08
Hernandez, Sandra P, Bookstore Clerk/Cashier, Bookstore	08/23/07-06/30/08
Juarez, Jorge, Bookstore Clerk/Cashier, Bookstore	08/23/07-06/30/08
Luthi, Christopher, Accompanist-Performance, Music	07/01/07-12/22/07
Luthi, Christopher, Accompanist-Voice, Music	07/01/07-12/22/07
Mangus, Edward, Lab Technician-Photo, Community Service	07/01/07-12/23/07
Melendez, Jessica, Bookstore Clerk/Cashier, Bookstore	08/23/07-06/30/08
Padilla, Omar, Counseling Aide, Trio	08/29/07-12/22/07
Roop, Terri, Bookstore Clerk/Cashier, Bookstore	08/23/07-06/30/08
Runnels, Felicia, Bookstore Clerk/Cashier, Bookstore	08/23/07-06/30/08
Sandoval, Sara, Bookstore Clerk/Cashier, Bookstore	08/23/07-06/30/08
Tovar, Ricardo, Counseling Aide, Trio	08/13/07-12/22/07
Williams, Donnie, Vocational Instr. Assistant, Cosmetology	07/02/07-12/21/07

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 11 **CLASSIFIED PERSONNEL – NON-MERIT**

Requested Action: Approval/Ratification

Approval/ratification of hiring of the following non-merit employee(s) for temporary employment. All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

College Student Assistant - CalWORKS	06
\$8.00/hr	

College Work-Study Student Assistant - STHP	79
\$8.00/hr	

College Work-Study Student Assistant - FWS	81
\$8.00/hr	

SPECIAL SERVICES

Art Model	02
\$18.00/hr	

Community Services Specialist II	14
\$38.00/hr	

Recreation Director I/Day Camp	2
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List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12

Requested Action: Approval/Ratification

**ENDORSEMENT OF DISTRICT'S AUXILIARY
FOUNDATION ORGANIZATIONS ONTO
DISTRICT'S SWACC MEMORANDUM OF
COVERAGE**

The District's general liability coverage is provided through SWACC (Statewide Association of Community Colleges). SWACC may provide liability coverage to the District's Auxiliary/Foundation Organizations (Organization) if requested by the Organization and approved by the District. The Madison Project Foundation has requested such coverage. The District's provider, Keenan and Associates, has recommended that the Board of Trustees adopt the following definition for "Additional Covered Party" to be added to the District's Memorandum of Coverage (MOC), in order to endorse the Madison Project Foundation onto the District's SWACC MOC.

Definition of Additional Covered Party: Additional Covered Party means any person, organization, trustee, or estate to whom or to which the Covered Party is obligated by virtue of written contract to provide coverage such as is afforded by this Memorandum, but only with respect to operations performed by or on behalf of the covered party or facilities owned or used by the Covered Party. The coverage afforded by this Memorandum shall be no broader and for no higher limit of liability than that which is required by such contract.

There is no cost to the District with regard to this Board action. Any additional cost of coverage for the endorsement will be paid for by the Madison Project Foundation.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 FACILITIES

Requested Action: Approval/Ratification

13-A CHANGE ORDER NO. 41 and 42 – MUSIC AND PERFORMING ARTS, MADISON

Change Order No. 41 and 42 - FTR INTERNATIONAL on the New Music and Performing Arts Complex, Madison Campus:

Original Contract Amount	\$30,780,000
Previously approved Change Orders I – 40	2,965,065
Change Order No. 41	32,875
Change Order No. 42	<u>14,824</u>
Revised Contract Amount	\$ 33,792,764
Original Contract Time	670 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	670 days
Time Extension these Change Orders No. 41 and 42	<u>0 days</u>
Current Revised Contract Time	670 days

Funding Source: Measures S / U

Comment: Change Order No. 41 provides for additional framing and drywall for railing attachment, floating existing concrete floors to allow level transition to practice units, an additional coat of paint at the Rehearsal Hall floor per owner request, miscellaneous electrical wiring & new circuit breaker to provide 208 v power to HVAC unit, add provision for floor mounted electrical outlets for Pianos in Rm. 203A requested by the Owner, and added carpet and base in rooms 203A and 203B per Owner request.

Change Order No. 42 provides for revisions to the parking lot lay-out to include revised striping, pavement markings and post mounted signs and labor & materials to provide temporary means to light parking lot and site lighting as requested by the Owner.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 **FACILITIES** *(continued)*

13-B **CHANGE ORDER NO. 7 - LIBERAL ARTS SOUTH BUILDING**

Change Order No. 7 – PINNER CONSTRUCTION COMPANY on the Liberal Arts South Building Project in the amount of \$ 35,753

Original Contract Amount	\$ 13,195,000
Previously Approved Change Orders 1 – 6	178,617
Change Order No. 7	<u>35,753</u>
Revised Contract Amount	\$ 13,409,370
Original Contract Time	425 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	425 days
Time Extension this Change Order No. 7	<u>0 days</u>
Current Revised Contract Time	425 days

Funding Source: State Capital Outlay Funds, City of Santa Monica Earthquake
Redevelopment, Measure U

Comment: Change Order No. 7 provides for feeding data lines (12 stands of fiber and 50 pair of copper) from the North Bldg., miscellaneous steel supports at metal deck, change ceiling in room 158 to 1-hr. rating, addition of a central clock system, change security camera mounts per recommendation of security consultant, add entry mat at room 263, provide 800 amp circuit breaker for building power supply, install additional plywood backing for fixed seating in classroom 263, and modifications to ceiling tile configuration in auditorium.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 **FACILITIES** *(continued)*

13-C CHANGE ORDER NO. 1 - REPLACEMENT SHUTTLE LOT

Change Order No. 1 – TRIMAX CONSTRUCTION CORP. on the Replacement Shuttle Lot Project in the amount of \$ 1,596,113

Original Contract Amount	\$ 1,470,000
Change Order No. 1	<u>126,113</u>
Revised Contract Amount	\$ 1,596,113
Original Contract Time	90 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	90 days
Time Extension this Change Order No. 1	<u>0 days</u>
Current Revised Contract Time	90 days

Funding Source: Measure U

Comment: Change Order No. 1 provides for the addition of windscreen netting to the fence on the east side of the property, revisions to storm drain grates to be traffic load rated, additional costs to re-compact soil at utility trenches due to existing poor soil conditions, and breaking, removal, grinding and spreading concrete from existing unforeseen concrete slab, grade beams and caissons.

13-D AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – PERFORMING ARTS CENTER, MADISON CAMPUS

Amend the agreement with RENZO ZECCHETTO ARCHITECTS for the Performing Arts Center, Madison Campus to increase by \$81,708.50 plus reimbursable expenses.

Funding Source: Measure S

Comment: The amendment covers additional fees requested by the architect for review of contractor submittals and substitutions which were beyond the contracted allowances for these items. The District will submit a claim to the contractor for these additional services, however, there is no guarantee that the District will receive full reimbursement.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 **FACILITIES** *(continued)*

13-E **AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – LIBERAL ARTS SOUTH BUILDING**

Amend the agreement with GENSLEER for the Earthquake Replacement Liberal Arts South Building not to exceed \$291,000 plus reimbursable expenses.

Funding Source: State Capital Outlay Funds, City of Santa Monica Earthquake Redevelopment, Measure U

Comment: The amendment covers additional fees requested by the architect for extended construction administration and to cover review of additional contractor submittals and substitutions. The architect is making this request due to the fact the project was approximately six months late in completion. The District will submit a claim to the contractor for these additional services, however, there is no guarantee that the District will receive full reimbursement.

13-F **QUARTERLY POOL PAYMENTS UNDER JOINT USE FACILITIES AGREEMENT**

Quarterly payment to the CITY OF SANTA MONICA for the District's share of maintenance and operation costs of the pool under the terms of the joint Use of Facilities Agreement:

January 1, 2007 – March 31, 2007	\$86,634.30
April 1, 2007 – June 30, 2007	\$80,778.85

Funding Source: 2006-2007 District General Fund

Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica the District pays a pro rata share based on the number of hours the College uses the pool compared to the total hours of pool use by all parties. The invoice for the second quarter was received in June 2007.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14 **COMMERCIAL WARRANT REGISTER**

Requested Action: Approval/Ratification

August 1 – August 31, 2007	2690 – 2734	\$9,718,634.03
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Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 15 **PAYROLL WARRANT REGISTER**

Requested Action: Approval/Ratification

July 1 – July 31, 2007	CIL – E4A	\$7,128,426.31
August 1 – August 31, 2007	CIA – HIC	\$8,533,457.88

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 16 **AUXILIARY PAYMENTS & PURCHASE ORDERS**

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore fund, Trust fund and other Auxiliary funds.

	Payments	Purchase Orders
August 1 – August 31, 2007	\$2,417,683.93	\$152,731.39

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 17 **DIRECT, BENEFIT & STUDENT GRANT PAYMENTS**

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

August 1 – August 31, 2007	B000078 – B000089	\$966,085.42
	D000001 – D000015	\$398,968.47
	ST	\$.00

D – Direct Payments
B – Benefit Payments (health insurance, retirement, etc.)
ST – Student Grant Payments

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18 **PURCHASING**

Requested Action: Approval/Ratification

18-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

18-B CONTRACT FOR EMERGENCY PREPAREDNESS PLAN

p>Provider: Patriot Services Corporation

Services: Patriot Services Corporation will develop a customized Emergency Preparedness Plan for Santa Monica College in compliance with Education Code Section 33031, including Incident Management System (ICS), Standardized Emergency Management System (SEMS) and National Incident Management Systems (NIMS). The plan will include specific written emergency procedures, training and written manuals, customized job task notebooks, and four two-hour training sessions.

Amount: \$41,670

Term: October 1, 2007 through September 30, 2008

Funding Source: District Budget/Risk Management

Comment: Five companies known to have interest in performing this type of service were contacted; three declined to submit a proposal. After rating and evaluating the proposals received, the Purchasing Department recommended the contract for the Emergency Preparedness Plan be awarded to Patriot Service Corporation.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	September 17, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18 PURCHASING

18-C PURCHASING AGREEMENTS AND AUTHORIZATION OF PURCHASE ORDERS

Authorize the awards of purchase orders from approved department budgets against the following competitively bid agreements not to exceed legal dollar threshold limits:

- (1) CalSAVE (State of California, Monterey County Office of Education) Bid # IFB007C to 9/30/2008 with Dave Bang Associates for Athletic and Site Equipment.
- (2) Glendale Unified School District with Apple Computer, Inc. Bid #PI3-03/04 to 12/31/2007 for Computer Equipment, Software, Peripherals and Service.
- (3) Western States Contracting Alliance (WSCA), Contract # A63307-CA with Dell Marketing L.P. to 8/31/2009 for Computer Equipment, Software, Peripherals and Service.
- (4) Western States Contracting Alliance (WSCA) Contract #A63309-CA with Hewlett Packard Company to 8/31/2009 for Computer Equipment, Software, Peripherals and Service.
- (5) State of California (CMAS), Contract# 3-94-70-0032 with IBM Corporation to 12/31/2007 for Computer Equipment, Software, Peripherals and Service.
- (6) California State University, Agreement #40372 to 8/30/2010 with Oracle Corporation for Software, Maintenance and License Support.
- (7) State of California (CMAS) Contract #3-04-00-0486A to 8/23/2008 with NEC Unified Solutions, Inc. for Computer Servers and Maintenance Service.
- (8) U.S. Communities for County of Los Angeles, Contract # 41902 to 1/31/2008 with Graybar Electric Company, Inc. for Electrical Heating, Ventilation, and supplies.
- (9) Western States Contracting Alliance (WSCA) for the State of California, Contract # 7066 to 11/30/2008 with Grainger Industrial Supplies for Industrial Supplies and Equipment, Janitorial Supplies and Equipment.
- (10) U.S. Communities for the County of Maricopa, AZ., Contract # 5091 to 11/30/2008 with HD Supply Facilities Maintenance (Home Depot Supply, Inc.) for - Maintenance and Hardware Supplies.
- (11) Western States Contracting Alliance (WSCA) for the State of California, Contract # IS-06-85-34 to 5/30/2008 with American Tex-Chem for Toilet Paper.
- (12) U.S. Communities for the County of Alleghany, Pa., Master Agreement # 45983 attachment A-1 to 1/8/2008 with Zep Manufacturing for Janitorial Supplies and Maintenance Products.
- (13) U.S Communities for the Wichita School District, Contract # 204011 Amendment 5 to 1/31/2008 with Virco Inc. for Classroom Furniture and Equipment.

- (14) U.S. Communities for the County of Fairfax, Va., Contract # RQ07-878957-20 from 5/1/2007 to 12/31/2008 with Haworth, Inc, KI (Krueger International), Knoll Inc., Herman Miller Inc., All Steel Inc. for Office Furnishings Systems, Seating, Files and Architectural Interiors.
- (15) Foundation for California Community College, Contract # P106 to 9/11/2010 with Office Depot for Office and Classroom Supplies.
- (16) The State of California (CMAS) Contract # 3-00-58-0153B to 6/30/2008 with CCS Presentation Systems Inc. for Classroom Audio-Visual Equipment.
- (17) Western States Contracting Alliance (WSCA) for the State of California, Contract # 5-06-99-02 to 8/27/2008 with California Overnight for Small Packages – Intrastate deliveries only.
- (18) Western States Contracting Alliance (WSCA) for the State of California, Contract # 5-06-99-03 to 8/27/2008 with DHL Express (USA), Inc. for Small Packages.
- (19) Western States Contracting Alliance (WSCA) for the State of California, Contract # 5-06-99-04 to 8/27/2008 with FedEx Worldwide Services (USA) for Small Packages – Intrastate, Interstate and International Deliveries.
- (20) Western States Contracting Alliance (WSCA) for the State of Arizona, Contract # ESP050076 (A2-2-A7) to 11/8/2007 with Pitney Bowes Inc. for Mailroom Equipment and Maintenance.
- (21) County of Los Angeles, Contract #42684 to Corporate Express to 1/10/10 for Office Supplies.
- (22) City of San Jose, Blanket Purchase Order # OP 39697 to 6/30/08 with Computerland of Silicon Valley for Computer Hardware, Peripheral and Software.

Comment: The Public Contracts Code Section 20652 allows for public education entities in the State of California to place orders under these competitively bid contracts without advertising. All purchases and payments comply with applicable law. There are significant cost savings to the district by joining in purchasing agreements with other agencies.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 17, 2007

IX. **BOARD COMMENTS AND REQUESTS**

X. **CLOSED SESSION** (Scheduled for 8:30 p.m.)

- Conference with Labor Negotiators (Government Code Section 54957.6)
 Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
 Ellen Shadur, District Counsel
 Employee Organizations: CSEA Chapter 36
 SMC Faculty Association

IX. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Monday, October 8, 2007 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.