

M I N U T E S



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

JUNE 3, 2014

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Closed Session
(Business Building Room 111)

Regular Public Meeting
Board Room (Business Building Room 117)

*The complete minutes may be accessed on the
Santa Monica College website:
<http://www.smc.edu/admin/trustees/meetings/>*

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, June 3, 2014.

I. *ORGANIZATIONAL FUNCTIONS*

- CALL TO ORDER – 5:33 p.m.
- ROLL CALL
Dr. Susan Aminoff, Chair - Present
Rob Rader, Vice-Chair - Present
Dr. Nancy Greenstein - Present
Dr. Louise Jaffe - Present
Dr. Margaret Quiñones-Perez - Absent (Excused)
Barry Snell - Present
Dr. Andrew Walzer - Present
Daniel Kolko, Incoming Student Trustee – Present (for public session)
- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. *CLOSED SESSION*

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Marcia Wade, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organization: CSEA, Chapter 36

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Marcia Wade, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organization: Santa Monica College Faculty Association

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Marcia Wade, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organization: Santa Monica College Police Officers Association

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

III. **PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS** – 7:02 p.m.

- PLEDGE OF ALLEGIANCE – Mr. and Mrs. Kolko (parents of Student Trustee Daniel Kolko)
- CLOSED SESSION REPORT - None
- RECOGNITION AND ACKNOWLEDGEMENTS
 - SMC Women's Tennis Team
 - SMC Men's Swim Team
 - Student Athletes of the Year
 - Fifth Annual Global Citizenship Research Symposium and Tournament Awards
 - SMC Campus Police
- INSTALLATION OF STUDENT TRUSTEE

Board Chair Susan Aminoff administered the Oath of Allegiance to Daniel Kolko and installed him as Student Trustee for 2014-2015.

IV. **PUBLIC COMMENTS**

Elaine Roque
Nehasi Lee
Howard Stahl
Matthew Nicholson
Scott Garvey

V. **SUPERINTENDENT'S REPORT**

- Updates:
 - KCRW Groundbreaking – June 11, 2014 at 12 noon
 - Graduation and Related Activities
 - Graduation – June 17, 2014
 - Celebrate America – June 28, 2014

VI. **ACADEMIC SENATE REPORT**

VII. **MAJOR ITEMS OF BUSINESS**

- I Report: Special Programs - Title V, Building Foundations for Academic and Career Success Grant Update
- #2 Agreement Between the SMCCD and the KCRW Foundation
- #3 Public Hearing – SMC Police Officers Association Initial Collective Bargaining Proposal
- #4 2014-2015 Tentative Budget
- 5 Information: Other Post Retirement Benefits (OPEB)
- #6 Five-Year Construction Plan 2014-2015 - 2019-2020

VIII. **CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

Approval of Minutes

- #7 Approval of Minutes: May 6, 2014 (Regular Meeting)
May 20, 2014 (Special Meeting)

Annual Recommendations

- #8 Election of Personnel
- #9 Resolution Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act
- #10 Destruction of Class 3 Records
- #11 Year-End Appropriations Transfers
- #12 Disposal of Surplus Property
- #13 Authorization of Signatures, for JP Morgan Chase Bank and Union Bank, 2014-2015
- #14 Annual Resolution – Temporary Inter-Fund Cash Borrowing
- #15 Annual Resolution – Cash Borrowing from the County Treasury

Academic and Student Affairs

- #16 New Courses and Degrees, Spring 2014

Grants and Contracts

- #17 State of California Employment Training Panel Workforce Training Grant/Contract
- #18 Acceptance of Grant and Budget Augmentation: Community Food Project
- #19 Contracts for Celebrate America 2014
- #20 Ratification of Contracts and Consultants

Human Resources

- #21 Sabbaticals and Fellowships, Fall 2014 and Spring 2015
- #22 Amendment to Superintendent/President's Contract
- #23 Academic Personnel
- #24 Classified Personnel – Regular
- #25 Classified Personnel – Non Merit
- #26 Classified Personnel – Limited Duration

Facilities and Fiscal

- #27 Facilities
 - A Subcontractor Substitution – AET Campus and Parking Structure A
 - B Change Order No. 1 – AET Campus and Parking Structure A
 - C Amendment No. 7 to Agreement for Architectural Services AET
 - D Award of Bid – 1510 Pico Electrical Project
 - E Project Close Out – Refurbishment of 919 Santa Monica Blvd. Offices
- #28 Budget Transfers
- #29 Acceptance of Grant and Budget Augmentation
- #30 Payroll Warrant Register
- #31 Auxiliary Payments and Purchase Orders
- #32 Commercial Warrant Register
- #33 Providers for Community and Contract Education
- #34 Organizational Memberships
- #35 Purchasing
 - A Award of Purchase Orders
 - B Award of Contracts
 - C 2014-2015 Award of Competitive Contracts

IX. *CONSENT AGENDA – Pulled Recommendations*

Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

X. **REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

XI. ***BOARD COMMENTS AND REQUESTS***

XII. ***ADJOURNMENT***

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, July 1, 2014** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

APPENDIX A Report: Title V, Building Foundations for Academic and Career Success Grant Update

APPENDIX B Agreement Between the SMCCD and the KCRW Foundation

APPENDIX C 2014-2015 Tentative Budget

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

V. SUPERINTENDENT'S REPORT

KCRW Groundbreaking: This public acknowledgement of the beginning of the KCRW building will be held June 11, 2014 at 12 noon.

Graduation and Related Activities

Graduation – June 17, 2014: The 83rd annual commencement will feature speaker Dr. George Blumenthal, Chancellor of the University of California, Santa Cruz.

Celebrate America – June 28, 2014 on Corsair Field

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	June 3, 2014

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 1

SUBJECT: **REPORT: TITLE V, BUILDING FOUNDATIONS FOR ACADEMIC AND CAREER SUCCESS GRANT UPDATE**

SUBMITTED BY: Vice-Presidents, Academic Affairs and Enrollment Development

SUMMARY: The Title V Building Foundations for Academic and Career Success grant has made substantial progress towards meeting grant objectives in the second year of the grant. The most notable accomplishments in the second year of the grant include the creation of a Faculty Summer Institute and the Center for Teaching Excellence. The Title V leadership team has worked to establish activities and programs that address pedagogy, andragogy, student engagement, use of technology, diverse learning environments, and development of academic skills. Funded by the U.S. Department of Education, the goal of this Title V Hispanic Serving Institutions (HSI) grant is to support low income, Latino, and traditionally underrepresented students as they pursue their academic and career goals.

The complete report is included in Appendix A

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	June 3, 2014

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **AGREEMENT BETWEEN THE SMCCD AND THE KCRW FOUNDATION**

SUBMITTED BY: Senior Director, Government Relations and Institutional Communications

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the Superintendent/President to execute an agreement ("Agreement") between the Santa Monica Community College District and the KCRW Foundation, Inc., a California nonprofit public benefit corporation, for a term beginning June 3, 2014 and ending December 1, 2021.

SUMMARY: Santa Monica Community College District ("SMC") is the Federal Communications Commission ("FCC") licensee of noncommercial educational radio KCRW-FM and other full-service broadcast stations (such as KCRU-FM in Ventura and KDRW-FM in Santa Barbara), translator stations, and broadcast auxiliary stations, all as set forth in licensee databases maintained by the FCC from time to time (collectively, the "Station").

KCRW-FM Radio is maintained on the campus of SMC in the City of Santa Monica, California. The Station began operations in 1948 and is a public telecommunications operation of SMC. KCRW.com extends KCRW's profile globally through its online presence on the internet.

The KCRW Foundation, Inc. ("Foundation") is a California nonprofit public benefit corporation established in 1981 to promote and provide financial support for the Station. The Foundation was formed to address the loss of local property tax funding for the Station, which occurred as a result of the passage of Proposition 13 in 1978. Activities of the Foundation have developed over the years based on the need to raise additional funds and provide additional support through the Foundation to support the Station's operation.

The Station is Southern California's leading National Public Radio affiliate, featuring an eclectic mix of music, news, information and cultural programming.

SMC and the Foundation desire to memorialize their arrangement so that the Foundation can continue to promote and provide financial support to ensure a high quality public service in the form of the Station. SMC wishes to extend to the Foundation the opportunity to raise capital and endowment funds by conferring naming rights for a new building to house the Station.

This Agreement memorializes existing arrangements and practices between SMC and the Foundation; provides for the Foundation to assist SMC in operating the Station as specified; and provides for SMC to provide support services and facilities as specified.

The Agreement runs through December 1, 2021, to coincide with the FCC renewal date of the Station.

Under the Agreement, the Foundation will direct all fundraising; and all fundraising will be for the benefit of the Station. SMC retains oversight and control of the activities and operations of the Station.

The Agreement specifies certain new activities:

- SMC grants to the Foundation exclusively for five years the opportunity to raise capital and endowment funds by committing naming rights for the new building. After five years, SMC and the Foundation shall consult prior to committing naming rights.
- SMC and the Foundation will explore opportunities to co-present and co-promote events to provide mutual benefit to both parties.
- The Foundation will pay at least \$7 million (or more at its discretion) towards the design, construction, equipment, and furnishing costs of the new KCRW building. SMC will provide other funds needed using bond proceeds from Measure AA. After the building is furnished and equipped pursuant to a plan approved by SMC, the Foundation will pay for additional equipment and furnishings as required.

This is the first Agreement between SMC and the Foundation. It has been developed during a collaborative process by SMC staff and members of a subcommittee of the Foundation board of directors formed for this purpose. The process has included a review of a number of existing service agreements between public agency licensees of public radios and their foundations; other SMC service agreements; and a review of current practices. The Agreement has been reviewed and approved by SMC college counsel and has also been reviewed and approved by FCC counsel for the Foundation. The subcommittee of the Foundation Board of Directors has recommended the approval of the Agreement to the Foundation Board of Directors for action at its June 7, 2014 meeting.

Station Manager Jennifer Ferro will be present for discussion of this item. The Agreement appears as Appendix B in this agenda.

MOTION MADE BY:	Rob Rader
SECONDED BY:	Louise Jaffe
STUDENT ADVISORY:	Aye
AYES:	6
NOES:	0
ABSENT:	1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: **PUBLIC HEARING - SMC POLICE OFFICERS ASSOCIATION INITIAL COLLECTIVE BARGAINING PROPOSAL**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a public hearing to receive comments on the Santa Monica College Police Officers Association (SMCPOA) initial collective bargaining proposal to the Santa Monica Community College District.

PUBLIC HEARING:

<u>Open Public Hearing:</u>	8:42 p.m.
Motion Made By:	Barry Snell
Seconded By:	Rob Rader
Student Advisory:	Aye
Ayes:	6
Noes:	0
Absent:	1 (Quiñones-Perez)
<u>Public Comments:</u>	None
<u>Close Public Hearing:</u>	8:43 p.m.
Motion Made By:	Barry Snell
Seconded By:	Rob Rader
Student Advisory:	Aye
Ayes:	6
Noes:	0
Absent:	1 (Quiñones-Perez)

COMMENT: The SMC Police Officers Association initial proposal for a collective bargaining agreement with the Santa Monica Community College District was presented on May 6, 2014 pursuant to Government Code Section 3547(a), Board Policy 3134. The SMCPOA requested the following items to be discussed at the bargaining table.

1. District paying employee's contribution towards PERS
2. Donning/Doffing on duty (15 minutes beginning/15 minutes end)
3. Increase Varied Hours Pay from 5% to 10%
4. Change language regarding Winter holidays to reflect and be fair with CSEA
5. Provide increase in uniform cleaning allowance from \$50 to \$75
6. Increase POST certificates pay from 1%/2% to 3%/6% (intermediate/advanced)

7. Increase in pay to \$5,382.91 to reflect salary study to the 75th percentile.
8. Establish minimum staffing levels at least 12 officers
9. Add language for light duty
10. Add Professional Development sections to match CSEA
11. Add language regarding at least 2 week notice of a shift change
12. Add language on force hiring

MOTION MADE BY: Barry Snell
SECONDED BY: Andrew Walzer
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Rader, Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: **2014-2015 TENTATIVE BUDGET**

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the 2014-2015 Tentative Budgets (Appendix C).

The Santa Monica Community College District Proposed Tentative Budget for fiscal year 2014-2015 is comprised of the following nine funds:

General Fund Unrestricted	\$158,537,897
General Fund Restricted	<u>\$34,881,193</u>
<i>Total General Fund</i>	\$193,419,090
Special Reserve Fund (Capital)	\$15,147,290
Bond Fund: Measure U	\$24,323,706
Bond Fund: Measure S	\$58,221,402
Bond Fund: Measure AA	\$144,149,238
Bond Interest & Redemption Fund	\$38,139,538
Student Financial Aid Fund	\$39,384,384
Scholarship Trust Fund	\$45,100
Auxiliary Operations	<u>\$4,383,183</u>
<i>Total Other Restricted</i>	\$323,793,841
TOTAL PROPOSED TENTATIVE BUDGET	\$517,212,931

MOTION MADE BY: Louise Jaffe
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

SANTA MONICA COMMUNITY COLLEGE DISTRICT
2014-2015 TENTATIVE BUDGET NARRATIVE

The 2013-2014 fiscal year is projected to close with an Unrestricted General Fund ending balance, including Designated Reserves of \$11,629,758.

For 2014-2015 tentative budget, the District is projecting an increase in revenue of 2.4 % or \$3,481,373 and an increase in expenditures of 6.2% or \$8,760,809, resulting in a projected operating deficit of **<\$4,170,488>**. Projected ending Unrestricted Fund Balance is \$7,459,270 or 4.94% of total expenditures and transfers.

General Fund Unrestricted Revenues (01.0)

These are the only funds available for the general operations of the College. All other funds are restricted with the exception of some parts of the Auxiliary fund.

The District has based the tentative budget on the Governor's "May Revise" budget proposal for the State. The Governor's budget provides for a 0.85% Cost of Living Adjustment (COLA) and a 2.75% Access/Restoration in 2014-2015.

The largest source of revenue for the District is state funding. The state funding formula is based on the combination of property taxes, enrollment fees and principal apportionment funds added together to equal the estimated State General Revenue. The figures in the tentative budget are based on estimates from the Chancellor's Office adjusted by the District's enrollment projections.

The tentative budget assumes an increase of approximately 733 credit FTES served from 2013-2014. The FTES plan is projected to result in the District serving 500 unfunded credit FTES in 2014-2015.

Local revenues are a combination of property taxes and revenue generated at the college level through the charging of fees and fines, through interest earned on cash and non-resident tuition revenue. The District anticipates an increase in local revenue in fiscal year 2014-2015 mainly due to an increase in non-resident tuition revenue, as a result of increase in tuition fee of 6.7%.

General Fund Unrestricted Expenditures (01.0)

The District's largest expenditures (88.5% of the total budget) are related to salary and benefits. The salary and benefit related expenditure projections reflect appropriate step, column and longevity increases for all qualified employees. It also includes a negotiated increase of 2.7% in 2013-2014 and 2.3% in 2014-2015 on the salary of CSEA members. The projected effect of the increase is approximately \$797,866 in 2013-2014 and \$637,202 in 2014-2015.

The discretionary section of the expenditure budget (Supplies, Services and Capital), reflects an increase of approximately 1,479,713 from 2013-2014 projected expenditures.

The amount of \$12,223,506 for the Contracts/Services line item in the tentative budget includes: Rents/Leases (i.e. Performing Arts Center, Swimming Pool, Big Blue Bus) 20%; Bank Fees and Bad Debt 13%; Advertising 11%; Other Contract Services 9%; Repairs of Equipment/Maintenance 8%; Legal Services (including those for the Personnel Commission) 5%; Consultants 5%; Software Licensing 5%; Online Course Management System 4%; Managed Print Services 3%; Postage and Delivery Services 3%; Conferences and Training 3%; Off-Campus Printing 2%; LACOE Contracts (i.e. PeopleSoft, HRS) 2%; Memberships and Dues 1%; Audit 1%; Repairs on Facility 1%; Recruiting-Students 1% and Other Services – all under 1% of budget per category (e.g. Mileage, Commencement, Fingerprinting, Board Meetings, Field Trips) 3%.

It is expected that adjustments to projections will occur between the tentative budget and adopted budget as more information becomes available from the State.

RESTRICTED FUNDS

General Fund Restricted (01.3)

This fund represents restricted funding that is received by the District from Federal, State and Local sources. All grants that do not end by June 30, 2015 will be carried over to the 2015-2016 budget, if permissible.

When received, new grants will be presented to the Board of Trustees for approval, and the District's budget will be augmented to reflect the increase.

Special Reserve Fund (40.0) Capital

This fund is also known as the Capital Expenditures Fund. The major source of revenue for this fund is the non-resident capital surcharge. These funds are used for capital outlay related projects, including the installment payments for the AET Certificate of Participation and any required expenditure matches to State capital outlay funding. State funding for capital projects is also accounted for in this fund.

All capital expenditures and revenue in the Special Reserve Fund, as well as Funds 42.2, 42.3, and 42.4 reflect the total expenditure allocation and the total revenue for all projects, and are not limited to the current year, thus resulting in a zero ending balance. These funds are legally restricted and may not be transferred into the unrestricted general fund.

Bond Fund Measure U (42.2)

This fund reflects the revenue from the sale of bonds approved through Measure U and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved under Measure U.

Bond Fund Measure S (42.3)

This fund reflects the revenue from the sale of bonds approved through Measure S and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved under Measure S.

Bond Fund Measure AA (42.4)

This fund reflects the revenue from the sale of bonds approved through Measure AA and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved under Measure AA.

Bond Interest and Redemption Fund (48.0)

This fund is administered by the County of Los Angeles Department of Auditor-Controller. It reflects the receipt of property tax revenues due to voted indebtedness for bond issues, the payment of interest on those bonds, plus the redemption of the bonds that mature within the 2014-2015 fiscal year. This information is provided by the County of Los Angeles Department of Auditor-Controller through the Los Angeles County Office of Education.

Student Financial Aid Fund (74.0)

This fund consists of all student financial aid programs (PELL, SEOG, Loans and Cal Grants). The transfer line items reflect a transfer from the Unrestricted General Fund to meet the match requirements of the individual grant programs.

Scholarship Trust Fund (75.0)

This fund is to account for gifts, donations, bequests, and devises (subject to donor restrictions) which are to be used for scholarships or for grants in aid to students.

Auxiliary Operations

This budget reflects the revenue and expenditures of the auxiliary operations of the District, namely the Bookstore, the food and vending concessions, and college expenditures in programs such as Athletics, Music, Theatre Arts, the *Corsair* student newspaper and transportation.

CONCLUSION

This is the tentative budget recommended for acceptance. It is expected that changes will occur between now and the Adopted Budget. Some changes will be the result of revised state revenue, and others will be internal adjustments resulting from new or updated revenue information and expenditure reduction efforts.

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	June 3, 2014

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 5

SUBJECT: **OTHER POST RETIREMENT BENEFITS (OPEB)**

SUBMITTED BY: Vice-President, Business/Administration

INTRODUCTION: Introduction: On September 3, 2013, the SMCCD Board of Trustees approved the District's plan to fund the OPEB obligation. Adherence to this plan would guarantee the District's generous health benefits for all past, current, and future employees. This is the initial review of the District's plan compared to the Actuarial Study of Health Benefits completed in October 2013.

SUMMARY: The plan calls for an annual commitment of \$500,000, and an additional \$500,000 each succeeding year until approximately the eighth year, at which time the Annual Required Contribution (ARC) of \$8.1 million will be met. The latest actuarial study calculates the ARC at \$8.5 million. Thereafter, the District would no longer need to allocate any new monies for the OPEB obligation. Also according to the recent actuarial study, the District's total OPEB unfunded actuarial accrued liability (UAAL) is \$87,166,553. The UAAL is still projected to be funded in approximately 20 years. Because this is the first year of implementation, it is too early to determine any definitive trend; although the initial results are encouraging. After each actuarial study, a review of plan will be conducted. The next study is scheduled for 2015.

The adopted plan would meet the requirements for ACCJC Accreditation standard 3D.3c as a plan for funding the District's OPEB obligation. In addition, adherence to the plan in succeeding years would improve the District's audited financial statement and assist in sustaining the District's rating for issuing bonds and Certificates of Participation.

The plan was reviewed by consultants from Total Compensation, Inc. and School Services of California and deemed to be a realistic plan for funding the District's OPEB obligation.

Santa Monica College Update on Trust and OPEB Liability

Report Date	AAL	Trust	UAAL
7/1/2011	94,103,186	1,787,488	92,315,698
7/1/2013	89,242,676	2,076,123	87,166,553
3/31/2014	89,242,676	3,227,302	86,015,374

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6

SUBJECT: **FIVE-YEAR CONSTRUCTION PLAN 2014-2015 – 2019-2020**

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the filing of the Five Year Construction Plan, 2014-2015 – 2019-2020 with the State Chancellors Office.

Five Year Plan Listing: See following page
Initial Project Proposals (IPP): No new proposals
Final Project Proposal (FPP): Math and Science

COMMENT: The Five Year Construction plan identifies all potential future projects especially those that may be eligible for state matching funds. The District selects projects that are expected to have the greatest possibility of state funding to be developed into an IPP. If the state approves the IPP, then the project can be developed into an FPP the following year.

These projects follow the 1998 Facilities Master Plan and Career and Educational Facilities Master Plan 2010 Update.

The Math and Science Project is being resubmitted this year since an improved economic outlook in the state may lead to a statewide bond in 2014 and/or 2016. State funding for this project is critical in completing the bond construction program.

MOTION MADE BY: Barry Snell
SECONDED BY: Rob Rader
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Quiñones-Perez)

District Projects In Order of Construction Start

Santa Monica CCD

Priority	Project Occupancy	Total Cost	Source	2014/2015	2015/2016	Schedule of Funds		2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
1	Replacement Math and Science Extension Building								Status: IPP Pending			
	2020					(P)(W)		(C)		(E)		
	\$43,818,000	State				\$2,769,545		\$28,534,596		\$1,180,000		
	\$43,818,000	Non-State				\$4,154,317		\$42,801,894		\$1,770,000		
2	Media and Technology Complex – Academy Site								Status: Locally Funded			
	2015			(C)	(E)							
	\$90,582,111	Non-State		\$67,906,151	\$7,348,193							
3	Madison Site East Wing Seismic Upgrade								Status: Locally Funded			
	2015			(C)	(E)							
	\$21,450,727	Non-State		\$18,378,000	\$400,000							
4	Replacement Health, Fitness, P.E., Dance Building including Central Plant								Status: Locally Funded			
	2016			(C)	(E)							
	\$48,846,896	Non-State		\$41,247,210	\$1,500,000							
5	Environmental Performance – Building Retrofits for Chilled Water from Central Plant								Status: Locally Funded			
	2016				(C, E)							
	\$8,649,984	Non-State			\$7,885,983							
6	Student Services								Status: Locally Funded			
	2017			(P)(W)		(C)	(E)					
	\$95,371,988	Non-State		\$6,500,000		\$73,271,988	\$3,600,000					
7	Early Childhood Education Center								Status: Locally Funded			
	2017			(P)(W)	(C)(E)							
	\$12,667,245	Non-State		\$1,168,147	\$11,481,098							
8	Malibu Center								Status: Locally Funded			
	2017			(P)(W)	(C)	(E)						
	\$19,279,415	Non-State		\$1,368,447	\$17,160,862	\$750,000						
9	Drescher Hall - Academic Modernization, Pico Promenade and Transit Plaza								Status: Locally Funded			
	2018			(P)(W)	(C)(E)							
	\$9,262,057	Non-State		\$750,000	\$7,915,000							
10	Career Opportunity and Advancement Center – Bundy Campus								Status: Locally Funded			
	2019					(P)(W)	(C)	(E)				
	\$27,728,447	Non-State				\$2,018,900	\$24,759,547	\$950,000				

A – PROPERTY ACQUISITION; P – PRELIMINARY PLANS; W – WORKING DRAWINGS; C – CONSTRUCTION; E – EQUIPMENT

IPP – INITIAL PROJECT PROPOSAL

IPP – INITIAL PROJECT PROPOSAL

BOARD OF TRUSTEES	ACTION
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VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #7-#35.

Recommendations pulled for separate action and discussed in
Section VIII, Consent Agenda – Pulled Recommendations: #14, #17, #19, #21, #22, #23, #34, #35 (B)

Action on Consent Agenda excluding #14, #17, #19, #21, #22, #23, #34, #35 (B)

MOTION MADE BY: Louise Jaffe
 SECONDED BY: Nancy Greenstein
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

IX. CONSENT AGENDA – Pulled Recommendations

Recommendation No. 14 – Annual Resolution – Temporary Inter-Fund Cash Borrowing

Motion Made By: Louise Jaffe
 Seconded By: Barry Snell
 Student Advisory: Aye
 Ayes: 6
 Noes: 0
 Absent: 1 (Quiñones-Perez)

Recommendation No. 17 –Employment Training Panel Workforce Training/Grant Contract

Motion Made By: Barry Snell
 Seconded By: Andrew Walzer
 Student Advisory: Aye
 Ayes: 6
 Noes: 0
 Absent: 1 (Quiñones-Perez)

Recommendation No. 19 – Contracts for Celebrate America 2014

Motion Made By: Barry Snell
 Seconded By: Louise Jaffe
 Student Advisory: Aye
 Ayes: 6
 Noes: 0
 Absent: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

IX. CONSENT AGENDA – Pulled Recommendations (continued)

Recommendation No. 21 – Sabbaticals and Fellowships, Fall 2014 and Spring 2015

Motion Made By: Rob Rader
 Seconded By: Barry Snell
 Student Advisory: Aye
 Ayes: 6
 Noes: 0
 Absent: 1 (Quiñones-Perez)

Recommendation No. 22 – Amendment to Superintendent’s Contract

Motion Made By: Louise Jaffe
 Seconded By: Barry Snell
 Student Advisory: Aye
 Ayes: 6
 Noes: 0
 Absent: 1 (Quiñones-Perez)

Recommendation No. 23 – Academic Personnel

No. 23 excluding extension of contract for Interim Director, Community Relations

Motion Made By: Rob Rader
 Seconded By: Barry Snell
 Student Advisory: Aye
 Ayes: 6
 Noes: 0
 Absent: 1 (Quiñones-Perez)

*Amendment to change ending date of assignment of Interim Director, Community Relations
 07/01/14 – 12/31/14*

Motion Made By: Rob Rader
 Seconded By: Barry Snell
 Student Advisory: Aye
 Ayes: 4 (Aminoff, Greenstein, Jaffe, Snell)
 Noes: 0
 Abstain: 2 (Rader, Walzer)
 Absent: 1 (Quiñones-Perez)

Recommendation No. 34 – Organizational Memberships

Motion Made By: Louise Jaffe
 Seconded By: Rob Rader
 Student Advisory: Aye
 Ayes: 6
 Noes: 0
 Absent: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

IX. CONSENT AGENDA – Pulled Recommendations *(continued)*

Recommendation No. 35(B) – Purchasing – Award of Contracts

No. 35 (B) 1, 3 and 4

Motion Made By: Rob Rader
 Seconded By: Nancy Greenstein
 Student Advisory: Aye
 Ayes: 6
 Noes: 0
 Absent: 1 (Quiñones-Perez)

No. 35 (B) 2

Motion Made By: Andrew Walzer
 Seconded By: Barry Snell
 Student Advisory: Aye
 Ayes: 6
 Noes: 0
 Absent: 1 (Quiñones-Perez)

RECOMMENDATION NO. 7 APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

May 6, 2014 (Regular Board of Trustees Meeting)
 May 20, 2014 (Special Meeting)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

The following recommendations are required to be approved annually by Board of Trustees:

- #8 Election of Personnel
- #9 Resolution Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act
- #10 Destruction of Class 3 Records
- #11 Year-End Appropriations Transfers
- #12 Disposal of Surplus Property
- #13 Authorization of Signatures, for JP Morgan Chase Bank and Union Bank, 2014-2015
- #14 Annual Resolution – Temporary Inter-Fund Cash Borrowing
- #15 Annual Resolution – Cash Borrowing from the County Treasury

RECOMMENDATION NO. 8 ELECTION OF PERSONNEL

Requested Action: Approval of the following annual elections/reelections, effective July 1, 2014

Approved by: Marcia Wade, Vice-President, Human Resources

Academic Personnel: Declare salary schedules indefinite for 2014-2015 and place academic personnel to the appropriate place on their respective salary schedules for the 2014-2015 fiscal year.

1. Contract and Regular Academic Personnel
2. Academic Hourly, Adult Education, Emeritus College and Substitutes

Classified Personnel: Declare salary schedules indefinite for 2014-2015 and place classified personnel to the appropriate place on their respective 2014 salary schedules for the period such salary schedules are effective.

Academic Management and Classified Management and Confidential employees other unrepresented personnel except those with individual employment contracts: Declare salary schedules indefinite for 2014-2015 and place unrepresented personnel to the appropriate place on their respective 2014 salary schedules.

Academic Management with individual employment contracts: Employment of all current academic administrators with individual employment contracts in the following positions, effective July 1, 2014:

Executive Vice-President
Vice-President
Senior Director
Dean
Associate Dean
Director
Associate Director

Comment: Lists on file in the Human Resources office and attached to the permanent minutes. All academic and classified personnel (including managers and confidentials) are required by the Los Angeles County Office of Education re-elected for the upcoming fiscal year for budgetary reasons and payroll processing.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (continued)

RECOMMENDATION NO. 9 RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
Requested Action: Adoption PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

WHEREAS, (1) Government Code Section 22892(a) provides that a contracting agency under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and

WHEREAS, (2) SANTA MONICA COLLEGE, hereinafter referred to as Special District is a contracting agency under the Act for participation by members of the Board of Trustees now, therefore be it

RESOLVED, That the employer's contribution for each employee, retiree, or survivor shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of \$750.84 per month, plus administrative fees and Contingency Reserve Fund Assessments.

Comment: The base medical benefit amount is to be increased annually in accordance with the benefits article in the contract agreements with CSEA, the SMC Faculty Association, and the SMC Police Officers Association and by Board Resolution covering the Special Districts.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (continued)

RECOMMENDATION NO. 10 DESTRUCTION OF CLASS 3 RECORDS

Requested Action: Approval

*Approved by: Randal Lawson, Executive Vice-President
Robert Isomoto, Vice President, Business and Administration
Teresita Rodriguez, Vice-President, Enrollment Development
Marcia Wade, Vice-President, Human Resources*

Approve the destruction of class 3 records (older than three years) stored for Admissions and Records, Financial Aid, Outreach, Assessment, EOP&S, Business Services, Human Resources and Personnel Commission.

Comment: This is an annual recommendation for class 3 records which are disposable records that have been maintained for at least three years. This classification includes such items as enrollment cards, add-drop cards, purchase orders, periodic reports, and attendance records. This also includes such items for the Human Resources and the Personnel Commission as recruitment and examination records for classified personnel. All data from these source documents has been recorded on a higher classification record that is stored.

RECOMMENDATION NO. 11 YEAR-END APPROPRIATIONS TRANSFERS

Requested Action: Approval

Approved by: Robert Isomoto, Vice President, Business and Administration

In accordance with the provisions of Section 85201 of the Education Code, authorize the County Superintendent of Schools to make appropriate transfers necessary at the close of the fiscal year 2013-2014 to permit the payment of obligations of the district incurred during the year.

Comment: This action is a recurring practice of the County Superintendent of Schools which permits the processing of warrants and liabilities for the District during the closing of the financial records for the fiscal year.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (continued)

RECOMMENDATION NO. 12 DISPOSAL OF SURPLUS PROPERTY

Requested Action: Approval

Approved by: Robert Isomoto, Vice President, Business and Administration

Authorize the disposal of surplus equipment through means deemed appropriate as required during fiscal year 2014-2015.

Comment: Education Code Section 81450 defines surplus equipment as equipment no longer required or suitable for college use or equipment that should be disposed of for the purpose of replacement. Surplus equipment is stored in the District warehouse which has limited space. The District periodically needs to dispose of equipment that is in disrepair or is obsolete and is no longer needed by:

- Transfer to other Institutions;
- Transfer to State agencies;
- Sale to other eligible political sub-divisions of the state and other governmental agencies;
- Donation to a public school or public school system;
- Sale by Public or Internet auction

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (continued)

RECOMMENDATION NO. 13 AUTHORIZATION OF SIGNATURES FOR JP MORGAN CHASE BANK, AND UNION BANK FOR 2014-2015

Requested by: Christopher Bonvenuto, Chief Director, Business Services

Approved by: Robert Isomoto, Vice-President, Business Administration

Requested Action: Approval

Authorization of the following Santa Monica Community College District employees to be the designated signatories for the District on JP Morgan Chase Bank and Union Bank existing and new accounts for 2014-2015.

1. District Accounts

District Clearing Account
Community Services Account
Bursar's Office Cash Account
Parking Account
Bursar's Office Credit Card Account
Cal B and C Account
Revolving Cash Account

Designated Signatories for District Accounts

Chui L. Tsang
Randal Lawson
Robert Isomoto
Christopher Bonvenuto

2. Auxiliary Services/Associated Students Accounts

Associated Students Account
Associated Students Money Market Account
Associated Students Investment Account
Auxiliary Services Accounts
Auxiliary Services Money Market Account

Designated Signatories

Chui L. Tsang
Randal Lawson
Robert Isomoto
Christopher Bonvenuto
George Prather

Authorization for the District to use one facsimile signature of a designated signatory when two signatures are required. Two signatures are required on all checks for more than \$500.

Authorization that Robert Isomoto be designated as the primary contact for JP Morgan Chase Bank and Union Bank.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (continued)

RECOMMENDATION NO. 14 ANNUAL RESOLUTION – TEMPORARY INTER-FUND CASH BORROWING

Requested by: Christopher Bonvenuto, Chief Director, Business Services

Approved by: Robert Isomoto, Vice-President, Business Administration

Requested Action: Approval

WHEREAS, Sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS, Temporary transfer of cash between District funds is permitted by Education Code Section 42603, and;

WHEREAS, The following restrictions apply to this authorization:

- 1) Maximum amount of authorized borrowing: \$15,000,000
- 2) For Fiscal Year 2014-2015.
- 3) Shall not exceed 75 percent of any moneys held in any fund.
- 4) Funds borrowed shall not be available for appropriation or considered income to the borrowing fund.
- 5) Borrowing shall occur only when the fund receiving the money will earn sufficient income during the current fiscal year. The amount borrowed shall be repaid either in the same fiscal year or in the following fiscal year if the borrowing takes place within the final 120 calendar days of a fiscal year.

NOW THEREFORE, The Governing Board of the Santa Monica Community College District hereby approves this blanket resolution to authorize the use of an aggregate cash balance in all district funds if the need arises. The maximum amount that is allowable in the borrowing would be \$15,000,000.

Comment: The State has applied a deficit factor to the Districts Apportionment payments each of the last four years ranging from <\$348,000> in 2010-2011 to <\$4,602,000> as of P1 this year. Given the instability inherent in the Apportionment payment process coupled with continued issues with inconsistent cash flow from property tax and Redevelopment Agency (RDA) collections, Fiscal Services believes it is prudent to pass this resolution to ensure that all financial responsibilities and obligations of the District can be met during the 2014-2015 fiscal year.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 3, 2014

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (continued)

RECOMMENDATION NO. 15 ANNUAL RESOLUTION – CASH BORROWING FROM THE COUNTY TREASURY

Requested by: Christopher Bonvenuto, Chief Director, Business Services

Approved by: Robert Isomoto, Vice-President, Business Administration

Requested Action: Approval

WHEREAS, Sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS, Article XVI, Section 6, of the California Constitution allows for borrowing from the Los Angeles County Treasurer, and;

WHEREAS, The following restrictions apply to this authorization:

- 1) Maximum amount of authorized borrowing: \$60,000,000
- 2) For Fiscal Year 2014-2015.
- 3) Shall not exceed 85 percent of the anticipated revenues accruing to the District.
- 4) Shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the 2014-2015 fiscal year.
- 5) Shall be replaced from revenues accruing to the District before any other obligation of the District is met from such revenue

NOW THEREFORE, The Governing Board of the Santa Monica Community College District hereby approves this resolution to authorize the request to the Los Angeles County Treasurer to make temporary transfer of funds, if so deemed appropriate during the 2014-2015 fiscal year by the Superintendent/President, to ensure that the District can meet its financial obligations.

Comment: The State has applied a deficit factor to the Districts Apportionment payments each of the last four years ranging from <\$348,000> in 2010-2011 to <\$4,602,000> as of P1 this year. Given the instability inherent in the Apportionment payment process coupled with continued issues with inconsistent cash flow from property tax and Redevelopment Agency (RDA) collections, Fiscal Services believes it is prudent to pass this resolution to ensure that all financial responsibilities and obligations of the District can be met during the 2014-2015 fiscal year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 16 NEW COURSES AND DEGREES, SPRING 2014

Requested Action: Approval/Ratification

Reviewed by: Georgia Lorenz, Dean, Academic Affairs

Approved by: Jeff Shimizu, Vice President, Academic Affairs

New Course

Photovoltaic Systems 4: Photovoltaic Technical Sales

New Degrees

Associate in Arts for Transfer (AA-T), Anthropology

Associate in Arts for Transfer (AA-T), Economics

Associate in Science for Transfer (AS-T), Geology

New Distance Education

Nursing 60/Health 60: Multicultural Health And Healing Practices

Global Citizenship

History 14: US Environmental History

History 25: History of East Asia Since 1600

History 32: Global Environmental History

History 34: World Civilizations II

History 39: History of Africa from 1900

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 17 STATE OF CALIFORNIA EMPLOYMENT TRAINING PANEL WORKFORCE TRAINING GRANT/CONTRACT

Requested Action: Approval/Ratification

Requested by: Patricia Ramos, Dean, Workforce & Economic Development

Approved by: Jeff Shimizu, Vice President, Academic Affairs

Title of Grant/Contract:	ETP (Employment Training Panel) Workforce Training Program
Granting Agency:	State of California, ETP
Award Amount:	\$749,128
Matching Funds:	Not applicable
Performance Period:	July 1, 2014 – June 30, 2016
Summary:	Santa Monica College is approved for funding for contract training of incumbent workers as outlined below. This is the seventh ETP-funded project proposed by SMC to provide customized, job-specific training for business and workers through ETP, and is an increase of \$300,000 from the previous contract (March 15, 2012 – March 14, 2014) as a result of maximum revenue generation and successful performance by SMC's Workforce & Economic Development, driven by a dedicated management function.

SMC is eligible for ETP funding as a training agency. The participating employers must demonstrate out-of-state competition. This multiple-employer retraining project is to provide training to employees of companies in a variety of industries involved in manufacturing, distribution, construction and services. Training will enable participating companies to increase their competitive edge and remain viable within the state.

SMC will enter into multi-layered agreements with employers to provide training to their employees, design customized training contracts to address specialized needs, and offer one-on-one executive coaching. These employer agreements will create a structure and process to maximize revenue goals and resource efficiency for multiple SMC WED initiatives and programs.

Budget Augmentation:	Restricted fund 01.3		
	Revenue (2013 - 2014)		
	8600 State	\$	749,128
	Expenditures		
	1000 Academic Salaries	\$	70,000
	2000 Non-Academic Salaries	\$	336,000
	3000 Employee Benefits	\$	60,000
	4000 Supplies and Materials	\$	5,000
	5000 Other	\$	229,500
	6000 Equipment	\$	12,000
	7000 Indirect	\$	36,628
	Total	\$	749,128

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 18 **ACCEPTANCE OF GRANT AND BUDGET AUGMENTATION: COMMUNITY FOODS PROJECT**

Requested Action: Approval/Ratification

Requested by: Laurel McQuay-Peninger, Associate Dean, Grants

Approved by: Randal Lawson, Executive Vice President

Title of Grant:	Community Foods Project																												
Granting Agency:	RootDown LA (via funding from the United States Department of Agriculture’s Community Foods Projects Competitive Grant Program)																												
Award Amount:	\$5,000																												
Matching Funds:	Not applicable																												
Performance Period:	June 1, 2014 – September 30, 2015																												
Summary:	Santa Monica College, through the Center for Environmental and Urban Studies, will assist RootDown LA with the development of a training program that provides youth the knowledge, skills, and experience necessary to create and sustain entrepreneurial projects in support of local food projects. To support these efforts, SMC will: • Identify at least one individual to serve on the Community Food advisory board; • Assist with curriculum development and articulation of the proposed training with other educational and career pathway options at SMC; • Provide physical space at SMC for workshops, conferences, field trips, and other activities as requested; and help facilitate training activities in the community as they are developed																												
Budget Augmentation:	Fund 01.0 – Center for Environmental and Urban Studies <table><tr><td colspan="2">Revenue (2014-2015)</td></tr><tr><td>8100</td><td>Federal</td><td>\$</td><td>5,000</td></tr><tr><td colspan="2">Expenditures</td></tr><tr><td>1000</td><td>Academic Salaries</td><td>\$</td><td>3,000</td></tr><tr><td>3000</td><td>Employee Benefits</td><td>\$</td><td>600</td></tr><tr><td>5000</td><td>Other Operating Expenditures</td><td>\$</td><td>400</td></tr><tr><td>7000</td><td>Student Aid</td><td>\$</td><td>1,000</td></tr><tr><td colspan="2">Total</td><td>\$</td><td>5,000</td></tr></table>	Revenue (2014-2015)		8100	Federal	\$	5,000	Expenditures		1000	Academic Salaries	\$	3,000	3000	Employee Benefits	\$	600	5000	Other Operating Expenditures	\$	400	7000	Student Aid	\$	1,000	Total		\$	5,000
Revenue (2014-2015)																													
8100	Federal	\$	5,000																										
Expenditures																													
1000	Academic Salaries	\$	3,000																										
3000	Employee Benefits	\$	600																										
5000	Other Operating Expenditures	\$	400																										
7000	Student Aid	\$	1,000																										
Total		\$	5,000																										

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 19 CONTRACTS FOR CELEBRATE AMERICA, 2014

Requested Action: Linda Sullivan, Director Facilities Programming

Approved By: Don Girard, Senior Director, Government Relations/Institutional Communications

Requested Action: Approval/Ratification

Approval of the following contracts for Celebrate America 2014, scheduled for Saturday, June 28, 2014. All activities including entertainment and community picnic will be held on Corsair Field. There will be live music and an MC on the Corsair Stage and a spectacular fireworks show from the top of the Gym building and the paved area between the Gym and the Library.

Funding Source: All costs are covered by sponsorships and donations.

	Provider	Amount	Service
A	Pyro Spectaculars - Fireworks	\$17,500	Fireworks
B	Cliff Wagner & The Old #7 Band	\$1,200	Music entertainment
C	Eddie Jauregui, MC	\$335	Master of Ceremonies
D	Denise Flachbart	\$3,500	Production services
E	Field Turf	\$3,500	Maintenance of Corsair Field
F	Ling Audio Prod. – Stage and Sound	\$4,350	Stage and Sound System
G	Festival Lighting – Stage Lighting	\$1,975	Lighting rental
H	Portable Restrooms – Andy Gump	\$2,000	Portal restrooms and 300 gallon sink
I	Athens Services	\$228	Waste Collection Disposal
J	Global Events – Security	\$7,124	Event Security Services
K	SMC Campus Police	\$8,500	Security
L	SMC Grounds/Maintenance/ Custodial Services	\$8,060	Custodial/clean-up John Adams
M	Smart Party Rents	\$5,400	Canopies, lighting, tables, and chairs
N	West Coast Litho, Inc.	\$978	Flyers and programs
O	Commercial Landscape Supply	\$291	Caution Banner and Hoses

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 20 RATIFICATION OF CONTRACTS AND CONSULTANTS

Approved by: Chui L. Tsang, Superintendent/President

Requested Action: Ratification

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts

Approved by Board of Trustees: 9/8/08

Reference: Education Code Sections 81655, 81656

Provider/Contract	Term/Amount	Service	Funding Source
A Rinat Subbotovsky Ida Smitiwitaya	\$50/hour for 132 hours, not to exceed \$7,000 each	Consultants will provide mathematics through pre-calculus workshops in the Upward Bound Summer Program, as required by the U.S. Department of Education grant	TRIO/ Upward Bound
Requested By: Bonita Cooper, Project Manager, Upward Bound Approved By: Teresita Rodriguez, Vice President, Enrollment Development			
B Kirkpatrick Enterprises International	Not to exceed \$26,550 July 1, 2014 – June 30, 2016	Kirkpatrick Enterprises International (KEI) will provide specialized training to ETP (Employer Training Panel) clients who request specialized training in Manufacturing Skills (LEAN and Six Sigma) and Continuous Improvement & Quality Control, which are approved categories of training for ETP contractors. Scope of work and class learning outcomes are clearly outlined by the Santa Monica College ETP Program, and adhered to by KEI.	ETP Contract (100%)
C The Employer Training and Compliance Company	Not to exceed \$36,000 July 1, 2014 – June 30, 2016	The Employer Training and Compliance Company will provide specialized training to ETP (Employer Training Panel) clients who request specialized training in the area of Manufacturing Skills and Continuous Improvement. Classes in Manufacturing Skills, Hazardous Materials Handling, Continuous Improvement/Quality Control are approved categories of training for ETP clients. Scope of work and class learning outcomes are outlined in the ETP contract and adhered to by The Employer Training and Compliance Company.	ETP Contract (100%)
B and C Requested By: Patricia Ramos, Dean, Workforce & Economic Development Approved By: Jeff Shimizu, Vice President, Academic Affairs			

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 20 RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
D	Lori Meono	September 2014 through July 2015. 40 hours per week Not to exceed \$25,000	Lori Meono will serve as a full-time Post Doctoral Intern to assist the psychological services staff in working with individual students, conducting group workshops, and providing training and consultation to faculty and staff. She has experience working in a college setting and is in the process of completing her full-time predoctoral internship at the counseling and psychological services center at California State University Fullerton.	District Funds/ Psychological Services (100%)
E	Annie Gharakhani	September 2014 through July 2015. 40 hours per week Not to exceed \$25,000	Ms. Annie Gharakhani will serve as a full-time Post Doctoral Intern to assist the psychological services staff in working with individual students, conducting group workshops, and providing training and consultation to faculty and staff. She has experience working in a college setting and is in the process of completing her full-time predoctoral internship at the counseling and psychological services center at Mount St. Mary's College.	District Funds/ Psychological Services (100%)
<i>D and E</i> <i>Requested by: Brenda Benson, Dean, Counseling/Retention</i> <i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>				
F	Quick Caption (amendment to previously approved annual contract amount of \$72,000)	July 1, 2013 – June 30, 2014 \$2,223 (three scheduled services x \$741 per service)	The consultant will provide real-time captioning services to non-signing deaf and hard of hearing students as needed to non-academic activities offered by the College.	District Funds/ Disabled Students
<i>Requested by: Ron Furuyama, Dean, Instructional and Student Programs</i> <i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>				
G	Linda Levinson	June 9, 2014 \$300	Linda Levinson is a licensed clinical social worker (LCSW). She will present a workshop to faculty and staff entitled <i>Looking Forward: Coping with the Anniversary Reactions to the June 7th tragedy</i> . She was onsite for several weeks last year providing crisis counseling and support after the tragedy at SMC.	Auxiliary Emergency Fund
<i>Requested by: Brenda Benson, Dean, Counseling/Retention</i> <i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 21 SABBATICALS AND FELLOWSHIPS, FALL 2014 AND SPRING 2015

Requested Action: Approval/Ratification

Approved by: Academic Senate

Reviewed by: Jeff Shimizu, Vice-President, Academic Affairs

Sabbaticals

1. Professor Kimberly James (English) for Spring 2015
2. Professor Lesley Kawaguchi (History) for Spring 2015
3. Professor Mary Lynne Stephanou (Life Sciences) for Spring 2015

Fellowships

1. Professor Nate Brown (Communication and Media Studies) for Fall 2014
2. Professor Dana Del George (English) for Fall 2014
3. Professor Gillian Grebler (Earth Science) for Fall 2014
4. Professor Catherine Haradon (Earth Sciences) for Fall 2014
5. Professor Deborah Novak (Nutrition, Life Sciences) for Fall 2014
6. Professor Hari Vishwanadha (English) for Spring 2015
7. Professor Christopher Wall (Life Sciences) for Fall 2014

Comment: Recipients of fellowships receive a \$1,500 stipend for projects approved by the Academic Senate Joint Sabbatical/Fellowship Committee.

RECOMMENDATION NO. 22 AMENDMENT TO SUPERINTENDENT/PRESIDENT'S CONTRACT

It is agreed by and between the Santa Monica Community College District (District), acting through its Board of Trustees, and Chui L. Tsang, Superintendent/President (President) that the President's contract be amended as follows, effective July 1, 2014:

1. Section 2 is revised to read as follows:
2. Term: The term of this Agreement is extended one year through June 30, 2018.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 23 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

ESTABLISH

Assistant Athletic Director

EFFECTIVE DATE

06/03/14

ELECTIONS

ADMINISTRATION

Lorenz, Georgia, Vice-President, Academic Affairs

07/01/14

NEW FULL-TIME FACULTY FALL 2014

DeLoach, Chante, Community/Clinical Psychology

08/26/14

Gianvecchio, Michael, Mathematics

08/26/14

Romo, Rebecca, Sociology

08/26/14

Withers, Joshua, Photography Instructor

08/26/14

PROJECT MANAGERS (Extension)

Chavarry, Edna, The Center for Teaching Excellence

07/01/14 – 09/30/14

Cooper, Bonita, Upward Bound

07/01/14 – 06/30/15

DeMorst, Wendy, TRIO Student Support Services

07/01/14 – 06/30/15

Jenkins, Jerome, Athletic Events and Game Management (50%)

07/01/14 – 12/31/14

Sandoval, Audrey, Veteran's Resource Center (50%)

07/01/14 – 06/30/15

Weaver, Deirdre, Campus and Alumni Relations

07/01/14 – 06/30/15

TEMPORARY APPOINTMENTS

Dawson, Frank, Acting Associate Dean, Career Technology Education

07/01/14 – 06/30/15

King, Sasha, Acting Director, Small Business Development Center

07/01/14 – 06/30/15

McDonald (Butler), Vanessa, Interim Senior Director, Inst. Adv/SMC Foundation

07/01/14 – 09/30/14

Runkle, Gita, Acting Associate Dean, Emeritus College

07/01/14 – 06/30/15

Zahler, Wendy, Interim Director, Community Relations

07/01/14 – 12/31/14

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources)

SEPARATIONS

RETIREMENT

Gunn, Karen, Instructor, Behavioral Studies (28 years)

06/30/14

Holmgren, Christine, Instructor, Philosophy and Social Science (23 years)

(Corrected date) 07/10/14

McCaskill, Carole, Health Science (17 years)

06/30/14

Mobasher, Fereshteh, Fashion (29+ years)

07/31/14

Simmons, Brenda, Counselor (24 years)

(Corrected date) 08/01/14

RESIGNATION

Hooper, Ricardo, Director, Athletics

06/30/14

UNPAID LEAVE OF ABSENCE

Dworsky, Amy, Counseling (to work 60% of contract)

08/26/14 – 06/30/15

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 24 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

EFFECTIVE DATE

ESTABLISH

Administrative Clerk (1 position)	06/04/14
Media Center, 12 mos, 20 hrs/NS1	

Student Services Specialist – International Students	06/04/14
International Students, 12 mos, 40 hrs/VH	

Student Services Specialist – Welcome Center (1 position)	06/04/14
Welcome Center, 12 mos, 40 hrs	

Lead Custodian (1 position)	06/04/14
Operations, 12 mos, 40 hrs/NS1	

Costume Designer (1 position)	06/04/14
Theatre Arts, 12 mos, 40 hrs/Varied	

ABOLISH

Administrative Clerk (1 position)	06/04/14
Media Center, 12 mos, 20 hrs	

Student Services Specialist – International Students	06/04/14
International Students, 12 mos, 40 hrs	

ELECTIONS

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

PROMOTION

Dickson II, Christopher, Student Services Specialist- International Students	05/12/14
Garmon, Ashleigh, Student Services Specialist- International Students	05/19/14
Reyes, Miguel, Network Services Support Analyst, Academic Computing	06/02/14
Taboada, Natalia, Community College Police Dispatcher, Campus Police	06/01/14

PROBATIONARY

Alarcon, Hector M. Student Services Assistant, A & R	05/19/14
Bohorquez, Cristobal, Financial Aid Systems Specials, Financial Aid	05/22/14
Osewe, Samwel, Custodian, Operations	05/19/14
Sheppaherd, Devina, Student Services Clerk, Matriculation	05/28/14

ADVANCE STEP PLACEMENT

Bohorquez, Cristobal, Financial Aid Systems Specials, Financial Aid (Step C)	05/22/14
Osewe, Samwel, Custodian, Operations (Step C)	05/19/14

WORKING OUT OF CLASSIFICATION (PROVISIONAL)

Monzon, Karen 05/14/14-06/30/14
To: Personnel Analyst, 100%
From: Personnel Technician
Comment: (not to exceed 90 working days)

Guzman, Jose (extension) 06/07/14 - 07/30/14
To: Personnel Technician, 50%
From: Personnel Specialist
Comment: (not to exceed 90 working days)

Trice, Candice 05/08/14 - **
To: Student Services Assistant, 100%
From: Student Services Clerk
Comment: (**not to exceed 36 additional days or until the permanent position has been filled.)

VOLUNTARY CHANGE IN WORK SHIFT/PERMANENT

Adshade, Thomas 06/23/14
To: Community College Parking Enforcement Officer, 11 mos, 40 hrs/Day
From: Community College Parking Enforcement Officer, 11 mos, 40 hrs/NS-1

VOLUNTARY TRANSFER (CSEA/DISTRICT AGREEMENT)

To: Student Services Clerk, A & R, 12 mos, 40 hours
Rogers, George 05/12/14
From: Student Services Clerk, Assessment, 12 mos, 40 hours

REINSTATMENT

Hernandez, Wendy, Disabled Student Services Assistant, DSC 05/22/14

STIPEND

Sheaffer, Carl J. Skilled Maintenance Worker +5.0% 07/01/14
Comment: Hazardous/Asbestos Removal

SEPARATION

LAST DAY OF PAY SERVICE

LEAVE OF ABSENCE - UNPAID

Williams, Jr. Anthony, Custodian, Operations 05/13/14 – 08/10/14
Martin, Sandro, Custodian 06/05/14 – 03/15/15

DISABILITY RETIREMENT

*Stewart, Ruth, Administrative Assistant I, TRIO 05/07/14
(Retirement status and date amended from 4/1/14 Board approval)

RESIGNATION

Dampier, Lolita, Accounting Specialist II, Accounts Payable/Fiscal 05/16/14

RETIREMENT

Caldwell, Linda, Administrative Assistant IV, Superintendent/President (21 years) 06/30/14
Madison, Rickey, Media Resources Assistant, LRC (32 years) 06/17/14
Schelbert, Barbara, Instructional Assistant, English (24 years) 06/17/14

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 25 CLASSIFIED PERSONNEL - NON MERIT

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$8.00/hour (STHP)	19
College Work-Study Student Assistant, \$8.00/hour (FWS)	6
Cal Works, \$8.00/hour	2

SPECIAL SERVICE

Community Services Specialist I, \$35/hour	1
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 26 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

ELECTIONS

EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Brown, Carla, Registration/ Information Clerk, Bursar's Office	06/16/14-06/27/14
Chavel, Sean E., Student Services Clerk, Bursar's Office	06/16/14-06/27/14
Lemmons, Dena C., Administrative Asst I, Workforce/Econ Develop.	06/03/14-10/03/14
Mackey, Eugene, Student Services Clerk, Bursar's Office	06/16/14-06/27/14
Meserve, Pamela, Student Services Clerk, Bursar's Office	06/16/14-06/27/14
Monzon, Ana M., Student Services Clerk, Bursars' Office	06/16/14-06/27/14
Sanchez, Antonio D., Skilled Maintenance Worker, Facilities	04/11/14-08/15/14
Valle, Dahlia C., Student Services Clerk, Bursar's Office	06/16/14-06/27/14
Winn, Aja, Student Services Clerk, Bursar's Office	06/16/14-06/27/14
Zarate, Zaira S., Student Services Clerk, Bursars' Office	06/16/14-06/27/14

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Abdulhafiz, Meymuna, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Ashby, Deanna, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Bae, Daniel, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Baskin, Patricia, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Baza, Paul, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Callender, Shana M., Bookstore Cashier/ Clerk, Bookstore	06/16/14-06/26/14
Camp, Monique, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Cannon, Ameenah, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Chang, Tony, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Clark, Jessica, Cash Receipts Clerk, Bursar's Office	06/02/14-06/27/14
Devine, Robert, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Garcia, Jennifer, Student Services Clerk, Bursar's Office	06/16/14-06/27/14
Garcia, Lucy, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Graham-Howard, Kimi, Student Services Clerk, Bursar's Office	06/16/14-06/27/14
Grau, Donald, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Hardister III, Harold, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Harris, Yolanda, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Hrast, Tanja, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Hunter, Jennifer, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Itani, Wadad, Student Services Clerk, Bursar's Office	06/16/14-06/27/14

Juarez, Jorge, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Lopez, Jose C., Bookstore Clerk/Cashier, Bookstore	07/07/14-09/19/14
Micas, Donna, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Miles, Erik, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Navarro, Yadira, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Nelli, Marie, Cash Receipts Clerk, Bursar's Office	06/02/14-06/27/14
Nwonwu, Vergie, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Orcutt, Joseph, Student Services Clerk, Bursar's Office	06/16/14-06/27/14
Pabst, Ester, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Pacheco, Wendy, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Perry, Nakeya, Cash Receipts Clerk, Bursar's Office	06/02/14-06/27/14
Portillo, William, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Shaw, Phyllis, Bookstore Cashier/ Clerk, Bookstore	06/16/14-06/26/14
Shepperd, Devina S., Student Services Clerk, Library	04/29/14-05/27/14
Shine, Kevin, Cash Receipts Clerk, Bursar's Office	06/02/14-06/27/14
Solomon, Taiesha, Student Services Clerk, Library	05/28/14-06/30/14
Stuck, Jennifer, Student Services Clerk, Bursar's Office	06/16/14-06/27/14
Swaim, Nancy, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Thielking, Alan, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Tolentino, Casimiro, Student Services Clerk, Bursar's Office	06/16/14-06/27/14
Torrance, Antoinette, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Valadez, Jorge, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Vriese, Denese, Cash Receipts Clerk, Bursar's Office	06/02/14-06/27/14
Walker, Terence, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Williams, Juanita, Human Resources Technician, Human Resources	05/08/14-06/30/14
Williams, LaShondra, Student Services Clerk, Bursar's Office	06/16/14-06/27/14
Yapkovitz, David, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14
Yogi, Nancy, Bookstore Clerk/Cashier, Bookstore	06/02/14-06/30/14

SUBSTITUTE – LIMITED TERM: Positions established to replace temporarily absent employees. Substitute limited-term appointment may be made for the duration of the absence of a regular employee but need not be for the full duration of the absence.

Shepperd, Devina S., Student Services Clerk, Library	04/29/14-07/31/14
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 27 FACILITIES

Requested by: Greg Brown, Director, Facilities Planning

Approved by: Robert Isomoto, Vice President of Business and Administration

Requested Action: Approval/Ratification

27-A SUBCONTRACTOR SUBSTITUTION – AET CAMPUS AND PARKING STRUCTURE A

Accept C.W. Driver's Subcontractor Substitution Request on the AET Campus and Parking Structure A project.

<u>Listed Subcontractor</u>	<u>Requested Substitution</u>
American Landscape	American Gardens

Funding Source: Measure AA

Comment: C.W. Driver, the General Contractor for the AET Campus and Parking Structure A, has requested to substitute their listed Subcontractor, American Landscape with American Gardens to perform the Landscaping portion of the project. C.W. Driver provided a letter of withdrawal from American Landscape as grounds for the proposed Substitution. A letter was mailed to American Landscape advising them of the proposed substitution on May 12, 2014 giving them five (5) working days to submit any objections per Public Contract Code §4107. American Landscape did not submit any objections. Per the General Conditions of the contract the District's consent to Contractor's substitution of a listed Subcontractor shall not relieve Contractor from its obligation to complete the Work within the Contract Time and for the Contract Price.

27-B CHANGE ORDER NO. 1 – AET CAMPUS AND PARKING STRUCTURE A

Change Order No 1, C.W. Driver on the AET Parking Structure A portion of the project in the amount of \$19,363.

Original Contract Amount	\$ 59,160,000
Previously Approved Change Orders (AET Campus)	\$ 23,067
Previously Approved Change Orders (AET Parking Structure)	\$ 0
Change Order No. 1 – Parking Structure A	\$ 19,363
Revised Contract Amount	\$59,202,430

These change orders results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 1 for the Parking Structure A portion of the project includes labor, material, and equipment cost to fabricate and replace three damaged pile cages left by previous contractor and to change the location of the 4" fire protection main and 2 & ½" fire protection feeders to avoid conflict with building structural members.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 27 FACILITIES (continued)

27-C AMENDMENT NO. 7 TO AGREEMENT FOR ARCHITECTURAL SERVICES – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY

Amend agreement with CLIVE WILKINSON ARCHITECTS for the Academy of Entertainment and Technology project for \$109,585 plus reimbursable expenses.

Original Contract Amount	\$5,550,000
Amendment No. 1	\$ 496,000
Amendment No. 2	\$ 78,868
Amendment No. 3	\$ 121,095
Amendment No. 4	\$ 74,500
Amendment No. 5	\$ 144,126
Amendment No. 6	\$ 2,925
Amendment No. 7	<u>\$ 109,585</u>
Revised Contract Amount	\$6,577,099

Funding Source: Measure AA and KCRW Foundation

Comment: Amendment No. 7 provides for architectural and engineering services for KCRW requested program changes that include the redesign of the Performance Studio to accommodate a temporary stage, provide more visibility into control rooms and adjust acoustics. Also included is the addition of a full light glazed door and window to the ground floor On Air Control, addition of a sidelite and glazed door to the Sound Lock, additional windows and moving of walls. Amendment No. 7 also provides for KCRW requested infrastructure and equipment changes that include increasing the number of power and data drops on all floors, an additional flat panel screen, additional flat screen televisions and on air Control room infrastructure for LED video lighting.

27-D AWARD OF BID – 1510 PICO ELECTRICAL PROJECT

Award the bid to the lowest responsive bidder for the 1510 PICO ELECTRICAL project.

<u>Bidder</u>	<u>Amount</u>
Omega Construction	\$102,000
Minco Construction	\$107,700

Funding Source: Student Success and Support Program Funds and District Capital Funds

Comment: Award the bid to the lowest responsive bidder, Omega Construction. The Project involves the electrical work for a fifty-two seat computer lab.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 27 **FACILITIES** *(continued)*

27-E PROJECT CLOSE OUT – REFURBISHMENT OF 919 SANTA MONICA BLVD. OFFICES

Subject to completion of punch list items by Concept Consultant, Inc. authorize the District Representative without further action of the Board of Trustees, to accept the project described as REFURBISHMENT OF 919 SANTA MONICA BLVD. as being complete. Upon completion of punch list items by Concept Consultant, Inc the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance disbursement of the final payment is authorized.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 28 BUDGET TRANSFERS

Requested by: Veronica Diaz, Acting Director, Fiscal Services

Approved by: Bob G. Isomoto, Vice President, Business/Administration

Requested Action: Approval/Ratification

28-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: April 24, 2014 to May 20, 2014

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	-788
3000	Benefits	-13,658
4000	Supplies	-11,255
5000	Contract Services/Operating Exp	75,205
6000	Sites/Buildings/Equipment	10,496
7000	Other Outgo/Student Payments	-60,000
Net Total:		0

28-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: April 24, 2014 to May 20, 2014

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	79,761
2000	Classified/Student Salaries	-64,398
3000	Benefits	-12,268
4000	Supplies	-13,403
5000	Contract Services/Operating Exp	-55,717
6000	Sites/Buildings/Equipment	32,562
7000	Other Outgo/Student Payments	33,463
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 29 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Reviewed by: Chris Bonvenuto, Chief Director of Business Services

Approved by: Robert G. Isomoto, Vice President, Business/Administration

Title of Grant: **Radio Community Service Grant**
Granting Agency: Corporation for Public Broadcasting (CPB)
Award Amount: \$240,496
Matching Funds: Not applicable
Performance Period: October 1, 2012 – September 30, 2014
Summary: Budget augmentation to record fund transfer from KCRW to KCRW-CPB for National Public Radio programming expenses for final quarter of the Federal performance period (July 1, 2013 through September 30, 2013).
Budget Augmentation: Restricted Fund 01.3
Revenue (2013 – 2014)
8800 Local Revenue/Donations \$240,496
Expenditures
5000 Other Operating Expenditures \$240,496

RECOMMENDATION NO. 30 PAYROLL WARRANT REGISTER

Requested by: Ian Fraser, Payroll Manager

Approved by: Robert G. Isomoto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

April 1 – April 30, 2014 C1I – C2J \$10,054,709.86

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 31 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested by: George Prather, Director of Auxiliary Services

Approved by: Robert G. Isomoto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds.

	Payments	Purchase Orders
April 1 – April 30, 2014	\$934,925.35	\$201,902.88

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 32 COMMERCIAL WARRANT REGISTER

Requested by: Veronica Diaz, Acting Director, Fiscal Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

April 1 – April 30, 2014 5962 through 6004 \$10,698,190.16

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 33 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested by: Michelle King, Director, Career and Contract Education
Approved by: Jeff Shimizu, Vice-President, Academic Affairs
Robert Isomoto, Vice-President, Business and Administration
Requested Action: Approval/Ratification

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education for the month of June, 2014. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 34 ORGANIZATIONAL MEMBERSHIPS

Requested by: Chris Bonvenuto, Chief Director, Business Services
Approved by: Robert Isomoto, Vice-President, Business and Administration
Requested Action: Approval

Approval of the list of Organizational Memberships, 2014-2015 updated for the month of June 2014. The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. Major categories of memberships include the following:

- Accreditation
- Board Organizations
- District-wide Organizations
- KCRW
- Personnel Commission
- Athletics

Funding Sources: Departmental Budgets

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 35 PURCHASING

Requested by: Cynthia Moore, Director of Purchasing

Approved by: Robert G. Isomoto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

35-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

April 1 – April 30, 2014

\$2,922,559.03

35-B AWARD OF CONTRACTS

	Provider/Contract	Term/Amount	Service	Funding Source
1	Arrowhead Nestle Waters	July 1, 2014 – June 30, 2015 Not to Exceed \$35,000	Renewal of bid 1011004SF for bottled water services	Auxiliary Services
2	TourCoach Charter and Tours	September 2, 2014 – June 16, 2015 \$131,242.24 based on est. 128 service days	Award of bid 1314003SF for Shuttle Transportation Services (evening shuttle and airport arts shuttle)	General Fund Transportation budget
3	Athens Services	Contract duration three (3) year with two (2) one year options, all options are exercised anticipated end date June, 30, 2019. \$54,300	Award of contract for Refuse and Recycle Disposal services for Main and Auxiliary Campuses. Three bidders attended the mandatory pre-bid job walk; Athens Services was the lowest, responsive, responsible bidder.	General Fund
4	Fieldman, Rolapp & Associates, Inc. Keygent LLC First Southwest Company KNN Public Finance, A Division of Zions First National Bank Public Financial Management, Inc.	2014-2015 Fee Based Transaction Cost \$6,500 – \$75,000 Hourly Rate \$35 - \$295	Contracts for services of financial advisors for the issuance of general obligation bonds and/or refinancing of certificates of participation. The financial advisors were selected from firms who responded and who were qualified in response to the college's request for qualifications (RFQ).	General Fund

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 3, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 35 PURCHASING *(continued)*

35-C 2014-2015 AWARD OF COMPETITIVE CONTRACTS

The annual award of competitive contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and service savings as well as reduce administrative cost. These indirect (MRO) contracts are targeted to the products and services which SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings ranging from 20 to 65 percent

1. Glendale Unified School District, Contract P-13 08/09, with Apple Computers, to 11/15/201, for Computer Equipment, Software, Peripherals and Service.
2. State of California/WSCA Contract, Contract B27160, with Dell Marketing L.P., to 08/31/2014, for Computer Equipment, Software, Peripherals and Service.
3. State of California/WSCA Contract, Contract B27164, with Hewlett Packard Company, to 08/31/2014, for Computer Equipment, Software, Peripherals and Service.
4. Western States Contracting Alliance (WSCA) for the State of CA, Contract, Contract B27166, with IBM Corporation, to 08/31/2014, for Computer Equipment, Software, Peripheral and Service.
5. U.S. Communities for the County of Fairfax VA. Contract, Contract RQ09-997736-42B, with Insight Public Sector, Inc., to 04/30/2016, for Technology Products/Equipment, Section A and Technology Services/Solutions.
6. U.S. Communities for the County of Los Angeles Contract, Contract MA-IS-1140130, with Graybar Electric Company, Inc., to 03/31/2016, for Electrical Heating, Ventilation and supplies.
7. U.S. Communities for the County of Fairfax VA. Contract, Contract 10-JLH-001, with BSN Sports/US Games, to 09/30/2014, for athletic supplies and P.E. equipment.
8. U.S. Communities for the County of Fairfax VA. Contract, Contract 12-JLH-011, with Cintas Corporation, to 03/31/2015, for facilities solutions.
9. U.S. Communities for the County of Fairfax VA. Contract, HCPS RFP#08-04026, with Fisher Science Education, to 06/30/2015, for Science lab ware Supplies and Equipment.
10. U.S. Communities RFP 11019, with Home Depot Supply, Inc., to 07/31/2017, for Maintenance and Hardware Supplies.
11. U.S. Communities for the Fresno Unified School District; Contract #12-22, with AmSan-CleanSource, to 12/31/2015, for Facilities Solutions.
12. National Cooperative Purchasing Alliance (NCPA) Contract, # NCPA02-09 with Waxie Enterprises to 11/30/2014, Inc. for Janitorial Supplies.
13. National Cooperative Purchasing Alliance (NCPA) Contract, # NCPA02-10 with Zep Enterprises to 11/30/2014, Inc. for Janitorial Supplies.
14. State of California (CMAS) Contract, Contract 4-09-71-0087A, with ALLSTEEL Inc., to 12/31/2014, for Office Furnishings Systems, seating, files and Architectural Interiors.
15. University of California Office of the President (UCOP) Contract, Contract 701/OP/050, with Steelcase, to 10/31/2015, for Office Furnishings Systems, seating, files and Architectural Interiors.
16. University of California Office of the President (UCOP) Contract, Contract 701/OP/044, with Haworth, to 10/01/2014, for Wood case office furniture.
17. Western States Contracting Alliance (WSCA) for the State of CA, Contract, Contract ADSP011-000004114, with Mailfinance, Inc., to 10/11/2014, for Mailroom Equipment and Maintenance.

18. University of California Office of the President (UCOP) Contract, Contract 088/OP/085, with Mission Linen, to 08/31/2015, for Janitorial Supplies.
19. Western States Contracting Alliance (WSCA) for the State of Utah, Contract, Contract AR-233, with Cisco, Inc., to 06/01/2019, for Cisco network communication equipment and maintenance.
20. Educational & Institutional Cooperative Purchasing, Contract CNR-01163, with VWR Scientific, to 06/30/2017, for General Laboratory Supplies
21. California State University Contract, Contract 1924, with PlanetBids, ongoing, for On-Line Bid/Vendor Management, Contract Management and Insurance Certificate Management Services Software Services.
22. California County Superintendents Educational Services Association, with CalSave Program, ongoing contract, sponsored by Epylon.
23. University of California Office of the President (UCOP) Contract, Contract 708/OP/006, with Xerox, to 07/31/2014, for Printers/Fax Machines.
24. Western States Contracting Alliance (WSCA) for the State of Utah, Contract MA454, with Federal Express Corporation, to 08/27/2014, Express, Small Package air delivery and international shipments.
25. State of California/WSCA Contract, Contract 1862, with Grainger to 02/28/2017, for Industrial Supplies and Equipment, Janitorial Supplies and Equipment.
26. State of California/WSCA Contract, Contract 1862, with Fastenal Company to 02/28/2017, for maintenance, repair, operations (MRO).
27. State of California/WSCA Contract, Contract 1336, with Fisher Scientific to 06/30/2015, for Science Supplies.
28. Educational & Institutional Cooperative Purchasing, Contract CNR-01270, with OfficeMax to 12/31/15, for Office Supplies.
29. National Join Powers Alliance, Contract 022712-SII, with Shaw Contract Group to 11/15/2014, for Construction, Facility & Maintenance, Repair, Operations (MRO), Floor covering.
30. Educational & Institutional Cooperative Purchasing, Contract CNR-01129, with Glidden Professional, To 07/31/15, for paint and supplies
31. Educational & Institutional Cooperative Purchasing, Contract CNR-01288, with School Health, to 11/30/14, for health and sports medicine supplies.
32. Educational & Institutional Cooperative (E & I) Contract Number CNR01307, with Complete Book and Media Supply, to 06/30/2016, for books, subscriptions, audio books, DVD's and media.
33. Western States Contracting Alliance (WSCA) for the State of Utah, Contract MA065, with UPS, to 08/27/2014, Express, Small Package air delivery and international shipments.
34. Educational & Institutional Cooperative Purchasing, Contract CNR-01341, with B&H Photo Video, to 7/31/2018, for audio visual supplies and equipment
35. Educational & Institutional Cooperative Purchasing, Contract CNR-01239, with Steris Corp, to 10/30/2014, for Science & Health Laboratory Supplies/Equipment.
36. Foundation for Community Colleges (FCCC), Contract CB13-013, with Krueger International, to 09/30/16, for furniture and fixtures applications.
37. Foundation for Community Colleges (FCCC), Contract CB13-014, with Haworth, to 09/30/16, for furniture and fixtures applications.
38. Foundation for Community Colleges (FCCC), Contract CB13-015, with Steelcase, to 09/30/16, for furniture and fixtures applications.
39. Western States Contracting Alliance (WSCA) for the State of Utah, Contract 5-09-99-28, with Autozone, to 12/31/2014, for light-duty auto parts.
40. Western States Contracting Alliance (WSCA) for the State of Utah, Contract 5-09-99-29, with NAPA Auto Parts, to 12/31/2014, for light-duty auto parts.
41. Western States Contracting Alliance (WSCA) for the State of Utah, Contract 5-09-99-31, with O'Reilly Auto Parts, to 12/31/2014, for light-duty auto parts.
42. Western States Contracting Alliance (WSCA) for the State of Utah, Contract 00612, with U.S. Bank, to 12/30/2018, for commercial card services.

BOARD OF TRUSTEES	REGULAR MEETING
Santa Monica Community College District	June 4, 2013

X. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

XI. BOARD COMMENTS AND REQUESTS

XII. ADJOURNMENT – 10:55 p.m.

The meeting was adjourned in memory of **Dorothy Hillis Green**, mother of retired SMC Math professor Terry Green.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, July 1, 2014** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

- I. Reports:
 - Resource Development:
 - 2013-2014 Grant Funded Projects
 - Workforce and Economic Development
 - 2013-2014 Annual Curriculum Committee Report
2. Annual Recommendations: Contracts and Consultants

APPENDIX A

TITLE V

BUILDING FOUNDATIONS FOR ACADEMIC AND CAREER SUCCESS GRANT UPDATE

Summary

The Title V Building Foundations for Academic and Career Success grant has made substantial progress towards meeting grant objectives in the second year of the grant. The most notable accomplishments in the second year of the grant include the creation of a Faculty Summer Institute and the Center for Teaching Excellence. The Title V leadership team has worked to establish activities and programs that address pedagogy, andragogy, student engagement, use of technology, diverse learning environments, and development of academic skills. Funded by the U.S. Department of Education, the goal of this Title V Hispanic Serving Institutions (HSI) grant is to support low income, Latino, and traditionally underrepresented students as they pursue their academic and career goals. Following is a more detailed description of the different activities and programs created to increase student success in the classroom for Latino students.

Faculty Summer Institute

The first Faculty Summer Institute (FSI) took place in the summer of 2013 at the Santa Monica College Bundy Campus. A total of 30 faculty members from a variety of disciplines participated in the eight day institute. There were 13 full-time and 17 part-time faculty participate in the institute. During the institute, experts in the field of education shared research based strategies shown to increase student success. Topics covered during the institute included the following: Community building in the classroom, cultural competencies, differentiated instruction, brain research and learning, reading across the curriculum, writing and prompt design, and problem based learning. At the conclusion of FSI, all faculty submitted implementation plans that included courses they would target to implement strategies to increase student success. FSI participants identified barriers to student success they encounter in the classroom and identified ways they would address barriers with the strategies and approaches they learned during FSI. Additionally, faculty were asked to stay involved through activities offered through The Center for Teaching Excellence (The Center) or to create activities that were aligned to The Center.

The second Faculty Summer Institute (FSI) will take place in the summer of 2014 at the Santa Monica College Bundy Campus. This year, 37 faculty were selected to participate in FSI. There are 11 full-time and 26 part-time faculty participating. Topics to be covered during this second FSI include the following: the art of teaching, learner centered principles and strategies, differentiated instruction, reading strategies, culturally responsive pedagogy, technology in the classroom, and reading apprenticeship.

Center for Teaching Excellence

During the past year, Santa Monica College established the Center for Teaching Excellence (The Center). Through the Center, the college has offered on-going year round faculty development. Services provided through the Center include keynote speakers, individualized faculty support, faculty student conversations, book clubs, technology workshops, and faculty workshops on various topics. Following is a more detailed description of the different activities and programs offered through The Center.

Excellence in Teaching

Under the Excellence in Teaching strand, activities have focused on providing ways for faculty to hone the craft of teaching in ways that are meaningful and positive. The focus of the strand has been to learn from off campus speakers, SMC faculty, and from SMC students on ways to create the best learning environment in the classroom.

Faculty Conversations and Faculty/Student Conversations

Faculty leaders who developed this component have focused their efforts on creating positive and constructive dialogues on how to better assist students with a focus on Latino and underrepresented students. In addition to the faculty conversations, a number of faculty/student conversations were held. The purpose of these conversations was to hear directly from students about barriers they face and obtain feedback on what works in the classroom. Students came from a variety of Special Programs and individual faculty referrals.

Conversation	Brief Description
Faculty-Student Conversation: Promoting Academic Success	Faculty learned about how to promote academic success by talking to a diverse group of SMC students.
Faculty Conversation: Harvey Stromberg	Faculty learned about the art of teaching and how using stories in the classroom helps keep students engaged.
How can I get my Students to Participate in the Classroom?	Faculty learned methods to increase student participation in the classroom.
Experiences from our SMC Students	Faculty met and listened to advisers from two of the most important and influential student programs on campus, Adelante and Black Collegians. These counselors shared stories of their students' experiences in and out of the classroom, as well as their findings on what their students believe are characteristics of good teachers.
Faculty-Student Conversation: What We Need to Succeed	Faculty learned about the challenges that students face as they work towards achieving their educational goals.
Math Faculty Conversation: What We Need to Succeed	Math faculty from SMC and El Camino came together to share concerns and ideas regarding student success in math. Faculty discussed possible solutions to challenges students face and spoke about accelerated math courses.
Dr. James Stigler	Faculty learned about Dr. Stigler's research on the achievement gap in math. He discussed teaching methods around the world. Dr. Stigler is the author of "The Teaching Gap" and "The Learning Gap".
Olympia LePoint	Faculty and students learned from renowned TedX speaker, Rocket Scientist and Author in a very special presentation open to all staff, faculty and students about achieving success in math and science. This event was a collaboration between the SMC/UCLA Stem Initiative, Student Success Committee, and The Center.

Faculty Book Club

In addition to the faculty and student conversations, FSI 2013 participants created and implemented a book club series related to the Excellence in Teaching strand. The book club encourages faculty to come together to have a cross-disciplinary discussion of books that provide insights on teaching and learning. The first book read by the book club was Ken Bain's *What the Best College Teachers Do*. With the assistance of the Professional Development Committee and GRIT Initiative, the Center was able to co-sponsor Ken Bain to speak to all faculty present at the Spring flex day. This was a great way to introduce Ken Bain prior to his presentation on Flex Day. The book that the book club is currently discussing is Rebecca Cox's *The College Fear Factor*.

Departmental Trainings

One of the services offered through The Center is the departmental trainings component. The intent of this service is to provide departments with resources and assistance on an on-going basis. During the fall semester, the department trainings consisted of Faculty Summer Institute participants sharing the pedagogical approaches learned during FSI 2013. As a way to offer departmental trainings to all departments and disciplines, a departmental training request form was developed. This service was presented and explained during Department Chairs and Coordinators meetings.

Art of Teaching Pilot

The college piloted a classroom observation project, entitled the Art of Reflective Teaching. During the Spring 2014, four faculty members participated in the pilot. The objective of the pilot was to have faculty members collaborate and reflect with a peer faculty member regarding teaching practices. Prior to the observation, the faculty member leading the project met with participating faculty to discuss areas of particular interest or focus (e.g. the kind of feedback an instructor is interested in?). Next, the observation was conducted for one class period per participating faculty member. Lastly, a post conference meeting was held to share observation notes with participating instructors. During this session, the lead faculty member discussed the observation, answered questions, and provided feedback to participating faculty.

English Department Faculty Summer Institute Participant Led Activities

Faculty Book Club

After the faculty chooses this spring's book selection, the Book Club will meet to engage in cross-disciplinary discussion of the book's perspectives on teaching and learning. In addition, we are creating an online forum that fosters continued conversation of ideas, questions, and strategies sparked by Book Club readings and serves as a virtual Book Club for those unable to attend on-ground events. Elisa Meyer, Joanne Hall, and Natalie Meir led this activity.

Reading Apprenticeship Working Group

The campus-wide Reading Apprenticeship working group will focus on instructors supporting each other with RA in the classroom. In addition to discussing strategies and applications, scaffolding different texts and meaningful classroom dynamics will be explored, mostly, to share challenges, expertise, and inquiries with one another. Jean Paik-Schoenberg, Angie Misaghi, Kathleen Motoike, Natalie Meir, and Kayli Weatherford led this activity.

Part II of the Designing Writing Assignments workshop

This will serve as a follow-up to a "Designing Writing Assignments" workshop that was offered during the Fall 2013 Departmental Flex Day. This second workshop will revisit the original presentation, but take a more hands-on approach. Faculty members will be asked to bring examples of current writing assignments, and we will work together to edit and revise them using the principles and goals established in Workshop I. Kathleen Motoike, Natalie Meir, Kayli Weatherford, and Jean Paik-Schoenberg led this activity.

English Department Cross-Level Conversations

Department conversations will look to reconcile objectives and goals between the C and B level, and the B and A level by looking at course outlines of record. They will explore challenges and inquire and discuss the objectives and progression of expectations in the writing process, including the critical reading, drafting, revision, editing and proofreading stages. This activity was led by Elisa Meyer, Kathleen Motoike, Jean Paik-Schoenberg, and Siel Ju.

English Department Round Table on Multimodal Literature

Multimodal Literature includes forms of writing that blend text with audio (music, sound clips, etc.) and/or visual content (photography, drawing, comics, etc.). This roundtable will offer an opportunity to discuss the role of multimodal literature in course content; this discussion would be a starting point for sharing how multimodal literature is incorporated into the curriculum, identifying best practices for working with multimodal content, and discussing how multimodal literature inspires students to re-imagine ideas about composition and literacy. Elisa Meyer led this activity.

Contextualizing Ken Bain's What the Best College Teachers Do

This workshop will highlight key principles discussed in Bain's book and how they can be used to meet the needs of the diverse community college student body. In addition, there will be an opportunity for attendees to brainstorm and share other ways these principles can be adapted for the composition classroom. Angie Misaghi and Elisa Meyer led this activity.

Technology to Enhance Learning

Creativity and Efficiency via Free Tools and Resources Workshop by Rushton Hurley

The Center invited Rushton Hurley, a well-respected educational technology trainer, to lead off the Technology to Enhance Learning strand on September 3, 2013. Rushton presented two separate sessions, both a large-group presentation in the morning and a small group hands-on workshop in the afternoon. The focus of both sessions was to use online tools to save time, strengthen the quality of student work, vary presentation content, and utilize technology to facilitate creative lesson planning. The presentations were well received with a total of 50 faculty members attending the morning and afternoon sessions.

Geek Club

The Geek Club was created as a way for faculty to meet on a regular basis to share ways they use technology in the classroom. As with other center activities, the Geek Club's goal is to connect instructors across disciplines in order to promote ongoing exchange of teaching strategies and support. There is a tremendous richness of ideas shared between faculty which promotes growth for everyone involved.

Technology Mentor Program

The Technology Mentor Program is designed to help faculty develop and implement different technology tools for use in the classroom. In partnership with the Student Success Committee, a mentor introduces a tool to all interested faculty and then offers follow up individualized assistance to interested faculty throughout the semester. A mentor meets with any interested faculty on a one-on-one basis to help develop technology tools contextualized to their classroom and discipline. The intent of each tool is to enhance student learning and instruction. The mentors worked with faculty on the following tools: Prezi, SkyDrive, Google Docs, iPad, and Word Press.

Technology Friday

The Center team planned and implemented a way to showcase multiple technology tools in one day. Technology Friday provided faculty hour-long workshops on multiple tools over the course of one day. This format allowed The Center to be able to reach part-time and full-time faculty. There were a total of 81 faculty participants.

The Center for Teaching Excellence Space

The temporary Center is located in Library 193. Mona Martin, Dean of Learning Resources, has graciously allowed use of this space while the construction of the actual Center space is completed. The actual Center for Teaching Excellence will be located inside of the new Information Technology Building which is currently under construction. The tentatively scheduled move into the new Center for Teaching Excellence is December of 2014. The future Center will feature an open floor plan with furniture that can be re-arranged to accommodate small and large group workshops and trainings. In addition to the open floor plan, the space will have a moveable partition that will allow the space to accommodate larger groups of faculty during workshops and trainings.

APPENDIX B

AGREEMENT

THIS AGREEMENT is entered into on June 3, 2014, by and between the SANTA MONICA COMMUNITY COLLEGE DISTRICT ("SMC") and THE KCRW FOUNDATION, INC. ("Foundation") and is made in reference to the following:

RECITALS:

A. Santa Monica Community College District (that is, SMC) is a public higher education entity created under the constitution and laws of the State of California and is responsible for the operation of a community college district.

B. SMC is the Federal Communications Commission ("FCC") licensee of noncommercial educational radio KCRW-FM ("KCRW") and is, or may become, the licensee of other full-service broadcast stations (such as KCRU(FM), Oxnard-Ventura, California), translator stations (such as K209CN, Gorman, California) and broadcast auxiliary stations, all as set forth in licensee data bases maintained by the FCC from time to time (collectively, the "Station").

C. KCRW-FM Radio is maintained on the campus of SMC in the City of Santa Monica, California. The Station began operations in 1948 when SMC provided net assets from SMC to the Station. The Station is a public telecommunications operation of SMC. KCRW.com extends KCRW's profile globally through its online presence on the internet.

D. The KCRW Foundation, Inc. is a California nonprofit public benefit corporation established in 1981 to promote and provide financial support for the Station. Activities of the Foundation have developed over the years based on the need to raise additional funds and provide additional support through the Foundation to support the Station's operation.

E. The Station is a leading Southern California National Public Radio affiliate, featuring an eclectic mix of music, news, information and cultural programming.

F. SMC and Foundation desire to memorialize their arrangement so that Foundation can continue to promote and provide financial support to ensure a high quality public service in the form of the Station.

G. SMC wishes to extend to Foundation the opportunity to raise capital and endowment funds by conferring naming rights for a new building to house the Station.

NOW, THEREFORE, in consideration of the above recitals and mutual promises and other good consideration, the parties agree as follows:

1. Relationship of SMC and Foundation

1.1 As described further below, Foundation shall assist SMC in operating the Station as specified in Section 2, and SMC shall provide support services and facilities to Foundation as specified in Section 3. Nothing herein shall be deemed a delegation of SMC's FCC-mandated obligations as licensee of the Station and SMC is not delegating its FCC-mandated obligations as licensee of the Station.

1.2 Foundation shall coordinate and direct all fundraising efforts of the Station. Foundation may accept gifts made directly to the Station and in support of the Station, and shall deposit such amounts in the account of Foundation. Funds raised for the Station will be used to accomplish the purposes set forth in this Agreement. Foundation shall, as requested by SMC, report to SMC gifts made directly to the Station and in support of the Station that Foundation receives.

1.3 Foundation agrees that it shall not use any SMC or Foundation resources, including but not limited to SMC employees, (and SMC agrees that it shall not use any Foundation resources) for purposes that do not further the Foundation's mission.

1.4. SMC shall retain and exercise oversight and control of the activities and operations of the Station. Without limiting the foregoing, SMC shall have the right to: (a) promulgate basic policies regarding SMC personnel (but only to the extent such personnel are working on matters relating to the operation, finances or programming of the Station); (b) direct the day-to-day activities of SMC and Foundation employees working at the Station (but only to the extent that such employees are working on matters relating to the operation of the Station); (c) inspect the Station's facilities at any time during operation; (d) consult with Station management, review FCC-required operating and maintenance records and procedures, and investigate operational complaints; and (e) require written reports, including but not limited to, an audited financial statement of the collective revenues and expenses of Foundation and Station for the year, a summary of the Station's programming service, and personnel actions (including EEO compliance).

1.5. In the event of dissolution of the Foundation, Foundation agrees to take all actions necessary and appropriate to transfer all remaining assets raised by Foundation for the benefit of the Station to SMC for benefit of the Station.

2. Foundation Assistance in Operation of the Station

Subject to Sections 2.5.1 and 2.5.3 below, Foundation agrees to provide financial and operational support to the Station as described in this Agreement. Foundation shall receive no compensation for its services.

2.1 Operational Support

2.1.1 Day to day management of the Station, including programming, technical support, fundraising, and administration, shall be the responsibility of the KCRW General Manager (the "Station Manager"), who will be an SMC employee under the direct supervision of SMC. The Station Manager may also be elected President of the Foundation by the Foundation's Board of Directors (the "Foundation Board"). As President, the Station Manager will be an ex officio member of the Foundation Board.

2.1.2 Foundation is a California nonprofit public benefit corporation established in 1981 to promote and provide financial support for the Station and nothing in this Agreement shall require the Foundation or SMC to take any action or incur any expenditure that is inconsistent with the Foundation's mission to support the lawful non-profit activities of the Station.

2.2 Station Personnel

2.2.1 Station employees, whether employed by SMC or Foundation, will report to the Station Manager.

2.2.2 All personnel matters concerning SMC employees shall be the responsibility of SMC. Foundation shall reimburse SMC an amount equal to the salaries and benefits of the Station's SMC employees in accordance with this Agreement and the Station Budget (as defined below).

2.2.3 Nothing in this Agreement shall limit the power of Foundation to (i) hire or otherwise retain personnel necessary to carry out its functions, including those functions described in this Agreement and (ii) otherwise operate the Foundation in accordance with the Foundation's articles of incorporation and bylaws. Foundation may contract directly for further assistance with such persons or entities as it deems necessary, including certified public accountants, investment managers, attorneys, and other providers of goods and services. All matters concerning Foundation employees shall be the responsibility of Foundation.

2.3 Fundraising

2.3.1 Foundation will conduct fundraising activities for the benefit of the Station, including but not limited to individual gifts, corporate and foundation support, capital campaigns, facility naming opportunities, membership drives and program underwriting, in such manner as to use its reasonable best efforts to raise sufficient funds for Foundation to meet its obligations under this Agreement. Foundation shall conduct all fundraising so as to comply with the rules and policies of the FCC applicable to noncommercial educational broadcast stations, including (with specificity) Section 73.503(d) of the FCC rules, and with IRS requirements for documenting charitable contributions.

2.3.2 SMC agrees to cooperate with Foundation in applying for grants, awards, contributions, donations, bequests, devises, legacies or other property or monies (hereinafter collectively referred to as "grants") regardless of nomenclature, for the use or benefit of the Station, including, but not limited to Corporation for Public Broadcasting ("CPB") grants, Public Telecommunications Facilities Program ("PTFP") grants, and any other grants applied for or received in the name of SMC and intended for the use and benefit of the Station; provided that (1) Foundation drafts for SMC's review and approval all applications or other documentation required by such grants; (2) Foundation agrees to the terms and conditions of, and serves as fiscal agent for, such grants; and (3) Foundation covers all administrative costs, such as audits or financial reports, required by such grants.

2.3.3 For a period of five (5) years from the signing of this Agreement (the "Exclusive Period"), SMC hereby gives Foundation the exclusive opportunity to raise endowment and other capital funds by committing permanent and time-limited naming rights for the KCRW Building (as defined below) and other parts of the KCRW Building, subject to the approval of SMC in the case of the KCRW Building. Any such funds raised shall be put into a fund which Foundation will control and may be used for endowment, capital improvements, or programming initiatives that are intended to benefit the Station. During the Exclusive Period, SMC shall not name, or grant naming rights to, the KCRW Building without Foundation's prior written consent. After the Exclusive Period, SMC shall consult with Foundation prior to naming any part of the KCRW Building. SMC shall comply with the terms and conditions of any naming rights granted by Foundation as approved by SMC.

2.3.4 Foundation and SMC shall coordinate their major donor prospecting and capital campaign development with each other and provide fundraising reports to each other on a quarterly basis.

2.4 Institutional Cooperation and Media Promotion

2.4.1 The Station will air station identifications that comply with the FCC's rules at the beginning and end of each time of operation and on the hour while the Station is on the air. SMC shall be identified as the Station's licensee during each on-air identification, and, as feasible, in marketing or promotional materials that refer to the Station. Identification shall include the language "A community service of Santa Monica College" or other such appellation as reasonably requested by SMC.

2.4.2 In addition to FCC-required station identification announcements, SMC has the right to air announcements over the Station that will provide information on SMC and its educational programs and opportunities. Such announcements shall air at such time as SMC reasonably deems appropriate, taking into consideration the Station's need to air its announcements and sponsor messages.

2.4.3 SMC and Foundation will explore opportunities to co-present and co-promote events and performances for the general public and for Station donors in Southern California utilizing the facilities of the SMC campus or other suitable local venues. By way of example, Foundation and SMC could collaborate on the planning and implementation of a performance or event funded by Foundation as a means to support the educational and cultural goals of the Station, SMC and Foundation. SMC and Foundation will also explore other opportunities that would provide mutual benefit to both parties, including, but not limited to, marketing, academics, promotions and fundraising.

2.5 Financial

2.5.1 SMC will receive funds for the benefit of the Station. To the extent any such funds are restricted by the entity providing the funds, SMC will comply with said restrictions. It is anticipated that the following funds will be received by SMC for the benefit of the Station: (a) funds from the Corporation for Public Broadcasting; (b) funds pursuant to the professional services agreement regarding the broadcasting of Santa Monica City Council Meetings between SMC and the City of Santa Monica; and (c) any other payments received by SMC for the benefit of the Station. Unless restricted, such funds may be expended or disbursed as provided below.

2.5.2 The following funds shall be expended by Foundation in accordance with this Agreement and the Station Budget: (a) memberships; (b) underwriting; (c) donations; (d) grants; and (e) any other revenues received by Foundation in respect of the Station.

2.5.3 In accordance with this Agreement and consistent with past practice, SMC will expend all funds described in Section 2.5.1 above to pay for expenses incurred by SMC related to the Station. Consistent with past practice, to the extent funds described in 2.5.1 above are inadequate to pay for expenses incurred by SMC related to the Station, Foundation shall, in the manner consistent with FCC policies, reimburse SMC for Station operating expenses reasonably incurred by SMC, including, but not limited to, the expense for staff provided by SMC, utility charges and expenses related to the maintenance and repair of the transmission facilities and any other expense paid by SMC for the benefit of the Station as set forth in the mutually approved Station budget for the applicable fiscal year (the "Station Budget"). Foundation shall retain and use all other revenues consistent with this Agreement.

2.5.4 SMC shall remain ultimately responsible for the finances of the Station, as required by FCC rules and policies. Foundation shall submit a Station budget to SMC for approval no later than 30 days prior to the commencement of each fiscal year. SMC shall share with Foundation all requested information associated with the funds described in Section 2.5.1, in order to assist Foundation with preparation of its annual Station budget.

2.5.5 Foundation shall provide financial reports, including a comparison to the Station budget, to SMC on a quarterly basis within a reasonable amount of time after the end of each quarter. SMC may request reasonable additional information regarding any financial report.

2.5.6. Foundation shall keep full and adequate financial and accounting records of the Station's activities and make such records, including, but not limited to, bank records, ledgers, accounts, journals, and audits, available for inspection by representatives of SMC upon reasonable prior written notice. Within a reasonable amount of time after the end of each quarter or after reasonable request by SMC in conjunction with periodic campus accounting (including fiscal year end accounting), Foundation shall provide to SMC a financial report, in a form reasonably acceptable to SMC, that accounts for all revenues and expenses attributable to the Station. SMC shall concurrently submit to Foundation, and Foundation shall promptly pay, an invoice for all Station expenses to be reimbursed to SMC pursuant to the terms of this Agreement. In the event of any dispute concerning a reimbursable expense claimed by SMC, Foundation shall segregate the amount claimed by SMC until the claim is resolved. In the event the parties are unable to resolve the claim between them within 60 days of any such dispute, they shall jointly retain a mutually agreeable independent third party to resolve such remaining disagreement, whose decision shall be binding on both parties. Such independent third party shall allocate its fees, costs and expenses between SMC, on the one hand, and Foundation, on the other hand, based upon the percentage which the portion of the contested amount not awarded to each such party bears to the amount actually contested by such party.

2.5.7. Foundation shall cause the consolidated financial statements of the Foundation and the Station to be audited each fiscal year by an independent certified public accountant. Foundation shall also cooperate with SMC's auditor as part of SMC's periodic audit, as may be reasonably requested by SMC and its auditor, including permitting ordinary audit procedures to be followed involving the books and records of Foundation.

2.5.8 SMC shall be responsible for ascertaining the programming needs of its community of license and maintaining the Station public inspection file in compliance with FCC requirements, provided, however, that Foundation shall provide advice and assistance with respect to the ascertainment of programming needs and shall provide SMC with all requested relevant documents and information required to be placed in the Station public inspection file.

2.5.9 Foundation shall manage the receipt, deposit, and expenditure of all funds and income received by it. Foundation may invest and administer all of such funds and income in any manner that it deems appropriate, so long as such investment and administration is consistent with the purposes of Foundation as set forth in its bylaws and articles of incorporation.

3. SMC Support Services and Facilities

3.1 SMC shall provide support services necessary to insure Foundation's efficient and economical operation as contemplated by this Agreement, including mail services, equipment maintenance, telecommunications and network support, copy services, publication services and other like services. Foundation shall reimburse SMC for its cost of providing these services. Foundation employees using such SMC support services shall comply with all applicable SMC policies.

3.2 Provision of Facilities

3.2.1 SMC agrees to provide Foundation with (and that Foundation may use) and maintain the following facilities described herein during the term of this Agreement and pay any and all expenses related to said facilities unless otherwise provided herein:

3.2.1.1 During the period that the Station is stationed in the basement of the Student Health and Activities Building on the Main campus: (a) the basement and a portion of the first floor of the Student Health and Activities Building; (b) offices at 1825 Pearl Street; and (c) Room 128 in the Liberal Arts Building (the "Current Facilities").

3.2.1.2 When the Station relocates from the Current Facilities, a new building being constructed on the AET campus: the entire and exclusive use of a three-story, approximately 36,000-square foot building (the "KCRW Building").

3.2.2 Except as otherwise provided in this Agreement, "facilities" shall include the physical plant and equipment necessary for Foundation to perform services that will advance the purposes of the Station as contemplated by this Agreement. These facilities shall include, but are not limited to, all of the space, furnishings, and equipment used by the Station.

3.2.3 In addition to the Current Facilities and the KCRW Building, SMC shall provide all antennas, antenna sites and associated broadcasting equipment located at antenna sites. SMC shall identify and negotiate the leases necessary for station broadcasting antennas and associated equipment. SMC shall pay all of the rent called for by said lease (subject to reimbursement by the Foundation pursuant to Section 2.5.3 hereof).

3.2.4 The parties agree that Foundation's possession and use of these facilities is in the furtherance of SMC's purposes, and SMC benefits from the services provided by Foundation's use of these facilities.

3.2.5 SMC is currently constructing the KCRW Building, including the acquisition and installation of equipment and furniture to meet program needs as determined by the Station Manager in consultation with the Foundation. Foundation shall pay at least \$7.0 million in respect of the design, construction, equipment and furnishing costs of the KCRW Building. SMC shall provide all other funds as needed to design, construct, equip, furnish, and relocate the Station to the KCRW Building.

3.2.6 After the KCRW Building is furnished and equipped pursuant to a plan approved by SMC, Foundation shall pay for all additional station furnishings and equipment required in accordance with the Station Budget. Foundation shall not be required to pay rent for use of the Current Facilities or the KCRW Building.

3.2.7 SMC shall provide electricity, insurance (as SMC deems appropriate), gas, water, phone, data, waste disposal, and wastewater disposal for the KCRW Building. SMC shall provide for maintenance contracts, such as elevator and fire alarm, for the KCRW Building. SMC shall provide support services, such as telecom, custodial, and maintenance, for the KCRW Building. Per SMC policy, SMC does not charge rent or burden to any of its departments, programs, or affiliated foundations. SMC and Foundation anticipate that Foundation shall reimburse SMC for certain utility, custodial, and maintenance costs for the KCRW Building, as determined by SMC.

3.2.8 In its use of the Current Facilities and the KCRW Building Foundation shall comply with all generally applicable rules concerning the use of SMC property.

3.3 During the term of this Agreement, SMC will operate the Station in compliance with FCC rules and policies and maintain the validity of all of its licenses and other permits and authorizations necessary for the operation of the Station as presently conducted. SMC will ensure that the Station is operated in accordance with its licensed parameters, including, without limitation, the Station's operating power and antenna height. SMC will not reduce the Station's power except for going dark and for routine maintenance, and will provide Foundation with advance notice, where practicable, of conducting such maintenance.

4. Governance

4.1 The Station Manager is appointed by SMC and is an SMC employee. Appointment of this position shall be made by SMC in consultation with the Foundation Board.

4.2 The Superintendent/President of SMC may appoint a member of SMC's administration staff to serve as a director on the Foundation Board. The Board of Trustees of the Santa Monica Community College District may appoint a member of the Board of Trustees to serve as a director on the Foundation Board.

5. Term, Termination, and Effect of Termination

5.1 The initial term of this Agreement shall extend from the Effective Date until December 1, 2021, the date of the new term of the FCC license for the operation of the Station. This Agreement shall be automatically renewed for the term of and run concurrently with each subsequent FCC license period, unless either party gives written notice to the other of intent not to renew within a period of not less than six (6) months prior to license expiration date.

5.2 SMC may terminate this Agreement: (i) immediately by giving written notice if the activities of the Foundation in connection with the operation of the Station cause the Station to be operated in a manner contrary to the public interest, convenience and necessity, FCC rules and regulations, the Communications Act of 1934, as amended, or other applicable law; (ii) if Foundation breaches its obligations under this Agreement, and Foundation fails to cure such operation or breach within 30 days written notice from SMC, or (iii) for any reason, upon thirty (30) days written notice from SMC.

5.3 Foundation may terminate this Agreement: (i) if SMC breaches its obligations under this Agreement and SMC fails to cure such breach within 30 days of written notice from Foundation; or (ii) for any reason, upon one hundred eighty (180) days written notice to SMC.

5.4 Upon termination of this Agreement, Foundation shall be relieved of all obligations under this Agreement, except for obligations incurred prior to the effective date of the termination, the obligation to provide accounting reports, and the obligation to cooperate with SMC to wind up Foundation's operation of the Station in an orderly fashion.

6. Insurance and Indemnification

6.1 Foundation shall maintain at its expense such insurance as is necessary and appropriate for covering its services in accordance with reasonable business practices. Such insurance shall be primary and non-contributory with insurance or self-insurance coverage maintained by SMC. Foundation shall deliver certificates of coverage to SMC within 15 days of execution of this Agreement and at annual renewal thereafter. At a minimum, Foundation shall maintain:

- a. Broadcasters Liability with limits of at least \$1,000,000 per occurrence;
- b. Commercial General Liability with limits of at least \$2,000,000 per occurrence;
- c. Employment Practices Liability (which may be included in a Directors and Officers liability policy) with limits of at least \$1,000,000 per occurrence; and
- d. Workers' Compensation with limits as required by law and Employers' Liability with limits of at least \$1,000,000 per occurrence.
- e. In connection with any event in which alcohol is served, liquor liability coverage with limits of at least \$2,000,000 per occurrence.

6.2 The Santa Monica Community College District, its Board of Trustees, its officers, agents, employees and volunteers of same shall be named as additional insured and are to be covered as additional insured. The coverage shall contain no special limitations on the scope of protection afforded to Santa Monica Community College District, its Board of Trustees, its officers, agents, employees and volunteers of same. Foundation's insurance coverage shall be primary insurance as respect to the Santa Monica Community College District, its Board of Trustees, its officers, agents, employees and volunteers. Any insurance or self insurance maintained by the Santa Monica Community College District, its Board of Trustees, its officers, agents, employees and volunteers shall be excess of Licensee's insurance and shall not contribute with it.

6.3 Foundation and SMC shall each be responsible for their own acts.

7. Use of Marks

7.1 Foundation is hereby granted, subject to SMC's rights set forth below, an exclusive license during the term of this Agreement to use the name "KCRW" and any other trademarks, trade names, service marks or logos owned and used by SMC related to the Station in connection with all activities of the Station permitted by this Agreement (together with the Developed IP (as defined below), the "KCRW IP"). Notwithstanding anything to the contrary herein, SMC shall be free to use the KCRW IP in connection with its own activities. Any other trademarks, trade names, service marks or logos developed by SMC or Foundation in connection with the activities of the Station shall be the property of SMC (the "Developed IP").

8. General Terms and Conditions

8.1 **Assignment.** Neither party may assign or transfer this Agreement or any of its rights hereunder, or delegate any of its duties hereunder. Any attempted assignment, transfer or delegation in contravention of the Section of the Agreement shall be null and void. This Agreement shall inure to the benefit of and be binding on the parties hereto and their permitted successors and assigns.

8.2 **Authority.** Neither party shall have authority to bind, obligate or commit the other party by any representation or promise without the prior written approval of the other party.

8.3 **Authorization.** Both SMC and Foundation have full power and authority to enter into and perform the Agreement, and the person signing the Agreement on behalf of each has been properly authorized and empowered to enter into the Agreement and to bind each party to each and every one of the terms, conditions and obligations set forth herein.

8.4 **Third Party Beneficiaries.** This Agreement does not create and shall not be construed as creating any rights enforceable by any person not a party to this Agreement.

8.5 **Compliance With Civil Rights Laws.** No person shall be subjected to discrimination in any program or activity on the basis of ethnic group identification, race, color, national origin, religion, age, gender, disability, ancestry, sexual orientation, language, accent, citizenship status, transgender, parental status, marital status, economic status, veteran status, or medical condition. During the performance of this Agreement, Foundation shall comply with all federal and applicable state nondiscrimination laws, including but not limited to: Title VII of the Civil Rights Act, 42 U.S.C. § 12101, et seq.; and the Americans with Disabilities Act (ADA) in connection with the administration of any program provided by this Agreement.

8.6 **Cooperation of Parties.** The parties agree to fully cooperate with each other in connection with the performance of their respective obligations and covenants under this Agreement. Each party shall execute and deliver all such further documents and instruments and take all such further actions as may be reasonably required or appropriate to carry out the intent and purposes of this Agreement.

8.7 **Force Majeure.** Neither SMC or Foundation shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control of such party and without fault or negligence of such party. Such events shall include but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, or other disasters, whether or not similar to the foregoing, and acts or omissions or failure to cooperate of the other party or third parties (except as otherwise specifically provided herein).

8.8 **Governing Law.** This Agreement shall be governed in all respects by the law and statutes of the State of California. The jurisdiction for any action hereunder shall be the Superior Court for the County of Los Angeles. The venue of any action hereunder shall be in the County of Los Angeles. Each party to this Agreement hereby irrevocably and unconditionally waives to the fullest extent permitted by applicable law all right to trial by jury in any action, proceeding or counterclaim (whether based on contract, tort or otherwise) arising out of or relating to the actions of the parties hereto pursuant to this Agreement or in the negotiation, administration, performance or enforcement of this Agreement.

8.9 **Headings.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

8.10 **Entire Agreement.** This Agreement contains the entire agreement of the parties with respect to the management and operation of the Station during the term hereof, and, except as specifically referred to herein, all prior obligations, proposals and agreements relating to the subject matter hereof have been merged herein. This Agreement shall not be modified or amended except by agreement in writing duly executed by the parties hereto.

8.11 **Nonwaiver.** Any failure or delay by either party to exercise or partially exercise any right, power or privilege under the Agreement shall not be deemed a waiver of any such right, power, or privilege under the Agreement. Any waivers granted by Foundation or the SMC for breaches hereof shall not indicate a course of dealing of excusing other or subsequent breaches.

8.12 **Notices.** Any notice or demand or other communication required or permitted to be given under this Agreement or applicable law shall be effective if and only if it is in writing, properly addressed, and either delivered in person, or by a recognized courier service, or deposited with the United States Postal Service as first-class certified mail, postage prepaid and return receipt requested, to the parties at the following addresses:

To SMC:

Superintendent/President
Santa Monica Community College District
1900 Pico Boulevard
Santa Monica, California 90405

To Foundation:

Chairman of the Board
KCRW Foundation, Inc.
1900 Pico Boulevard
Santa Monica, California 90405

The notice address as provided herein may be changed by notice given as provided above.

8.13 **Severability.** If any provision of this Agreement or the application thereof to any person or circumstances shall be invalid or unenforceable to any extent, the remainder of this Agreement and the application of such provisions to other persons or circumstances shall not be affected thereby and shall be enforced to the greatest extent permitted by law.

8.14 **Subcontractors.** Notwithstanding anything to the contrary herein, Foundation may enter into subcontracts with third parties for its performance of any part of Foundation's duties and obligations. In no event shall the existence of a subcontract operate to release or reduce the liability of Foundation to SMC for any breach in the performance of Foundation's duties.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Agreement as of the date of this Agreement.

SANTA MONICA COMMUNITY COLLEGE DISTRICT

Name:

Title:

THE KCRW FOUNDATION, INC.

Name:

Title:

UNRESTRICTED GENERAL FUND 01.0
2014-2015 TENTATIVE REVENUE BUDGET

ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED REVENUE	2014-2015 TENTATIVE BUDGET
FEDERAL			
FIN AID ADM ALLOWANCES	126,654	126,654	125,080
TOTAL FEDERAL	126,654	126,654	125,080
STATE			
GENERAL APPORTIONMENT	55,597,141	59,412,649	64,296,481
EDUCATION PROTECTION ACCOUNT - PROP 30	13,046,096	13,045,205	13,489,436
ACCESS/RESTORATION OF WORKLOAD REDUCTION	1,539,504	1,895,909	2,681,229
COLA	1,613,023	1,592,588	891,881
PRIOR YEAR APPORTIONMENT ADJUSTMENTS	1,428,055	3,793,773	-
PRIOR YEAR APPORTIONMENT ADJUSTMENTS - EPA	-	107,404	-
HOMEOWNERS EXEMPT	100,594	95,357	95,357
STATE LOTTERY REVENUE	3,207,089	3,247,016	3,334,053
MANDATED COST BLOCK GRANT	578,658	578,658	591,631
OTHER STATE	792,292	792,292	792,292
TOTAL STATE	77,902,452	84,560,851	86,172,360
LOCAL			
PROP TAX SHIFT (ERAF)	-	752,067	752,067
SECURED TAX	12,195,634	10,606,532	10,606,532
SUPPLEMENTAL TAXES	135,251	132,304	132,304
UNSECURED TAX	465,484	476,047	476,047
PRIOR YRS TAXES	648,775	101,851	101,851
PROPERTY TAX - RDA PASS THRU	5,147,840	1,100,682	1,100,682
PROPERTY TAX - RDA RESIDUAL	532,805	665,487	665,487
RENTS	115,000	100,000	110,000
INTEREST	67,600	159,000	116,100
ENROLLMENT FEES	13,603,245	13,023,344	13,480,588
STUDENT RECORDS	463,600	463,600	476,900
NON-RESIDENT TUITION/INTENSIVE ESL	25,671,416	26,976,515	28,637,568
FEE BASED INSTRUCTION	1,681,000	1,681,000	1,734,000
OTHER STUDENT FEES & CHARGES	112,200	139,400	143,400
F1 APPLICATION FEES	313,200	313,200	313,200
OTHER LOCAL	421,800	687,600	421,800
I. D. CARD SERVICE CHARGE	993,500	993,500	1,021,900
LIBRARY CARDS	80	80	80
LIBRARY FINES	11,300	11,300	11,300
PARKING FINES	226,300	226,300	226,300
TOTAL LOCAL	62,806,030	58,609,809	60,528,106
TOTAL REVENUE	140,835,136	143,297,314	146,825,546
TRANSFER IN	113,965	129,055	82,593
SALE OF EQUIPMENT AND SUPPLIES	-	397	-
TOTAL OTHER FINANCING SOURCES	113,965	129,452	82,593
TOTAL REVENUE AND TRANSFERS	140,949,101	143,426,766	146,908,139

UNRESTRICTED GENERAL FUND 01.0
2014-2015 TENTATIVE EXPENDITURE BUDGET

ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED EXPENDITURES	2014-2015 TENTATIVE BUDGET
INSTRUCTION	23,222,657	22,960,554	24,063,173
ACADEMIC MANAGERS	5,549,877	5,860,042	5,932,957
NON-INSTRUCTION	6,133,131	6,213,830	6,161,435
HOURLY INSTRUCTION	26,434,285	26,938,161	28,719,276
HOURLY INSTRUCTION - FEE BASED INSTRUCTION	467,950	467,950	470,992
HOURLY NON-INSTRUCTION	3,955,679	4,078,699	4,103,763
VACANT POSITIONS	371,285	-	285,581
VACANCY SAVINGS	(185,643)	-	(142,791)
TOTAL ACADEMIC	65,949,221	66,519,236	69,594,386
CLASSIFIED REGULAR	19,863,028	20,292,114	20,844,908
CLASSIFIED MANAGERS	3,925,968	4,000,947	3,913,437
CLASS REG INSTRUCTION	2,775,567	2,882,895	3,079,835
CLASSIFIED HOURLY	1,826,113	1,793,466	1,754,479
CLASS HRLY INSTRUCTION	580,197	654,663	580,197
VACANT POSITIONS	1,384,872	2,253,219	2,480,613
VACANCY SAVINGS	(692,436)	(1,971,567)	(1,240,307)
TOTAL CLASSIFIED	29,663,309	29,905,737	31,413,162
STRS	4,238,754	4,278,024	5,030,266
PERS	3,728,988	3,803,713	4,066,408
OASDI/MEDICARE	3,123,050	3,183,005	3,094,454
H/W	13,014,488	13,014,488	13,764,931
RETIREEES' H/W	3,014,555	2,904,741	3,176,051
RETIREEE - OPEB	500,000	500,000	1,000,000
SUI	220,755	224,484	194,721
WORKERS' COMPENSATION	1,392,161	1,413,905	1,431,191
ALTERNATIVE RETIREMENT	500,000	500,000	500,000
BENEFITS REL TO FEE BASED INSTRUCTION	79,552	79,552	80,069
BENEFITS RELATED TO VACANT POSITIONS	386,356	495,707	608,564
BENEFITS RELATED TO VACANCY SAVINGS	(193,178)	(433,744)	(304,282)
TOTAL BENEFITS	30,005,481	29,963,875	32,642,373
SUPPLIES	967,703	679,489	979,365
TOTAL SUPPLIES	967,703	679,489	979,365
CONTRACTS/SERVICES	11,573,456	11,157,348	12,223,506
INSURANCE	951,960	951,960	963,288
UTILITIES	3,019,195	2,854,675	2,957,026
TOTAL SERVICES	15,544,611	14,963,983	16,143,820
BLDG & SITES	30,000	-	-
EQUIPMENT	444,005	-	-
LEASE PURCHASES	66,130	-	-
TOTAL CAPITAL	540,135	-	-
TOTAL EXPENDITURES	142,670,460	142,032,320	150,773,106
OUTGOING TRANSFER/FINANCIAL AID	285,498	285,498	305,521
TOTAL TRANSFERS/FINANCIAL AID	285,498	285,498	305,521
TOTAL EXPENDITURES & TRANSFERS	142,955,958	142,317,818	151,078,627

UNRESTRICTED GENERAL FUND 01.0
2014-2015 TENTATIVE FUND BALANCE BUDGET

ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED FUND BALANCE	2014-2015 TENTATIVE BUDGET
TOTAL REVENUE AND TRANSFERS	140,370,443	140,968,830	146,316,508
TOTAL EXPENDITURES AND TRANSFERS	141,884,702	142,231,313	149,746,845
VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	2,142,513	2,748,926	3,374,758
VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(1,071,257)	(2,405,311)	(1,687,380)
OPERATING SURPLUS/(DEFICIT)	(2,585,515)	(1,606,098)	(5,117,715)
ONE-TIME ITEMS			
PRIOR YEAR APPORTIONMENT ADJ	-	3,901,177	-
DEFICIT FACTOR TO APPORTIONMENT	-	(2,287,665)	-
MANDATED COST BLOCK GRANT	578,658	578,658	591,631
12-13 MEDICARE PART D SUBS & EDD REFUND RECEIVED IN 13-14	-	265,766	-
INTEREST ON TRANS BORROWING, NET OF REVENUE	-	(256,661)	-
OFFSET TO OTHER FUNDS	-	513,771	355,596
OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS	(2,006,857)	1,108,948	(4,170,488)
BEGINNING BALANCE***	8,253,478	8,253,478	10,267,026
TRANSFER TO DESIGNATED RESERVE - NET	(595,400)	904,600	1,071,327
ENDING FUND BALANCE ***	5,651,221	10,267,026	7,167,865
FUND BALANCE RATIO TO TTL EXPENSES & TRANSFERS**	3.95%	7.21%	4.74%
ENDING FUND BALANCE - UNDESIGNATED	5,651,221	10,267,026	7,167,865
DESIGNATED RESERVE FOR:			
UNFUNDED RETIREE BENEFITS	1,500,000	-	-
CLASSIFIED EMPLOYEE WELFARE FUND	191,405	191,405	291,405
NEW FACULTY TO BE HIRED	1,171,327	1,171,327	-
TOTAL	2,862,732	1,362,732	291,405
TOTAL FUND BALANCE	8,513,953	11,629,758	7,459,270
FUND BALANCE RATIO TO TTL EXPENSES & TRANSFERS**	5.96%	8.17%	4.94%

** Chancellor's Office recommended ratio is 5%.

*** Fund Balance excludes Designated Reserves.

UNRESTRICTED GENERAL FUND 01.0
2014-2015 TENTATIVE REVENUE BUDGET

ACCOUNTS	2010-2011 ACTUAL REVENUE	2011-2012 ACTUAL REVENUE	2012-2013 ACTUAL REVENUE	2013-2014 PROJECTED REVENUE	2014-2015 TENTATIVE BUDGET
FEDERAL					
FIN AID ADM ALLOWANCES	121,269	127,218	119,436	126,654	125,080
AMERICAN RECOVERY AND REINVESTMENT ACT	-	-	-	-	-
TOTAL FEDERAL	121,269	127,218	119,436	126,654	125,080
STATE					
GENERAL APPORTIONMENT	81,732,986	72,321,053	43,258,930	59,412,649	64,296,481
EDUCATION PROTECTION ACCOUNT - PROP 30	-	-	15,065,153	13,045,205	13,489,436
GROWTH/RESTORATION OF WORKLOAD REDUCTION	2,554,764	-	1,108,087	1,895,909	2,681,229
COLA	-	-	-	1,592,588	891,881
PRIOR YR APPORTIONMENT ADJ.	103,957	213,590	416,586	3,793,773	-
PRIOR YR APPORTIONMENT ADJ. - EPA	-	-	-	107,404	-
HOMEOWNERS EXEMPT	101,222	101,571	100,571	95,357	95,357
STATE LOTTERY REVENUE	3,098,011	3,124,856	3,205,359	3,247,016	3,334,053
MANDATED COST BLOCK GRANT	413,930	-	581,043	578,658	591,631
OTHER STATE	636,762	642,683	822,214	792,292	792,292
TOTAL STATE	88,641,632	76,403,753	64,557,943	84,560,851	86,172,360
LOCAL					
PROP TAX SHIFT (ERAF)	1,549,779	739,934	5,574,362	752,067	752,067
SECURED TAX	10,286,796	10,633,722	11,304,305	10,606,532	10,606,532
SUPPLEMENTAL TAXES	92,383	84,532	94,503	132,304	132,304
UNSECURED TAX	443,088	434,813	465,484	476,047	476,047
PRIOR YRS TAXES	732,120	889,399	846,410	101,851	101,851
PROPERTY TAX - RDA PASS THRU	374,175	1,252,763	611,375	1,100,682	1,100,682
PROPERTY TAX - RDA RESIDUAL	-	-	5,636,473	665,487	665,487
PRIVATE DONATIONS	253,123	72,418	265,482	-	-
RENTS	114,919	136,393	115,110	100,000	110,000
INTEREST	222,864	193,413	95,099	159,000	116,100
ENROLLMENT FEES	9,595,086	11,513,579	13,549,257	13,023,344	13,480,588
STUDENT RECORDS	446,728	428,499	461,096	463,600	476,900
NON-RESIDENT TUITION/INTENSIVE ESL	21,387,129	24,544,282	24,731,024	26,976,515	28,637,568
FEE BASED INSTRUCTION	259,871	410,269	2,508,437	1,681,000	1,734,000
OTHER STUDENT FEES & CHARGES	143,948	133,964	111,578	139,400	143,400
F1 APPLICATION FEES	128,003	330,751	311,454	313,200	313,200
OTHER LOCAL	482,340	549,220	1,194,491	687,600	421,800
I. D. CARD SERVICE CHARGE	896,822	1,037,815	988,115	993,500	1,021,900
LIBRARY CARDS	140	200	80	80	80
LIBRARY FINES	14,949	10,464	11,317	11,300	11,300
PARKING FINES	196,264	185,230	238,465	226,300	226,300
TOTAL LOCAL	47,620,527	53,581,660	69,113,917	58,609,809	60,528,106
TOTAL REVENUE	136,383,428	130,112,631	133,791,296	143,297,314	146,825,546
TRANSFER IN	147,494	143,887	122,670	129,055	82,593
SALE OF EQUIPMENT AND SUPPLIES	-	-	2,887	397	-
TOTAL OTHER FINANCING SOURCES	147,494	143,887	125,557	129,452	82,593
TOTAL REVENUE AND TRANSFERS	136,530,922	130,256,518	133,916,853	143,426,766	146,908,139
BEGINNING BALANCE	18,470,103	20,675,673	11,662,215	8,253,478	10,267,026
BEGINNING DESIGNATED RESERVE	2,000,000	2,413,168	3,475,157	2,267,332	1,362,732
ADJUSTMENT TO BEGINNING BALANCE	-	889,005	-	-	-
TOTAL FUNDS AVAILABLE	157,001,025	154,234,364	149,054,225	153,947,576	158,537,897

UNRESTRICTED GENERAL FUND 01.0
2014-2015 TENTATIVE EXPENDITURE BUDGET

ACCOUNTS	2010-2011 ACTUAL EXPENDITURES	2011-2012 ACTUAL EXPENDITURES	2012-2013 ACTUAL EXPENDITURES	2013-2014 PROJECTED EXPENDITURES	2014-2015 TENTATIVE BUDGET
INSTRUCTION	22,757,111	22,956,851	23,978,740	22,960,554	24,063,173
ACADEMIC MANAGERS	5,580,839	5,609,726	5,493,067	5,860,042	5,932,957
NON-INSTRUCTION	5,894,175	6,038,634	6,101,545	6,213,830	6,161,435
HOURLY INSTRUCTION	24,851,260	24,270,814	24,596,735	26,938,161	28,719,276
HOURLY INSTRUCTION - FEE BASED INSTRUCTION	-	-	693,819	467,950	470,992
HOURLY NON-INSTRUCTION	3,588,756	3,603,470	3,821,504	4,078,699	4,103,763
FACULTY RETRO AND ONE-TIME PAYMENT	-	-	338,813	-	-
VACANT POSITIONS	-	-	-	-	285,581
VACANCY SAVINGS	-	-	-	-	(142,791)
RESTORATION OF STUDENT SERVICES	51,861	360,532	-	-	-
TOTAL ACADEMIC	62,724,002	62,840,027	65,024,223	66,519,236	69,594,386
CLASSIFIED REGULAR	19,882,179	19,889,059	19,665,233	20,292,114	20,844,908
CLASSIFIED MANAGERS	3,844,842	3,992,534	4,182,214	4,000,947	3,913,437
CLASS REG INSTRUCTION	2,833,721	2,917,147	2,727,651	2,882,895	3,079,835
CLASSIFIED HOURLY	1,717,282	1,728,258	1,899,344	1,793,466	1,754,479
CLASS HRLY INSTRUCTION	478,136	489,794	520,741	654,663	580,197
CLASSIFIED ONE-TIME PAYMENT	-	-	331,820	-	-
VACANT POSITIONS	-	-	-	2,253,219	2,480,613
VACANCY SAVINGS	-	-	-	(1,971,567)	(1,240,307)
RESTORATION OF STUDENT SERVICES	291,118	75,642	-	-	-
TOTAL CLASSIFIED	29,047,278	29,092,434	29,327,003	29,905,737	31,413,162
STRS	3,908,039	4,022,059	4,308,423	4,278,024	5,030,266
PERS	3,249,096	3,391,323	3,483,435	3,803,713	4,066,408
OASDI/MEDICARE	2,947,130	2,999,115	3,108,581	3,183,005	3,094,454
H/W	12,349,193	13,017,368	12,881,905	13,014,488	13,764,931
HRA FOR ADMIN, MANAGERS & CSEA MEMBERS-ONE-TIME	148,000	684,472	-	-	-
RETIREE'S H/W	2,348,543	2,532,754	2,667,748	2,904,741	3,176,051
RETIREE - OPEB	-	-	-	500,000	1,000,000
SUI	900,865	1,632,323	1,105,414	224,484	194,721
WORKERS' COMPENSATION	1,294,230	1,389,775	1,314,043	1,413,905	1,431,191
ALTERNATIVE RETIREMENT	485,202	417,745	302,938	500,000	500,000
BENEFITS REL TO FEE BASED INSTRUCTION	-	-	120,068	79,552	80,069
BENEFITS REL TO FACULTY RETRO AND ONE-TIME PAYMENT	-	-	41,932	-	-
BENEFITS REL TO CLASSIFIED ONE-TIME PAYMENT	-	-	71,240	-	-
BENEFITS RELATED TO VACANT POSITIONS	-	-	-	495,707	608,564
BENEFITS RELATED TO VACANCY SAVINGS	-	-	-	(433,744)	(304,282)
RESTORATION OF STUDENT SERVICES	136,100	91,861	-	-	-
TOTAL BENEFITS	27,766,398	30,178,795	29,405,727	29,963,875	32,642,373
SUPPLIES	868,674	851,281	792,665	679,489	979,365
RESTORATION OF STUDENT SERVICES	162,410	176	-	-	-
TOTAL SUPPLIES	1,031,084	851,457	792,665	679,489	979,365
CONTRACTS/SERVICES	9,043,464	11,012,791	9,823,831	11,157,348	12,223,506
INSURANCE	924,486	871,706	958,843	951,960	963,288
UTILITIES	2,754,582	2,795,710	2,653,946	2,854,675	2,957,026
RESTORATION OF STUDENT SERVICES	43,242	1,370	-	-	-
TOTAL SERVICES	12,765,774	14,681,577	13,436,620	14,963,983	16,143,820
BLDG & SITES	32,346	-	1,283	-	-
EQUIPMENT	208,956	1,176,729	270,883	-	-
LEASE PURCHASES	216	-	-	-	-
RESTORATION OF STUDENT SERVICES	58,536	-	-	-	-
TOTAL CAPITAL	300,054	1,176,729	272,166	-	-
TOTAL EXPENDITURES	133,634,590	138,821,019	138,258,404	142,032,320	150,773,106
OUTGOING TRANSFER/FINANCIAL AID	254,866	275,973	275,011	285,498	305,521
RESTORATION OF STUDENT SERVICES	22,728	-	-	-	-
TOTAL TRANSFERS/FINANCIAL AID	277,594	275,973	275,011	285,498	305,521
TOTAL EXPENDITURES & TRANSFERS	133,912,184	139,096,992	138,533,415	142,317,818	151,078,627
CONTINGENCY RESERVE	20,675,673	11,662,215	8,253,478	10,267,026	7,167,865
DESIGNATED RESERVE	2,413,168	3,475,157	2,267,332	1,362,732	291,405
TOTAL	157,001,025	154,234,364	149,054,225	153,947,576	158,537,897

RESTRICTED GENERAL FUND 01.3
2014-2015 TENTATIVE REVENUE BUDGET

ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED REVENUE	2014-2015 TENTATIVE BUDGET
FEDERAL			
PERKINS IV TITLE I-C	588,705	588,705	619,899
FWS-FEDERAL WORK STUDY	558,814	558,814	447,536
RADIO GRANTS	1,706,035	1,094,523	1,519,764
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	55,715	61,317	58,251
FEDERAL CARRYOVERS	1,989,209	1,989,209	1,273,904
OTHER FEDERAL	2,932,797	3,233,006	2,363,841
TOTAL FEDERAL	7,831,275	7,525,574	6,283,195
STATE			
LOTTERY	789,046	789,046	820,283
BASIC SKILLS INITIATIVE	420,248	420,248	420,248
SFAA-STUDENT FINANCIAL AID ADMIN	804,428	804,428	764,207
EOPS-EXTENDED OPPORTUNITY PROG & SERV	785,954	1,020,673	969,639
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	53,086	55,879	53,085
DSPTS-DISABLED STUDENTS PROGRAM & SERVICES	842,638	1,534,700	1,457,965
CALWORKS	172,169	300,667	285,633
STUDENT SUCCESS (CREDIT)	611,941	611,941	3,375,000
STUDENT SUCCESS (CREDIT) - TRANSFER RELATED	47,500	47,500	125,000
STUDENT SUCCESS (NON-CREDIT)	20,861	20,861	45,940
EQUAL EMPLOYMENT OPPORTUNITY-STAFF/FACULTY DIVERSITY	8,696	8,696	8,696
ENROLLMENT GROWTH	221,000	221,000	-
INSTRUCTIONAL EQUIPMENT AND LIBRARY	218,736	218,736	207,795
SCHEDULED MAINTENANCE AND REPAIRS	218,732	218,732	207,799
STATE CARRYOVERS	1,358,319	1,358,319	772,551
OTHER STATE	7,500	754,304	871,920
TOTAL STATE	6,580,854	8,385,730	10,385,761
LOCAL			
PICO PROMISE	155,230	155,230	155,230
HEALTH FEES	1,246,000	1,246,000	1,282,000
PARKING FEES	1,607,000	1,709,430	1,718,000
DONATIONS-KCRW	1,902,447	2,240,077	2,560,538
COMMUNITY SERVICES	822,734	822,734	875,000
COUNTY CALWORKS	51,000	51,000	38,000
CONSOLIDATED CONTRACT ED-LOCAL	225,070	225,070	350,000
LOCAL CARRYOVERS	131,138	178,678	134,889
OTHER LOCAL	5,087,352	5,296,716	5,518,914
TOTAL LOCAL	11,227,971	11,924,935	12,632,571
TRANSFER IN	-	513,771	355,596
TOTAL TRANSFER IN	-	513,771	355,596
TOTAL REVENUE	25,640,100	28,350,010	29,657,123

RESTRICTED GENERAL FUND 01.3
2014-2015 TENTATIVE EXPENDITURE BUDGET

ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED EXPENDITURES	2014-2015 TENTATIVE BUDGET
INSTRUCTION	-	5,918	20,000
MANAGEMENT	1,510,536	1,646,854	997,141
NON-INSTRUCTION	1,210,050	1,257,706	1,572,247
HOURLY INSTRUCTION	253,601	252,370	244,054
HOURLY NON-INSTRUCTION	1,791,885	2,073,440	2,576,417
TOTAL ACADEMIC	4,766,072	5,236,288	5,409,859
CLASSIFIED REGULAR	2,411,328	2,630,791	2,850,062
CLASSIFIED MANAGERS	247,543	244,830	413,401
CLASS REG INSTRUCTION	5,000	30,000	168,809
CLASSIFIED HOURLY	1,891,700	2,118,102	1,704,242
CLASS HRLY INSTRUCTION	184,000	331,588	234,800
TOTAL CLASSIFIED	4,739,571	5,355,311	5,371,314
BENEFITS HOLDING ACCOUNT	2,388,525	1,123,382	2,716,425
STRS	-	261,642	-
PERS	-	228,811	-
OASDI/MEDICARE	-	236,018	-
H/W	-	604,243	-
SUI	-	4,817	-
WORKERS' COMP.	-	86,181	-
ALTERNATIVE RETIREMENT	-	33,341	-
TOTAL BENEFITS	2,388,525	2,578,435	2,716,425
TOTAL SUPPLIES	977,256	989,620	1,259,139
CONTRACTS/SERVICES	5,330,140	5,021,594	5,438,265
INSURANCE	3,610,140	3,609,140	4,013,140
UTILITIES	224,150	222,011	195,400
TOTAL SERVICES	9,164,430	8,852,745	9,646,805
BLDG & SITES	1,883,712	2,629,929	2,698,523
EQUIPMENT/LEASE PURCHASE	1,236,890	1,988,532	2,080,402
TOTAL CAPITAL	3,120,602	4,618,461	4,778,925
TOTAL EXPENDITURES	25,156,456	27,630,860	29,182,467
OTHER OUTGO - STUDENT AID	499,633	630,119	464,780
OTHER OUTGO - TRANSFERS	113,965	129,055	82,593
TOTAL OTHER OUTGO	613,598	759,174	547,373
TOTAL EXPENDITURES & OTHER OUTGO	25,770,054	28,390,034	29,729,840

RESTRICTED GENERAL FUND 01.3
2014-2015 TENTATIVE FUND BALANCE BUDGET

ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED FUND BALANCE	2014-2015 TENTATIVE BUDGET
TOTAL REVENUE AND TRANSFERS	25,640,100	28,350,010	29,657,123
TOTAL EXPENDITURES AND TRANSFERS	25,770,054	28,390,034	29,729,840
OPERATING SURPLUS/(DEFICIT)	(129,954)	(40,024)	(72,717)
BEGINNING BALANCE	5,264,094	5,264,094	5,224,070
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
CONTINGENCY RESERVE/ENDING FUND BALANCE	5,134,140	5,224,070	5,151,353
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS	19.92%	18.40%	17.33%

RESTRICTED GENERAL FUND 01.3
2014-2015 TENTATIVE REVENUE BUDGET

ACCOUNTS	2010-2011 ACTUAL REVENUE	2011-2012 ACTUAL REVENUE	2012-2013 ACTUAL REVENUE	2013-2014 PROJECTED REVENUE	2014-2015 TENTATIVE BUDGET
FEDERAL					
VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	619,408	564,868	595,937	588,705	619,899
FWS-FEDERAL WORK STUDY	505,002	537,374	554,802	558,814	447,536
RADIO GRANTS	1,120,125	1,094,606	1,242,983	1,094,523	1,519,764
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	53,534	56,367	58,647	61,317	58,251
TECH PREP	69,708	-	-	-	-
AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)	428,222	297,161	59,893	-	-
FEDERAL CARRYOVERS	1,723,699	2,012,451	1,501,086	1,989,209	1,273,904
OTHER FEDERAL	2,155,891	2,818,282	3,349,970	3,233,006	2,363,841
TOTAL FEDERAL	6,675,589	7,381,109	7,363,318	7,525,574	6,283,195
STATE					
LOTTERY	497,315	738,152	789,946	789,046	820,283
BASIC SKILLS INITIATIVE	-	-	-	420,248	420,248
SFAA-STUDENT FINANCIAL AID ADMIN	688,499	721,342	809,859	804,428	764,207
EOPS-EXTENDED OPPORTUNITY PROG & SERV	827,320	836,169	828,713	1,020,673	969,639
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	55,879	56,762	58,207	55,879	53,085
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	1,154,499	1,114,820	1,180,832	1,534,700	1,457,965
CALWORKS	162,303	172,595	206,231	300,667	285,633
STUDENT SUCCESS (CREDIT)	698,129	647,687	646,648	611,941	3,375,000
STUDENT SUCCESS (CREDIT) - TRANSFER RELATED	-	50,000	47,500	47,500	125,000
STUDENT SUCCESS (NON-CREDIT)	21,959	21,959	21,959	20,861	45,940
EQUAL EMPLOYMENT OPPORTUNITY-STAFF/FACULTY DIVERSITY	4,600	2,552	-	8,696	8,696
ENROLLMENT GROWTH	124,516	127,577	118,187	221,000	-
INSTRUCTIONAL EQUIPMENT AND LIBRARY	-	-	-	218,736	207,795
SCHEDULED MAINTENANCE AND REPAIRS	-	-	-	218,732	207,799
STATE CARRYOVERS	1,157,225	810,899	935,108	1,358,319	772,551
OTHER STATE	246,968	31,630	79,391	754,304	871,920
TOTAL STATE	5,639,212	5,332,144	5,722,581	8,385,730	10,385,761
LOCAL					
PICO PARTNERSHIP	135,203	144,405	155,230	155,230	155,230
HEALTH FEES	1,040,589	1,235,344	1,238,895	1,246,000	1,282,000
PARKING FEES	1,795,561	1,705,966	1,602,693	1,709,430	1,718,000
DONATIONS-KCRW	3,836,995	1,736,379	1,631,936	2,240,077	2,560,538
COMMUNITY SERVICES	664,103	671,112	525,003	822,734	875,000
COUNTY CALWORKS	64,000	64,000	63,936	51,000	38,000
CONSOLIDATED CONTRACT ED-LOCAL	353,069	43,167	81,192	225,070	350,000
LOCAL CARRYOVERS	23,135	34,066	239,974	178,678	134,889
OTHER LOCAL	4,121,960	4,217,245	5,304,776	5,296,716	5,518,914
TOTAL LOCAL	12,034,615	9,851,684	10,843,635	11,924,935	12,632,571
TRANSFER IN	-	-	-	513,771	355,596
TOTAL TRANSFER IN	-	-	-	513,771	355,596
TOTAL REVENUE	24,349,416	22,564,937	23,929,534	28,350,010	29,657,123
BEGINNING BALANCE	-	4,003,398	4,648,310	5,264,094	5,224,070
ADJUSTMENT TO BEGINNING BALANCE	3,627,475	-	-	-	-
TOTAL FUNDS AVAILABLE	27,976,891	26,568,335	28,577,844	33,614,104	34,881,193

RESTRICTED GENERAL FUND 01.3
2014-2015 TENTATIVE EXPENDITURE BUDGET

ACCOUNTS	2010-2011 ACTUAL EXPENDITURES	2011-2012 ACTUAL EXPENDITURES	2012-2013 ACTUAL EXPENDITURES	2013-2014 PROJECTED EXPENDITURES	2014-2015 TENTATIVE BUDGET
INSTRUCTION	78,905	-	11,638	5,918	20,000
MANAGEMENT	1,172,287	1,002,155	1,224,203	1,646,854	997,141
NON-INSTRUCTION	1,323,213	1,283,377	1,364,398	1,257,706	1,572,247
HOURLY INSTRUCTION	240,474	147,786	120,336	252,370	244,054
HOURLY NON-INSTRUCTION	1,673,188	1,279,744	1,584,391	2,073,440	2,576,417
TOTAL ACADEMIC	4,488,067	3,713,062	4,304,966	5,236,288	5,409,859
CLASSIFIED REGULAR	2,307,285	2,379,810	2,306,567	2,630,791	2,850,062
CLASSIFIED MANAGERS	255,021	229,170	289,334	244,830	413,401
CLASS REG INSTRUCTION	-	-	-	30,000	168,809
CLASSIFIED HOURLY	1,986,322	1,923,732	1,866,418	2,118,102	1,704,242
CLASS HRLY INSTRUCTION	268,607	230,869	223,525	331,588	234,800
TOTAL CLASSIFIED	4,817,235	4,763,581	4,685,844	5,355,311	5,371,314
BENEFITS HOLDING ACCOUNT	-	-	-	1,123,382	2,716,425
STRS	276,367	250,542	270,505	261,642	-
PERS	322,019	324,623	313,098	228,811	-
OASDI/MEDICARE	303,972	281,923	269,708	236,018	-
H/W	843,071	778,484	786,262	604,243	-
SUI	59,189	103,371	74,064	4,817	-
WORKERS' COMP.	103,159	96,286	103,319	86,181	-
ALTERNATIVE RETIREMENT	62,133	51,423	51,464	33,341	-
TOTAL BENEFITS	1,969,910	1,886,652	1,868,420	2,578,435	2,716,425
TOTAL SUPPLIES	721,959	616,106	518,485	989,620	1,259,139
CONTRACTS/SERVICES	5,646,547	4,804,507	4,780,335	5,021,594	5,438,265
INSURANCE	2,678,199	2,749,680	3,562,848	3,609,140	4,013,140
UTILITIES	270,484	142,272	136,338	222,011	195,400
TOTAL SERVICES	8,595,230	7,696,459	8,479,521	8,852,745	9,646,805
BLDG & SITES	1,522,788	1,460,492	1,548,872	2,629,929	2,698,523
EQUIPMENT/LEASE PURCHASE	1,132,022	1,020,396	1,158,690	1,988,532	2,080,402
TOTAL CAPITAL	2,654,810	2,480,888	2,707,562	4,618,461	4,778,925
TOTAL EXPENDITURES	23,247,211	21,156,748	22,564,798	27,630,860	29,182,467
OTHER OUTGO - STUDENT AID	578,788	619,390	626,282	630,119	464,780
OTHER OUTGO - TRANSFERS	147,494	143,887	122,670	129,055	82,593
TOTAL OTHER OUTGO	726,282	763,277	748,952	759,174	547,373
TOTAL EXPENDITURES & OTHER OUTGO	23,973,493	21,920,025	23,313,750	28,390,034	29,729,840
ENDING FUND BALANCE	4,003,398	4,648,310	5,264,094	5,224,070	5,151,353
TOTAL	27,976,891	26,568,335	28,577,844	33,614,104	34,881,193

CAPITAL OUTLAY FUND 40.0			
2014-2015 TENTATIVE REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED	2014-2015 TENTATIVE BUDGET
REVENUE			
RENTS	-	23,800	47,000
PROPERTY TAX - RDA PASS THRU	-	1,216,544	-
INTEREST	66,000	66,000	83,000
NON-RESIDENT CAPITAL CHARGE	3,092,000	3,258,492	2,606,794
LOCAL INCOME	151,500	151,500	151,500
TOTAL REVENUE	3,309,500	4,716,336	2,888,294
EXPENDITURES			
SUPPLIES	57,500	20,581	57,500
CONTRACT SERVICES	460,000	328,588	570,450
CAPITAL OUTLAY	12,987,727	1,790,127	14,163,744
TOTAL EXPENDITURES	13,505,227	2,139,296	14,791,694
OTHER OUTGO - TRANSFERS	-	513,771	355,596
TOTAL TRANSFERS	-	513,771	355,596
TOTAL EXPENDITURES AND TRANSFERS	13,505,227	2,653,067	15,147,290
OPERATING SURPLUS/(DEFICIT)	(10,195,727)	2,063,269	(12,258,996)
BEGINNING BALANCE	10,195,727	10,195,727	12,258,996
ENDING FUND BALANCE	-	12,258,996	-

MEASURE U FUND 42.2			
2014-2015 TENTATIVE REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED	2014-2015 TENTATIVE BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	159,000	159,000	155,800
TOTAL REVENUE	159,000	159,000	155,800
EXPENDITURES			
SUPPLIES	25,000	-	25,000
CONTRACT SERVICES	340,000	-	327,000
CAPITAL OUTLAY*	24,347,713	544,807	23,971,706
TOTAL EXPENDITURES	24,712,713	544,807	24,323,706
OPERATING SURPLUS/(DEFICIT)	(24,553,713)	(385,807)	(24,167,906)
BEGINNING BALANCE	24,553,713	24,553,713	24,167,906
ENDING FUND BALANCE	-	24,167,906	-

MEASURE S FUND 42.3 2014-2015 TENTATIVE REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED	2014-2015 TENTATIVE BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	376,000	379,340	375,500
TOTAL REVENUE	376,000	379,340	375,500
EXPENDITURES			
SUPPLIES	100,000	-	100,000
CONTRACT SERVICES	2,779,400	59,006	2,340,000
CAPITAL OUTLAY	56,156,908	1,134,740	55,781,402
TOTAL EXPENDITURES	59,036,308	1,193,746	58,221,402
OPERATING SURPLUS/(DEFICIT)	(58,660,308)	(814,406)	(57,845,902)
BEGINNING BALANCE	58,660,308	58,660,308	57,845,902
ENDING FUND BALANCE	-	57,845,902	-

MEASURE AA FUND 42.4			
2014-2015 TENTATIVE REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED	2014-2015 TENTATIVE BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	115,000,000
INTEREST	338,000	338,000	584,200
TOTAL REVENUE	338,000	338,000	115,584,200
EXPENDITURES			
SUPPLIES	100,500	22,931	112,500
CONTRACT SERVICES	1,800,500	194,530	2,523,000
CAPITAL OUTLAY	54,491,693	27,610,194	141,513,738
TOTAL EXPENDITURES	56,392,693	27,827,655	144,149,238
OPERATING SURPLUS/(DEFICIT)	(56,054,693)	(27,489,655)	(28,565,038)
BEGINNING BALANCE	56,054,693	56,054,693	28,565,038
ENDING FUND BALANCE	-	28,565,038	-

INTEREST AND REDEMPTION FUND 48.0
2014-2015 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED	2014-2015 TENTATIVE BUDGET
BEGINNING BALANCE	25,604,606	25,560,973	16,551,582
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	25,604,606	25,560,973	16,551,582
REVENUE			
FEDERAL REVENUES	-	-	-
STATE REVENUES	-	-	-
VOTER INDEBTED TAXES	21,587,956	21,587,956	21,587,956
TOTAL REVENUE	21,587,956	21,587,956	21,587,956
TOTAL FUNDS AVAILABLE	47,192,562	47,148,929	38,139,538
EXPENDITURES			
DEBT REDEMPTION	14,007,664	14,007,664	14,007,664
INTEREST CHARGES	16,589,683	16,589,683	16,589,683
TOTAL EXPENDITURES	30,597,347	30,597,347	30,597,347
ENDING FUND BALANCE	16,595,215	16,551,582	7,542,191

**The Bond Interest and Redemption Fund is controlled by the County of Los Angeles Department of Auditor-Controller.

STUDENT FINANCIAL AID FUND 74.0 2014-2015 TENTATIVE REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED	2014-2015 TENTATIVE BUDGET
REVENUE			
FEDERAL GRANTS	32,098,075	32,098,075	34,956,063
FEDERAL LOANS	2,800,000	2,800,000	2,800,000
CAL GRANTS	1,236,000	1,236,000	1,372,800
TRANSFER	255,498	255,498	255,521
TOTAL REVENUE	36,389,573	36,389,573	39,384,384
EXPENDITURES			
FINANCIAL AID	36,389,573	36,389,573	39,384,384
TOTAL EXPENDITURES	36,389,573	36,389,573	39,384,384
ENDING FUND BALANCE	-	-	-

SCHOLARSHIP TRUST FUND 75.0 2014-2015 TENTATIVE REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED	2014-2015 TENTATIVE BUDGET
BEGINNING BALANCE	-	-	15,050
REVENUE			
TRANSFER	30,000	30,000	30,000
INTEREST	-	50	50
TOTAL REVENUE	30,000	30,050	30,050
TOTAL FUNDS AVAILABLE	30,000	30,050	45,100
EXPENDITURES			
SCHOLARSHIP	15,000	15,000	30,000
TOTAL EXPENDITURES	15,000	15,000	30,000
ENDING FUND BALANCE	15,000	15,050	15,100

AUXILIARY FUND 2014-2015 TENTATIVE REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2013-2014 ADOPTED BUDGET	2013-2014 PROJECTED	2014-2015 TENTATIVE BUDGET
BEGINNING BALANCE	2,210,290	2,210,290	1,544,148
ADJ. TO BEG. BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	<u>2,210,290</u>	<u>2,210,290</u>	<u>1,544,148</u>
REVENUE			
GROSS SALES	6,152,765	6,163,838	6,160,920
LESS: COST OF GOODS	<u>(4,204,000)</u>	<u>(4,263,769)</u>	<u>(4,254,164)</u>
NET	1,948,765	1,900,069	1,906,756
VENDOR INCOME	674,469	623,743	624,969
AUXILIARY PROGRAM INCOME	<u>249,550</u>	<u>297,126</u>	<u>293,310</u>
NET INCOME	2,872,784	2,820,938	2,825,035
INTEREST	14,515	14,541	14,000
OTHER INCOME	<u>-</u>	<u>3,300</u>	<u>-</u>
TOTAL REVENUE	<u>2,887,299</u>	<u>2,838,779</u>	<u>2,839,035</u>
TOTAL FUNDS AVAILABLE	<u>5,097,589</u>	<u>5,049,069</u>	<u>4,383,183</u>
EXPENDITURES			
STAFFING	1,116,400	1,116,400	1,116,400
FRINGE BENEFITS	303,500	304,500	304,500
OPERATING	<u>2,027,313</u>	<u>2,084,021</u>	<u>1,900,464</u>
TOTAL EXPENDITURES	<u>3,447,213</u>	<u>3,504,921</u>	<u>3,321,364</u>
ENDING FUND BALANCE	<u>1,650,376</u>	<u>1,544,148</u>	<u>1,061,819</u>