

AGENDA



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

MAY 5, 2015

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Board Room (Business Building Room 117)

5:30 p.m. Closed Session

6:30 p.m. Public Meeting

*The complete agenda may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

*Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to
participate in the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.*

PUBLIC PARTICIPATION
ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference: Board Policy Section 1570
Education Code Section 72121.5
Government Code Sections 54954.2, 54954.3, 54957.9

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2015

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, May 5, 2015.

5:30 p.m. Closed Session (Business Building Room 111)
6:30 p.m. Public Meeting (Board Room)

I. *ORGANIZATIONAL FUNCTIONS*

- CALL TO ORDER

- ROLL CALL
Rob Rader, Chair
Dr. Louise Jaffe, Vice-Chair
Dr. Susan Aminoff
Dr. Nancy Greenstein
Dr. Margaret Quiñones-Perez
Barry Snell
Dr. Andrew Walzer
Daniel Kolko, Student Trustee

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. *CLOSED SESSION*

Agency designated representatives: Marcia Wade, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organization: CSEA, Chapter 36

PUBLIC EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

III. *PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS*

- PLEDGE OF ALLEGIANCE

- CLOSED SESSION REPORT (if any)

IV. *RECOGNITIONS*

- Heather Anderson, Outgoing Member of the Citizens' Bond Oversight Committee
- Jonah Okike-Hephzibah selected to receive Jack Kent Cooke Foundation Undergraduate Transfer Scholarship
- KCRW – Webby Award
- Men's Volleyball Team
- Mayra Jovic and Izabel Nazdracheva, State Tennis Finals
- Corsair Journalism Awards in California State Competition
- Daniel Kolko, Student Trustee, 2014-2015

V. **MAJOR ITEMS OF BUSINESS**

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Ralph Anderson and Associates 7

VI. **SUPERINTENDENT'S REPORT**

- State Budget
- Full-Time Faculty Update

VII. **ACADEMIC SENATE REPORT**

VIII. **PUBLIC COMMENTS**

IX. **PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS** *(continued)*

- **REVISIONS/SUPPLEMENTAL STAFF REPORTS:** A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

X. **MAJOR ITEMS OF BUSINESS** *(continued)*

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#4 Public Hearing and Adoption of EPA (Proposition 30) Funding and Expenditures 16
#5 CSEA Initial Collective Bargaining Proposal for Successor Negotiations 17
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XII. **CONSENT AGENDA – Pulled Recommendations**

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XIV. **REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
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XV. **BOARD COMMENTS AND REQUESTS**

XVI. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, June 2, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

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BOARD OF TRUSTEES	DISCUSSION
Santa Monica Community College District	May 5, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 1

SUBJECT: **SUPERINTENDENT/PRESIDENT SEARCH 2015: RECOMMENDATIONS FROM SEARCH CONSULTANT RALPH ANDERSON AND ASSOCIATES**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: The following actions are submitted by Ralph Anderson & Associates (Stan Arterberry and Nicki Harrington, Senior Consultants) for consideration by the Board of Trustees: (1) approval of the *Superintendent/President Search Committee Binder components* as outlined; (2) set reimbursement amount limits for travel expenses for semi-finalists and finalists and (3) discussion on the process for appointment of College constituents and Community members to serve on the Superintendent/President Search Committee and development of the position profile.

It is recommended that the Board of Trustees review, edit as needed, and approve the following sections of the *Superintendent/President Search Committee Binder*:

1. **Charge of the Search Committee:** Approve the overall charge to the committee; set the minimum number of candidates that shall be forwarded to the Board (in unranked alphabetical order) to be invited for an interview; appoint the Chair of the Search Committee.
2. **Approve the Timeline for the search process.**
3. **EEO Training:** Assign a College staff member to conduct the District's EEO training of the Screening Committee members at the first committee meeting.
4. **Ground Rules:** Approve ground rules for the operation of the screening committee.
5. **Search Committee Membership:** Accept and confirm the nominations for the Superintendent/Presidential Search Committee (date and time to be determined).

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

**Charge from the Board of Trustees to the
Superintendent/President
Santa Monica Community College District
Search Committee
2015**

The Board of Trustees charges the Superintendent/President's Search Committee to achieve the following objectives:

1. The process for application screening for the Superintendent/President will be collaborative, rigorous, open, non-discriminatory, inclusive, and transparent.
2. The Search Committee will try to reach **consensus** on all Committee decisions. If the Search Committee is unable to reach consensus after discussion of an issue, then the majority view of the Committee shall prevail.
3. Committee members must be willing to give Search Committee responsibilities their highest priority. To assure equity in the process, attendance at all Committee meetings is required.
4. The Search Consultant shall submit the applicant files in three groups to the Superintendent/President Search Committee: Group 1 – those candidates that meet minimum qualification and recommended for interview; Group 2 – those candidates that meet minimum qualifications and not recommended for an interview, Group 3 –those candidates that do not meet minimum qualifications and those candidates with incomplete files. All applications will be made accessible to the Board of Trustees.
5. To assist the Board of Trustees in the conduct of an open and active national search following Equal Employment Opportunity guidelines and considerations as well as the laws and regulations of the State of California.
6. The chair of the Search Committee shall be _____ (Appointed by the Board of Trustees).
7. In carrying out the charge, the Search Committee should work with the designated Search Consultant. The Search Committee Chair shall be the Search Committee's representative to the Search Consultant and the Search Consultant and Search Committee Chair shall report to the Board of Trustees Chair in those matters within the purview of the Search Committee relating to the Superintendent/President, Santa Monica Community College District application search process.
8. The Search Consultant and Search Committee Chair will make periodic reports to the Board of Trustees on matters related to the search process that are outside the purview of the Search Committee.
9. To observe strict confidentiality with regard to candidates, applicants, and nominees for the position (see Confidentiality Statement).
10. To recommend a minimum of three (3) candidates, in unranked alphabetical order, to the Board of Trustees for interviews. All names forwarded should be acceptable candidates, with the understanding that if fewer than three (3) candidates are forwarded, the Board of Trustees may take action as it deems appropriate. (Number of applicants to be interviewed shall be determined by the Board of Trustees). The Board of Trustees reserves the right to add candidates.

11. In order to protect the integrity of the process and the collegiality of the Committee, any concerns regarding the conduct of a committee member should be reported to the Search Consultant who will deal with those concerns as directed by the Board of Trustees Chair.
12. Everyone has equal time and everyone is equal: There is no “rank” in the room.
13. Focus on the future and on the successes of the College/District.

Board of Trustees

1. The Board of Trustees shall select the Superintendent/President.
2. The Board of Trustees will establish the calendar and approve the structure of the Superintendent/President hiring process.
3. The Board of Trustees will communicate to all those participating in the selection process to conduct themselves in the highest ethical standards throughout the entire selection process. All participants shall agree to the Statement of Confidentiality regarding their participation both during and after the interview process.
4. The Board of Trustees determines the number of representatives from each constituent group. All College constituent groups will recommend representatives to serve on the Search committee. The Board shall appoint the representatives to serve on the Search Committee including community representatives. The Search Consultant and _____ will serve as non-voting members of the Committee. Please see Search Committee Profile for committee membership.
5. The Board of Trustees requires minimum three (3) candidates in unranked order.
6. The Board of Trustees will interview applicants for the Superintendent/President’s position. These interviews will be conducted in closed session and will follow a standardized format. Prior to these interviews, the Board of Trustees will be given copies of each applicant’s file for review and study.
7. The Board of Trustees may require that a Superintendent/President Forum be held for the finalists and other activities as defined by the Board of Trustees, in conjunction with campus site visits for the Superintendent/President candidates.
8. The Board of Trustees determines the efficacy of a site visit(s) to the home campus of the finalist and, if necessary, determines the participants for the visiting team. The Board of Trustees also determines the structure and schedule for the site visit(s).
9. The Board of Trustees may establish any other evaluation methods, as it deems appropriate.
10. After all interviews are completed, the Board of Trustees will choose the most qualified candidate for the position or, if the Board of Trustees does not feel that any candidate interviewed is qualified for the position, the Board of Trustees may choose to continue the search process or take other action as it deems appropriate.
11. All reference checks shall be conducted by the Search Consultant and the reference report shall be given to the Board of Trustees.

Santa Monica Community College District
Proposed Search Process and Timeline
Superintendent / President
May – December 2015

Date	Activity
May 5, 2015	Board of Trustees Meeting • Review Search Committee Binder ○ Overview of Search Process ○ Brochure ○ Tentative Timetable ○ Search Committee Composition and Charge ○ Ground Rules ○ Confidentiality Statement ○ Candidate Credential Review • Discuss the process for development of the Superintendent/President Profile, recruitment brochure, and campus/community feedback on the following: ○ Opportunities and Challenges the District faces ○ Desired Professional Characteristics and Personal Qualities of the position • Board Self-Assessment
May 22, 2015	Search Committee Recommendations Due
May 18 – 29, 2015	Campus and Community Feedback on Draft Position Profile
June 2, 2015	Board of Trustees Meeting • Appointment of Search Committee • Board approval of Position Profile
July 22 – September 30, 2015	Publish Brochure/Placement of Ads and Candidate Recruitment (Open and Close dates) – 10 week recruitment
August (TBD), 2015	First Search Committee Meeting • Review contents in the Search Committee Binder • Review search timeline and confirm dates • EEO training • Review a list of proposed semi-final Interview Questions. The search committee shall be responsible for developing the questions and submitting to HR for approval. • Review Interview Rating Forms
September 30, 2015	Deadline for priority review of applications
October 1 – 13, 2015	Search Consultant reviews and recommends candidates to Search Committee for review and consideration.
October 15, 2015	Search Consultant to deliver application material to the District. All candidate's supporting documents and rating forms will be placed into Dropbox and Committee Members will be sent an email from Ralph Andersen & Associates granting access.

Date	Activity
October 15 – 23, 2015	Search Committee – Paper screening to select semi-finalist candidates for interview and committee members submit ranking forms to Ralph Andersen & Associates.
October 27 – 30, 2015	Second Search Committee Meeting • Determine candidates for interview • Confirm Semi-final Interview date and location (it is recommended to be off-campus) • Approve Semi-final Interview questions.
October 30, 2015	Search Consultant contacts and invites Semi-Finalist candidates to interview
November 3-8, 2015	Third Search Committee Meeting • Semi-Finalist Interviews • Campus Tour (District to appoint a liaison to escort candidates) • Deliberations to select Finalist candidates to forward to the Board of Trustees
November 9-10, 2015	Search Consultant contacts and invites Finalist candidates for final on-campus activities and final interview with the Board of Trustees
November 16 – 20, 2015	Open Forums and selected constituent meetings held for Finalist candidates Special Board of Trustees Meeting , November 17, 2015 • Board interviews Finalist candidates Candidate Site (Campus) Visits (TBD by the Board)
December 1, 2015	Special Board of Trustees Meeting • Deliberation and selection of Finalist
December 2 – 8, 2015	Contract offer and negotiations with selected candidate
December 8, 2015	Regular Board of Trustees Meeting
December 15, 2015	Special Board of Trustees Meeting (if needed) • Approve contract for new Superintendent/President for Santa Monica College
January 1, 2016	Start date of new Superintendent/President for Santa Monica College (or date agreed upon by Board of Trustees and selected candidate)

Please note: The proposed timeline has been developed based on the District's Academic Calendar and scheduled Board of Trustees meetings. It may be adjusted as needed based upon the awarding of the contract, publication of the position brochures and placement of ads, the scheduling of meetings of the Search Committee and Board of Trustees, and the overall needs of the District.

Ground Rules for Search Committee Meetings and Discussions

The following ground rules and consensus building process are based on the philosophy that group effort in support of the Superintendent/President search process is better than individual effort.

1. Issues and concerns discussed in the Search Committee meetings are confidential: Search Committee discussions of applicants and qualifications of individual applicants and candidates are absolutely confidential. (See Draft Search Committee's Statement of Confidentiality.)
2. Everyone is an ally.
3. Everyone participates.
4. Everyone has equal time and everyone is equal: There is no "rank" in the room.
5. The focus is on Santa Monica Community College District and communities served by the District.
6. Focus on the future and on the successes of the College and District.
7. Focus on the broad needs of the whole College and District and not on the narrow issues of one group.
8. Focus on the describable characteristic, desirable personal, professional characteristics and essential duties and responsibilities for the new Superintendent/President.
9. Respect for the integrity of the search process.
10. All members of the Search Committee are required to attend all scheduled meetings.
11. Have fun.



SELECTION COMMITTEE STATEMENT OF CONFIDENTIALITY and Disclosure

As a member of a selection committee for Santa Monica Community College District, I am acting as an agent of the District and I understand that I am participating in a confidential selection process. All of my actions, *documentation and conversations* related to this process are subject to the laws and regulations relating to equal and fair employment practices. Failure to maintain confidentiality could result in violation of federal or state regulations and could incur liability on behalf of the District.

Specifically, I agree not to release any information (including but not limited to the list below) to any person outside of the Committee other than the Equal Employment Officer as specified by Title 5 Regulations on Hiring Practices.

1. Written materials submitted by the applicant
2. Evaluations and notes made by the Committee Members about the applicants.
3. Interview questions, interview exercises, presentation requests or presentation documents.
4. Oral discussions by or about applicants of committee members during or following the interview process.
5. Any other information that relates to the selection process.

I further agree not to discuss any information regarding the candidates or the selection process outside of convened selection committee sessions.

I understand that I may be held personally responsible for my unauthorized disclosure of information. If I am asked questions about the process, I will refer the persons and/or questions to the Human Resources Office.

I guarantee that I will be fair and objective throughout all phases of the hiring process. I also guarantee that I am not the spouse, relative, business partner or a close personal friend of any candidate in the applicant pool of this recruitment. Should a spouse, relative, business partner or close personal friend apply after signing this agreement, I will disclose the nature of my relationship with the candidate to the Equal Employment Officer and/or remove myself from the selection committee.

I agree to comply with all state and federal regulations assuring compliance with the selection process. I understand that the *Equal Employment Officer* may suspend the paper screening, interview or selection process if there are allegations of discrimination. The selection process will not resume until *Equal Employment Officer* reviews the allegations and recommends appropriate remedies. [Title 5, California Code of Regulations, Section 53024]

By your agreement to serve in this process you are hereby notified of the above Statement of Confidentiality & Disclosure and acknowledge/understand your role, and responsibility and the requirements as described in order to serve as a Selection Committee member.

Any breach of confidentiality will result in the removal of a committee member and abeyance of the recruitment process in order to address appropriate action. Any unauthorized disclosure of confidential information by a Selection Committee member may result in disciplinary action, and/or immediate removal from the search committee.

Committee Member

Date

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **CLASSIFIED SCHOOL EMPLOYEES WEEK**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution in recognition and observation of Classified School Employees Week, May 18-22, 2015.

WHEREAS, classified employees provide valuable services to the College and students of the Santa Monica Community College District; and

WHEREAS, classified employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified employees play a vital role in providing for the welfare and safety of Santa Monica Community College District's students; and

WHEREAS, classified employees employed by the Santa Monica Community College District strive for excellence in all areas relative to their workplace,

THEREFORE BE IT RESOLVED, that the Santa Monica Community College District hereby recognizes and wishes to honor the contribution of the classified employees to quality education in the state of California and in the Santa Monica Community College District and declares the week of May 18-22, 2015 as Classified School Employees Week in the Santa Monica Community College District.

COMMENT: The District will recognize classified service employees during Classified School Employees Week.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	May 5, 2015

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 3

SUBJECT: **2015 STUDENT SUCCESS SCORECARD/INSTITUTIONAL EFFECTIVENESS PARTNERSHIP INITIATIVE (IEPI)**

SUBMITTED BY: Vice-President, Enrollment Development

Student Success Scorecard

The Student Success Scorecard, a comprehensive accountability system for California Community Colleges, replaces the old system known as the Accountability Reporting for the Community Colleges (ARCC). The Student Success Scorecard was developed to address a recommendation of the Student Success Task Force (SSTF) to build on the existing reporting system (ARCC) to develop a more clear and concise tool to track student progress and success. Legislation requires that each college's local Board of Trustees review the college's Scorecard annually. No action is required by the Board; review of the narrative, and the selection of materials contained in Appendix A in the agenda fulfills this legislative requirement.

Institutional Effectiveness Partnership Initiative

The Institutional Effectiveness Partnership Initiative (IEPI) is a state-wide initiative aimed to assist California community colleges advance institutional effectiveness by improving four primary operational areas: (1) student performance, (2) accreditation, (3) fiscal health, and (4) programmatic compliance with state and federal guidelines. A framework of indicators helps colleges monitor the ongoing condition of the college's operational environment for the four defined areas. For this initial year of implementation, legislation is mandating that colleges define and post target goals for four metrics on the framework of indicators (Successful Course Completion, Accreditation Status, Fund Balance, and Audit Findings) and that each college's local Board of Trustees adopt and approve the goals framework by June 15, 2015. Appendix A in the agenda describes the performance and identified goals of the Santa Monica College's IEPI Framework of Indicators.

Teresita Rodriguez, Vice President of Enrollment Development, and Dr. Hannah Lawler, Dean of Institutional Research, will present the Institutional Effectiveness data, as well as an overview of the Student Success Scorecard.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: **PUBLIC HEARING AND ADOPTION OF EDUCATION PROTECTION ACCOUNT (EPA – PROP 30) FUNDING AND EXPENDITURES**

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a public hearing to receive comments on the Santa Monica Community College District's Education Protection Account (Proposition 30) Funding and Expenditures.

SUMMARY: Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, passed in November 2012. This proposition temporarily raises the sales and use tax by .25 cents for four years and raises the income tax rate for high-income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges. The Education Protection Account (EPA) is created in the General Fund to receive and disburse these temporary tax revenues.

Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its Internet web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

Since the District now has the information needed to make a spending determination, this recommendation is submitted to comply with the Chancellor's Office and Proposition 30 provision requiring the governing board to make the spending determination in an open session of a public meeting of the governing board. The estimated EPA funds that the Santa Monica Community College District will receive are \$15,944,670 and the entire amount will be spent in the category of instructional salaries. The EPA funds are NOT additional funds but rather are components of the "computational revenue" calculations.

PUBLIC HEARING OPENED:

PUBLIC COMMENTS:

PUBLIC HEARING CLOSED:

REQUESTED ACTION: It is recommended that the Board of Trustees approve the plan to expend the EPA funds of \$15,944,670 on instructional salaries.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 5

SUBJECT: **CSEA INITIAL COLLECTIVE BARGAINING PROPOSAL FOR SUCCESSOR NEGOTIATIONS**

SUBMITTED BY: California School Employees Association (CSEA), Chapter 36

REQUESTED ACTION; It is recommended that the Board of Trustees acknowledge receipt of the following initial proposal for successor negotiations submitted by California School Employees Association (CSEA), Chapter 36.

The CSEA proposal will be presented at the meeting.

There will be a public hearing on CSEA's initial proposal scheduled for the Board of Trustees meeting on June 2, 2015.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 5, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6-A

SUBJECT: **NOTICE OF PUBLIC HEARING – ADOPT CERTAIN FINDINGS AND APPROVE ENERGY SERVICE CONTRACT FOR ENERGY RELATED IMPROVEMENTS TO SANTA MONICA COLLEGE WITH COMPASS ENERGY SOLUTIONS**

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees hold a Public Hearing, Adopt a Resolution and Approve an Energy Services Contract.

Adopt a resolution and approve an energy services contract with Compass Energy Solutions in accordance with California Government Code Section 4217.10-4217.18 for the purpose of designing, supplying and installing the following energy conservation and alternative energy measures:

- a. Photovoltaic Power System, Parking Lot 5
- b. Replacement of Photovoltaic Power System, Center for Environmental and Urban Studies (CEUS)

Also, authorize the Vice President, Business and Administration to sign the energy services contract with Compass Energy Solutions for an amount not to exceed \$2,996,845.

PUBLIC HEARING OPENED:

PUBLIC COMMENTS:

PUBLIC HEARING CLOSED:

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 5, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6-B

SUBJECT: **RESOLUTION FOR ENERGY SERVICE CONTRACT**

SUBMITTED BY: Vice President, Business and Administration

RESOLUTION: WHEREAS, California Government Code Section 4217.10 to 4217.18, authorizes the Board of Trustees to enter into an Energy Service Contract for the implementation of energy related improvements if the Board of Trustees finds that it is in the best interest of the College to enter into such Energy Service Contract and that the anticipated cost to the College for thermal or electrical energy or conservation services provided by the energy conservation facility under the contract will be less than the anticipated marginal cost to the College of thermal, electrical, or other energy that would have been consumed by the College in absence of those purchases; and

Now, therefore, the Board of Trustees adopts the following resolution:

“The Board of Trustees finds that (1) it is in the best interest of Santa Monica College to enter into an Energy Service Contract with Compass Energy Solutions for the implementation of certain energy related improvements to College facilities, and (2) the anticipated cost to College for thermal or electrical energy or conservation services provided by the energy conservation facility under the contract will be less than the anticipated marginal cost to the College of thermal, electrical, or other energy that would have been consumed by the College in absence of those purchases. Therefore, the Board of Trustees hereby authorizes the Chairman to execute the Energy Service Contract by and between Santa Monica Community College and Compass Energy Solutions Company for the implementation of certain energy related improvements to College facilities in accordance with these findings and California Government Code Section 4217.10 to 4217.18.”

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 5, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6-C

SUBJECT: **ENERGY SERVICES AGREEMENT WITH COMPASS ENERGY SOLUTIONS**

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the District to enter into an Energy Service Contract with Compass Energy Solutions in the amount of \$2,996,845 for the following services:

Photovoltaic Power System, Parking Lot 5 and Replacement of Photovoltaic Power System, Center for Environmental and Urban Studies (CEUS)

FUNDING SOURCE Measure AA

COMMENT: This project is part of the District's ongoing efforts to conserve energy. California Government Code Section 4217.10 to 4217.18, authorizes the Board of Trustees to enter into an Energy Service Contract for the implementation of energy related improvements. Compass Energy Solutions is an energy services company that will provide the District with "turn-key" operations that include evaluation, design, engineering, project management, construction, and rebate redemptions for the energy conservation projects. Compass Energy Solutions is highly recommended by other community colleges in the State of California for its performance, timely project delivery and quality results. Compass has recently worked with College of the Canyons, Santa Barbara City College, Mt. San Jacinto College, and Victor Valley College.

MOTION MADE BY:

SECONDED BY:

STUDENT TRUSTEE:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 7

SUBJECT: **2014-2015 QUARTERLY BUDGET REPORT and 311Q**

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: Acknowledge receipt of the 2014-2015 Quarterly Budget Report, as of March 31, 2015 (Appendix B).

COMMENT: The Board of Trustees is presented on a quarterly basis with a set of financial statements for the general fund along with the quarterly 311Q report required by the Chancellor's Office.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 8

SUBJECT: **RECEIPT OF PERSONNEL COMMISSION 2015-2016 PROPOSED BUDGET**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION #1: It is recommended that the Board of Trustees acknowledge receipt of the 2015-2016 proposed budget for the Santa Monica Community College District Personnel Commission. The Personnel Commission Budget will be discussed as part of the District's regular budget process.

SUMMARY: Per Merit Rule 2.4, the Director of Classified Personnel shall prepare and submit to the Personnel Commission a proposed operating budget for the Commission for the next ensuing fiscal year. The budget shall be submitted not later than the appropriate Commission meeting in April.

The Director of Classified Personnel presented an initial draft of the proposed operating budget for a first reading at the Personnel Commission meeting on April 15, 2015. The Personnel Commission will hold a public hearing on its proposed budget on May 20, 2015, at which time it will fully consider all comments and suggestions that may be offered by District administration, the Board, or other concerned persons or organizations.

The Personnel Commission budget for fiscal year 2015-2016 reflects the following adjustments against the prior year's budget:

- 6% reduction in benefits costs to align with actual expenses from previous years
- 4.5% decrease in operating and equipment expenses
- 1% increase in administrative salaries
- 5% increase in clerical salaries covering anticipated salary step and longevity increases (no additional staffing increases are proposed at this time)
- New line item budget for clerical overtime at \$2,000 (*)

(*) The Personnel Commission spent approximately \$4,400 against overtime costs during the 2014-2015 fiscal year, which was covered by the transfer of funds from clerical salaries. All staffing vacancies have now been filled; therefore, reductions in overtime can be made. Some overtime is still anticipated to cover staffing for a portion of written and performance testing, which is often restricted to weekend administrations due to testing site availability. Overall, the Personnel Commission budget for fiscal year 2015-2016 remains flat from fiscal year 2014-2015 with no bottom line increase.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

Description	Object	2013/14	2014/15	2015/16	Difference
Administrative & Management	2110	\$ 246,312.00	\$ 284,544.00	\$ 287,856.00	\$ 3,312.00
Clerical	2120	\$ 233,757.00	\$ 321,251.00	\$ 336,581.00	\$ 15,330.00
Clerical Hourly	2323	21,150.00	11,000.00	11,000.00	0.00
Clerical Overtime	2324	0.00	0.00	2,000.00	2,000.00
Personnel Commissioners	2380	7,725.00	7,725.00	7,725.00	0.00
Other Classified Hourly	2393	0.00	0.00	0.00	0.00
Benefits (Staff - 33%)	Various	\$ 182,426.00	\$ 220,293.00	\$ 204,979.00	\$ (15,314.00)
Benefits (Commissioners - 33%)	Various	\$ 70,714.00	\$ 79,256.00	\$ 77,145.00	\$ (2,111.00)
Salary & benefits costs of unfilled Personnel Analyst position.		\$ 79,587.00	\$0.00	\$0.00	\$0.00
Total Salary & Benefits		\$ 841,671.00	\$ 924,069.00	\$ 927,286.00	\$ 3,217.00
Supplies & Periodicals					
Reference Books	4230	\$ 250.00	\$250.00	\$0.00	\$ (250.00)
Periodicals	4240	\$0.00	\$0.00	\$0.00	\$0.00
Software	4410	\$ 9,000.00	\$0.00	\$0.00	\$0.00
Supplies	4550	\$ 4,363.00	\$ 4,363.00	\$ 4,396.00	\$33.00
Total Supplies & Periodicals		\$ 4,613.00	\$ 4,613.00	\$ 4,396.00	\$ (217.00)
Consultants	5110	\$ 25,000.00	\$0.00	\$0.00	\$0.00
Mileage	5210	\$ 300.00	\$ 300.00	\$ 300.00	\$0.00
Conf./Training/Staff Development	5220	\$ 5,500.00	\$ 6,200.00	\$ 6,200.00	\$0.00
Meeting Reimbursements	5241	\$ 500.00	\$ 500.00	\$ 500.00	\$0.00
Meals/Catering for Raters	5242	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$0.00
Dues & Memberships	5310	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$0.00
Repairs & Equipment Maintenance	5650	\$ 400.00	\$ 400.00	\$ 400.00	\$0.00
Legal	5730	\$ 32,312.00	\$ 32,312.00	\$ 32,312.00	\$ -
Off Campus Printing	5820	\$ 2,100.00	\$ 500.00	\$ 500.00	\$0.00
Advertising	5830	\$ 4,100.00	\$ 6,500.00	\$ 6,500.00	\$0.00
Software Licensing	5840	\$0.00	\$ 9,000.00	\$ 9,000.00	\$0.00
Postage	5850	\$ 200.00	\$ 200.00	\$ 200.00	\$0.00
Delivery Services	5851	\$0.00	\$0.00	\$0.00	\$0.00
Damages, Claims	5870	\$0.00	\$0.00	\$0.00	\$0.00
Other Contract Services	5890	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -
Total Operating Expenses		\$ 65,412.00	\$ 65,412.00	\$ 65,412.00	\$0.00
Capitalized Equipment New	6410	\$0.00	\$0.00	\$0.00	\$0.00
Non-Capitalized Equipment	6450	\$3,000.00	\$3,000.00	\$0.00	\$ (3,000.00)
Equipment Replacement & Lease	6520	\$0.00	\$0.00	\$0.00	\$0.00
Total New Equipment		\$ 3,000.00	\$ 3,000.00	\$0.00	\$ (3,000.00)
Total Expenses w/o Labor		\$ 73,025.00	\$ 73,025.00	\$ 69,808.00	\$ (3,217.00)
Total Budget		\$ 914,696.00	\$ 997,094.00	\$ 997,094.00	\$ -

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 9

SUBJECT: **PROCESS TO APPOINT MEMBERS OF THE CITIZENS' BOND OVERSIGHT COMMITTEE**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees commence the application process (1) to fill a vacancy on the Citizens' Bond Oversight Committee (CBOC) caused by the expiring term/unfilled term of a current member, effective July 1, 2015, and (2) to possibly appoint additional members to serve on the Citizens' Bond Oversight Committee.

SUMMARY: The Government Code and Education Code require that the Citizens' Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees, with at least:

1. one representative of the business community within the District
2. one person active in a senior citizens' organization
3. one person active in a bona fide taxpayers' organization
4. one student who is currently enrolled at SMC
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

Following is the status of Citizens' Bond Oversight Committee membership:

Members with continuing terms through June 30, 2016	Katherine Reuter, Senior Citizens' Organization Samuel Zivi, Local Community/Business/Senior Citizens' Organization Jeffrey Graham, Local Business
Members with terms expiring June 30, 2015 who are eligible to apply for reappointment	Michael Dubin, Business Community, Taxpayers Organization Sonya Sultan, Local/Business Community Sion Roy, Business Community/Taxpayers Association
Member with term expiring June 30, 2015 who is not eligible for reappointment	Heather Anderson, Local Community (Malibu)
Student Representative term expiring June 30, 2015	Rashid Rizwan Associated Students Representative

The Committee meets quarterly (July, October, January and April) and reviews quarterly expenditure reports produced by the District to ensure that (a) bond proceeds are expended only for the purposes set forth in the ballot measure; (b) no bond proceeds are used for any teacher or administrative salaries or other operating expenses; (c) bond proceeds are maximized. Members of the Citizens' Bond Oversight Committee shall serve for no more than two consecutive terms (Education Code Section 15282.)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY;
AYES
NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 10

SUBJECT: **ANNUAL AUTHORIZATION OF PRIVILEGES FOR STUDENT TRUSTEE**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the continuation of privileges for the student trustee in accordance with Board Policy 1412 and Education Code Section 72023.5.

1. The student trustee may make and second motions.
2. The Student Trustee is entitled to an advisory vote which shall be cast before the rest of the Board of Trustees and be recorded as such in the official minutes. The vote shall not be included in determining the vote required to carry any measure before the Board.
3. The student trustee may receive compensation up to the amount prescribed by Education Code Section 72425 and Board Policy. The term of compensation for the student trustee shall run from June through May.

SUMMARY: Education Code Section 72023.5 states that Board action to determine the privileges of the student trustee is required each year by May 15th for the succeeding year.

Rights and responsibilities dealing with term, closed sessions and conference attendance are included in Board Policy.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 6, 2014

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #11-#31.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

X. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

RECOMMENDATION NO. 11 APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

April 7, 2015 (Regular Board of Trustees Meeting)

April 21, 2015 (Special Board of Trustees Meeting)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 12 RATIFICATION OF CONTRACTS AND CONSULTANTS

Approved by: Chui L. Tsang, Superintendent/President

Requested Action: Ratification

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts

Approved by Board of Trustees: 9/8/08

Reference: Education Code Sections 81655, 81656

Provider/Contract		Term/Amount	Service	Funding Source
A	Ellucian	Not to exceed \$117,000	Ellucian is the college's external financial aid processing firm. The applications Manager by Automic allows SMC Financial Aid to automate Federal Financial Aid processing—including the importing of Federal Aid applications, Pell Grant files, and Direct Loan files. It also includes the software license through April 2016 and the implementation costs.	2014-15 BFAP and District Funds
<i>Requested by: Steve Myrow, Associate Dean, Financial Aid/Scholarships</i> <i>Approved by: Teresita Rodriguez, Vice-President, Enrollment Development</i>				
B	House Clinic	2014-2015 \$195 - \$395 (each test) Not to exceed \$395	HINT (Hearing in Noise Test) Diagnostic Audiology Test for Police Officer Candidates	2014-2015 District Budget/ Human Resources
<i>Requested/Approved by: Marcia Wade, Vice President, Human Resources</i>				
C	Susy Borlido \$250. Apollo B.Fraidany \$250 Taschanda Giles \$250 Allen Williamson \$200 Jeff Tririgoff \$200	May 1 – June 30, 2015 Total fee for all speakers not to exceed \$1,150	The guest speakers will be presenting to the Sustainable Technologies Program courses concepts, ideas, best practices on how different industries are achieving zero waste. These presentations will provide students with information on state regulations on commercial recycling, green business programs, and sustainability in schools. Students will learn about tools, resources and indicators used to achieve sustainability.	CTE Enhancement Funds 2014-2015

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 12 RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

Provider/Contract		Term/Amount	Service	Funding Source
D	Kirkpatrick Enterprises International	April 15, 2015 through December 31, 2015 Not to Exceed: \$34,550	Kirkpatrick Enterprises International (KEI) will provide specialized training to ETP (Employer Training Panel) clients who request specialized training. Classes in Manufacturing Skills (LEAN and Six Sigma) and Continuous Improvement & Quality Control, are approved categories of training for ETP contractors. Scope of work and class learning outcomes are clearly outlined by the Santa Monica College ETP Program, and adhered to by KEI. This contract is the third to be executed based on the successful performance of the previous contract.	ETP Contract
E	Grid Alternatives Greater Los Angeles	September 1, 2014 – June 30, 2015 Not to Exceed: \$5,000	GRID Alternatives provides a venue and a safe local working environment for hands-on experiential learning at a work-base site of a solar job installation. It provides all needed staff, safety equipment, track all students' Installation hours and provide reports detailing hours worked, kilowatts installed, equipment installed, homeowner savings, and CO2 savings. Grid Alternatives allows concurrent teaching and training by Santa Monica College faculty at the site. As a result of this partnership, expected outcomes include: education regarding career opportunities in the solar industry, increased competitiveness of trainees in the green employment sector and the opportunity for trainees to receive advanced training and networking through the Team Leader safety and development training.	Perkins IV

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 12 RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
F	Lisa Brand	September 1, 2014– June 30, 2015 Increase the previously approved purchase order #A151104NC (\$18,000) by \$1,900 New total amount not to exceed \$19,900	Agreement for graphic design and art direction/services for marketing materials and web design that are specific to the needs of CTE programs and Office of Workforce & Economic Development.	CTE VI (SB 1070) 2014-2015 Perkins
<i>C, D, E and F</i> <i>Requested by: Patricia G. Ramos, Dean of Workforce & Economic Development</i> <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i>				
G	Sam Gliksmann	Tuesday August 11, 2015 Not to Exceed: \$1,800	Mr. Gliksmann, will conduct a hands- on workshop with SMC faculty members at the Faculty Summer Institute. This workshop will be focused on how to successfully use technology in the classroom. The consultant will be presenting a lecture focused on the using Mobile Dev ices in Education.	Title V
H	Pedro Noguera	August 10, 2015 Not to Exceed: \$9,000 The honorarium will cover all pre-event calls, preparation, travel, and the workshop.	Dr. Noguera, SMC's Keynote speaker during the Spring 2015 Flex Day, will be invited to have a workshop with Faculty Summer Institute participants and alumni. Dr. Noguera will hold a day long workshop with approximately 50 SMC faculty. Dr. Noguera's workshop will center on strategies and theories of creating a Culturally Responsive classroom. This training will be an opportunity for SMC faculty to receive hand-on training in executing Culturally Responsive Pedagogy strategies. Dr. Noguera will also provide materials that can be referenced by faculty.	Title V

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 12 RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
I	On Course Jonathan Brennan	August 4-6, 2015 Not to Exceed: \$13,000	The consultant will conduct a two- day long <i>On Course</i> workshop. As many as 50 SMC faculty members will be able to participate in the event, which is focused on learner-centered education. The On Course Facilitator will also lead a one-day professional development workshop for up to 50 participants on August 6 th .	Title V
<i>G, H and I</i> <i>Requested by: Roberto Gonzalez, Dean of Student Success under Title V, Center for Teaching Excellence</i> <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i>				
J	Global Girl Media	March – May, 2015 \$3,000	GlobalGirlMedia trained young reporters to cover International Women's Day March, producing and editing a 5-10 minute video, and presenting it at the Second EcoFeminism Conference. In three meetings run by GGM in collaboration with SMC Faculty Advisors, 12 SMC students were prepped for the march, discussed the scope of the video, learned interview techniques, recorded voice over, and structure of storytelling. The March 8th rally was shot by the students, with two professional cameras provided by GGM, who interviewed organizers and participants. A fourth meeting, on April 24th, focused on video editing and presentation for the Second Annual EcoFeminism Conference. The Santa Monica Students will present the video at the Second Annual EcoFeminism Conference on May 2, 2015	Global Citizenship Fund Mini-Grant awarded to Melanie Klein for Second Annual Ecofeminism Conference
<i>Requested by: Kelley Brayton, Dean, International Education</i> <i>Approved by: Teresita Rodriguez, Vice-President, Enrollment Development</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 12 RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
K	Randy Bellous Productions	2014-2015 Not to exceed \$31,000 plus reimbursable expenses (this is an increase of \$2,000 above the contract for \$29,000 approved by the Board on July 1, 2014).	Amendment to agreement for media services (Brochure photography, including pre-production and art direction)	2014-2015 Marketing Budget
L	We Search Research	2014-2015 Not to exceed \$30,000 plus reimbursable expenses (this is an increase of \$3,000 above the contract for \$27,000 approved by the Board on July 1, 2014).	Amendment to agreement for editorial copywriting; information research & verification for schedule of classes and college catalog	2014-2015 Marketing Budget
<u>K and L</u> <i>Requested by: Don Girard, Senior Director, Government Relations/Institutional Communications</i> <i>Approved by: Chui L. Tsang, Superintendent/President</i>				
M	Karriann Farrell Hinds	2014-2015 Not to exceed \$8,000	Community Outreach for the SMC Public Policy Institute to Los Angeles based agencies and organizations; support activities for capacity building.	2014-2015 Government Relations Budget
<i>Requested by: Kiersten Elliott, Dean, Community and Academic Relations</i> <i>Approved by: Don Girard, Senior Director, Government Relations/Institutional Communications</i>				

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 13 RESOLUTION TO CORRECT EFFECTIVE DATE OF CalSTRS CASH BALANCE

PLAN

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

Whereas, on February 12, 2007 the SMCCD Board of Trustees approved a resolution to provide the Cash Balance Benefit Program offered by with CalSTRS; and

Whereas, the effective date on the resolution was incorrectly indicated as February 12, 2007, the open enrollment date; and

Whereas the actual effective date should have been July 1, 2007;

Therefore, be it resolved that the effective date of the adoption of the resolution for the District to provide the Cash Balance Benefit Program offered by CalSTRS is July 1,2007.

COMMENT: A resolution was approved by the Board of Trustees on February 12, 2007 with an effective date of February 12, 2007. CalSTRS notified the District regarding the incorrect effective date and requested that the date be corrected to July 1, 2007.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 14 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

ESTABLISH

EFFECTIVE DATE

Dean of Education Enterprise

Comment: This is an upgrade of the existing Director of Auxiliary Services position.

Compliance Administrator/Title IX Coordinator

Comment: This is a new position which will be responsible for providing leadership and centralized support for District compliance with all requirements under Title IX of the Educational Amendments Act of 1972, the Americans with Disabilities Act (ADA), Sections 504 and 508 of the Rehabilitation Act of 1973, the Clery Act, the Violence Against Women Act (VAWA), and other federal and state anti-discrimination laws and matters pertaining to discrimination, harassment, and sexual violence.

ELECTION

Heskel, Mitch, Interim Dean of Education Enterprise

07/15/2015

FULL-TIME FACULTY

Herichi, Hamedh, Mathematics

Fall 2015

Ouellette, Keith, Mathematics

Fall 2015

Liu, Jing, Geography

Fall 2015

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 15 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

ESTABLISH

EFFECTIVE DATE

Bookstore Sales Clerk (1 position)

05/06/15

Campus Bookstore, 12 months, 40 hours

Human Resources Analyst - Employee and Labor Relations (1 position)

05/06/15

Human Resources, 12 months, 40 hours

ABOLISH

Bookstore Sales Clerk (2 positions)

05/06/15

Campus Bookstore, 12 months, 20 hours

ELECTIONS

PROBATIONARY/ADVANCE STEP PLACEMENT

Bernaert, Angelica M., Lead Events Technician, SMC PAC (Step C)

05/01/15

Valadez, Jorge, Bookstore Sales Clerk, Campus Bookstore (Step C)

05/01/15

WORKING OUT OF CLASSIFICATION (PROVISIONAL)

Frazier, Marvalynn

03/09 - 04/10/15

To: Lead Custodian, NS-2,100%

From: Custodian, Day

Lange, Jeremy

04/30 - 09/03/15

To: Senior Student Services Specialist – International Students, 100%

From: Student Services Assistant, ISC

Osewe, Samwel

03/09 - 07/10/15

To: Lead Custodian, NS-2,100%

From: Custodian NS2

Vu, Nina

07/01 – 11/01/13

To: Accounting Technician, 100%

From: Accounting Specialist II, Auxiliary Services

Comment: Correction in dates from March 2015

WORKING OUT OF CLASSIFICATION (PROVISIONAL)- EXTENSION

Luis, Jaime

05/01 - 06/17/15

To: Skilled Maintenance Worker, 100%

From: Groundskeeper/Gardener

CHANGE IN WORK SHIFT/TEMPORARY

Bonin, Maria 08/31 - 12/23/15
 From: Student Services Specialist-Articulation & Transfer, Counseling, 12 mos, 40 hrs/Day
 To: Student Services Specialist-Articulation & Transfer, Counseling, 12 mos, 40 hrs/Varied Schedule

Hnilo, Robert 04/06 - 06/30/15
 From: Painter, Maintenance, 12 mos, 40 hrs/Day
 To: Painter, Maintenance, 12 mos, 40 hrs/Weekend

SEPARATION**LAST DAY OF PAID SERVICE****RESIGNATION**

Leano, Kristina B., Student Services Specialist- ISC 04/22/15

RECOMMENDATION NO. 16 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Hamawe, Samir, Student Services Specialist, Guardian Scholars 4/14/15-8/15/15
 Luna, Eduardo, Media Resources Assistant, LRC 4/20/15-6/30/15

PROVISIONAL EXTENDED

Fein, David, Senior Graphic Designer, Marketing 3/13/15-6/10/15
 Mastbaum, Blair, Instructional Assistant – ESL 4/1/15-4/19/15
 Borgardt, Marianne, Instructional Assistant – ESL 4/1/15-5/15/15
 Nears, Pamela, Recycling Program Specialist, Grounds 3/6/15-5/3/15
 Guerrero, Gloria, Administrative Assistant I, TRIO 4/1/15-6/30/15
 Sow, Malick, Accompanist – Dance 3/6/15-6/11/15
 Valadez, Jorge, Bookstore Clerk/Cashier, Bookstore 4/10/15-4/27/15

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Lagunas, Crystal, Sign Language Interpreter 3, Disabled Students Center 1/12/15-1/17/15
 Okonoboh, Barry, Instructional Assistant - Math 4/20/15-6/30/15
 Bardehshahi, Noel, Instructional Assistant – Math 4/20/15-6/30/15
 Santiago, Jafet, Student Services Clerk, Scholars 3/26/15-6/30/15
 Valdiviezo, Ray, Administrative Clerk, Cosmetology 4/6/15-6/30/15
 Diaz, Sandy, Student Services Assistant, ISC 4/15/15-8/15/15
 Cruz, Edwin, Instructional Assistant – Math, Black Collegian 4/20/15-6/30/15
 Mastbaum, Blair, Instructional Assistant – ESL 4/20/15-6/30/15
 Cayanan, Nathaniel, Instructional Assistant – ESL 4/20/15-6/30/15
 Brown, Stacey, Student Services Clerk, TRIO 3/30/15-5/6/15
 Chen, Connie, Student Services Clerk, Financial Aid 4/20/15-10/16/15
 Abdulhafiz, Meymuna, Bookstore Clerk/Cashier, Bookstore 4/20/15-6/30/15
 Banks, Nichole, Bookstore Clerk/Cashier, Bookstore 4/20/15-6/30/15
 Micas, Donna, Bookstore Clerk/Cashier, Bookstore 4/20/15-6/30/15
 Shaw, Phyllis, Bookstore Clerk/Cashier, Bookstore 4/20/15-6/30/15
 Thielking, Alan, Bookstore Clerk/Cashier, Bookstore 4/20/15-6/30/15

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 16 CLASSIFIED PERSONNEL - NON MERIT

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$10.00/hour (STHP)	29
College Work-Study Student Assistant, \$10.00/hour (FWS)	14
CalWorks	0

SPECIAL SERVICE

Art Models, \$18.00/hour	1
Community Service Specialist II, \$50.00/hour	1

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18 SCHEDULE A PUBLIC HEARING FOR JUNE 2, 2015 TO CONSIDER REQUEST FOR WAIVER FROM PROPERTY LEASE REQUIREMENTS

Approved by: Robert Isomoto, Vice President of Business and Administration

Requested Action: Approval/Ratification

It is recommended that the Board of Trustees schedule a public hearing for June 2, 2015 to Consider Request for Waiver under Education Code from property leasing requirements.

Education Code § 81250 allows the governing board of a community college district to request a waiver of all or part of any section of the California Education Code, division 7, part 49, chapter 2. In addition, Education Code § 81370 provides:

(b) Notwithstanding subdivision (a), the governing board of any community college district may apply to the Board of Governors of the California Community Colleges for a waiver of the requirement that the governing board accept the highest responsible bid for the sale or lease of real property. The board of governors may grant a waiver pursuant to this subdivision if it determines that the waiver is in the best interests of the community college district.

The District is requesting a waiver of Education Code § 81365, which requires that any sale or lease of community college district property be made by a sealed bid process and Education Code §81370(a) which requires that a lease be granted to the highest bidder.

Need for Waiver

The College's provides food services to students and staff. In order to avoid College financial costs for food operations, the College provides food service in four locations in the Cayton Center through short term leases. The lessees are responsible for all costs of business operations including equipment. The lessees pay base rent plus a percentage of sales to the College. Because of the Cayton Center's aging infrastructure, the College believes that investment in new infrastructure is required as leases expire and the College seeks proposals for continued food operations. In addition, the College has several other locations, including its Library and satellite facilities, where food service is desirable.

The College would like to have all food service lessees make the capital investment rather than using District funds. For such a capital investment to be economic viable for a lessee, a long-term lease of 10 to 15 years is required. Under the Education Code, the only circumstance under which a long-term leases can be granted is through an award to the highest bidder.

However, given the factors that the College must consider in providing food service, an award to the highest bidder is impossible. For example, one of the important factors considered by the College is the price of meals to its students. A proposal with the highest proposed rent might have a higher meal price for students than a proposal offering lower rent.

Given the many factors that must be weighed in selecting a food vendor, award to the highest bidder is inconsistent with the overarching objectives established by the College. The College Services Committee has identified the following factors to be considered in selection of the lessee:

- Quality food at reasonable and affordable prices. The students and staff desire food that is quick to eat, in the grab-n-go category as well as a variety of healthy foods including organics, low fat and vegetarian options. Sustainability is a core value at Santa Monica College, and it is necessary that a food service Lessee support this value by emphasizing green business practices and offering organic and healthy choices in its menu plan. The menu must include healthy juices, pasta, veggie burgers, and affordable salads.
- Plan to employ SMC students at fair wages.
- Recycling and Resource Conservation. The City of Santa Monica and Santa Monica College has set ambitious recycling and composting goals to include landfill diversion and significant participation in the City's composting program at all locations where there is foodservice. SMC prohibits the use of polystyrene foam disposable food service ware and requires the use of recyclable or compostable food service ware. Lessees must have a sound plan on meeting these goals and compliance. The plan must include self-washing station for student dishes.
- College Participation: The Lessee will be expected to participate in the college community by interacting with the District staff/students at regular meetings; remaining responsive to the suggestions, concerns and changing needs of the students and staff; promoting healthy eating habits; employing environmentally sound practices; providing a good working environment; and, cooperatively co-existing with the vending services and coffee shop Lessee.
- High speed transaction service for credit card, debit card, SNAP (EBT) and provide receipts with every transaction. (The College wants to make sure that students on government food programs will be able to acquire food with their EBT cards.)
- Daily meal special(s) that include a drink for under \$5.00.
- Rent paid to the District and percent of gross sales.

As these factors indicate, the rent paid by the proposer is only one factor that the College must take into account in awarding a lease. It is in the best interest of the College community that the award be made to the best proposer that best meets all of the criteria, not just the proposer with the highest proposed rent.

Education Code § 81250(a) requires that the governing board of a community college district requesting a waiver of these provisions of the Education Code hold a public hearing to consider the waiver. Therefore, it is recommended that the Board of Trustees hold public hearing on June 2, 2015 to consider the waiver of Education Code §81365, which requires that any sale or lease of community college district property be made by a sealed bid process and Education Code §81370(a), which requires that a lease be granted to the highest bidder.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 FACILITIES

Requested by: Greg Brown, Director, Facilities Planning

Approved by: Robert Isomoto, Vice President of Business and Administration

Requested Action: Approval/Ratification

19-A CHANGE ORDER NO. 13 – INFORMATION TECHNOLOGY RELOCATION

Change Order No. 13 – BERNARDS BROS. on the IT Relocation project in the amount of \$14,727.

Original Contract Amount	\$12,392,000
Previously Approved Change Orders	\$ 1,638,860
Change Order No. 13	<u>\$ 14,727</u>
Revised Contract Amount	\$14,045,587

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 13 includes labor and material costs to provide power to door hardware to electrical rooms, electrical line for Fire Suppression Control box and low voltage wire and power for hydrogen sensors in the new server room and for EMS panel, which were not originally shown in the contract documents. Additional costs to furnish and install two circuits and receptacles for shrink wrap and three-hole punch machines, conduit and wire to provide power to computer room air conditioner. Change Order also includes a back charge to contractor for additional architectural services due to contractor deviation for the suspended acoustical ceiling from DSA-Approved documents.

19-B CHANGE ORDER NO. 2 – HEALTH, PE, FITNESS, DANCE AND CENTRAL PLANT

Change Order No. 2 – BERNARDS BROS. on the Health, PE, Fitness, Dance and Central Plant project in the amount of \$14,491.

Original Contract Amount	\$ 39,556,000
Previously Approved Change Orders	\$ 83,260
Change Order No. 2	<u>\$ 14,491</u>
Revised Contract Amount	\$ 39,653,751

This change order results in no change to the contract length

Funding Source: Measure AA

Comment: Change Order No. 2 to upgrade and replace the breakers, transformer and feeders of the cell tower on the Parking Structure 3 roof and the labor and material cost to test and reconfigure the feeder protection relay settings on two feeder circuits of the existing switchgear due to existing unforeseen condition.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 FACILITIES *(continued)*

19-C CHANGE ORDER NO. 3 – PERFORMING ARTS CENTER – EAST WING

Change Order No. 3 – BERNARDS BROS. on the Performing Arts Center – East Wing project in the credit amount of (\$10,738).

Original Contract Amount	\$18,378,000
Previously Approved Change Orders	\$ 79,150
Change Order No. 3	\$ (10,738)
Revised Contract Amount	\$18,446,412

This change order results in no change to the contract length

Funding Source: Measure AA

Comment: Change Order No. 3 provides labor cost for installation of college-furnished vinyl banners on 11th Street construction fence, and labor and material to frame openings for new electrical conduit in the existing basement shear wall, and for 6 inches of added concrete at isolated building footings to provide proper coverage for column anchor bolts. Also includes credit to the owner for costs of inspections that were conducted outside a one hundred mile radius of the site.

Change Order 3 is being processed as a Unilateral Change Order.

19-D AWARD OF BID – CAMPUS WIDE FIRE ALARM UPGRADE 2015

Award the bid to the lowest responsive bidder for the CAMPUS WIDE FIRE ALARM UPGRADE 2015 project.

<u>Bidder</u>	<u>Amount</u>
Red Hawk Fire & Security	\$1,740,000
Minco Construction	\$2,777,000
Bergeelectric Corp.	\$3,475,160
HCI Systems, Inc.	\$3,496,923

Funding Source: Measure S

Comment: This project involves the complete replacement of older fire alarm systems in 14 college buildings and parking structures. Some of the existing systems are 30 years old and do not meet current standards. All the fire alarms will be networked and report back to the Campus Police Dispatch Center. The new systems also have mass notification speaker capability that will add to our existing emergency notification system.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 FACILITIES *(continued)*

19-E CHANGE ORDER NO. 7 & 8 – AET CAMPUS AND PARKING STRUCTURE A

Change Order No. 7 – C.W. Driver on the AET Parking Structure A portion of the project in the amount of \$4,548 and Change Order 8 on the AET Campus portion of the project in the credit amount of (\$24,721)

Original Contract Amount	\$59,160,000
Previously Approved Change Orders (AET Campus)	\$ (85,364)
Previously Approved Change Orders (AET Parking Structure A)	\$ 183,199
Change Order No. 7 – AET Parking Structure A	\$ 4,548
<u>Change Order No. 8 – AET Campus</u>	<u>\$ (24,721)</u>
Revised Contract Amount	\$59,237,662

Change Order No. 7 for the AET Parking Structure A and Change Order No. 8 for the AET Campus portion of the project may result in a change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 7 for the Parking Structure A includes labor and material costs to install cast-in anchors in lieu of expansion anchors at the bicycle parking area due to inaccessibility and steel member to support ADA signage, and install additional plaster control joints

Change Order No. 8 for the Campus includes labor and material to remove existing landscaping, modifying expansion tank orientation to a horizontal mounting and providing seismic bracing and sight glass required, adding 6" curb, waterproofing, and coping at transition between topping slab and roofing at the mechanical yard, providing extra mineral fiber cement panels for future on-site maintenance purposes, and providing credit for revising hand dryer specification due to discontinuation of specified model. Also includes credit to the owner for costs of tests and inspections that were conducted outside a 100 mile radius of the site through February 28, 2015. Inspections were conducted in Texas and Kansas.

Both Change Orders No. 7 for AET Parking Structure A and Change Order No. 8 for AET Campus are being processed as Unilateral Change Orders.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 FACILITIES *(continued)*

19-F AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – PERFORMING ARTS CENTER – EAST WING

Amend the agreement with DLR GROUP for the Performing Arts Center East Wing in the amount of \$25,740.

Original Contract Amount	\$1,086,757
Amendment # 1	\$ 21,618
Amendment # 2	\$ 162,463
Amendment # 3	\$ 9,350
Amendment # 4	\$ 1,200
Amendment # 5	\$ 25,740
Total To Date	\$ 1,307,128

Funding Source: Measure AA

Comment: Amendment No. 5 provides for owner requested revisions to the theatrical scope of work. The updates to the Theatrical Lighting Design will provide a more robust and flexible system for the Music Hall. The addition of new power and data outlets to the Plaza provides better capability to support performances and events in the Music Hall/Plaza.

19-G AGREEMENT FOR AUDIO-VISUAL CONSULTING SERVICES – INFORMATION TECHNOLOGY RELOCATION

Agreement with CCS PRESENTATION SYSTEMS for audio-visual consulting services for the Information and Technology Relocation in the amount of \$7,800 plus reimbursable expenses.

Funding Source: Measure AA

Comment: The Center for Teaching Excellence in the new Information Technology and Media Services building will be a flexible multiuse learning and meeting space, outfitted with modern presentation and interactive display technology.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 FACILITIES *(continued)*

19-H AMENDMENT NO. 2 TO AGREEMENT FOR ENGINEERING SERVICES – BUSINESS BUILDING ROOF COATING PROJECT

Amend agreement with Base Architecture Planning & Engineering Inc. for the Business Building Roof Coating Project for \$15,950 plus reimbursable.

Original Contract Amount	\$ 40,744
Amendment No. 1 (plus reimbursable)	\$180,000
Amendment No. 2	<u>\$ 15,950</u>
Revised Contract Amount	\$236,694

Funding Source: District Capital Fund

Comment: This firm was already preparing plans and specifications for other scheduled maintenance projects including roof replacements on campus. This contract amendment will provide for a detailed scope of work to provide for a full coating of the Business Building roof during the summer break in order to prevent further roof leakage.

19-I AWARD OF BID – ESL AND PERFORMING ARTS CENTER-MADISON ROOF REPLACEMENT

Award the bid to the lowest responsive bidder for the ESL and Performing Arts Center-Madison Roof Replacement project.

<u>Bidder</u>	<u>Amount</u>
Best Contracting Services, Inc.	\$333,800
Tecta America	\$434,000
Letner	\$379,000

Funding Source: State Scheduled Maintenance Funding

Comment: This project replaces the roofs on the ESL and Performing Arts Center-Madison Buildings. The roofs are estimated to be between 29 (ESL) and 40 (Madison) years old and continued repairs are no longer feasible. The new roofs will have a 25 year warranty and will meet Title IV compliance for energy efficiency. Best Contracting Services, Inc. has a current and active contractor's license in California (license no. 463263) in good standing and is registered with the Department of Industrial Relations, (DIR registration number- 1000000563).

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 FACILITIES *(continued)*

19-J AWARD OF BID - BUSINESS, DRESCHER HALL AND ART BUILDING SWITCH GEAR REPLACEMENT PROJECT

Award the bid to the lowest responsive bidder for the Business, Drescher Hall and Art Building Switch Gear Replacement Project.

<u>Bidder</u>	<u>Amount</u>
Robnett Electric Inc.	\$1,018,100
Minako America	\$1,251,000

Funding Source: State Scheduled Maintenance Funding

Comment: This project is a maintenance upgrade of the existing electrical switchgear servicing the Business, Drescher Hall and Art Buildings. The equipment is estimated to be between 57 (Art), (43) Drescher Hall and 35 (Business) years old and is no longer reliable. Robnett Electric, Inc. has a current and active contractor's license in California (license no. 509877) in good standing and is registered with The Department of Industrial Relations, (DIR registration number 1000017336). Robnett Electric, Inc. has previously satisfactorily completed a similar project

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 20 BUDGET TRANSFERS

Requested by: Chris Bonvenuto, Chief Director of Business Services

Approved by: Robert G. Isomoto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

20-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: March 25, 2015 thru April 22, 2015

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-75,577
2000	Classified/Student Salaries	-1,805
3000	Benefits	17,900
4000	Supplies	-6,480
5000	Contract Services/Operating Exp	366,019
6000	Sites/Buildings/Equipment	6,687
7000	Other Outgo/Student Payments	-306,744
Net Total:		0

20-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: March 25, 2015 thru April 22, 2015

:

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-24,920
2000	Classified/Student Salaries	-44,580
3000	Benefits	-15,492
4000	Supplies	94,031
5000	Contract Services/Operating Exp	11,383
6000	Sites/Buildings/Equipment	-35,885
7000	Other Outgo/Student Payments	15,463
Net Total:		0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Reviewed by: Christopher M. Bonvenuto, Chief Director, Business Services

Approved by: Bob Isomoto, Vice President, Business and Administration

Title of Grant: **Disabled Student Program and Services (DSPS)**
Granting Agency: State of California
Augmentation Amount: \$15,622 (Amended Allocation \$2,211,830)
Matching Funds: \$88,921 DHH Match (25% of DHH Allocation \$355,682)
Performance Period: July 1, 2014 – June 30, 2015
Summary: On April 20, 2015, the Chancellor's Office informed California Community Colleges of P2 Allocations. Reallocation of returned DSPS and DHH funds resulted in additional funding of \$14,409 for DSPS and \$1,213 for DHH.

Budget Augmentation: Restricted Fund 01.3

Revenue

8600	State	\$15,622
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Expenditures

1000	Academic Salaries	\$ 0
2000	Non-Academic Salaries	\$15,622
3000	Employee Benefits	\$ 0
4000	Supplies & Materials	\$ 0
5000	Other Operating Expenditures	\$ 0
6000	Capital Outlay	\$ 0
7000	Other Outgo	\$ 0

Total		\$15,622
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Title of Restricted Program: **International Student Health Insurance**

Source of Funds: F1 Insurance Fees

Augmentation Amount: \$200,000 (Amended Allocation \$4,500,000)

Matching Funds: None

Performance Period: July 1, 2014 – June 30, 2015

Summary: At the time of the Adopted Budget the District had projected collecting \$4.2 million in F1 student insurance fees. The District is amending its projection to reflect additional fees collected as a result of a larger than projected increase in F1 students in the current year.

Budget Augmentation: Restricted Fund 01.3

Revenue

8800	Other Local	\$ 200,000
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Expenditures

5000	Other Operating Expenditures	\$ 200,000
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Total		\$ 200,000
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 22 COMMERCIAL WARRANT REGISTER

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Commercial Warrant Register

March 1 – 31, 2015 6410 through 6452 \$13,936,929.82

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 23 PAYROLL WARRANT REGISTER

Requested by: Ian Fraser, Payroll Manager
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Payroll Warrant Register

March 1 – March 31, 2015 C1H – C2I \$10,766,640.07

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 24 AUXILIARY PAYMENTS and PURCHASE ORDERS

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds.

Auxiliary Operations Payments and Purchase Orders

March 1 – 31, 2015	Payments	Purchase Orders
	\$889,096.03	\$31,782.76

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds. The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 25 ORGANIZATIONAL MEMBERSHIPS, 2014-2015

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert Isomoto, Vice-President, Business/Administration
Requested Action: Approval

Organizational Memberships, 2014 – 2015

March 1- 31, 2015	Number of Memberships	Amount
	2	\$750.00

Funding Sources: Departmental Budgets

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 26 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested by: Michelle King, Director, Career and Contract Education
Approved by: Georgia Lorenz, Vice-President, Academic Affairs
Requested Action: Approval/Ratification

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 5, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 27 PURCHASING

Requested by: Cynthia Moore, Director of Purchasing

Approved by: Robert G. Isomoto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

27-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

March 1 – March 31, 2015

\$19,803,853.09

27-B AWARD OF CONTRACTS

Provider: Golden Star Technology (GST)

Amount: \$128.81

Funding Source: 2014-2015 Instructional Equipment Block Grant

Summary: Additional cabling requested for Business rooms 203,253,255,259 - Bid #1415002SF Audio Visual Upgrades

Provider: Tourcoach Charter & Tour

Amount: \$1,350.00

Funding Source: General Fund Transportation

Summary: Emergency shuttle services with extended hours on Performing Arts to SMC campus route due to SMC driver shortage – Bid #1314003SF

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	May 5, 2015

INFORMATION ITEM 28

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING – APRIL 15, 2015

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, April 15, 2015 in Drescher Hall Room 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

1. CALL TO ORDER - 8:01 a.m.

2. ROLL CALL

Heather Anderson, Chair – Present
Michael Dubin – Present
Jeffrey Graham - Present
Rizwan Rashid – Not Present
Katherine Reuter – Present
Sion Roy – Not Present
Sonya Sultan – Present
Sam Zivi – Present

Others Present:

Chris Bonvenuto, Chief Director, Business Services
Greg Brown, Director of Facilities and Planning
Don Girard, Senior Director, Government Relations/Institutional Communications
Bob Isomoto, Vice-President, Business/Administration
Lee Paul, LPI
Lisa Rose, Citizens' Bond Oversight Committee Coordinator

3. APPROVAL OF MINUTES – January 21, 2015

Motion was made by Michael Dubin and seconded by Sam Zivi to approve the minutes of Citizen's Bond Oversight Committee meeting on January 21, 2015. *The minutes were approved unanimously.*

4. REPORTS and DISCUSSION

SMC Bond Construction Projects Update: Greg Brown presented a visual overview of the following bond construction projects:

- Academy of Entertainment and Technology: This project includes a new parking structure, and two new buildings – one for KCRW and one for the academic program. Construction will continue through the first quarter of 2016.
- Performing Arts Center East Wing: This a new two-story building east of the Broad Stage and should be completed around the end of 2015.
- Health/P.E./Fitness/Central Plant: This new three-story building will replace the old locker room and should be completed by fall 2016.
- Temporary Fitness Center has been relocated to first floor of Drescher Hall (formerly Automotive Department space).

- **Student Services Building:** The design stage for this project has been completed and sent to the Division of State Architect (DSA) for review. Most likely, the project will be in DSA for one year; construction will take about two years. The first floor includes a lobby, Welcome Center, Admissions/Records, Financial Aid, Assessment Center, Disabled Students Center, an orientation hall (auditorium), and the Bursar's Office. The second floor includes a lobby, upper level of the orientation hall, Counseling and special programs. The third floor includes International Students, administrative offices, meeting rooms and a terrace. The parking garage has 500 spaces for staff and visitors.
- **External Signage Project:** This will replace and update all signage on campus and on all satellite sites with a unified look.

State Bond/Local Bond

There has not been a state bond for capital construction since 2006. There is now a signature gathering campaign for a state bond for 2016 which would include funds for community colleges. The Chancellor's Office has encouraged the District to submit the Math/Science building for approval in its five-year construction plan in order to be eligible for state funding if a bond passes.

Historically, there have been eight local bonds for SMC (four before Prop 13 and four after Prop 13). The District is seriously considering the November 2016 election as a potential opportunity to extend the bond program and is currently in the research stage. This stage includes conversations with the City of Santa Monica and the Santa Monica-Malibu Unified School District. Discussion with the Board of Trustees will start this summer.

Measure U, S and AA and Bond Sales Expenses Reports *(reports included with agenda)*

- The SMC Bond Capital Construction Budget Summary as of March 31, 2015 reports the following:

Measure U Budget:	\$160,000,000
Measure S Budget:	\$143,500,000
Measure AA Budget	\$295,000,000
Other Funding Received:	\$ 43,841,116
Other Funding Pending	\$ 54,018,750
Total Budget	\$696,359,866
Estimate at Completion	\$696,359,866
Bond Funds Remaining	\$277,990,697

- **Measure U:** Total Measure U expenditures last period were \$1,007,876; total remaining funds are \$15,367,506; no budget variance.
- **Measure S:** Total expenditures last period were \$2,774,807 total remaining funds are \$66,598,929; no budget variance.
- **Measure AA:** Total expenditures last period were \$8,557,464; total remaining funds are \$197,024,262; no budget variance.

- The *Bond Sales/Expenses Report* indicates total bond amounts, bond issue dates/amounts, unsold bond amount and total available as of December 31 2014.

Total Bond	\$598,500,000
Total Available	\$528,492,559
Total Expenses	\$320,509.304
Total Available Remaining	\$207,983,255
Total Unsold Bond	\$ 70,007,441

- The *SMC Bond Construction Program Contractor List* as of March 31, 2015 was presented for information.
- Current information on all bond construction projects is available at:
<http://smcbondprogram.com/>

5. INFORMATION – Expiring terms of members of the Citizens’ Bond Oversight Committee

The terms of the following members of the Citizens’ Bond Oversight Committee are expiring effective July 1, 2015 and are eligible for reappointment for a second two-year term:

Michael Dubin
Sonya Sultan
Sion Roy

The student representative will be selected in September.

The term of the following members of the Citizens’ Bond Oversight Committee is expiring effective July 1, 2015 and is not eligible for reappointment for another two-year term:

Heather Anderson

The Board of Trustees will follow a recruitment and application process to appoint/reappoint members to fill the vacancies.

6. PUBLIC COMMENTS - None

7. SCHEDULE OF MEETINGS, 2015-2016

Wednesdays at 8 a.m.
July 15, 2015
October 21, 2015
January 20, 2016
April 20, 2016

8. ADJOURNMENT – 9:11 a.m.

The next meeting of the Citizens’ Bond Oversight Committee will be held on Wednesday, July 15, 2015 at 8 a.m. Drescher Hall 300-E (the Loft) at Santa Monica College.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 5, 2015

XI. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, June 2, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

1. Tentative 2015-2016 Budget
2. Reports: Special Programs
3. Five-Year Construction Plan
4. Annual Agreements and Organizational Memberships

Santa Monica College

2014-2015 Institutional Effectiveness Partnership Initiative (IEPI)

Framework of Indicators

May 5, 2015

Introduction

The Institutional Effectiveness Partnership Initiative (IEPI) is a state-wide initiative designed to advance institutional effectiveness at California community colleges. The initiative was an outcome of recently enacted legislation (Senate Bill 860, 2014-15 Higher Education Trailer Bill) aimed to reduce the number of accreditation sanctions and audit findings at local colleges, to increase student access and success, and to ultimately improve institutional effectiveness at colleges. Pursuant to Education Code section 84754.6, the Board of Governors (BOG) adopted a framework of indicators. A framework of indicators help the system and local colleges monitor the ongoing conditions of a college's operational environment. The legislation requires that colleges develop, adopt, and post a goals framework.

Framework of Indicators

The framework of indicators monitors a college's performance in four areas:

- 1) Student performance and outcomes
- 2) Accreditation status
- 3) Fiscal viability
- 4) Compliance with state/federal guidelines

For the initial year of implementation (2014-2015), the legislation is requiring that colleges set and adopt a goal for four indicators by June 15, 2015: Course Completion Rate, Accreditation Status, Fund Balance, and Overall Audit Opinion. The definitions for the indicators can be found here:

<http://app.canyons.edu/offices/iepi/documents/Indicators.pdf>

Goal-Setting Process at Santa Monica College

The following campus groups have discussed and provided input for setting the four goals:

- Academic Senate
- Academic Senate Joint Institutional Effectiveness Committee
- Accreditation Steering Committee
- District Planning and Advisory Council (DPAC)
- Fiscal Services

Institutional Effectiveness Partnership Initiative (IEPI) Framework of Indicators

The data for the IEPI framework of indicators were obtained from the California Community Colleges Chancellor's Office Institutional Effectiveness website (<http://misweb.cccco.edu/ie>). The IEPI indicators do not necessarily match the methodology used to report institutional data.

Student Performance and Outcomes						
Indicator	2015-2016	2013-2014	2012-2013	2011-2012	2010-2011	2009-2010
Successful Course Completion	Goal Percentage of credit course enrollments where students earned a grade of C or better (academic year)					
	70.0	69.2	69.3	70.2	69.8	68.4
Completion Rate	Percentage of degree, certificate, and/or transfer seeking students starting first timetracked for six years who completed a degree, certificate, or transfer related outcome					
College Prepared	Student's lowest course attempted in Math and/or English was college level					
		73.4	73.7	75.6	75.9	76.9
Unprepared for College	Student's lowest course attempted in Math and/or English was pre-collegiate level					
		35.7	36.7	40.8	38.5	39.7
Overall	Student attempted any level of Math or English in the first three years					
		47.5	47.8	51.6	50.6	52.1
Remedial Rate	Percentage of credit students tracked for six years who started below transfer level in English, mathematics, and/or ESL and completed a college-level course in the same discipline					
Math		26.7	28.8	29.2	28.2	30.3
English		41.9	42.8	43.7	42.6	42.7
ESL		65.7	58.7	62.1	61.7	60.1
Career Technical Education Rate	Percentage of students tracked for six years who completed more than eight units in courses classified as career technical education in a single discipline who completed a degree or certificate or transferred					
		46.6	48.3	51.1	53.7	52.9
Completion of Degrees	Percentage of students tracked for six years who completed more than eight units in courses Number of associate degrees awarded					
		1,434	1,207	1,229	1,243	1,409
Completion of Certificates	Percentage of students tracked for six years who completed more than eight units in courses Number of associate degrees awarded					
		1,528	1,373	1,505	1,397	257
Accreditation Status	Latest Accrediting Commission for Community and Junior Colleges (ACCJC) action					
	Reaffirm	NA	NA	NA	NA	Reaffirmed
Fund Balance	Ending unrestricted general fund balance as a percentage of total expenditures					
	>=5.0	9.9	7.6	10.9	17.2	15.5
Audit Findings	Unmodified auditor's report without internal control issues					
	Yes	Yes				
Salary and Benefits	Salaries and benefits as a percentage of unrestricted general fund expenditures, excluding other outgoing expenditures					
		89.0	89.5	88.0	89.5	88.6
Annual Operating Excess/(Deficiency)	Net increase or decrease in general fund balance					
		3,450,969	(4,616,562)	(8,840,473)	2,618,741	1,061,344
Cash Balance	Unrestricted and restricted general fund cash balance, excluding investments					
		24,252,853	35,967,135	15,248,105	17,561,926	18,392,817
Full-time Equivalent Status	Annual number of full-time equivalent status					
		25,461	25,107	25,394	26,828	27,572

Student Success Scorecard: An Accountability Framework for the California Community Colleges

An Analysis of Santa Monica College's Performance on the 2015 Scorecard

In September of 2012, Governor Jerry Brown signed into law the Student Success Act of 2012, a legislative bill aimed to improve educational outcomes for California Community College students, to close the achievement gap for historically underrepresented students, and to better prepare the workforce to meet the changing landscape of the state's economy. The Senate Bill was the product of the work done by the California Community Colleges Board of Governors Student Success Task Force (SSTF), which developed a comprehensive set of recommendations aimed to increase student success.

One of the recommendations directs the California Community College Chancellor's Office (CCCCO) and community colleges to design and implement a clearer and more focused accountability system measuring performance on key student success indicators. The purpose of the recommendation was to ensure that student success metrics were being presented in a clear and concise manner, and to make equity gaps more transparent.

In April 2013, the CCCCCO unveiled the statewide and college-level Student Success Scorecard. The scorecard built on the existing accountability reporting system, the Accountability Reporting for the Community Colleges (ARCC). The changes between the old and new accountability systems are highlighted below:

- The changes to the metrics included creating two new metrics, eliminating three metrics, and carrying over four metrics from the ARCC framework although the **methods to calculate the metrics were modified**.
 - The new six college-level scorecard metrics include four metrics which were carried over from the old ARCC framework: Student Progress & Achievement or Completion, Persistence, At Least 30 Units, and Career Development and College Preparation rates.
 - Two new scorecard metrics: Remedial Progress and Career Technical Education rates.
 - Three eliminated ARCC metrics: Vocational Successful Course Completion, Basic Skills Successful Course Completion, and Basic Skills Course Improvement rates.
- In 2014, the scorecard introduced a new variable, Student-Counselor Ratio, to the college profile
- The scorecard data is presented in a web-based interface while the old ARCC system presented data in an 800+ page static document.
- The scorecard disaggregates the performance data by student age, gender, ethnicity/race, and by level of preparedness upon college entry (when applicable). The old ARCC system did not provide disaggregated data.
- Unlike the old ARCC system, colleges will be measured against their own prior performance (year-to-year comparison) in the scorecard and not against peer colleges.
- The self-assessment summary requirement has been eliminated in the new scorecard system. In the ARCC system, colleges were required to provide an evaluation of their performance on the metrics.
- The requirement for colleges to present the accountability report to the local Board of Trustees remains with the new scorecard.

The current report provides an analysis of Santa Monica College's performance on the scorecard metrics (released on April 1, 2015), including a description of the methodologies used to calculate the metrics, a five-year trend analyses, and a comparison of student subgroups.

The new scorecard system is intended to expand the populations being measured. However, one major limitation of the scorecard methodology is the exclusion of students without valid social security numbers (SSNs). In the fall of 2014, 14% of the credit student population did not report a valid SSN. This is due, in part, because Santa Monica College (SMC) enrolls a large proportion of F-1 visa international and AB540 (undocumented) students. In the fall 2014 term, 11% of credit students were international students and 3% were AB540 students. Over 98% of these two student populations did not report a valid SSN. Because the scorecard excludes students without valid SSNs in the dataset, the metrics do not provide a completely accurate picture of Santa Monica College's performance on the student success metrics, and the college's performance on the scorecard should be interpreted with care.

The following table provides a brief description of the six scorecard metrics.

Metric	Description
Completion (formerly Student Progress & Attainment Rate)	Percentage of degree and/or transfer seeking first-time students who successfully completed a degree, certificate, or transfer-related outcome within six years.
Persistence	Percentage of degree and/or transfer seeking first-time students who subsequently enroll in three consecutive primary terms anywhere in the California Community College system.
30 Units	Percentage of degree and/or transfer seeking first-time students who complete at least 30 units within six years.
Remedial Progress	Percentage of credit basic skills students who complete a college-level course in the same discipline within six years.
Career Technical Education (CTE)	Percentage of CTE students who successfully completed a degree, certificate, or transfer related outcome within six years.
Career Development and College Preparation (CDCP)	Percentage of CDCP students who successfully completed a CDCP certificate or other degree, certificate, or transfer related outcome within six years.

Scorecard Summary

The following figure provides a summary of the college's performance on the scorecard, including the system-wide (state) rates for the most recently reported cohort.

Metric	Cohort Year					Statewide 2008-2009
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	
Completion	52.1%	50.6%	51.6%	47.8%	47.5%	46.8%
Persistence	66.6%	67.5%	68.7%	71.7%	71.2%	71.7%
30 Units	66.1%	67.0%	68.4%	67.5%	68.1%	66.5%
Remedial Progress - Math	30.3%	28.2%	29.2%	28.8%	26.7%	31.0%
Remedial Progress - English	42.7%	42.6%	43.7%	42.9%	41.9%	43.4%
Remedial Progress - ESL	60.1%	61.7%	62.1%	58.7%	65.7%	28.4%
CTE	52.9%	53.7%	51.1%	48.3%	46.6%	49.9%
CDCP	NA	NA	7.2%	7.5%	6.8%	NA

The following trends in scorecard performance are observed:

- The scorecard indicates a decreasing trend for the completion, remedial math progress, remedial English progress, CTE, and CDCP rates.
- The college demonstrated improvement in the persistence, 30 units, and remedial ESL progress rates over the last five years.
- SMC performed better on three metrics than the system-wide averages (persistence, 30 units, and ESL remedial progress).

Completion Rate

Completion (also known as the Student Progress and Attainment) rate describes the percentage of degree and/or transfer seeking first-time students who successfully completed a degree, certificate, or transfer related outcome within six years.

Denominator (Cohort):

SMC students who met the following criteria were included in the cohort:

- First-time college student at SMC;
- Reported a valid SSN;
- Earned six or more credit units at SMC and/or anywhere in the system during the first three years of enrollment; and,
- Attempted any credit math or English course in the first three years of enrollment.

Numerator (Outcome):

Students in the cohort who met the following criteria within six years of entering the CCC system for the first time were counted as having “completed”:

- Earned an Associate of Arts or Science degree at any CCC (California Community College);
- Earned a Chancellor’s Office approved Certificate of Achievement at any CCC;
- Transferred to a four-year institution; and/or,
- Completed 60 or more UC/CSU transferable units with a GPA of 2.0 or higher anywhere in the CCC system.

The following table describes the overall completion rates by cohort year.

Table 1. Completion Rates

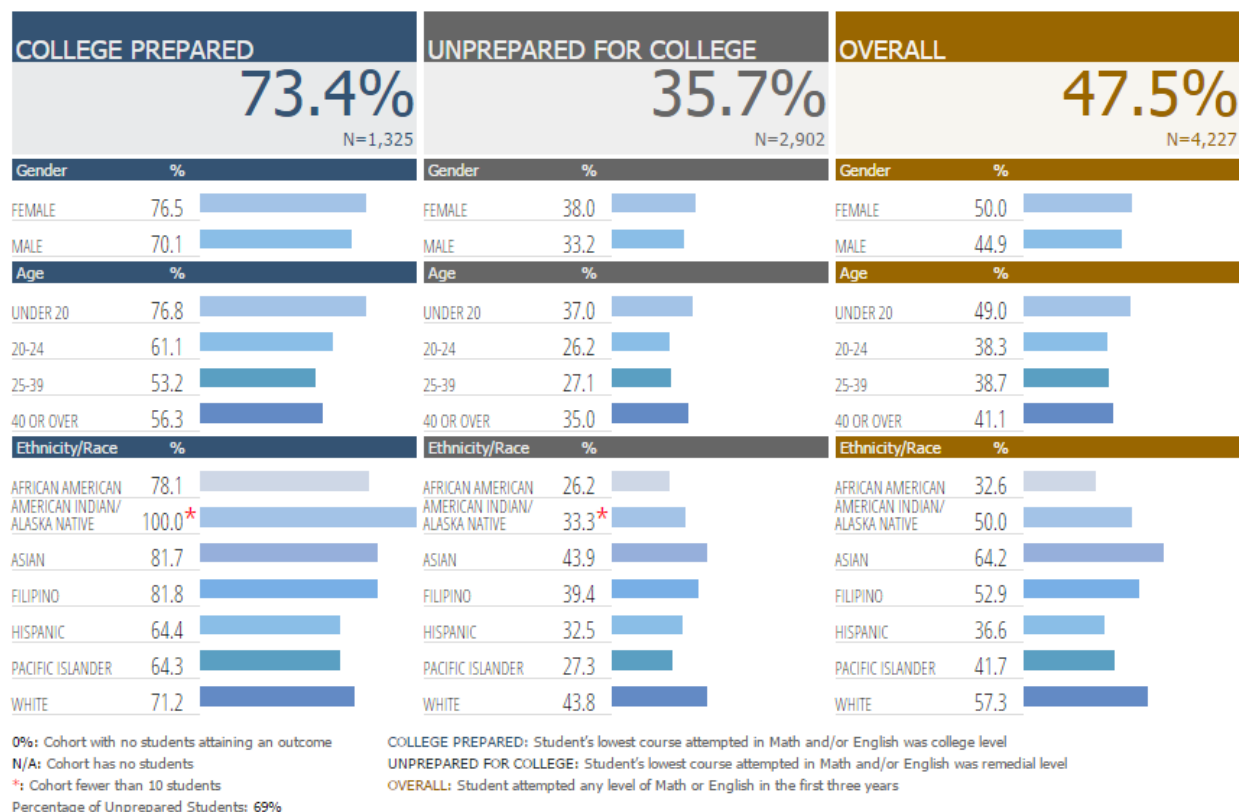
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Cohort Size	3,577	3,805	3,930	3,911	4,227
% Completed	52.1%	50.6%	51.6%	47.8%	47.5%

Over the last five years, an average of 50% of degree and/or transfer seeking first-time freshmen completed a degree, certificate, or transfer related outcome within six years. The completion rates have decreased by 4.6% since the 2004-2005 cohort, yet the cohort size has increased by 650 students during the same. During the statewide budget crisis of 2008-2014, the College experienced reductions in course offerings and counseling hours which may negatively impact students’ ability to complete a degree or certificate or transfer to a four-year institution in future cohorts.

The following figure describes the completion rates by student demographic (gender, ethnicity/race, age,) and level-of-preparedness for the most recently reported cohort (2008-2009).

Completion

Percentage of degree, certificate and/or transfer-seeking students starting first time in 2008-09 tracked for six years through 2013-14 who completed a degree, certificate or transfer-related outcomes.



The data indicate that students who were college prepared (the lowest-level math and/or English course the student attempted was degree-applicable) completed the outcomes at higher rates (73.4%) than students who were unprepared for college (35.7%). Approximately 69% of students in the completion cohort entered college unprepared. Overall, Asian (64.2%) and White (57.3%) students completed their outcomes at higher rates than Hispanic (36.6%), African American (32.6%), Pacific Islander (41.7%), American Indian/Alaska Native (50.0%), and Filipino (52.9%) students. Female students completed the outcome (50.0%) at higher rates than male students (44.9%), and the youngest group of students (under 20) completed the outcome at the highest rates when compared with students of other age groups.

Persistence Rate

Persistence rate describes the percentage of degree and/or transfer seeking first-time students who enrolled in the first three consecutive terms. This metric is considered a milestone or momentum point. Research indicates that students who stay enrolled in college are more likely to succeed.

Denominator (Cohort):

SMC students who met the following criteria were included in the cohort:

- First-time college student at SMC;
- Reported a valid SSN;
- Earned six or more credit units at SMC and/or anywhere in the system during the first three years of enrollment; and,
- Attempted any credit math or English course in the first three years of enrollment.

Numerator (Outcome):

Students in the cohort who met the following criteria within six years of entering the CCC system for the first time were counted as having “persisted”:

- Enrolled in a credit course in the first subsequent three primary semesters three (spring and fall terms only). For example, a student who was a degree and/or transfer seeking first-time student in fall of 2007, and subsequently was enrolled in a credit course in spring of 2008, fall of 2008, and spring of 2009, was counted as having “persisted”; or,
- Completed any of the following within the first subsequent three primary semesters:
 - Earned an Associate of Arts or Science degree at any CCC (California Community College);
 - Earned a Chancellor’s Office approved Certificate of Achievement at any CCC; and/or,
 - Transferred to a four-year institution.

The following table describes the overall persistence rates by cohort year.

Table 2. Persistence Rates

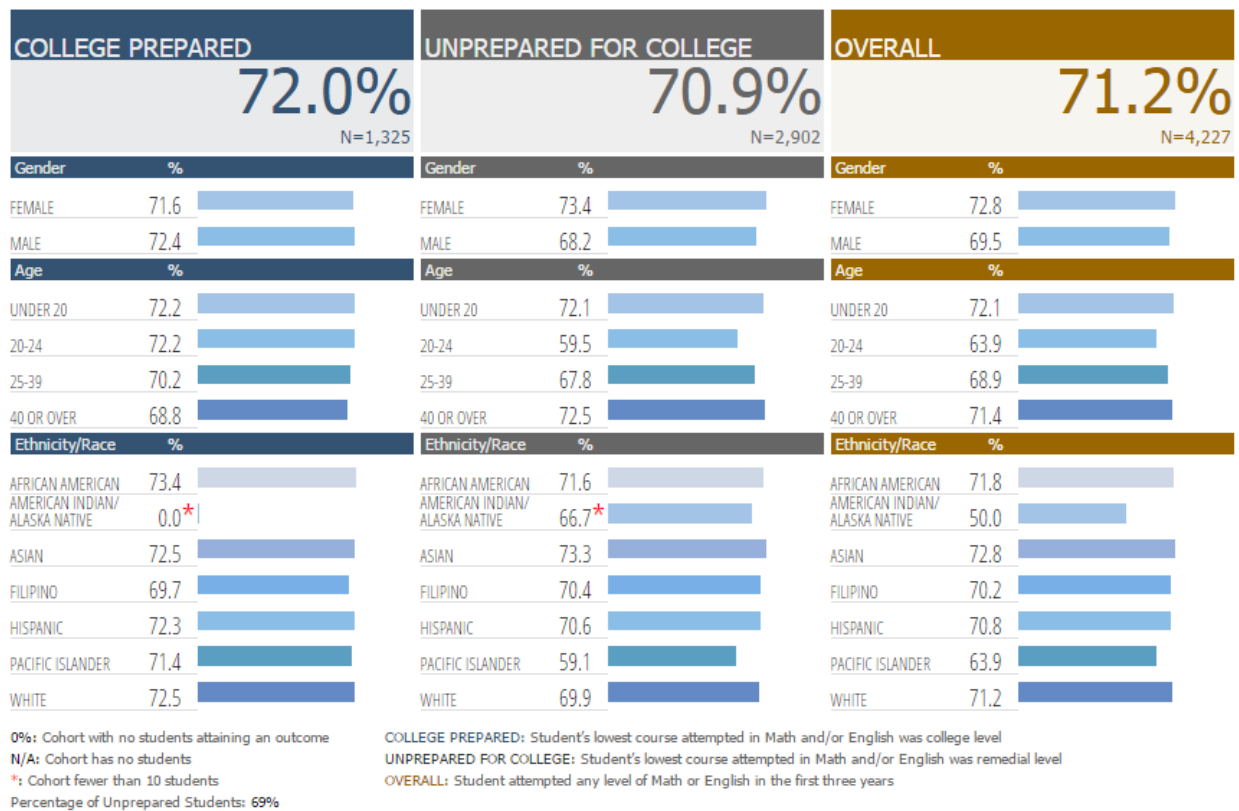
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Cohort Size	3,577	3,805	3,930	3,911	4,227
% Persisted	66.6%	67.5%	68.7%	71.7%	71.2%

A large majority of degree and/or transfer seeking first-time freshmen persisted. The persistence rate has increased by 4.6% over the last five years.

The following figure describes the persistence rates by student demographic (gender, ethnicity/race, age) and level of preparedness for the most recently reported cohort (2008-2009).

Persistence

Percentage of degree, certificate and/or transfer-seeking students starting first time in 2008-09 tracked for six years through 2013-14 who enrolled in the first three consecutive terms.



Students who were unprepared for college persisted at similar rates (70.9%) than students who were college prepared (72.0%). Students between the ages of 20-24 (63.9%), American Indian/Alaskan Native (50.0%), and Pacific Islander students (63.9%) persisted at lower rates than other groups.

30 Units Rate

The 30 units rate describes the percentage of degree and/or transfer seeking first-time students who earned at least 30 units. Credit accumulation, 30 units specifically, tends to be positively correlated with completion and wage gain.

Denominator (Cohort):

SMC students who met the following criteria were included in the cohort:

- First-time college student at SMC;
- Reported a valid SSN;
- Earned six or more credit units at SMC and/or anywhere in the system during the first three years of enrollment; and,
- Attempted any credit math or English course in the first three years of enrollment.

Numerator (Outcome):

Students in the cohort who completed 30 or more credit units with a grade of A, B, C, D, or P anywhere in the CCC were counted as having completed 30 units.

The following table describes the overall 30 units rates by cohort year.

Table 3. 30 Units Rates

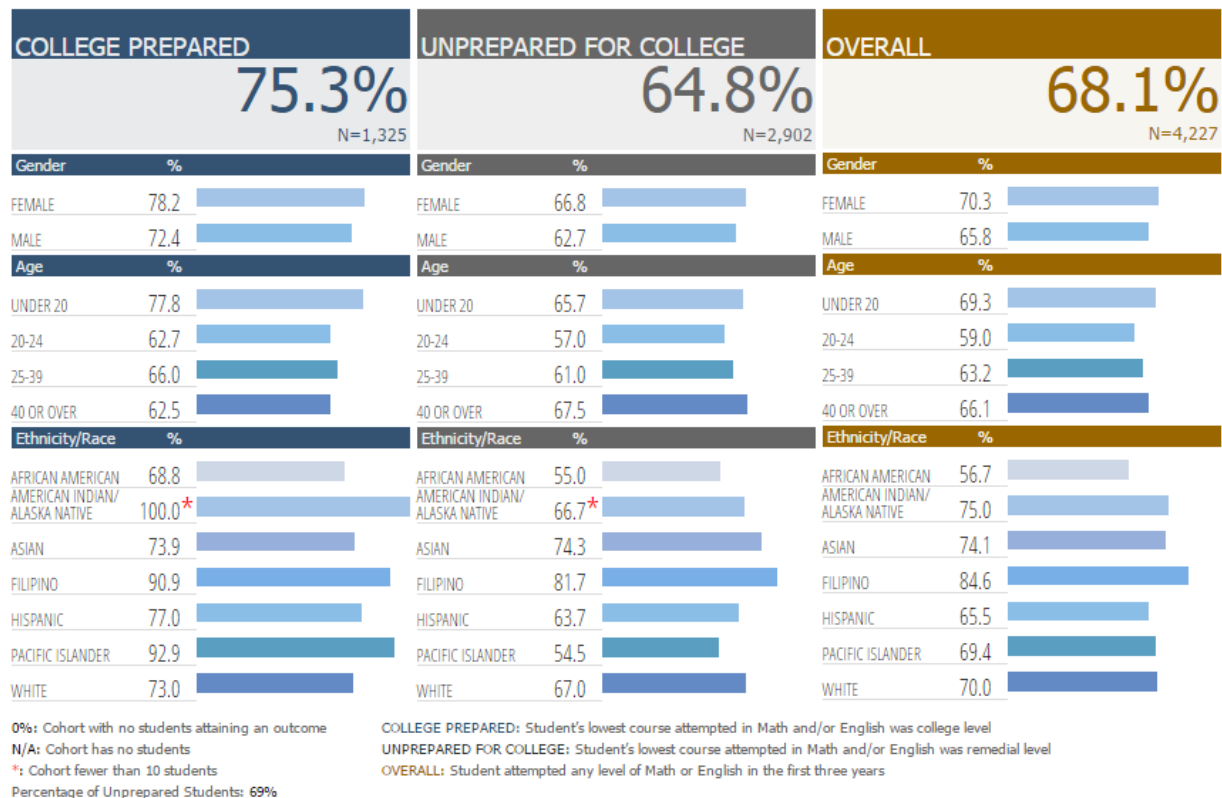
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Cohort Size	3,577	3,805	3,930	3,911	4,227
% 30 Units	66.1%	67.0%	68.4%	67.5%	68.1%

Over the last five years, an average of 67% of degree and/or transfer seeking first-time freshmen successfully completed 30 or more credit units within six years of entry. The 30 unit completion rate has increased by 2% over the last five years.

The following figure describes the 30 units rates by student demographic (gender, ethnicity/race, age) and level of preparedness for the most recently reported cohort (2008-2009).

30 Units

Percentage of degree, certificate and/or transfer-seeking students starting first time in 2008-09 tracked for six years through 2013-14 who achieved at least 30 units.



The data indicate that students who were college prepared (student's lowest attempted math and/or English course was degree-applicable) completed 30 or more units at higher rate (75.3%) than students who were unprepared for college (64.8%). Overall, American Indian/Alaskan Native (75.0%), Asian (74.1%), Filipino (84.6%), and White (70.0%) students completed 30 or more units at higher rates than other ethnicity/race groups. African American students (56.7%) and students aged 20-24 (59.0%) completed 30 or more credit units at the lowest rates.

Remedial Progress Rate

The remedial progress rates describe the percentage of credit students who started below transfer level in math, English, and/or ESL who completed a college-level course in the same discipline within six years.

Denominator (Cohort):

SMC students who met the following criteria were included in the cohort:

- First attempt of a credit math, English, and/or ESL course was in a course that was two to four levels below transfer, but not degree applicable;
 - Math: MATH 81, MATH 84, or MATH 31;
 - English writing: ENGL 81A, ENGL 81B, ENGL 84W, or ENGL 21A; and/or
 - ESL: ESL 10G, ESL 10W, ESL 11A, ESL 15, ESL 17, or ESL 23.

The cohort is defined as the year the student attempts a course at “levels below transfer” in Math, English and/or ESL.

Numerator (Outcome):

Students in the cohort who met the following criteria within six years were counted as having progressed through the remedial sequence:

- Math cohort: Earned an A, B, C, or P grade in any UC/CSU transferable math course;
- English cohort: Earned an A, B, C, or P grade in any UC/CSU transferable English course; and/or,
- ESL cohort: Earned an A, B, C, or P grade in any UC/CSU transferable English course or earned an A, B, C, or P grade in ESL 11B, ESL 21A, ESL 21B, or ESL 25.

The following tables describe the overall remedial progress rates for math, English, and ESL by cohort year.

Math

Table 4a. Remedial Progress Rates for Math

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Cohort Size	3,156	3,133	3,069	3,271	3,518
% Progressed Math	30.3%	28.2%	29.2%	28.8%	26.7%

Over the last five years, an average of about 29% of basic skills math students completed a college-level math course within six years. The College has experienced a 3.6% decrease on this metric over the last five years with the lowest rate occurring in 2008-2009 (26.7%). The data do not reflect recent efforts of the College to improve basic skills math course completion. For example, the College developed two accelerated basic skills math courses (Math 85 in Fall 2012 and Math 49 in Fall 2014) which allow students to complete two semesters of math courses in one semester.

English Writing

Table 4b. Remedial Progress Rates for English Writing

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Cohort Size	3,004	3,265	3,130	3,337	3,551
% Progressed Engl	42.7%	42.6%	43.7%	42.9%	41.9%

The remedial progress rate saw a three-year increasing trend from 2004-2005 to 2006-2007. However, the rate has slightly declined over the last two years. On average, approximately four in ten basic skills English students completed a college-level English course within six years. The data do not reflect recent efforts of the College to improve basic skills English course completion. For example, the College developed two accelerated basic skills English courses (English 85 in Fall 2011 and English 20 in Spring 2012) which allow students to complete two semesters of English courses in one semester.

ESL

Table 4c. Remedial Progress Rates for ESL

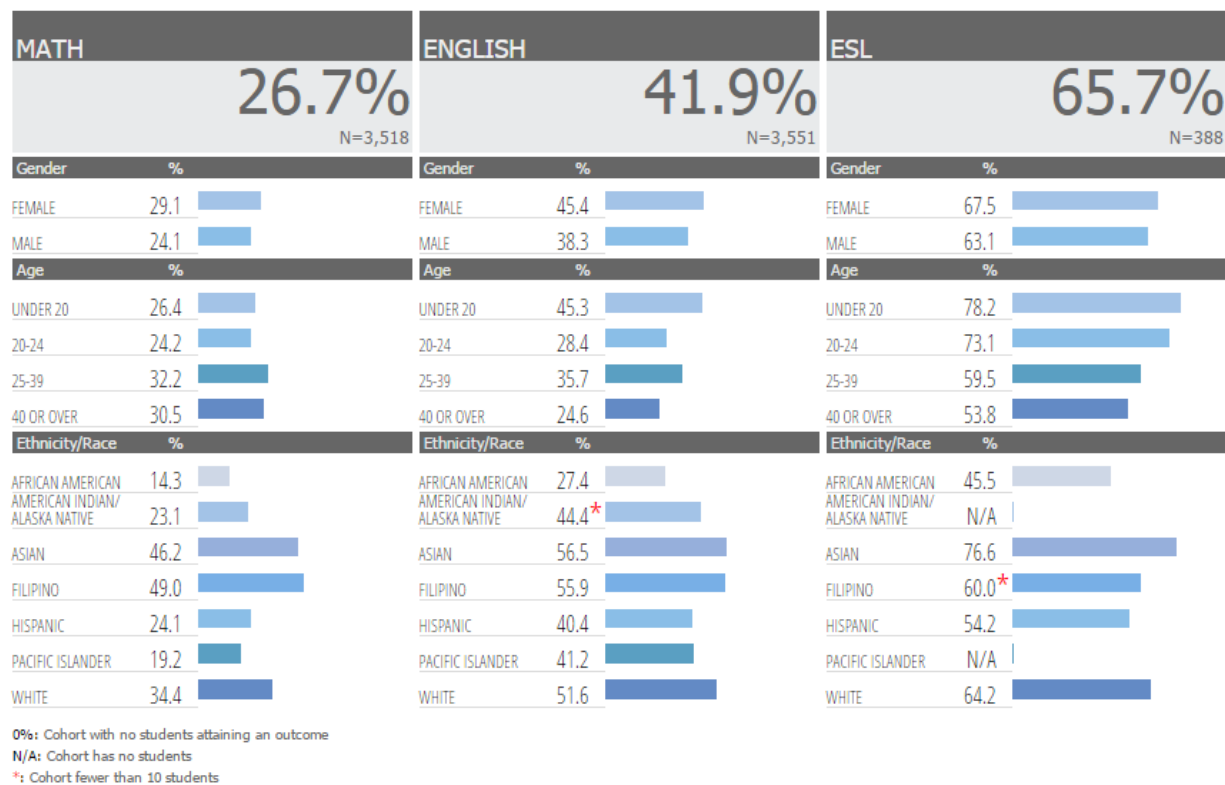
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Cohort Size	303	347	327	305	388
% Progressed ESL	60.1%	61.7%	62.1%	58.7%	65.7%

Over the last five years, an average of about 62% of basic skills ESL students completed the college-level English and/or ESL within six years. The College's performance experienced a dip in 2007-2008, however, has since recovered in 2008-2009.

The following figure describes the remedial progress rates by student demographic (gender, ethnicity/race, age) and discipline.

Remedial

Percentage of credit students tracked for six years through 2013-14 who first enrolled in a course below transfer level in English, mathematics, and/or ESL during 2008-09 and completed a college-level course in the same discipline.



The College performed the best on the remedial ESL progress rate (65.7%) metric when compared with the English (41.9%) and math (26.7%) metrics. Female students progressed at higher rates for all three disciplines when compared to their male counterparts. The youngest student group (age under 20) progressed at the highest rates in terms of English and ESL progress; however, students 25 or over progressed at the highest rates for the math metric. Asian, Filipino, and White students progressed through the course sequence for all three disciplines at higher rates than other ethnicity/race groups.

Career Technical Education (CTE) Rate

The CTE rate describes the percentage of CTE students who successfully completed a degree, certificate, or transfer-related outcome within six years.

Denominator (Cohort):

SMC students who met the following criteria were included in the cohort:

- First-time college student at SMC;
- Reported a valid SSN; and,
- Earned eight or more credit units in a single discipline at SMC and/or anywhere in the system during the first three years of enrollment.
 - At least one of the courses is designated as “clearly” or “advanced” occupational; and,
 - Units earned in courses with same 2-digit vocational TOP code.

Numerator (Outcome):

Students in the cohort who met the following criteria within six years of entering the CCC system for the first time were counted as having completed a CTE outcome:

- Earned an Associate of Arts or Science degree at any CCC (California Community College);
- Earned a Chancellor’s Office approved Certificate of Achievement at any CCC;
- Transferred to a four-year institution; and/or,
- Completed 60 or more UC/CSU transferable units with a GPA of 2.0 or higher anywhere in the CCC system.

The following table describes the overall CTE completion rates by cohort year.

Table 5. CTE Rates

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Cohort Size	1,642	1,855	1,988	2,203	2,421
% Completed CTE	52.9%	53.7%	51.1%	48.3%	46.6%

The CTE rate has decreased by 6.3% over the last five years. Simultaneously, the cohort size has increased by 779 students during the same time period. During the statewide budget crisis of 2008-2014, the College experienced reductions in course offerings and counseling hours which may negatively impact students’ ability to complete a degree or certificate or transfer to a four-year institution in future cohorts.

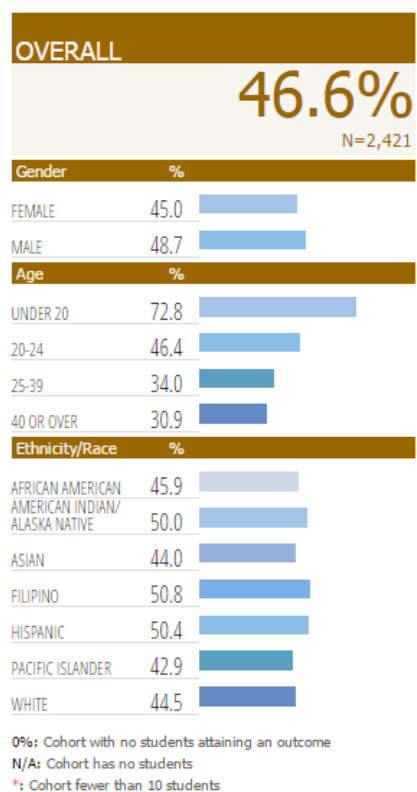
This scorecard metric does not take into account students who achieved a departmental certificate. Departmental certificates are short-term certificates of achievement that typically require fewer units for completion than Chancellor’s Office approved certificates of achievement. Departmental certificates are currently not reported to the CCCCO, and therefore, are not counted toward completion.

In addition, the data do not reflect the revised SAM codes for CTE courses which may have negatively affected the College’s performance on this metric. During the 2014-2015 academic year, the CTE faculty worked to clean up inaccurate codes. The College will submit the revised codes to the Chancellor’s Office next academic year (2015-2016).

The following figure describes the CTE rates by student demographic (gender, ethnicity/race, age).

Career Technical Education

Percentage of students completing more than eight units in courses classified as career technical education (or apprenticeship) in a single discipline for the first time in 2008-09 tracked for six years through 2013-14 who completed a degree, certificate, apprenticeship or transfer-related outcomes.



Male students experienced higher CTE completion rates (58.7%) when compared to female students (45.02%). In general, the youngest students (72.8%), American Indian/Alaskan Native (45.9%), and Hispanic (50.4%) students had the highest CTE rates.

Career Development & College Preparation (CDCP) Rate

The CDCP rate describes the percentage of CDCP who successfully completed a degree, certificate, or transfer related outcome within six years.

Denominator (Cohort):

SMC students who met the following criteria were included in the cohort:

- First-time college student at SMC;
- Reported a valid SSN; and,
- Enrolled in at least two or more CDCP courses, with a minimum of 4 attendance hours in each of those courses within three years of initial enrollment.
 - CDCP course is defined as a non-credit course classified as a workforce preparation or basic skills (including ESL) necessary to participate in job-specific technical training.

Numerator (Outcome):

Students in the cohort who met the following criteria within six years of entering the CCC system for the first time were counted as having completed a CTE outcome:

- Earned a CDCP certificate;
- Earned an Associate of Arts or Science degree at any CCC (California Community College);
- Earned a Chancellor's Office approved Certificate of Achievement at any CCC;
- Transferred to a four-year institution; and/or,
- Completed 60 or more UC/CSU transferable units with a GPA of 2.0 or higher anywhere in the CCC system.

The following table describes the overall CDCP rates by cohort year (as reported on the scorecard) as well as the recalculated rate which includes the students without valid SSNs. The scorecard only included data for the 2006-07, 2007-2008, and 2008-2009 cohorts.

Table 6a. Original and Recalculated CDCP Rates

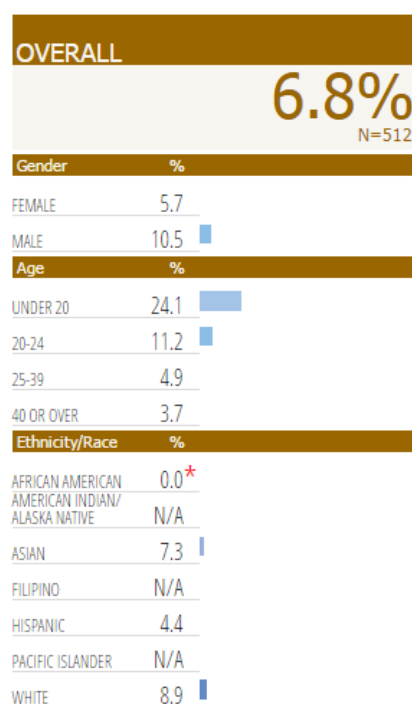
	2006-2007	2007-2008	2008-2009
Cohort Size	391	371	512
% Completed CDCP	7.2%	7.5%	6.8%

In 2008-2009, the college's CDCP rate was 6.8%, which indicates that just fewer than 7 out of 100 students who enrolled in at least two non-credit courses achieved a certificate, degree, and/or transfer outcome within six years. The rate decreased by 0.7% over the last year, however, the cohort size increased by 141 students in the last year. In general, SMC offers a very small number of non-credit CDCP courses. In fall 2013, CDCP course enrollments represented 2.5% of all course enrollments. The CDCP cohort size is small compared to the cohorts for the other metrics. In addition, students who enroll in CDCP courses may not necessarily have a goal to complete a credential or transfer to a four-year.

The following figure describes the CDCP rates by student demographic (gender, ethnicity/race, age).

Career Development and College Preparation (Non-credit)

Percentage of students tracked for six years through 2013-14, who started first time in 2008-09 in a Career Development and College Preparation course and completed a degree, certificate or transfer-related outcomes.



0%: Cohort with no students attaining an outcome
 N/A: Cohort has no students
 *: Cohort fewer than 10 students

The youngest groups of students (under 20) (24.1%), male (10.5%), and White students (8.9%) have the highest CDCP rates.

Summary

SMC demonstrates improvement of more than 1% on one of the scorecard metrics (remedial ESL progress) when compared with the prior year's performance. The five-year trend suggests a decrease in overall performance for five of the scorecard metrics (completion, remedial math progress, remedial English progress, CTE, and CDCP). Performance on the persistence and 30 unit metrics has improved over the last five years.

While the scorecard has its value, for example, the ability to disaggregate performance by student subgroup, it is not without its limitations. Currently, the scorecard excludes students who do not report a valid SSN in the calculations of the metric, including international and undocumented students. Because SMC enrolls a large proportion of F-1 visa international and AB540 (undocumented) students who do not report SSNs, the current scorecard metrics do not account a large number of SMC students.

In the 2013 SMC Scorecard Report, adding students without valid SSNs into the metric calculations increased the college's performance on all metrics, with the exception of the remedial English progress

rate. This finding suggests that excluding students without valid SSNs from the metric calculations has a negative impact on the college's performance on the scorecard metrics.

The scorecard metrics are aligned with the college's Institutional Effectiveness (IE) Report. Four of the six scorecard metrics are addressed in some way the IE report, although the methodologies to calculate the metrics are different. The college's scorecard data are reported separately from the college's annual discussion of institutional effectiveness as the legislation for the scorecard requires that a college's local Board of Trustees annually review the college's scorecard. No action is required by the Board; this narrative fulfills this legislative requirement. The scorecard, when paired with the more comprehensive IE report, is intended to stimulate dialogue about local trends, SMC students, educational practice and programs among various campus constituents. SMC's performance on scorecard is best understood within the context of local conditions. Therefore, the scorecard is only the starting point in assessing college performance related to student learning and achievement.



2015 Institutional Effectiveness Dashboard



Prepared by the
Office of Institutional Research
Spring 2015

2015 SMC Dashboard: Institutional Priorities

Part 1: Institution-Set Standards

INSTITUTIONAL PRIORITIES								
IE INDICATOR	REPORT PG #	IE REPORT YEAR					INSTITUTION-SET STANDARDS	MET STANDARD IN 2015?
		2011	2012	2013	2014	2015		
1.1 Persistence Rate	23	73.2%	76.2%	78.1%	73.2%	75.2%	71.8%	✓
1.6 Transfer Rate	37	49.5%	51.9%	47.0%	47.4%	44.8%	47.0%	
1.15 Basic Skills Course Improvement Rate	63	69.3%	71.5%	71.5%	71.9%	74.0%	66.7%	✓
1.16 Basic Skills Transition to Degree Course Rate	68	35.9%	34.4%	36.5%	37.1%	38.6%	33.5%	✓
1.18 CTE Completion Rate	77	35.4%	41.7%	47.4%	50.6%	50.1%	43.8%	✓

LEGEND:

✓ = met the institution-set standard for the 2015 performance year

Definitions and Defined Cohort Years: Institutional Priorities

1.1: Enrolled in credit course in subsequent fall term anywhere in CCC / First-time freshmen completed 6 units. The IE report year 2015 describes the performance of the Fall 2012 cohort.

1.6: Transferred to any four-year institution within 6 years / First-time freshmen completed 12 units & attempted transfer-level English or math. The IE report year 2015 describes the performance of the 2008-2009 cohort.

1.15: Successfully completed higher level course within 3 years / Began English, math, or ESL sequence and successfully completed course 2 or more levels below transfer. The IE report year 2015 describes the performance of the 2011-2012 cohort.

1.16: Enrolled in degree-applicable English, ESL, or math course within 3 years / Began English, ESL, or math sequence in basic skills. The IE report year 2015 describes the performance of the 2011-2012 cohort.

1.18: Earned certificate or AA/AS or transferred within 6 years / First-time freshmen completed 12 units & attempted an advanced occupational course. The IE report year 2015 describes the performance of the 2008-2009 cohort.

Part 2: Progress towards Target Goals

IE INDICATOR	2014-2015 PERFORMANCE	PROGRESS TOWARDS 5-YEAR 2015-2016 TARGET GOAL	NEEDS ATTENTION	MEETS TARGET	EXCEEDS TARGET
1.1 Persistence Rate	75.2%	75%		X	
1.6 Transfer Rate	44.8%	Remain Steady	X		
1.15 Basic Skills Course Improvement Rate	74.0%	73%		X	
1.16 Basic Skills Transition to Degree Course Rate	38.6%	39%		X	
1.18 CTE Completion Rate	50.1%	47%			X

LEGEND:

Needs attention: This status indicates that based on the 2015 reported data, the College is performing below the target range (within 1% of target goal) and that additional attention/effort is needed if the target is to be achieved by 2015-2016.

Meets target: This status indicates that based on the 2015 reported data, the College is performing within the target range (within 1% of target goal) and that it is projected that the 2015-2016 target will be met.

Exceeds target: This status indicates that based on the 2015 reported data, the College is exceeding the target goal by at least 1%.

Dashboard: Innovative and Responsive Academic

IE INDICATOR	REPORT PG #	IE REPORT YEAR					INSTITUTION-SET STANDARDS	
		2011	2012	2013	2014	2015		
PROGRESS & ACHIEVEMENT								
1.2 Degrees Awarded	28	1,409	1,243	1,225	1,207	1,434	1,171	✓
1.3 Certificates Awarded	30	257	1,397	1,505	1,373	1,528	1,306	✓
1.4 Transfers to Public 4-Years (UC/CSU Combined)	32	1,833	2,063	2,176	1,913	2,059	1,800	✓
1.5 Progress & Achievement Rate	35	60.5%	59.2%	61.2%	59.7%	61.9%	57.3%	✓
1.7 Semesters to Associate Degree Completion	42	7.34	7.79	7.78	8.16	8.71	NA	
COURSE LEARNING AND SUCCESS								
1.8 Course Success Rate	44	68.4%	69.8%	70.2%	69.3%	69.3%	65.9%	✓
1.9 Personal Attributes ILO #1 Mastery Rate	46	87.7%	86.8%	86.5%	85.4%	85.2%	82.7%	✓
1.10 Analytic and Comm. Skills ILO #2 Mastery Rate	49	85.2%	85.7%	84.8%	83.3%	83.1%	81.0%	✓
1.11 Applied Social Know. & Val. ILO #3 Mastery Rate	52	86.1%	86.3%	85.9%	86.2%	86.7%	81.8%	✓
1.12 Applied Know. & Val. of the Phys. World ILO #4	55	82.9%	86.1%	86.0%	86.0%	85.3%	80.8%	✓
1.13 Authentic Engagement ILO #5 Mastery Rate	58	NA	NA	NA	88.7%	87.2%	NA	
BASIC SKILLS & CAREER TECHNICAL EDUCATION (CTE)								
1.14 Basic Skills Course Success Rate	60	55.4%	57.1%	56.9%	55.1%	54.3%	53.0%	✓
1.17 CTE Course Success Rate	75	69.3%	70.8%	71.4%	72.5%	72.6%	66.4%	✓
1.19 Registered Nursing License Exam Pass Rate	83	97.4%	94.4%	96.4%	98.2%	87.0%	90.9%	
1.20 Respiratory Therapy License Exam Pass Rate	85	100%	92.3%	96.0%	100%	100%	91.3%	✓
1.21 Cosmetology License Exam Pass Rate	87	89.7%	92.4%	85.8%	86.7%	84.2%	84.8%	
1.22 Job Placement Rate	90	68.1%	66.7%	66.9%	58.4%	52.2%	59.3%	
DISTANCE LEARNING								
1.23 Distance Learning Course Success Rate Gap	93	5.2%	5.3%	4.1%	3.0%	0.2%	<=5.8%	✓
1.24 Distance Learning Course Retention Rate Gap	95	6.5%	6.5%	5.1%	4.4%	3.0%	<=7.1%	✓
CURRICULUM97								
1.25 % of Students Enrolled in Sustainability Courses	97	--	61.2%	63.4%	66.9%	65.4%	NA	
1.26 % of Students Enrolled in Global Courses	98	--	--	--	--	78.3%	NA	
RESPONSE TO COMMUNITY NEEDS								
1.27 SMMUSD Graduates to SMC Rate	99	31.7%	30.1%	30.2%	33.1%	31.9%	NA	
1.28 Geographic Area HS Graduates to SMC Rate	100	26.7%	21.9%	20.0%	21.5%	21.0%	NA	

✓ = met the institution-set standard for the 2015 performance year

Definitions and Defined Cohort Years: Innovative and Responsive Academic

- 1.2: # Associate Degrees awarded. The IE report year 2015 describes degrees awarded in 2013-2014.
- 1.3: # career certificates awarded (does not include departmental certificates). The IE report year 2015 describes certificates awarded in 2013-2014.
- 1.4: # transferred to UC or CSU institution. The IE report year 2015 describes students who transferred in 2013-2014.
- 1.5: Transferred to a four-year institution, earned a certificate or AA/AS, or achieve transfer prepared (completed 60 transferable units with 2.0 GPA or higher) or transfer directed (completed transfer English or math) status within 6 years / First-time freshmen completed 12 units & attempted transfer-level English or math or advanced occupational course. The IE report year 2015 describes the performance of the 2008-2009 cohort.
- 1.8: A, B, C, CR, P grades / A, B, C, CR, D, DR, F, I, NC, NP, P, W grades. The IE report year 2015 describes the course success rates in 2013-2014.
- 1.9: Assessed as "mastered" SLO mapped to ILO #1 / Total SLO assessments in ILO #1. The IE report year 2015 describes the SLO mastery rates in Fall 2014.
- 1.10: Assessed as "mastered" SLO mapped to ILO #2 / Total SLO assessments in ILO #2. The IE report year 2015 describes the SLO mastery rates in Fall 2014.
- 1.11: Assessed as "mastered" SLO mapped to ILO #3 / Total SLO assessments in ILO #3. The IE report year 2015 describes the SLO mastery rates in Fall 2014.
- 1.12: Assessed as "mastered" SLO mapped to ILO #4 / Total SLO assessments in ILO #4. The IE report year 2015 describes the SLO mastery rates in Fall 2014.
- 1.13: Assessed as "mastered" SLO mapped to ILO #5 / Total SLO assessments in ILO #5. The IE report year 2015 describes the SLO mastery rates in Fall 2014.
- 1.14: A, B, C, CR P grades in basic skills English, ESL, and math courses / A, B, C, CR, D, DR, F, I, NC, NP, P, W grades in basic skills English, ESL, and math courses. The IE report year 2015 describes the course success rates in 2013-2014.
- 1.17: A, B, C, CR P grades in courses with SAM code A, B, C, or D / A, B, C, CR, D, DR, F, I, NC, NP, P, W grades in courses with SAM code A, B, C, or D. The IE report year 2015 describes the course success rates in 2013-2014.
- 1.19: Passed NCLEX exam on first attempt / Earned an RN associate degree at SMC. The IE report year 2015 describes the 2013-2014 performance.
- 1.20: Passed CRT exam on first attempt / Earned a respiratory therapy associate degree at SMC/ELAC. The IE report year 2015 describes the 2014 calendar year performance.
- 1.21: Pass events / Test (Cosmetology, Esthetician, and Manicuring written and practical) event by student who completed cosmetology coursework at SMC. The IE report year 2015 describes the 2014 calendar year performance.
- 1.22: Employed in year after exiting (does not include self-employed) / Completed 12+ units in same 2-digit TOP code within 3 years and enrolled in at least 1 course with SAM code A – C and did not continue at any institution (exited). The IE report year 2015 describes the performance of the 2012-2013 cohort.
- 1.23: Difference between course success rates in distance learning and on-ground classes for same courses. The IE report year 2015 describes the course success rates in 2013-2014.
- 1.24: Difference between course retention rates in distance learning and on-ground classes for same courses. The IE report year 2015 describes the course retention rates in 2013-2014.
- 1.25: Enrolled in credit course identified as sustainability related or focused / Credit student. The IE report year 2015 describes the enrollment of Fall 2014 students.
- 1.26: Enrolled in credit course identified as global related or focused / Credit student. The IE report year 2015 describes the enrollment of Fall 2014 students.
- 1.27: Enrolled in credit course at SMC within 1 year of HS graduation / Graduated from public HS in SMMUSD. The IE report year 2015 describes the performance of the graduating senior class of 2013.
- 1.28: Enrolled in credit course at SMC within 1 year of HS graduation / Graduated from public/charter HS within 10 miles of SMC main campus zip code (90405). The IE report year 2015 describes the performance of the graduating senior class of 2013.

Dashboard: Student Equity

STUDENT EQUITY – 2015 REPORT YEAR					
METRIC (IE CROSSWALK #)	PG #	PROPORTIONALITY INDEX (EQUITY RATIO)			
		>=1.0 EQUITY	0.90 – 0.99	0.80 – 0.89	<=0.79
E1. Access	129	TBD	TBD	TBD	TBD
E2. Course Success Rate (1.8) Cohort: 2013-2014	130	F-1 (1.14) White (1.10) Asian (1.08) Female (1.03) Disability (1.02)	PI (0.98) Male (0.97) Multi (0.95) Veteran (0.95) Low-income (0.94) Hispanic (0.90)	Nat. Am (0.88) Foster (0.85) Black (0.80)	
E3a. Basic Skills English Course Completion Rate (1.16) Cohort: 2011-2012	135	Asian (1.22) White (1.17) Female (1.09) Hispanic (1.04)	Low-income (0.96) Veteran (0.94) Multi (0.92) Male (0.90)	F-1 (0.80)	Disability (0.79) Black (0.65)
E3b. Basic Skills ESL Course Completion Rate (1.16) Cohort: 2011-2012	137	F-1 (1.11) Female (1.05)	Male (0.95) Low-income (0.94)	Asian (0.88)	White (0.79) Hispanic (0.55)
E3b. Basic Skills Math Course Completion Rate (1.16) Cohort: 2011-2012	138	F-1 (1.64) White (1.40) Asian (1.27) Veteran (1.13) Female (1.03) Multi (1.00)	Male (0.96) Low-income (0.93) Hispanic (0.92)		Disability (0.63) Black (0.46)
E4. Degree & Certificate Completion (1.18) Cohort: 2008-2009	141	Asian (1.15) White (1.13) Female (1.11) F-1 (1.03)	Low-income (0.96)	Hispanic (0.88) Male (0.86)	Disability (0.71) Black (0.59)
E5. Transfer Rate (1.6) Cohort: 2008-2009	144	Asian (1.26) Filipino (1.21) White (1.20) Female (1.04) PI (1.02)	Male (0.95) Disability (0.91)		Hispanic (0.68) Black (0.67)

*The international student (F-1) population is reported as a distinct category of ethnicity/race

Calculation of Proportionality Index (Equity Ratio)

Numerator: Percentage of student subgroup represented in the outcome

Denominator: Percentage of student subgroup represented in the cohort

Index or ratio is 1.0 = proportions of subgroups are equal in the outcome and cohort

Index or ratio > 1.0 = subgroup is more prevalent in the outcome group

Index or ratio < 1.0 = subgroup is less prevalent in the outcome group – equity gap exists

Dashboard: Supportive Learning Goal

SUPPORTIVE LEARNING							
IE INDICATOR	REPORT PG #	IE REPORT YEAR					TREND (PRIOR TO CURRENT YEAR)
		2011	2012	2013	2014	2015	
2.1 First-time Freshmen Orientation Rate	104	100%	100%	100%	100%	100%	—
2.2 First-time Freshmen Assessment Rate	106	100%	100%	100%	100%	100%	—
2.3 Percentage of Students Receiving Financial Aid	108	35.8%	40.4%	46.1%	51.2%	53.8%	↑
2.4 Student-Counseling Ratio	110	NA	NA	NA	373:1	361:1	↓
2.5 Percentage of Students on Probation/Disq.	112	13.0%	12.6%	13.5%	13.7%	13.6%	↓

LEGEND:

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↑ = indicates that the value in 2015 reported year is higher than the value in the prior year

↓ = indicates that the value in the 2015 reported year is lower than the value in the prior year

NA = indicates that there was no data collected for the reported year

Definitions and Defined Cohort Years: Supportive Learning

2.1: Completed online orientation within 1 year of enrollment / First-time freshmen with transfer, degree, or certificate goal, not exempted from initial orientation services. The IE report year 2015 describes students who were first-time freshmen in Fall 2013.

2.2: Completed assessment (including SMC placement, challenge exam, prior completion of coursework, advanced placement exam, or other college's placement) within 1 year of enrollment / First-time freshmen enrolled in credit course, not exempted from initial assessment testing services. The IE report year 2015 describes students who were first-time freshmen in Fall 2013.

2.3: Received BOG enrollment fee waivers, grants, loans, scholarships, and/or work-study / Enrolled in credit course. The IE report year 2015 describes students who were credit students in 2013-2014.

2.4: Student headcount / Counseling faculty FTE (excluding EOPS & DSPS student and counseling FTE). The IE report year 2015 describes the student-counseling ratio in Fall 2013.

2.5: On probation/disqualification / Credit students. The IE report year 2015 describes students enrolled in Fall 2014.

Dashboard: Stable Fiscal Goal

STABLE FISCAL							
IE INDICATOR	REPORT PG #	FISCAL YEAR					TREND (PRIOR TO CURRENT YEAR)
		2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	
3.1 Operating Surplus-(Deficit)	115	\$1,061,345	\$2,618,738	(\$8,840,474)	(\$4,616,562)	\$3,450,969	↑
3.2 WSCH/FTEF	117	659.30	635.00	629.23	619.53	603.94	↓
3.3 Fund Balance Ratio	118	15.47%	17.24%	10.88%	7.59%	9.87%	↑
3.4 Non-Resident Tuition Revenue/Intensive English	119	\$20,199,343	\$21,387,129	\$24,544,282	\$24,731,024	\$27,182,917	↑

LEGEND:

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NA = indicates that there was no data collected for the reported year

Definitions – Stable Fiscal

3.1: Actual revenues and transfers – Actual expenditures with one-time items

3.2: Sum of class contact hours per week per student in each class section / Sum of weekly teaching load

3.3: Fund balance (including designated reserves) / total expenditures and transfers

3.4: Fees paid by international and out-of-state residents and Intensive English Program students

Dashboard: Sustainable Physical Goal

SUSTAINABLE PHYSICAL							
IE INDICATOR	REPORT PG #	ACADEMIC YEAR					TREND (PRIOR TO CURRENT YEAR)
		2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	
4.1 Electricity Usage (kWh) by Sq. Foot	121	13.93	12.84	13.76	12.59	12.38	↓
4.2 Gas Usage (BTU) by Sq. Foot	122	25,947	25,859	21,855	15,567	13,899	↓
4.4 Average Vehicle Ridership (AVR) - Employees	123	1.44	1.47	1.53	1.51	1.52	↑
4.5 Average Vehicle Ridership (AVR) - Students	124	NA	NA	NA	2.59	2.47	↓

LEGEND:

— = indicates that there is no change in value in the 2015 reported year when compared with the value in the prior year

↑ = indicates that the value in 2015 reported year is higher than the value in the prior year

↓ = indicates that the value in the 2015 reported year is lower than the value in the prior year

NA = indicates that there was no data collected for the reported year

Definitions – Sustainable Physical

4.1 Annual electricity usage in kilowatt-hour (kWh) by the gross square footage from space inventory (not including space that does not meter electricity)

4.2 Annual natural gas usage in British Thermal Unit (BTU) by the gross square footage from space inventory (not including space that does not use or meter gas)

4.4 Employees worked per week day in survey week / Vehicles used to commute to work per week day in survey week

4.5 Students traveling to campus in survey week during peak hours / Vehicles used to commute to campus during peak hours per week day in survey week

Dashboard: Supportive Collegial Goal

SUPPORTIVE COLLEGIAL							
KEY INDICATOR	REPORT PG #	IE REPORT YEAR					TREND (PRIOR TO CURRENT YEAR)
		2011	2012	2013	2014	2015	
5.1 Institutional Objectives Completion Rate	126	78.6%	78.6%	81.8%	100%	100%	—

LEGEND:

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↑ = indicates that the value in 2015 reported year is higher than the value in the prior year

↓ = indicates that the value in the 2015 reported year is lower than the value in the prior year

Definitions and Data Years: Supportive Collegial

5.1 Institutional objectives in the SMC Master Plan for Education that is "Completed" or "Substantially Completed" / Institutional objectives in the SMC Master Plan for Education. The IE report year 2015 describes the objectives completed in the 2013-2014 Master Plan for Education.

UNRESTRICTED GENERAL FUND 01.0
2014-2015 REVENUE BUDGET

ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL REVENUE	2014-2015 PROJECTED BUDGET
FEDERAL			
FIN AID ADM ALLOWANCES	120,468	118,373	120,468
TOTAL FEDERAL	120,468	118,373	120,468
STATE			
GENERAL APPORTIONMENT	59,394,673	48,205,152	59,110,589
EDUCATION PROTECTION ACCOUNT - PROP 30	15,754,781	11,956,615	15,944,670
ACCESS/RESTORATION OF WORKLOAD REDUCTION	2,696,760	-	2,384,967
COLA	896,634	741,367	895,317
PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	1,614,873	1,614,873
PRIOR YEAR APPORTIONMENT ADJUSTMENTS - EPA	-	(27,683)	(27,683)
HOMEOWNERS EXEMPT	95,357	46,424	95,400
STATE LOTTERY REVENUE	3,402,888	939,369	3,370,468
MANDATED COST BLOCK GRANT	594,489	1,544,990	1,544,990
OTHER STATE	833,411	633,392	833,411
TOTAL STATE	83,668,993	65,654,499	85,767,002
LOCAL			
PROP TAX SHIFT (ERAF)	1,721,467	618,397	618,397
SECURED TAX	12,960,567	7,357,209	10,604,216
SUPPLEMENTAL TAXES	132,304	210,602	246,656
UNSECURED TAX	476,047	520,962	520,962
PRIOR YRS TAXES	99,794	439,470	653,436
PROPERTY TAX - RDA PASS THRU	522,824	213,627	213,627
PROPERTY TAX - RDA RESIDUAL	665,487	2,396,518	2,396,518
RENTS	150,000	73,832	160,000
INTEREST	155,200	82,291	161,900
ENROLLMENT FEES	13,324,522	13,360,368	13,589,739
STUDENT RECORDS	447,300	202,141	443,100
NON-RESIDENT TUITION/INTENSIVE ESL	30,388,369	29,657,626	30,995,563
FEE BASED INSTRUCTION	750,000	632,475	750,000
OTHER STUDENT FEES & CHARGES	110,100	88,720	109,000
F1 APPLICATION FEES	310,900	200,829	310,900
OTHER LOCAL	649,100	404,425	649,100
I. D. CARD SERVICE CHARGE	1,180,100	1,018,161	1,168,900
LIBRARY CARDS	100	80	100
LIBRARY FINES	9,720	3,302	9,720
PARKING FINES	235,700	131,420	235,700
TOTAL LOCAL	64,289,601	57,612,455	63,837,534
TOTAL REVENUE	148,079,062	123,385,327	149,725,004
TRANSFER IN	117,710	60,760	130,017
SALE OF EQUIPMENT AND SUPPLIES	-	9,884	9,884
TOTAL OTHER FINANCING SOURCES	117,710	70,644	139,901
TOTAL REVENUE AND TRANSFERS	148,196,772	123,455,971	149,864,905

UNRESTRICTED GENERAL FUND 01.0
2014-2015 EXPENDITURE BUDGET

ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL EXPENDITURES	2014-2015 PROJECTED BUDGET
INSTRUCTION	25,052,003	16,305,518	24,942,642
ACADEMIC MANAGERS	6,160,401	4,352,501	6,474,067
NON-INSTRUCTION	6,619,309	4,134,344	6,636,704
HOURLY INSTRUCTION	29,791,549	20,799,605	30,432,225
HOURLY INSTRUCTION - FEE BASED INSTRUCTION	188,758	228,101	302,583
HOURLY NON-INSTRUCTION	4,284,683	3,161,379	4,342,265
VACANT POSITIONS	1,072,543	-	292,612
VACANCY SAVINGS	(536,272)	-	(256,035)
TOTAL ACADEMIC	72,632,974	48,981,448	73,167,063
CLASSIFIED REGULAR	20,427,173	13,248,124	20,284,512
CLASSIFIED MANAGERS	4,130,193	2,874,182	4,309,790
CLASS REG INSTRUCTION	3,005,933	1,981,932	3,070,388
CLASSIFIED HOURLY	1,776,979	1,655,301	2,619,397
CLASS HRLY INSTRUCTION	565,197	316,970	489,979
VACANT POSITIONS	2,958,019	-	2,987,940
VACANCY SAVINGS	(1,479,009)	-	(2,614,448)
TOTAL CLASSIFIED	31,384,485	20,076,509	31,147,558
STRS	4,902,396	3,359,441	4,963,386
PERS	3,835,787	2,497,221	3,855,036
OASDI/MEDICARE	3,300,210	2,290,852	3,336,181
H/W	12,864,112	7,604,054	12,864,112
RETIREEES' H/W	2,813,910	2,250,311	2,813,910
RETIREEE - OPEB	1,000,000	1,000,000	1,000,000
SUI	180,749	90,323	181,692
WORKERS' COMPENSATION	1,669,415	1,128,822	1,703,660
ALTERNATIVE RETIREMENT	500,000	284,095	500,000
BENEFITS REL TO FEE BASED INSTRUCTION	32,750	33,542	52,498
BENEFITS RELATED TO VACANT POSITIONS	886,720	-	721,726
BENEFITS RELATED TO VACANCY SAVINGS	(443,360)	-	(631,510)
TOTAL BENEFITS	31,542,689	20,538,661	31,360,691
SUPPLIES	979,115	527,080	1,045,334
TOTAL SUPPLIES	979,115	527,080	1,045,334
CONTRACTS/SERVICES	12,371,638	7,500,751	12,828,543
INSURANCE	981,837	926,085	963,837
UTILITIES	2,913,574	2,115,970	3,006,288
TOTAL SERVICES	16,267,049	10,542,806	16,798,668
TOTAL EXPENDITURES	152,806,312	100,666,504	153,519,314
OUTGOING TRANSFER/FINANCIAL AID	304,208	185,622	314,958
TOTAL TRANSFERS/FINANCIAL AID	304,208	185,622	314,958
TOTAL EXPENDITURES & TRANSFERS	153,110,520	100,852,126	153,834,272

UNRESTRICTED GENERAL FUND 01.0
2014-2015 FUND BALANCE BUDGET

ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL FUND BALANCE	2014-2015 PROJECTED BUDGET
TOTAL REVENUE AND TRANSFERS	147,975,622	120,064,460	148,082,431
TOTAL EXPENDITURES AND TRANSFERS	150,651,879	100,852,126	153,333,987
VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	4,917,282	-	4,002,278
VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(2,458,641)	-	(3,501,993)
OPERATING SURPLUS/(DEFICIT)	(5,134,898)	19,212,334	(5,751,841)
ONE-TIME ITEMS			
PRIOR YEAR APPORTIONMENT ADJ	-	1,614,873	1,614,873
DEFICIT FACTOR TO APPORTIONMENT	(604,987)	-	(1,609,037)
MANDATED COST BLOCK GRANT	594,489	1,544,990	1,544,990
MEDICARE PART D SUBS & EDD REFUND	231,648	231,648	231,648
OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS	(4,913,748)	22,603,845	(3,969,367)
BEGINNING BALANCE***	12,609,047	12,609,047	12,609,047
TRANSFER TO DESIGNATED RESERVE - NET	(892,504)	(892,504)	(892,504)
ENDING FUND BALANCE, NET OF DESIGNATED RESERVES	6,802,795	34,320,388	7,747,176
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS **	4.44%	34.03%	5.04%
ENDING FUND BALANCE - UNDESIGNATED	6,802,795	34,320,388	7,747,176
DESIGNATED RESERVE FOR:			
CLASSIFIED EMPLOYEE WELFARE FUND	278,862	278,862	278,862
NEW FACULTY TO BE HIRED	1,976,374	1,976,374	1,976,374
TOTAL	2,255,236	2,255,236	2,255,236
TOTAL FUND BALANCE	9,058,031	36,575,624	10,002,412
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS **	5.92%	36.27%	6.50%

** Chancellor's Office recommended ratio is 5%.

RESTRICTED GENERAL FUND 01.3
2014-2015 REVENUE BUDGET

ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL REVENUE	2014-2015 PROJECTED BUDGET
FEDERAL			
PERKINS IV TITLE I-C	619,899	232,420	619,899
FWS-FEDERAL WORK STUDY	447,536	250,637	447,536
RADIO GRANTS	1,095,218	1,010,362	1,443,373
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	58,251	49,367	64,956
FEDERAL CARRYOVERS	1,594,704	961,800	1,594,704
OTHER FEDERAL	2,360,575	421,267	2,689,681
TOTAL FEDERAL	6,176,183	2,925,853	6,860,149
STATE			
LOTTERY	903,926	80,120	903,926
BASIC SKILLS INITIATIVE	359,257	283,948	359,257
SFAA-STUDENT FINANCIAL AID ADMIN	864,209	656,799	864,209
EOPS-EXTENDED OPPORTUNITY PROG & SERV	969,639	775,711	1,020,673
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	53,086	42,468	55,879
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	1,310,405	1,685,409	2,217,643
CALWORKS	285,634	211,987	278,929
STUDENT SUCCESS (CREDIT)	1,645,754	2,297,463	3,022,977
STUDENT SUCCESS (NON-CREDIT)	57,425	33,546	44,140
STUDENT SUCCESS (STUDENT EQUITY)	-	828,274	1,089,834
EQUAL EMPLOYMENT OPPORTUNITY-STAFF/FACULTY DIVERSITY	7,940	6,034	7,940
ENROLLMENT GROWTH	-	72,615	106,787
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	1,420,113	1,079,287	1,420,113
STATE CARRYOVERS	942,386	933,302	942,386
OTHER STATE	756,628	216,105	1,514,179
TOTAL STATE	9,576,402	9,203,068	13,848,872
LOCAL			
PICO PROMISE	156,782	78,391	156,782
HEALTH FEES	1,384,094	1,288,021	1,384,094
PARKING FEES	1,893,552	1,761,858	1,893,552
DONATIONS-KCRW	2,174,594	1,314,819	2,421,385
COMMUNITY SERVICES	704,503	462,031	704,503
COUNTY CALWORKS	38,000	23,752	38,000
CONSOLIDATED CONTRACT ED-LOCAL	350,000	7,000	350,000
LOCAL CARRYOVERS	195,733	169,705	224,004
OTHER LOCAL	5,913,914	5,239,303	5,980,636
TOTAL LOCAL	12,811,172	10,344,880	13,152,956
TRANSFER IN	361,996	-	361,996
TOTAL TRANSFER IN	361,996	-	361,996
TOTAL REVENUE	28,925,753	22,473,801	34,223,973

**RESTRICTED GENERAL FUND 01.3
2014-2015 EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL EXPENDITURES	2014-2015 PROJECTED BUDGET
INSTRUCTION	16,000	17,805	74,022
MANAGEMENT	1,301,365	808,251	1,359,431
NON-INSTRUCTION	1,126,184	955,876	1,361,167
HOURLY INSTRUCTION	258,940	80,179	337,595
HOURLY NON-INSTRUCTION	2,335,616	2,435,829	3,794,080
TOTAL ACADEMIC	5,038,105	4,297,940	6,926,295
CLASSIFIED REGULAR	2,885,679	2,023,678	3,691,431
CLASSIFIED MANAGERS	373,219	251,612	440,098
CLASS REG INSTRUCTION	172,677	-	52,600
CLASSIFIED HOURLY	1,902,884	1,155,778	2,093,158
CLASS HRLY INSTRUCTION	234,376	181,126	309,370
TOTAL CLASSIFIED	5,568,835	3,612,194	6,586,657
BENEFITS HOLDING ACCOUNT	2,575,095		1,391,872
STRS	-	312,617	312,617
PERS	-	291,993	291,993
OASDI/MEDICARE	-	276,563	276,563
H/W	-	657,808	657,808
SUI	-	3,763	3,763
WORKERS' COMP.	-	124,768	124,768
ALTERNATIVE RETIREMENT	-	49,122	49,122
TOTAL BENEFITS	2,575,095	1,716,634	3,108,506
TOTAL SUPPLIES	1,061,299	515,881	1,078,333
CONTRACTS/SERVICES	4,915,591	2,739,878	6,178,636
INSURANCE	4,309,140	2,948,772	4,309,140
UTILITIES	140,600	112,692	140,600
TOTAL SERVICES	9,365,331	5,801,342	10,628,376
BLDG & SITES	1,738,394	262,009	1,738,394
EQUIPMENT/LEASE PURCHASE	2,894,647	1,712,474	3,441,454
TOTAL CAPITAL	4,633,041	1,974,483	5,179,848
TOTAL EXPENDITURES	28,241,706	17,918,474	33,508,015
OTHER OUTGO - STUDENT AID	475,065	283,347	494,669
OTHER OUTGO - TRANSFERS	117,710	60,760	130,017
TOTAL OTHER OUTGO	592,775	344,107	624,686
TOTAL EXPENDITURES & OTHER OUTGO	28,834,481	18,262,581	34,132,701

**RESTRICTED GENERAL FUND 01.3
2014-2015 FUND BALANCE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL FUND BALANCE	2014-2015 PROJECTED BUDGET
TOTAL REVENUE AND TRANSFERS	28,925,753	22,473,801	34,223,973
TOTAL EXPENDITURES AND TRANSFERS	28,834,481	18,262,581	34,132,701
OPERATING SURPLUS/(DEFICIT)	91,272	4,211,220	91,272
BEGINNING BALANCE	6,050,541	6,050,541	6,050,541
CONTINGENCY RESERVE/ENDING FUND BALANCE	6,141,813	10,261,761	6,141,813
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS	21.30%	56.19%	17.99%

CAPITAL OUTLAY FUND 40.0
2014-2015 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL	2014-2015 PROJECTED BUDGET
REVENUE			
STATE			
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	1,420,112	1,079,284	1,420,112
PROP 39 - CLEAN ENERGY PROJECTS	606,330	606,330	606,330
STATE CARRYOVERS	96,870	96,870	96,870
TOTAL STATE	2,123,312	1,782,484	2,123,312
LOCAL			
PROPERTY TAX - RDA PASS THRU	-	236,114	236,114
RENTS	47,000	43,900	47,000
INTEREST	88,000	45,523	88,000
NON-RESIDENT CAPITAL CHARGE	2,623,794	2,795,252	2,890,561
LOCAL INCOME	151,500	97,286	151,500
TOTAL LOCAL	2,910,294	3,218,075	3,413,175
TOTAL REVENUES	5,033,606	5,000,559	5,536,487
EXPENDITURES			
SUPPLIES	57,500	13,141	57,500
CONTRACT SERVICES	570,450	412,507	570,450
CAPITAL OUTLAY	16,552,686	2,352,509	17,055,567
TOTAL EXPENDITURES	17,180,636	2,778,157	17,683,517
OTHER OUTGO - TRANSFERS	361,996	-	361,996
TOTAL TRANSFERS	361,996	-	361,996
TOTAL EXPENDITURES AND TRANSFERS	17,542,632	2,778,157	18,045,513
OPERATING SURPLUS/(DEFICIT)	(12,509,026)	2,222,402	(12,509,026)
BEGINNING BALANCE	12,509,026	12,509,026	12,509,026
ENDING FUND BALANCE	-	14,731,428	-

MEASURE U FUND 42.2 2014-2015 REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL	2014-2015 PROJECTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	148,000	83,426	148,000
TOTAL REVENUE	148,000	83,426	148,000
EXPENDITURES			
SUPPLIES	25,000	-	25,000
CONTRACT SERVICES	327,000	-	327,000
CAPITAL OUTLAY	23,462,409	2,094,714	23,462,409
TOTAL EXPENDITURES	23,814,409	2,094,714	23,814,409
OPERATING SURPLUS/(DEFICIT)	(23,666,409)	(2,011,288)	(23,666,409)
BEGINNING BALANCE	23,666,409	23,666,409	23,666,409
ENDING FUND BALANCE	-	21,655,121	-

MEASURE S FUND 42.3
2014-2015 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL	2014-2015 PROJECTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	362,000	205,111	362,000
TOTAL REVENUE	362,000	205,111	362,000
EXPENDITURES			
SUPPLIES	100,000	-	100,000
CONTRACT SERVICES	2,340,000	217,185	2,340,000
CAPITAL OUTLAY	55,664,254	2,876,190	55,664,254
TOTAL EXPENDITURES	58,104,254	3,093,375	58,104,254
OPERATING SURPLUS/(DEFICIT)	(57,742,254)	(2,888,264)	(57,742,254)
BEGINNING BALANCE	57,742,254	57,742,254	57,742,254
ENDING FUND BALANCE	-	54,853,990	-

MEASURE AA FUND 42.4 2014-2015 REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL	2014-2015 PROJECTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	145,000,000	144,710,829	145,000,000
INTEREST	931,000	222,576	450,000
TOTAL REVENUE	145,931,000	144,933,405	145,450,000
EXPENDITURES			
SUPPLIES	112,500	19,053	112,500
CONTRACT SERVICES	2,523,000	114,131	2,523,000
CAPITAL OUTLAY	169,267,303	21,667,168	168,786,303
TOTAL EXPENDITURES	171,902,803	21,800,352	171,421,803
OPERATING SURPLUS/(DEFICIT)	(25,971,803)	123,133,053	(25,971,803)
BEGINNING BALANCE	25,971,803	25,971,803	25,971,803
ENDING FUND BALANCE	-	149,104,856	-

STUDENT FINANCIAL AID FUND 74.0
2014-2015 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL	2014-2015 PROJECTED BUDGET
REVENUE			
FEDERAL GRANTS	32,812,125	23,495,671	32,812,125
FEDERAL LOANS	2,800,000	1,854,125	2,800,000
CAL GRANTS	1,370,000	1,082,875	1,370,000
TRANSFER	274,208	155,622	274,208
TOTAL REVENUE	37,256,333	26,588,293	37,256,333
EXPENDITURES			
FINANCIAL AID	37,256,333	28,623,666	37,256,333
TOTAL EXPENDITURES	37,256,333	28,623,666	37,256,333
ENDING FUND BALANCE*	-	(2,035,373)	-

*Negative ending balance is a result of a timing difference between financial aid check issuance and deposit of Federal and CAL Grant Funds.

SCHOLARSHIP TRUST FUND 75.0
2014-2015 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL	2014-2015 PROJECTED BUDGET
BEGINNING BALANCE	15,078	15,078	15,078
REVENUE			
TRANSFER	30,000	30,000	30,000
INTEREST	80	66	80
TOTAL REVENUE	30,080	30,066	30,080
TOTAL FUNDS AVAILABLE	45,158	45,144	45,158
EXPENDITURES			
SCHOLARSHIP	30,000	30,000	30,000
TOTAL EXPENDITURES	30,000	30,000	30,000
ENDING FUND BALANCE	15,158	15,144	15,158

AUXILIARY FUND 2014-2015 REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2014-2015 ADOPTED BUDGET	March 31, 2015 ACTUAL	2014-2015 PROJECTED BUDGET
BEGINNING BALANCE	2,163,320	2,163,320	2,163,320
ADJ. TO BEG. BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	<u>2,163,320</u>	<u>2,163,320</u>	<u>2,163,320</u>
REVENUE			
GROSS SALES	6,160,920	5,793,543	6,291,099
LESS: COST OF GOODS	<u>(4,254,164)</u>	<u>(4,018,090)</u>	<u>(4,313,308)</u>
NET	1,906,756	1,775,453	1,977,791
VENDOR INCOME	624,969	462,393	678,028
AUXILIARY PROGRAM INCOME	<u>339,037</u>	<u>339,581</u>	<u>383,060</u>
NET INCOME	2,870,762	2,577,427	3,038,879
INTEREST	14,000	12,155	16,280
OTHER INCOME	-	-	-
TOTAL REVENUE	<u>2,884,762</u>	<u>2,589,582</u>	<u>3,055,159</u>
TOTAL FUNDS AVAILABLE	<u>5,048,082</u>	<u>4,752,902</u>	<u>5,218,479</u>
EXPENDITURES			
STAFFING	1,116,400	849,016	1,116,400
FRINGE BENEFITS	304,500	197,453	304,500
OPERATING	<u>2,089,226</u>	<u>997,871</u>	<u>2,115,918</u>
TOTAL EXPENDITURES	<u>3,510,126</u>	<u>2,044,340</u>	<u>3,536,818</u>
ENDING FUND BALANCE	<u>1,537,956</u>	<u>2,708,562</u>	<u>1,681,661</u>

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q

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Fiscal Year: 2014-2015

District: (780) SANTA MONICA

Quarter Ended: (Q3) Mar 31, 2015

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2011-12	Actual 2012-13	Actual 2013-14	Projected 2014-2015
Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	130,112,632	133,791,295	144,834,471	149,725,004
A.2	Other Financing Sources (Object 8900)	143,887	125,558	111,105	139,901
A.3	Total Unrestricted Revenue (A.1 + A.2)	130,256,519	133,916,853	144,945,576	149,864,905
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	138,821,019	138,258,404	141,148,243	153,519,314
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	275,973	275,011	346,364	314,958
B.3	Total Unrestricted Expenditures (B.1 + B.2)	139,096,992	138,533,415	141,494,607	153,834,272
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-8,840,473	-4,616,562	3,450,969	-3,969,367
D.	Fund Balance, Beginning	23,088,843	15,137,372	10,520,810	13,971,779
D.1	Prior Year Adjustments + (-)	889,002	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	23,977,845	15,137,372	10,520,810	13,971,779
E.	Fund Balance, Ending (C. + D.2)	15,137,372	10,520,810	13,971,779	10,002,412
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	10.9%	7.6%	9.9%	6.5%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	21,359	21,265	21,415	21,732
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

		As of the specified quarter ended for each fiscal year			
		2011-12	2012-13	2013-14	2014-2015
H.1	Cash, excluding borrowed funds		12,084,601	33,740,878	41,866,247
H.2	Cash, borrowed funds only		20,000,000	0	0
H.3	Total Cash (H.1+ H.2)	25,100,212	32,084,601	33,740,878	41,866,247

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	148,079,062	149,725,004	123,385,327	82.4%
I.2	Other Financing Sources (Object 8900)	117,710	139,901	70,644	50.5%
I.3	Total Unrestricted Revenue (I.1 + I.2)	148,196,772	149,864,905	123,455,971	82.4%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	152,806,312	153,519,314	100,666,504	65.6%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	304,208	314,958	185,622	58.9%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	153,110,520	153,834,272	100,852,126	65.6%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-4,913,748	-3,969,367	22,603,845	
L.	Adjusted Fund Balance, Beginning	13,971,779	13,971,779	13,971,779	
L.1	Fund Balance, Ending (C. + L.2)	9,058,031	10,002,412	36,575,624	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	5.9%	6.5%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic	Classified
		Permanent	Temporary

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year?
Next year?

NO
YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The uncertainty related to the proposed revisions to the growth formula coupled with the increased required employer contributions for retirement plans (STRS and PERS) may result in a higher deficit in the future years than what the District is currently projecting. This may be mitigated by the passing of the increase in funding proposed by the Governor in the FY 2015-16 budget.