



# MINUTES

SANTA MONICA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING

TUESDAY, JULY 7, 2020

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

Via Zoom Conference

The complete minutes may be accessed on the  
Santa Monica College website:

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 7, 2020

## MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, July 7, 2020. The meeting was conducted via Zoom Webinar.

### I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER – 5:09 p.m.  
Dr. Nancy Greenstein, Chair - Present  
Dr. Susan Aminoff, Vice-Chair - Present  
Dr. Louise Jaffe - Present  
Dr. Margaret Quiñones-Perez - Present  
Rob Rader - Present  
Dr. Sion Roy - Present  
Barry A. Snell - Present  
Joshua Elizondo, Student Trustee - Present
- PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

### II. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources  
Robert Myers, Campus Counsel  
Employee Organizations: SMC Faculty Association, CSEA Chapter 36,  
SMC Police Officers Association

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

**6:19 p.m.**

### III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE – Jennifer Merlic, Vice-President, Academic Affairs
- CLOSED SESSION REPORT - None
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: - None

### IV. SUPERINTENDENT'S REPORT

#### Updates

- COVID-19
- Enrollment

### V. PUBLIC COMMENTS - None

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. CONSENT AGENDA

Approval of Minutes

#1 Approval of Minutes: June 2, 2020 (Regular Meeting)

Academic Affairs

#2 New Courses and Degrees, Spring 2020

KCRW

#3-A Annual Contracts and Consultants, 2020-2021

#3-B Acceptance of Donations/Grants/Funding

Contracts and Consultants

#4-A Contracts and Consultants

*(Greater than the amount specified in Public Contract Code Section 20651)*

➤ *Renewal of Contract*

➤ *New Contracts*

#4-B Ratification of Contracts and Consultants

*(Less than the amount specified in Public Contract Code Section 20651)*

➤ *Amendment to Previously Approved Contract*

➤ *New Contracts*

Human Resources

#5 District Calendar, 2022-2023

#6 Academic Personnel

#7 Classified Personnel – Regular

#8 Classified Personnel – Limited Duration

#9 Classified Personnel – Non Merit

Facilities and Fiscal

#10 Facilities

A Agreement for Consulting Services – Bond Construction Program

B Change Order No. 1 – Life Science Air Handling Equipment

#11 Acceptance of Grants and Budget Augmentation

#12 Budget Transfers

#13 Commercial Warrant Register

#14 Payroll Warrant Register

#15 Auxiliary Payments and Purchase Orders

#16 Organizational Memberships

#17 Authorization of Signature to Approve Invoices, 2020-2021

#18 Providers for Community and Contract Education

#19 Purchasing

A Award of Purchase Orders

**IX. CONSENT AGENDA — Pulled Recommendations**

*Recommendations pulled from the Section VIII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.*

**X. MAJOR ITEMS OF BUSINESS**

- #20 Santa Monica Big Blue Bus Multi-Year Contract, 2020-2023
- #21 Award of Contract – SMC Math and Science Building, Phase II
- #22 Five-Year Construction Plan, 2020—2021 through 2025-2026
- #23 Agreement Resolving Potential Grievance and to Provide Staff Development  
Regarding Online Education
- #24 2020-2021 Tentative Budget

**XI. BOARD COMMENTS AND REQUESTS**

**XII. ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, August 4, 2020 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.

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#### IV. SUPERINTENDENT'S REPORT

##### Updates:

- COVID-19: The Emergency Operations Team (EOT), the leads and senior staff have been discussing how to safely transition students and staff back on campus. The subcommittees include Academic Affairs, Marketing and Information, Public Information, Health and Safety, Human Resources, Facilities, and Information Technology.

At the last Board meeting, it was reported that L.A. County was reopening many sectors as part of their Phase 2 roadmap to recovery. There was concern then that the rapid reopening combined with more people leaving their homes and socializing with people who are not from their household could be a risk for increased COVID-19 cases. Now, several weeks later, there is an increase in community transmission. As a result, the County has closed some sectors including bars, breweries and museums. This increase in community transmission is also increasing hospitalizations. L.A County has reported that the fastest growing number of positive COVID-19 cases is between the ages of 18 and 40. COVID-19 related hospitalizations are growing the fastest for this age group, while older adult hospitalization rates which has been high are actually going down. The County has established recommended strategies for addressing health inequities which the college will incorporate into its planning. The County shared survey results that show that about 80% feel the reopening is happening too quickly. The EOT is considering all these things in planning for SMC's recovery, including providing contact tracing, access to testing, and support for students and staff who are ill, and notifying employees of exposure. The phased approach to reopening consists of five phases developed with concurrent guidance from the Center for Disease Control (CDC), California Department of Public Health, CalOSHA, the California Office of Emergency Services and the Los Angeles County Department of Health, and considering best practices at other colleges and universities

Safety measures and safety controls need to be put in place to mitigate the hazards of COVID-19, to elevate the safety culture, bring to the forefront of everyone's mind that safety should be one of the first things to think about before moving into the reopening process. A safety culture is the values, attitudes, motivations, and knowledge that affect the extent to which safety is emphasized over competing goals, decisions and behavior. Everyone needs to be aware of these core values and knowledge. This is a new learning process that will lead to everyone being responsible and elevating the safety culture.

1. Making sure that socially distancing is practiced at all times.
2. Wearing a face covering in all public areas.
3. Washing hands properly.
4. Being mindful of where you are and who is around you.

Everyone needs to be mindful of these safety core values and take personal responsibility to look out for each other. Mindfulness is the basic ability to be fully present and consider how to safely to move forward in your work environment. Everyone will need to go through COVID-19 safety training, be a part of the walk-throughs and give input on how to make their areas safer. There are three main safety controls for COVID-19 – engineering controls (barriers), administrative controls (manage how people work), and the use of personal protective equipment. There will be an evaluation of these processes to develop a safety plan that everyone can commit to.

In-person and online training will be essential prior to any employee returning to work. An operations plan for each program will be developed which will coincide with the incident command system with objectives for each area. A safety checklist has been developed to be used by managers to make sure checks and balances are in place. There will be a daily employee screening process before any employee returns. Reports and guidelines will be put together in a comprehensive return to work operational booklet which is currently being drafted.

### Enrollment

Enrollment for summer 2020 continues to be strong. Credit enrollment is currently up 11.82 percent; nonresident is up 7.06 percent. However, fall enrollment reflects the current effects of the COVID-19 environment. Credit enrollment is up 0.68 percent and nonresident is down 9.87 percent with a decline in international students of nearly 30 percent. There is still a good number of domestic nonresident students. At the federal level, there is currently a waiver that allows international students to take all of their classes online. However, that waiver will sunset at the end of summer and starting fall, those students would either need to return to their home and take their classes from home, or transfer to another institution that is offering on-ground classes or a hybrid, which is detrimental to international students. SMC is communicating with international students to let them know not to take any immediate action as the Colleges works through what these regulations mean and is able to provide options.

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### VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

#### RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#19.

Recommendations pulled for separate action and discussed in  
Section VIII, Consent Agenda – Pulled Recommendations: #6, #10-A

MOTION MADE BY: Barry Snell  
SECONDED BY: Louise Jaffe  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

### IX. CONSENT AGENDA – Pulled Recommendations

#### Recommendation No. 6 – Academic Personnel

MOTION MADE BY: Louise Jaffe  
SECONDED BY: Rob Rader  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

#### Recommendation No. 10-A – Facilities: Agreement for Consulting Services -Bond Construction Program

MOTION MADE BY: Louise Jaffe  
SECONDED BY: Susan Aminoff  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

### RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

June 2, 2020 (Regular Board of Trustees Meeting)

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**CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS**

**RECOMMENDATION NO. 2 NEW COURSES AND DEGREES: SPRING 2020**

*Requested Action: Approval/Ratification*

*Requested by: Curriculum Committee*

*Approved by: Jennifer Merlic, Vice-President, Academic Affairs*

**New Courses**

**BUS 36A Customer Service in the Digital Age**

The world of customer service is constantly evolving. This course highlights the key strategies, principles, attitudes, and techniques needed to provide excellent customer service in today's business environment. Customers are digital and on the move and expect the same from their interactions with companies. As customer behavior changes, so do their expectations of the type of interaction that is appropriate to address their concerns. Considerations for omni-channel customer service, the impact on call centers, and the art of customer service will be examined.

**BUS 37 Business of Hip-Hop Industry**

This course is an exploration of the business of Hip-Hop from localized exhibition to a domestic and international phenomenon. With the emergence of new technology, there is a need for a new criterion in the analysis of Hip-Hop as an entertainment industry leader. Students examine the business practices of moguls and pioneers, such as Dr. Dre, Jay-Z, Kanye West, Master P, and Sean Combs. This course emphasizes the evolution of the business elements of hip-hop: urban entrepreneurialism, sales & marketing, and intellectual property.

**BUS 87 ERP System: Procurement**

This course introduces an enterprise resource planning system such as SAP software ("Systems, Applications & Products in Data Processing") and how it is used in a procurement office to record the day-to-day purchasing activities at major corporations. Through case studies and the review of major business processes, students will learn how SAP software records the transaction including sales, procurement, invoices, MRP (Materials Requirement Planning) and payments.

**ECE 76 Children in Nature**

This course examines contemporary trends and issues that impact children's healthy development and learning through the lens of environmental education and sustainability. Using a variety of industry resources, students will explore programmatic and system requirements, as well as research-based practices that enhance access to nature, environmental literacy, and healthy development in early childhood. Key topics include environmental awareness in indoor and outdoor learning environments, the relationship between play in nature and environmental behavior as adults, developing a sense of place through curricular activities that promote active learning and emphasize sustainable choice-making, and involving families and communities in the development of the outdoor learning environment. The course includes opportunities to observe a nature-based early childhood education in action.



#### ECE 77 Nature: In, Out and Beyond

This course examines the unique approach to curriculum found in nature-based early care and education programs. Students will utilize research-driven practices to assess, modify, and develop play-based indoor and outdoor environments, rooted in environmental awareness and sustainability. Key topics include the forest kindergarten approach, making connections between the indoor and outdoor learning environment, place-based education, the value of unstructured play, supporting language development in nature, conducting benefit-risk assessments, and creating nature-based learning opportunities across the developmental domains. The course will include opportunities to observe a nature-based early childhood education in action.

#### FRENCH 9 French Culture and Civilization

This course traces the development of French culture from the French Revolution to the present. It examines the fundamentals of French culture including history, geography, politics, immigration, regional identity, education, literature and the arts, and religion. It also addresses the place of France within the European Union, and some challenges faced by Francophone countries. The course will be taught in French except in cases of linguistic difficulty as determined by the professor.

#### Distance Education

ART 10A Design I  
BUS 36A Customer Service in the Digital Age  
BUS 37 Business of Hip-Hop Industry  
BUS 87 ERP System: Procurement  
CS 73L Cybersecurity Literacy  
CS 87B Advanced Python Programming  
ECE 76 Children in Nature  
ECE 77 Nature: In, Out and Beyond  
FRENCH 9 French Culture and Civilization  
IARC 20 Studio 2: Interior Architecture  
NUTR 3 Introduction to the Dietetics Profession

#### Global Citizenship

ECON 4/ENVRN 4 Environmental Economics  
FRENCH 9 French Culture and Civilization

#### Deactivated Courses

ET 11 Computer Skills for Digital Media  
ET 15 Beginning 3D Level Design  
ET 17 Advanced 3D Level Design  
ET 36 Web Animation II

#### Program Revisions

Interaction Design BS

- Addition of CS 7 and CS 87A as alternative options to CIS 54
- Replace IXD 493 with IXD 480
- Replace IXD Internship courses with IXD 481, IXD 482, IXD 483 Independent Study courses

#### Deactivated Programs

Business Information Worker 1 AS (Certificate of Achievement remains active)

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CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 3 KCRW**

**3-A ANNUAL CONTRACTS AND CONSULTANTS**

*Requested by: Jennifer Ferro, General Manager, KCRW*

*Approved by: Don Girard, Government Relations/Institutional Communications*

The following contracts for KCRW are all renewals of existing contracts and are funded by CPB Grant money and KCRW Donations.

Provider	Service	Amount
1. American Public Media	<p>APM Fiscal Year: July 1, 2020 through June 30, 2021</p> <p>CPB FY 20 REMAINDER EXPENSES Period: 7-1-20 through 9-30-20 Affiliation/Service fee: \$3,724.02 Program Acquisition: \$35,802.08 Not limited to MARKETPLACE, BBC Studio usage/engineering time/etc.</p> <p>CPB FY 20: EXPENSES Period: 10-1-20 through 6-30-21 Affiliation/Service fee: \$11,172.00 Program Acquisition: \$108,160.00 Not limited to MARKETPLACE, BBC Studio usage/engineering time/etc.</p> <p>Automatic renewal of PIJ/PIN Partner Station Agreement: KCRW's Usage of APM's Public Insight Network database used on editorial side to find sources for show. Period: April 1, 2020 –Mar 31, 2021.</p> <p>CPB FY 20: REMAINDER EXPENSES Period: 7-1-21 through 9-30-21, Affiliation/Service: Program Acquisition: Studio usage/engineering time/etc.</p>	<p>Payable upon billing;</p> <p>Payable upon billing; Not to exceed: \$3,724.02 \$35,802.08</p> <p>Not to exceed: \$11,172.00 \$108,160.00</p> <p>Payable upon billing; Not to exceed \$5,000. PIJ/PIN Partner Station Agreement.</p> <p>Payable upon billing: Rates unknown at this time</p>

**RECOMMENDATION NO. 3 KCRW****3-A ANNUAL CONTRACTS AND CONSULTANTS** *(continued)*

Provider	Service	Amount
2. Public Radio Exchange/PRI	<p>PRX/PRI Fiscal Year: July 1, 2020 through June 30, 2021</p> <p>CARRYOVER: CPB FY 20 EXPENSES:  Period: 7-1-20 through 9-30-20  Membership/Affiliation + PRX Points \$26,274.00  Programming Fees: 3 months \$7,666.00</p> <p>CPB FY 21: EXPENSES  Period: 10-1-20 through 6-30-21 \$78,823.00  Membership/Affiliation + PRX Points \$22,998.00  Programming Fees: 9 months</p> <p>CARRYOVER: CPB FY 21 EXPENSES  New rates will apply, upon notification</p> <p>Payable upon billing:  Rates unknown at this time</p> <p>Please note: PRI/PRX merged in August 2018. Thus the rates have increased to reflect the Two organizations costs.</p> <p>TOTAL, NTE: \$135,761.00</p> <p>Programs to broadcast on KCRW:  REVEAL: \$6,165.00  THE MOTH RADIO HOUR: \$6,165.00  THIS AMERICAN LIFE: \$18,334.00  These are annual costs for the above Programs.</p>	<p>Payable upon billing:</p> <p>\$26,274.00</p> <p>\$7,666.00</p> <p>\$78,823.00</p> <p>\$22,998.00</p> <p>Payable upon billing:  Rates unknown at this time</p> <p>TOTAL, NTE: \$135,761.00</p>
3. WNYC	<p>WNYC Fiscal Year: 7-1-2020 through 6-30-2020</p> <p>CPB FY 20: REMAINDER EXPENSES  Period: 7-1-2020 through 9-30-2020  HD Access Fee: \$625.00  Program Acquis Fee: \$3,169.69</p> <p>CPB FY 21: EXPENSES  Period: 10-1-20 through 6-30-21  HD Access Package: ability to air any or All WNYC programs on our HD Frequencies \$1,875.00  Program Acquis: \$9,509.07  Not limited to: THE NEW YORKER RADIO HOUR, etc.</p> <p>CPB FY 21: REMAINDER EXPENSES  Period: 7-1-2021 through 9-30-2021</p>	<p>Payable upon billing:</p> <p>Not to exceed:</p> <p>\$625.00</p> <p>\$3,169.69</p> <p>\$1,875.00</p> <p>\$9,509.07</p> <p>Payable upon billing:  Rates unknown at this time</p>

**RECOMMENDATION NO. 3      KCRW**

**3-A      ANNUAL CONTRACTS AND CONSULTANTS** (continued)

Provider	Service	Amount
4.National Public Radio	<p>NPR Fiscal Year: October 1, 2020 through September 30, 2021</p> <p>CARRYOVER: CPB FY 20 EXPENSES Final Quarter Payment, CPB FY 20 Period: 7-1-20 through 9-30-20</p> <p>Membership: \$3,636.99</p> <p>Program Acquis/Studio usage: \$256,538.19+\$4,200.00</p> <p>Digital Fees: \$33,000.00</p> <p>Interconnect Fees: \$6,960.00</p>	<p>Not to exceed:</p> <p>Payable upon billing:</p> <p>\$3,637.00</p> <p>\$264,938.19</p> <p>\$33,000.00</p> <p>\$6,960.00</p>
5.National Public Radio:	<p>NPR Fiscal Year: 10-1-20 thru 9-30-22</p> <p>CPB FY 21 EXPENSES: Period: Oct 1, 2020 thru June 30, 2021</p> <p>Institutional Membership Fee, Program Acquisition: NPR News Magazine/HD Programs Studio Usage/Engineering time And ISDN lines; Digital Services, includes Digital streaming + bandwidth overages Satellite Interconnect: Annual Satellite Interconnect: Small Bucket</p> <p>CARRYOVER: CPB FY 21 EXPENSES Period: 7-1-21 through 9-30-21 Membership: Program Acquis: Studios usage: Digital: Satellite Interconnect:, Annual Satellite Interconnect: Small Bucket</p> <p>These are estimated costs for CPB FY 21 There could be additional services by NPR; yet to be determined</p>	<p>Payable upon quarterly billing, Not to exceed:</p> <p>\$11,345.00 EST \$915,786.00 EST</p> <p>\$12,600.00 EST</p> <p>\$99,000.00 EST</p> <p>\$12,226.00 EST \$20,880.00 EST</p> <p>\$3,782.00 EST \$270,136.00 EST \$4,200.00 EST \$32,248.00 EST \$4,075.32 EST \$6,960.00 EST</p>
6. City of Los Angeles Department of Water and Power	<p>Continuing usage of Department's Briarcrest water tank site for KCRW to maintain and operate a radio antenna facility. License Fee, payable upon billing, in advance.</p> <p>Period: May 1, 2020 through April 30, 2021</p>	<p>Annual Administrative License Fee, not to exceed \$600.</p>

3-A ANNUAL CONTRACTS AND CONSULTANTS (continued)

Provider	Service	Amount
7. List of providers on file at KCRW	Various Site rentals/road access for KCRW transmitters:	Annual Totals not to exceed:
	American Tower Corp: Red Mountain Continuation of First Amendment To Lease Agreement, #WE801623 TERM #1: 6-1-16 through 5-31-2021 TERM #2: 6-1-2021 through 5-31-2026 Period: 7-1-2020 through 6-30-2021	\$28,128.00
	ATC Watertown, LLC: San Miguel Lease Agreement will remain in full force and effect as to the current terms + conditions Period: 7-1-2020 through 6-30-2021	\$10,610.00
	Borrego Springs Period: 10-1-20 through 6-30-2021 Period: 7-1-21 through 9-30-2021	\$4,051.83
	Collins Communications TERM: 9-1-17 through 8-31-2022 Period: 7-1-2020 through 6-30-2021	\$27,107.00
	Community Radio: transmitter site: For KDRW, Santa Barbara Period: July 1, 2020 through Dec 31, 2020 Period: Jan 1, 2021 through Dec 31, 2021	\$4,778.52
	Existing contract: increase to be in accordance to CPI rate. CPI increase, based on LA/LB/ Anaheim area, for Oct 2020 Period (4.2%)	\$4,931.43
	Utilities: Gibraltar Power	\$16,820.00
	Utilities: A/C charges	\$1,800.00
	Crown Castle: Mojave, CA Period: 7-1-20 through 6-30-2021 Contract Term Period: 5-1-2020 Through 4-30-2025	\$14,929.92
	<i>Renewal #1: 5-1-2025 through 4-30-2030</i>	<i>\$17,916.90</i>
	<i>Renewal #2: 5-1-2030 through 4-30-2035</i>	<i>\$21,499.08</i>
	<i>Renewal #3: 5-1-2035 through 4-30-2040</i>	<i>\$25,798.90</i>
	Scripps Media, Inc Site: KERW/San Luis Obispo Rental: Sept 1, 2019 through Aug 31, 2024 Renewal #1: Sept 1, 2024 through Aug 31, 2029	\$19,980.00
	Site Rental: \$1,665.00: month/use of structure	\$12,000.00
	Space Rental: \$1,000.00: month/rack space	\$7,399.92
	Utilities: \$616.66: month	
	Annual 5% increase for both structure & rack	

	<p>Lazer Broadcast KCRW Transmitter: South Mountain, Santa Paula, CA TERM #2: 7-1-2020 through 6-30-2021 Period: 7-1-2020 through 6-30-2021</p> <p>Mountain Investments: Bald Mountain Amendment #5 TERM: 7-1-2020 thru 6-30-2024 Period: 7-1-2020 through 6-30-2021 Annual increase 4%, starting Dec. 1, 2020</p> <p>Mountain Investments: Copper Mountain TERM #3: 4-1-2020 through 3-31-2025 Period: 7-1-2020 through 6-30-2021 CPI increase, begins April 1<sup>st</sup> each year; Anywhere from 2-2.5% max</p> <p>Mountain Investments: Indio Peak TERM #2: 9-1-15 through 8-31-2020 TERM #3: 9-1-2020 through 8-31-2025 Period: 7-1-2020 through 6-30-2021 Site and utilities</p> <p>Rincon Broadcasting, LLC/Point Period: 7-1-2020 through 6-30-2021 Annual 3% escalator on monthly rate; Flat rate of \$60. Per month, utilities</p> <p>Snow Peak TERM: 9-1-2016 through 8-31-2021 Period: 7-1-20 through 6-30-21</p> <p>Vertical Bridge CC FM, LLC Period: 7-1-2020 through 6-30-2021 Utilities reimbursed monthly, not to Exceed \$1,200.00 per month</p>	<p>\$14,063.02</p> <p>\$16,668.77</p> <p>\$15,153.16 + CPI</p> <p>\$36,710.00</p> <p>\$10,480.00</p> <p>\$3,984.00</p> <p>\$138,020.00</p>
8. List of providers on file at KCRW	<p>Miscellaneous goods and services, including but not limited to, Office/Engineering supplies, Utilities; Broadcast Liability Insurance; Short-term equipment rental; Maintenance Agreements/Services; Other Contract Services; Legal services; etc. as needed.</p> <p>Others: Unknown at this time.</p> <p>Expenses to be reimbursed by KCRW Foundation</p>	<p>Payment is authorized as stated on the list on file at KCRW.</p> <p>Not to exceed \$3,350,000.</p>

3-B ACCEPTANCE OF DONATIONS/GRANTS/FUNDING

Funding Source	Service	Amount
1. City of Santa Monica	No longer, per City Manager, May 5,-2020	No longer, as of July 1, 2020.
2. Corporation for Public Broadcasting	<p>Acceptance of CPB FY 2020-2021 Funds, For period: October 1, 2020 through September 30, 2022</p> <p>Comprised of two grants: 1. Community Service Grant @ 73.47% 2. National Program Production and Acquisition Grant @ 26.53%</p> <p>This is a two (2) year grant, normally expended Within a one (1) year period.</p> <p>To be expended for programs, services and related expenses from American Public Media, National Public Radio, Public Radio Exchange, WNYC</p> <p>Any expenses, over the grant amount that is offered and accepted, will be reimbursed by KCRW Foundation, Inc., upon billing.</p>	<p>TBD: Approximately, \$1,362,818.00</p> <p>This figure, is based on CPB FY 19 grant.</p>
3. Various	<p>Affiliation/Access Service Fees American Public Media WNYC</p> <p>Institutional Memberships: National Public Radio Public Radio Exchange/PRI</p> <p>California Broadcasters Assn Greater Public/Public Media Development And Marketing Conference Public Broadcasting Managers Assn Public Radio Program Directors So. CA Broadcasting Assn</p>	<p>Payable upon billing, From CPB (CSG) funds</p> <p>Payable upon billing, From CPB (CSG) funds</p> <p>Payable upon billing, From KCRW donations</p>

BOARD OF TRUSTEES	ACTION
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## CONSENT AGENDA: CONTRACTS AND CONSULTANTS

### RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS

#### 4-A APPROVAL OF CONTRACTS AND CONSULTANTS

The following contract is greater than the amount specified in Public Contract Code Section 20651, and is presented to the Board of Trustees for approval.

#### ➤ RENEWAL OF CONTRACT

Provider/Contract	Term/Amount	Service	Funding Source
1 TRL Systems	July 1,2020- June 30,2021 (adjusted renewal year three of possible five)  \$99,510	Districtwide Fire Alarm Semi Annual Testing & Monthly Preventative Maintenance.  Comment: Contract also includes fixed rates for on-call emergency service.	General Fund Maintenance
Requested by: Devin Starnes, Director of Facilities Management Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration			

#### ➤ NEW CONTRACTS

Provider/Contract	Term/Amount	Service	Funding Source
2 COMMLine Inc.	\$103,970.15	Motorola Radios and Equipment Installation. 17 radios will be issued to sworn officers to provide for interagency coordination.  Comment: 4 notified vendors; 2 responses. Other bidders: • Day Wireless \$132,836.42	Capital Outlay Fund
Requested by: Johnnie Adams, SMC Police Chief Approved by: Mike Tuitasi, Vice President, Student Affairs.			
3 NE Systems, Inc.	\$234,624.00	Firewall Upgrade Project Bid 050120SH Comment: 170 notified vendors; 4 responses. Other bidders: • Dell \$268,505.42 • EPlus \$276,273.77 • Converge One \$947,048.77	Capital Outlay Fund Unrestricted General Fund
Requested by: Marc Drescher, Chief Director, Information Technology Approved by: Kathryn E. Jeffery, Superintendent/President			



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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS

4-B RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts

Approved by Board of Trustees: 9/8/2008; revised 12/4/2018

Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

➤ AMENDMENT TO PREVIOUSLY APPROVED CONTRACTS

Provider/Contract		Term/Amount	Service	Funding Source
4	Blue Star Media	February 26 – June 30, 2020  Previously approved amount: \$18,366  Additional amount: \$2,473  New total amount: \$20,809	COVID-19 happened one week after Blue Start Media started to work with SMC, so all involved had to swiftly pivot based on the college's priorities and communication needs. 44 student enrollment/ onboarding videos were produced in response to the college's communication needs. These videos focused on supporting enrollment, outreach to new students and COVID-19 related communications for the college and additional revision fees were added because of excessive changes made during the creation process. Additionally, because SMC was not able to have an in-person commencement, a 45-minute commencement video was produced and edited by Blue Star Media. This project was not part of their original scope of work and was produced in addition to the contracted videos that were originally requested.	Community and Academic Relations
Requested by: Kiersten Elliott, Dean of Community and Academic Relations Approved by: Don Girard, Senior Director, Government/Institutional Advancement				

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 7, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 4**      **CONTRACTS AND CONSULTANTS** *(continued)*

**4-B**      **RATIFICATION OF CONTRACTS AND CONSULTANTS**

➤ AMENDMENT TO PREVIOUSLY APPROVED CONTRACTS*(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
5	Castlerock Environmental Inc	May 6-7, 2020  Increase of \$1,200 to original approved contract amount \$19,365. Total \$20,565.	Increase to Lead paint remediation in Art Building restrooms approved May 5,2020. Increase for waste disposal after completion and testing of waste.	General Fund Maintenance
<i>Requested by: Terry Kamibayashi, Assistant Director Facilities Maintenance</i> <i>Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration</i>				

➤ NEW CONTRACTS AND CONSULTANTS SUBMITTED FOR RATIFICATION

	Provider/Contract	Term/Amount	Service	Funding Source
6	Jennifer Jones	March - June 2020  Not to exceed \$2,000	Responsible for props and scenic painting, as needed, for SMC Theatre Arts productions. This set design work was done prior to campus closure.	2019-2020 District/ Theatre Arts
<i>Requested by: Perviz Sawoski, Chair, Theatre Arts</i> <i>Approved by: Erica LeBlanc, Dean, Academic Affairs</i>				

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 7, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 4**      **CONTRACTS AND CONSULTANTS** *(continued)*

**4-B**      **RATIFICATION OF CONTRACTS AND CONSULTANTS**

➤ NEW CONTRACTS AND CONSULTANTS SUBMITTED FOR RATIFICATION

	Provider/Contract	Term/Amount	Service	Funding Source
7	CORA (Center for Organizational Responsibility and Advancement)	June 1, 2020 – June 30 2021  The total payment not to exceed \$25,445.00  Items: 1. Course Registration (85 or more people, not to exceed \$17,000) 2. Guide Books (for 85 or more people, not to exceed \$1,445) 3. Workshop facilitation (with two facilitators, not to exceed \$7000, minus travel which may not be possible at time of event)	The Center for Teaching Excellence will offer the faculty-oriented Teaching Men of Color Online Course as provided by the Center for Organizational Responsibility and Advancement (CORA).  Drs. Frank Harris III and J. Luke Wood of CORA will co-facilitate an online or on-site workshop for faculty participants of the Teaching Men of Color Course.	SEAP (Student Equity and Achievement Program) 80%  NSF (National Science Foundation) Grant 20%
<i>Requested by: Edna Chavarry, Director, Academic Affairs Initiatives</i> <i>Approved by: Jennifer Merlic, Vice-President, Academic Affairs</i>				

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 7, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**4-B RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

➤ NEW CONTRACTS AND CONSULTANTS SUBMITTED FOR RATIFICATION *(continued)*

	Provider	Amount	Amount	Funding Source
8	Strata Information Group	April 13 – June 30, 2020  \$27,200 (160 hours at \$170/hour)	Consulting services to provide training for Financial Aid staff on Banner and UC 4/Automatic data extraction, providing Banner system enhancements, assisting staff in documenting Banner system processes for Award Packaging, Loan Processing, Cal Grant Processing, and assisting staff in discovering and implementing new processes to increase efficiency of Banner System  The hours estimate includes project management, preparation time, and remote labor	Board Financial Assistance Program (BFAP) 2019-2020
Requested by: Tracie Hunter, Associate Dean, Financial Aid & Scholarships				
Approved by: Teresita Rodriguez, Vice-President, Enrollment Development				

CONSENT AGENDA: HUMAN RESOURCES**RECOMMENDATION NO. 5 DISTRICT CALENDAR, 2022-2023**Requested Action: *Approva/Ratification*Reviewed by: *Tre'Shawn Hall-Baker, Dean, Human Resources*Approved by: *Sherri Lee- Lewis, Vice President, Human Resources*

The calendar has been reviewed by the District Calendar Committee which includes representatives from the Faculty Association, CSEA, Human Resources, and the Management Association.



SANTA MONICA COMMUNITY COLLEGE DISTRICT CALENDAR 2022 - 2023																							
JUNE 2022						JULY 2022						AUGUST 2022											
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
					1	2	3	4					1	2				1	2	3	4	5	6
5	6	7	8	9	10	11			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
12	13	14	[15]	[16]	[17]	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
19	20	21	22	23	24	25																	
26	27	28	29	30																			
SEPTEMBER 2022						OCTOBER 2022						NOVEMBER 2022											
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
4	5	6	7	8	9	10	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
11	12	13	14	15	16	17	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
18	19	20	21	22	23	24	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
25	26	27	28	29	30		23	24	25	26	27	28	29	30	31								
							30	31															
DECEMBER 2022						JANUARY 2023						FEBRUARY 2023											
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
4	5	6	7	8	9	10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
11	12	13	14	15	16	17	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
18	19	20	[21]	[22]	23	24	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
25	26	27	28	29	30		22	23	24	25	26	27	28	29	30	31							
							29	30	31														
MARCH 2023						APRIL 2023						MAY 2023											
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
5	6	7	8	9	10	11	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
12	13	14	15	[16]	17	18	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
19	20	21	22	23	24	25	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
26	27	28	29	30	31		23	24	25	26	27	28	29	30	31								
							30																
JUNE 2023						JULY 2023						AUGUST 2023											
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
4	5	6	7	8	9	10	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
11	12	13	[14]	[15]	[16]	17	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
18	19	20	21	22	23	24	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
25	26	27	28	29	30		23	24	25	26	27	28	29	30	31								
							30																

First day of semester or session

Finals Schedule

Legal Holiday (Broken box, date is bold & red):

Classes not in session/campus & offices closed

[If Friday is a legal holiday, there is no class on Saturday; if Monday is a legal holiday, there is no class on Sunday.]

College Holiday: Campus closed-classes not in session/campus & offices closed

Faculty Flex Day: Date in red double box - see below for more information on Faculty Flex Days

[ ] Classes NOT in Session, BUT campus and offices are open

Summer 2022

6-week Session: June 20-July 29, 2022

8-week Session: June 20-Aug. 12, 2022

Fall 2022

Regular Session: Aug. 29-Dec. 20, 2022

1st 8-week Session: Aug. 29-Oct. 23, 2022

12-week Session: Sept. 19-Dec 11, 2022

2nd 8-week Session: Oct. 24-Dec. 18, 2022

Winter 2023

6-week Session: Jan. 3-Feb. 9, 2023

Spring 2023

Regular Session: Feb. 13- Jun. 13, 2023

1st 8-week Session: Feb. 13- Apr. 9, 2023

12-week Session: Mar. 6-June 4, 2023

2nd 8-week Session: Apr. 17-Jun. 11, 2023

Summer 2023

6-week Session: Jun. 19-July 28, 2023

8-week Session: Jun. 19-Aug. 11, 2023

Special Dates

Graduation Day 2022: Jun. 14, 2022

Winter Break 2022: Dec. 23-30, 2022

Spring Break 2023: Apr. 10-14, 2023

Graduation Day 2023: Jun. 13, 2023

Faculty Flex Days Fall 2022

August 23, 2022 Individual

August 24, 2022 Departmental

August 25, 2022 Fall 2022 Opening Day

August 26, 2022 Departmental

Faculty Flex Days Spring 2023

March 3, 2023 Departmental

March 16, 2023 Institutional

April 12, 2023 Individual

April 13, 2023 Individual

April 14, 2023 Individual

Faculty Flex Days Fall 2023

August 22, 2023 Individual

August 23, 2023 Departmental

August 24, 2023 Fall 2023 Opening Day

August 25, 2023 Departmental

Note: Fall and Spring short sessions end on a Sunday; Winter and Summer sessions end on a Friday

March Flex Days: Dept Flex Day=1st Friday of March; Institutional Flex Days=3rd week of March, alternate Tuesday & Thursday

June - December 2022

Independence Day: (observed) Monday, July 4, 2022

Labor Day: Monday, Sept. 5, 2022

Veterans' Day: Friday, Nov. 11, 2022

Thanksgiving Day: Thursday, Nov. 24, 2022

Native American Day,\* Friday, Nov. 25, 2022

Christmas Day (observed): Monday, Dec. 26, 2022

College Holiday (5 of 5 days): Dec. 23, Dec. 27- 30, 2022

\* In lieu of the 4th Friday in September (per CA Ed Code 45206.5); aka Admissions' Day

January - August 2023

New Year's Day (observed): Monday, Jan. 02, 2023

Martin Luther King, Jr. Day: Monday, Jan. 16, 2023

Lincoln's Day: Friday, Feb. 17, 2023

Washington's Day: Monday, Feb. 20, 2023

Memorial Day: Monday, May 29, 2023

Independence Day: Tuesday, July 4, 2023

Cesar Chavez Day (12-Month Classified): Monday, April 10, 2023

Cesar Chavez Day (11-Month Classified): "Float"

\*To be taken between Mar. 31 and Dec. 31 of each year per MOU dated 03.03.2010

Approved by the Board of Trustees:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

## CONSENT AGENDA: HUMAN RESOURCES

### RECOMMENDATION NO. 6 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification  
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources  
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

### ELECTIONS

### EFFECTIVE DATE

#### PROJECT MANAGER

Deyadra Blye, Project Manager for Student Care Teams

7/13/2020

#### ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

### SEPARATIONS

#### FULL-TIME FACULTY RETIREMENT

Angel, Vini, Instructor, Health Science (30 years of service)	6/29/2020
Aparicio, Miguel, Instructor, Modern Languages (40 years of service)	6/29/2020
Bolivar Owen, Esperanza, Instructor, Modern Languages (40 years of service)	6/16/2020
Brigstocke, Jeremy, Instructor, English (37 years of service)	6/29/2020
Buchanan, Alfred, Instructor, Life Science (28 years of service)	6/29/2020
Cooley, Stuart, Instructor, Earth Science (11 years of service)	6/30/2020
Dossett, Gordon, Instructor, English (36 years of service)	6/16/2020
Drake, Vicki, Instructor, Earth Science (19 years of service)	6/30/2020
Ellis, Tracey, Instructor, ESL-English as a Second Language (22 years of service)	6/16/2020
Hartman, Donald, Instructor, Art (45 years of service)	6/16/2020
Jaffe, Sharon, Instructor, ESL-English as a Second Language (37 years of service)	6/16/2020
Kawaguchi, Lesley, Instructor, History (28 years of service)	6/29/2020
Kline, Margaret, Instructor, Physical Science (31 years of service)	6/30/2020
Krusoe, James, Instructor, English (39 years of service)	6/18/2020
Ledonne, Helen, Instructor, Cosmetology (22 years of service)	6/29/2020
Markarian, Edward, Instructor, English (22 years of service)	6/29/2020
Mazorow, Moya, Instructor, Mathematics (27 years of service)	6/16/2020
Moassessi, Mitra, Instructor, Mathematics (35 years of service)	6/16/2020
Nannini, Daniel, Counselor, Transfer Services (31 years of service)	6/29/2020
Pacchioli, James, Instructor, English (30 years of service)	6/16/2020
Peters, Thomas, Counselor, Disabled Students Center (14 years of service)	6/16/2020
Phillips, Franklyn, Instructor, Art, (45 years of service)	6/30/2020
Powers, Anne, Librarian, Library (44 years of service)	6/30/2020
Rabach, Eileen, Instructor, Social Science (27 years of service)	6/16/2020
Short, Anntippia, Instructor, Health Science (12 years of service)	6/29/2020
Todd, Gary, Instructor, English (21 years of service)	6/17/2020
Trives, Toni, Department Chair, Modern Languages, (30 years of service)	6/29/2020
Winsryg, Marian, Instructor, Art (32 years of service)	6/29/2020

#### PART-TIME FACULTY RETIREMENT

Aghabegian, Diana, Instructor, English (29 years of service)	6/16/2020
Burak, C David, Instructor, English (32 years of service)	6/30/2020
Cassano, Vicente, Instructor, Life Science (11 years of service)	6/16/2020
Chaban, Monica, Instructor, Comp Science & Info Sys (20 years of service)	6/30/2020
Charles, Henrietta, Instructor, Communications (18 years of service)	6/30/2020
Fier, Blue, Instructor, Photography & Fashion (26 years of service)	6/16/2020
Frech, Hanne, Instructor, Emeritus College (19 years of service)	6/30/2020
Friedman, Marvin, Instructor, Health Science (40 years of service)	6/15/2020
Fuchs, Carol, Instructor, English, (22 years of service)	6/30/2020
Gustin, Michael, Instructor, English (31 years of service)	6/16/2020
Halaka, Elean, Instructor, Mathematics (21 years of service)	6/30/2020
Lerner, Nettie, Instructor, Early Childhood Education (9 years of service)	6/30/2020
Mcnamara, Catherine, Instructor, Communications (24 years of service)	6/30/2020
Mejia, Elizabeth, Counselor, Outreach & Recruitment (20 years of service)	6/29/2020
Moss, John, Instructor, Life Science (20 years of service)	6/29/2020
Motoike, Kathleen, Instructor, English (12 years of service)	6/30/2020
Patillo, Cassandra, Counselor, Counseling (25 years of service)	6/19/2020
Posner, Ludmila , Instructor, Modern Languages, (39 years of service)	6/16/2020
Price, William, Instructor, Life Science (35 years of service)	6/29/2020
Sandoval, Herb, Instructor, Kinesiology (19 years of service)	6/16/2020
Tracey, Michael, Instructor, ESL-English As 2nd Language (24 years of service)	6/16/2020
Trentham, Bruce, Instructor, Emeritus College (12 years of service)	6/16/2020

#### PART-TIME FACULTY RESIGNATION

Ashleigh, Sarah, Instructor, ESL-English As 2nd Language (8 years of service)	6/30/2020
Babcock, Linda, Instructor, Business (29 years of service)	6/16/2020
Gerl, Anneliese, Instructor, Modern Languages (34 years of service)	6/30/2020
Harandian, Reza, Instructor, Mathematics (22 years of service)	6/30/2020
Hecht, Stanley, Instructor, Mathematics (15 years of service)	6/30/2020
Kaviani, Kian, Instructor, Mathematics (21 years of service)	6/30/2020
Leon, Linda, Instructor, Health Science (11 years of service)	6/19/2020
Levitt, Debra, Instructor, ESL-English As 2nd Language (24 years of service)	6/16/2020
Lewis, Myrna, Counselor, Counseling (15 years of service)	6/30/2020
Nault, William, Instructor, Business (38 years of service)	6/16/2020
Quinones, Hernan, Instructor, Modern Languages (29 years of service)	6/30/2020
Rowe, Sandra, Counselor, Center for Wellness & Wellbeing (11 years of service)	6/30/2020
Trombetta, Giovanni, Instructor, Modern Languages (39 years of service)	6/16/2020
Vaillancourt, Arlene, Instructor, Emeritus College (40 years of service)	6/17/2020

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*

*Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources*

*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ANCILLARY DUTIES STIPEND

Cadena, Ruben, CC Police Officer, College Police +5% 07/01/2020 – 06/30/2021  
Comment: Fire Life Safety Coordinator (Access Control & Surveillance Cameras)

Cadena, Ruben, CC Police Officer, College Police +2.5% 07/01/2020 – 06/30/2021  
Comment: Range Master (Vehicle Maintenance)

Echeverria, Alberto, CC Police Officer, College Police +5% 07/01/2020 – 06/30/2021  
Comment: Motorcycle Officer

Echeverria, Alberto, CC Police Officer, Campus Police + 2.5% 07/01/2020 – 06/30/2021  
Comment: Field Training Officer

Gordon, Sean, CC Police Officer, Campus Police +5% 07/01/2020 – 06/30/2021  
Comment: Field Training Officer

Hearn, Steve, CC Police Officer, Campus Police +5% 07/01/2020 – 06/30/2021  
Comment: Field Training Officer

Patterson, Sonya, CC Police Officer, College Police +5% 07/01/2020 – 06/30/2021  
Comment: Detective/Investigator

Samano, Summer, CC Police Officer, College Police +5% 07/01/2020 – 06/30/2021  
Comment: Training Coordinator

Samano, Summer, CC Police Officer, Campus Police + 2.5% 07/01/2020 – 06/30/2021  
Comment: Field Training Officer

Comment: The above listed Community College Police Officers will be receiving the noted additional pay, for rotating hours assigned as Field Training Officers. In accordance with the collective bargaining agreement, if an employee has more than one special assignment, the maximum stipend shall be 7.5%.

CSEA EDUCATIONAL PAY DIFFERENTIAL

Arenas, Leyla, Student Services Clerk, ISC 1.5%

EFFECTIVE DATE

07/01/2020

RESIGNATION

Gainey, Wayne, Facilities Maintenance Supervisor, Maintenance Dept.

LAST DAY OF PAID SERVICE

07/02/2020

RETIREMENT RESCINDED

Webber-Gregg, Bronwyn, Administrative Assistant II, Health Science (17 years)

LAST DAY OF PAID SERVICE

06/30/2020

Comment: Retirement approved by the Board on March 3, 2020 is being rescinded.



BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 7, 2020

## CONSENT AGENDA: HUMAN RESOURCES

### **RECOMMENDATION NO. 8 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*

*Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources*

*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

**PROVISIONAL:** Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Amerman, Thomas, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Baker, Princella, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Braden, John, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Brundage, Kirk, Accompanist-Dance, DANCE	07/01/2020-12/31/2020
Carbone, John, Accompanist-Dance, DANCE	07/01/2020-12/31/2020
Castaneda, Leticia, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Chan, Oliver, Accompanist – Voice, Music	07/01/2020-12/31/2020
Fernandez, Daniel, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Fregoso, Nancy, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Garrity, Lucas, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Geller, Frances, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Gibbons, Amelia, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Gunderson, Michael, Theatre Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Halacy, Dylan, Accompanist-Dance, DANCE	07/01/2020-12/31/2020
Hellen-Lloyd, Jesse, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Hidalgo, Michael, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Hong, Meghan, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Jang, Michelle, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Johnson Jr., Thomas, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Jones, Samuel, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Knowles, Simon, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Klinkenberg, Frans, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Lopez, Vanessa, Student Services Clerk, Cashier's Office	06/15/2020-06/26/2020
	07/01/2020-12/31/2020
Maas, Benjamin, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Macias, Matthew, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Mark, Gabriel, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
McNaughton, Joellen, Accompanist – Performance, Music	07/01/2020-12/31/2020
McNaughton, Joellen, Accompanist – Voice, Music	
Morrison, Tatiana, Administrative Assistant II, Personnel Commission	07/01/2020-12/31/2020
Moten, Taylor, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Nesteruk, Gary, Accompanist – Voice, Music	07/01/2020-12/31/2020
Newsome, Mary, Sign Language Interpreter III, Disabled Students Center	07/01/2020-06/30/2021
Osborne, Christopher, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Osipova, Yelena, Accompanist-Dance, DANCE	07/01/2020-12/31/2020

Peyton, Timothy, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Pineda, Johnnyangel, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Plotkin, Alla, Accompanist-Dance, DANCE	07/01/2020-12/31/2020
Postley, Colin, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Price, Jamieson, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Reyes-Flores, Jonathan, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Richardson, Gary, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Shea, Teresa, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Snyder, John, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Sparling, Miho, Accompanist-Dance, DANCE	07/01/2020-12/31/2020
Sperry, Adam, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Soro, Gnenemon, Accompanist-Dance, DANCE	07/01/2020-12/31/2020
Sow, Malick, Accompanist-Dance, DANCE	07/01/2020-12/31/2020
Sunami, Masahiko, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Tejaratchi, Ryan, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Ter-Avanesova, Nonna, Accompanist-Dance, DANCE	07/01/2020-12/31/2020
Tindell, Walter, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Tittle, Toby, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Walker, Frederick, Accompanist-Dance, DANCE	07/01/2020-12/31/2020
Watanabe, Atsushi, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021
Weber, Angelea, Theater Technical Specialist, SMC Performing Arts	07/01/2020-06/30/2021

#### RESCISSION OF ASSIGNMENTS

Brown, Carla, Student Services Clerk, Cashier's Office	06/15/2020-06/26/2020
Hofland, Keri, Student Services Clerk, Cashier's Office	06/15/2020-06/26/2020
Ramirez, Anthony Student Services Clerk, Cashier's Office	06/15/2020-06/26/2020
Santhiago, Nicholas, Student Services Clerk, Cashier's Office	06/15/2020-06/26/2020

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Arsene, Cristina , Instructional Assistant – ESL, ESL	07/01/2020-12/31/2020
Brown, Thomas M., Instructional Assistant – ESL, ESL	07/01/2020-12/31/2020
Greenhalgh, Colleen, Enterprise Business Services Clerk, Cashier's Office	07/01/2020-06/30/2021
Hoch, Marilyn, Instructional Assistant – ESL, ESL	07/01/2020-12/31/2020
Hudson Sr., Micheal E., Assistant Director – HR, Human Resources	07/01/2020-12/23/2020

#### RESCISSION OF ASSIGNMENTS

Abdulhafiz, Meymuna, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Abel, Teneka, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Ashby, DeAnna, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Austin, Harald, Student Services Clerk, Cashier's Office	06/15/2020-06/26/2020
Beck, Mihael M., Customer Service Assistant, Campus Store	05/26/2020-06/30/2020
Brinkley, Tanisha, Customer Service Assistant, Campus Store	05/26/2020-06/30/2020
Chang, Tony, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Eichen, John, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Garcia, Lucy, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Graham-Howard, Kimi, Student Services Clerk, Cashier's Office	06/15/2020-06/26/2020
Grau, Donlad, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Lopez, Jose C., Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Lopez, Veronica, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Mehary, Mehret, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020

Micas, Donna, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Miles, Erik, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Nwonwu, Vergie, Customer Service Assistant, Campus Store	05/26/2020-06/30/2020
Pabst, Ester, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Pacheco, Wendy, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Pardo, Guillermo, Student Services Clerk, Cashier's Office	06/15/2020-06/26/2020
Robles Jr., Jose, Customer Service Assistant, Campus Store	05/26/2020-06/30/2020
Stuck, Jennifer J., Student Services Clerk, Cashier's Office	06/15/2020-06/26/2020
Thielking, Alan, Bookstore Clerk/Cashier, Campus Store	05/26/2020-06/30/2020
Van Hemelrijck, Erin G., Student Services Clerk, Cashier's Office	06/15/2020-06/26/2020

## **RECOMMENDATION NO. 9      CLASSIFIED PERSONNEL – NON MERIT**

*Requested Action:*    *Approval/Ratification*  
*Reviewed by:*        *Tre'Shawn Hall-Baker, Dean, Human Resources*  
*Approved by:*        *Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

### **STUDENT EMPLOYEES**

College Student Assistant, \$15.00/hour (STHP)	3
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### **SPECIAL SERVICE**

Art Model w/ Costume, \$30.00/hour	26
Community Services Specialist I, \$35.00/hour	7
Community Services Specialist II, \$50.00/hour	12

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7 2020

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 10 FACILITIES**

*Requested by: Charlie Yen, Director of Facilities Planning*

*Approved by: Christopher Bonvenuto, Vice-President, Business/Administration*

*Requested Action: Approval/Ratification*

**10-A AGREEMENT FOR CONSULTING SERVICES – BOND CONSTRUCTION PROGRAM**

Enter into a consulting services agreement with Benya Burnett Consultancy for the Art Complex CEQA MND lighting boundaries establishment and design review for an amount of \$300 per hour plus reimbursable expenses at the rate of direct cost plus 10%.

Funding Source: Measure V

Comment: During the Art Complex public outreach, the neighboring communities expressed concerns in regards to nighttime lighting and illumination. In order to properly address these concerns, the District voluntarily agreed to engage a professional lighting consultant to prepare a comprehensive analysis evaluating how the proposed building would potentially impact the neighboring communities.

**10-B CHANGE ORDER NO. 1 –SCIENCE AIR HANDLING EQUIPMENT**

Change Order No. 1 – ANDERSON BARKER ARCHITECTS on the SCIENCE AIR HANDLING EQUIPMENT project in the amount of \$720,000.

Original Contract Amount	\$12,426.30
Change Order No. 1	<u>4,474.30</u>
Revised Contract Amount	\$16,900.60

Project Schedule: This change order also adds 193 calendar days to the contract length for a total of 428 calendar days. The estimated completion date is August 31, 2020.

Funding Source: Scheduled Maintenance/Physical Plant Block Grant

Comment: Change Order No. 1 includes the following:

- Provide professional Architectural and Engineering services to revise the anchoring of equipment to the existing stem walls on the roof of the Science Building.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 11 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION** *(continued)*

*Requested Action: Approval/Ratification*

*Requestor: Michael Tuitasi, Vice President, Student Affairs*

*Reviewed by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant: School Communications Interoperability Grant Program (SCIGP)  
Granting Agency: California Governor's Office of Emergency Services (Cal OES)  
Augmentation Amount: (\$100,000) Amended Amount: \$0  
Matching Funds: Not Applicable  
Performance Period: January 1, 2020 - December 31, 2021  
Summary: Cal OES is responsible for overseeing and coordinating emergency preparedness, response, recovery and homeland security activities within the state of California. Cal OES Grants Management established the SCIGP which in fiscal year 2019-2020 was expected to allot \$1,000,000 in competitive grants to California Community Colleges.  
On May 5, 2020, the Board approved a subaward from Cal OES in the amount of \$100,000 for the Campus Police Department to acquire a dispatch control center. Subsequently, notification was received in a letter dated June 18, 2020 from Cal OES advising that due to a State revenue shortfall and unexpected costs related to the COVID-19 pandemic, unencumbered balances for several one-time grants, including SCIGP, were being reverted back to the State. As a result, Cal OES is postponing the SCIGP subaward to SMC for fiscal year 2019-2020 until further notice.

Restricted Fund 01.3

Revenue		
8600	State	\$ (100,000)
Expenditures		
1000	Academic Salaries	0
2000	Non-Academic Salaries	0
3000	Employee Benefits	0
4000	Supplies & Materials	0
5000	Other Operating Expenditures	\$ (39,000)
6000	Capital Outlay	\$ (61,000)
7300	Other Outgo/Indirect	0
7600	Student Aid	0
Total		\$ (100,000)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

**CONSENT AGENDA: FACILITIES AND FISCAL**

**RECOMMENDATION NO. 12 BUDGET TRANSFERS**

**12-A FUND 01.0 – GENERAL FUND - UNRESTRICTED**

Period: May 21, 2020 through June 24, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	81,462
3000	Benefits	0
4000	Supplies	-31,889
5000	Contract Services/Operating Exp	56,721
6000	Sites/Buildings/Equipment	0
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-106,294
Net Total:		0

**12-B FUND 01.3 – GENERAL FUND - RESTRICTED**

Period: May 21, 2020 through June 24, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-713
2000	Classified/Student Salaries	1,028
3000	Benefits	2,855
4000	Supplies	-299
5000	Contract Services/Operating Exp	-10,835
6000	Sites/Buildings/Equipment	7,964
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

**CONSENT AGENDA: FACILITIES AND FISCAL**

**RECOMMENDATION NO. 12 BUDGET TRANSFERS** *(continued)*

**12-C FUND 40.0 – CAPITAL PROJECTS FUND**

Period: May 21, 2020 through June 24, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	103
5000	Contract Services/Operating Exp	0
6000	Sites/Buildings/Equipment	-103
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 13 COMMERCIAL WARRANT REGISTER**

*Requested Action: Approval/Ratification*

*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Commercial Warrant Register

May 2020 8956 through 8994 \$ 13,657,858.73

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

**RECOMMENDATION NO. 14 PAYROLL WARRANT REGISTER**

*Requested Action: Approval/Ratification*

*Requested by: Ian Fraser, Payroll Manager*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Payroll Warrant Register

May 2020 C1J – C2K \$14,784,483.34

Comment: The detailed payroll register documents are on file in the Accounting Department.

**RECOMMENDATION NO. 15 AUXILIARY PAYMENTS AND PURCHASE ORDERS**

*Requested Action: Approval/Ratification*

*Requested by: Mitch Heskel, Dean, Educational Enterprise*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified.

Auxiliary Operations Payments and Purchase Orders

May 2020 Covered by check & voucher numbers: 025934-026114 & 02195-02203

Bookstore Fund Payments	\$ 136,825.05
Other Auxiliary Fund Payments	\$ 11,014.20
Trust and Fiduciary Fund Payments	<u>\$ 332,171.04</u>
	\$ 480,010.29

Purchase Orders issued

May 2020 \$0

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.



BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 16 ORGANIZATIONAL MEMBERSHIPS**

*Requested Action: Approval/Ratification*

*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
July 2020	9	\$51,541.00

Funding Sources: Unrestricted General Fund

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

**RECOMMENDATION NO. 17 AUTHORIZATION OF SIGNATURE TO APPROVE INVOICES, 2020-2021**

*Requested Action: Approval/Ratification*

*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Authorization of signature for the following staff member to approve invoices for 2020-2021:

<u>Name/Title</u>
Lourdes Arevalo, Interim Chair, Modern Languages and Cultures Department

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 18 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION**

*Requested Action: Approval/Ratification*  
*Requested by: Scott Silverman, Associate Dean, Emeritus*  
*Patricia Ramos, Dean, Workforce Development*  
*Approved by: Jennifer Merlic, Vice-President, Academic Affairs*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

**RECOMMENDATION NO. 19 PURCHASING**

*Requested Action: Approval/Ratification*  
*Requested by: Cynthia Moore, Director of Procurement, Contracts & Logistics*  
*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

**19-A AWARD OF PURCHASE ORDERS**

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

May 2020

\$25,134,361.73

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

## MAJOR ITEMS OF BUSINESS

### RECOMMENDATION NO. 20

**SUBJECT:** **SANTA MONICA BIG BLUE BUS MULTI-YEAR CONTRACT, 2020-2023**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees authorize the SMC Superintendent/President to execute an agreement for a two-year contract, fiscal years 2020–2022, with an option for a third year, fiscal year 2022-2023, with Santa Monica Big Blue Bus, for amounts and terms as follows:

2020-2021 (Year 1) – \$500,000 (68% decrease from 2019-20)  
 2021-2022 (Year 2) – \$1,258,000 (19% decrease from 2019-20)  
 2022-2023 (Optional Year 3) – \$1,258,000 (no change from Year 2)

Year 1 Terms: July through December 2020 – two quarterly payments of \$62,500; intercampus connecting routes and Rapid 7 route not required. January through June 2021 – two quarterly payments of \$187,500; BBB option to restore Rapid 7; BBB to restore Route 42 (SMC Campus Connector) during January 2021 and Route 44 (SMC/17th St Station/Montana) in June 2021 and increase service on Route 16 (Wilshire Blvd/Bundy Drive) from every 60 minutes to every 30 minutes on or before June 2021. SMC to work with BBB to transition exclusively to a contactless fare payment technology.

Year 2 Terms: Four quarterly payments of \$314,500; assumes Stage 4 recovery in effect for Los Angeles County; BBB to restore Rapid 7 service.

Year 3 Terms (Optional): Same payment schedule as Year 2.

The agreement may be terminated without cause by either party by giving 30 days written notice.

**SUMMARY:** SMC staff recommends renewal of the current multi-year agreement to provide for sustained financial planning for both SMC and Big Blue Bus. This program provides a system-wide pass for all current SMC students and staff with identification to ride the Big Blue Bus any time, any line, at no charge to the rider. This will be the 13th, 14th, and, if elected, 15th year of the Any Line, Any Time program. SMC and the City of Santa Monica have engaged in discussion on the importance of program continuation and the appropriate level of financial support.

For the first half of Year 1, through the Fall 2020 semester, SMC classes are being offered entirely online, with some services open to students. SMC student ridership is expected to be minimal. For the second half of Year 1, a possible instructional scenario is a hybrid approach, with no more than 25% of the campus population on site during the winter and spring semesters. The proposed contract reflects these significantly reduced ridership environments.

Year 2 assumes that Phase 4 recovery is in effect for Los Angeles County, permitting on-ground classes for colleges and universities. SMC is projecting growth of online delivery to a 30% use of online for course delivery for 2021-22. (Pre-Covid-19 spring 2020 online enrollment was 16.5%.) The new usage is anticipated as the college pivots from its current 100% online mode over the next 12 months. SMC also anticipates a decline in headcount. The proposed contract for Year 2 reflects reduced ridership based on these two trends.

Big Blue Bus is also offering SMC an optional third year of service at the same payment schedule as year 2.

For reference, the cost of the program for each of years one through five was \$1,219,480; in year six was \$1,317,040, an increase of 8 percent; in year seven was \$1,356,551.20, an increase of 3%; in year eight was \$1,404,030.49, an increase of 3.5%; in year nine was \$1,453,171.56, an increase of 3.5%; in year ten, funding was flat, at \$1,453,171.56; in year 11 was \$1,504,032.56, an increase of 3.5%; and in year 12 was \$1,556,673.70, an increase of 3.5%.

The District will realize savings of \$1,355,347.40 during the first two years of this new contract compared to a simple extension of the current contract.

FUNDING SOURCE: Funding will be from the 2020-2021, 2021-2022, and 2022-2023 District/Transportation Budget with an offset that is anticipated to be provided by the Associated Students of approximately 50%.

MOTION MADE BY: Rob Rader  
SECONDED BY: Louise Jaffe  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

## MAJOR ITEMS OF BUSINESS

### RECOMMENDATION NO. 21

**SUBJECT:** **AWARD OF CONTRACT – SMC MATH AND SCIENCE BUILDING PHASE II**

**SUBMITTED BY:** Vice-President, Business/Administration

**REQUESTED ACTION:** It is recommended that the Board of Trustees award the contract to The Nazerian Group, the lowest responsible and responsive bidder for the SMC Math & Science Building Phase II.

<u>Bidder</u>	<u>Amount</u>
The Nazerian Group	\$84,774,123
Icon West Inc.	\$85,997,000
Pinner Construction	\$88,659,000
S.J. Amoroso	\$89,597,000
Harper Construction	\$94,920,000

**FUNDING SOURCE:** Measure V

**COMMENT:** The Math Department has been operating out of the temporary trailers constructed after the 1994 Northridge earthquake with inadequate lab spaces. The project is to consolidate the Math and Science, and Earth Sciences programs into a new building that facilitate interdisciplinary interaction. The project also includes a Planetarium reserved for school and community presentations. The project has been in planning since 2007 and approximately 40% of the total project cost will be funded by state funds.

The Phase II of the project includes the construction of the new four story 122,000 square foot Math and Science Building consisting of classrooms, laboratories, planetarium, observatory, offices and support spaces.

MOTION MADE BY: Barry Snell  
 SECONDED BY: Louise Jaffe  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

## MAJOR ITEMS OF BUSINESS

### RECOMMENDATION NO. 22

SUBJECT: FIVE-YEAR CONSTRUCTION PLAN, 2020-2021 THROUGH 2025-2026

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the filing of the Five-Year Construction Plan, 2020-2021 through 2025-2026 with the State Chancellor's Office.

Five-Year Plan Project Listing: See attached listing  
 Final Project Proposal (FPP): Business Building Replacement  
 Initial Project Proposal (IPP): Drescher Hall Replacement Building

FUNDING SOURCE Local Bonds; State Capital Funds; District Capital Funds

COMMENT: The Five-Year Construction Plan identifies all potential future projects, including those in which the State may be asked to provide funding. The District selects projects that are expected to have the greatest possibility of state funding to be developed into an IPP. If the state approves the IPP, then the project can be developed into an FPP the following year.

These projects follow the 1998 Facilities Master Plan and the Career and Educational Facilities Master Plan 2010 Update. As part of ongoing planning, the District has begun a new 2020 master plan update process, and it is in its development stage.

Math/Science Addition (Funded): This project proposes to construct a new addition to the current Science Building that would consolidate Mathematics and Science programs. The project would provide programs adequate space for expansion while accommodating the projected program and enrollment growth. The Math department is currently operating within a temporary facility which does not provide the infrastructure to support the modern technology necessary for a successful educational delivery. Science programs are dispersed in four different locations on campus, preventing effective communication and sharing of resources among faculty, students and staff. Additionally, as indicated by low capacity/load ratios, deficiencies in lab space are not allowing the programs with heavy laboratory components, such as science, to provide adequate instructional space today or expand program offerings to meet enrollment growth in the future. Consolidating Mathematics and Science programs into the Science Building would encourage interdisciplinary interaction and achieve the goals outlined in the District's Master Plan.

This project received approval from the Department of the State Architect in March 2019, and it is awaiting approval from the Chancellor's Office for award of the construction contract.

**Art Complex Replacement (Funded):** This project proposes to replace the existing Art Complex at Santa Monica College with a new facility that will consolidate the nationally recognized Art Program into a single building. The Art Program is currently divided between multiple site locations, including, the main campus and satellite Airport Campus. The Art Complex, originally constructed in 1952, is nearing the end of its useful life. Existing building systems, infrastructure, and space distribution within the Art Complex on the main campus no longer meet the needs of the program and limit instructional delivery.

The proposed project will replace the Art Complex at the main campus with a new building of 20,720 ASF (31,877 GSF) facility that will be located adjacent to the existing Gym and Pearl Street. The new building will consolidate Art program space that is currently dispersed between the main campus and the satellite Airport campus. Once the replacement building is occupied, the College will demolish the existing Art Complex Building to allow for construction of future buildings identified in the College's Facilities Master Plan. Additional secondary effects include the inactivation of 5,491 ASF of art space at the Airport campus. This project will provide efficient and updated lecture and laboratory spaces as well as consolidated, collaborative office spaces for faculty and staff. Functional adjacencies will be developed within the new building to promote a collaborative learning environment and centralize Art classes. The new building will also improve accessibility, provide compliancy with ADA and current building codes, and provide infrastructure to support modern technology/equipment. Current Progress: The old YWCA building and the existing house at 2019 14th street was also demolished for the future Art Complex as of Spring 2019.

This project's schematic design documents are under review by the State Chancellor's Office and is awaiting finalization of CEQA documents.

**Business Replacement (Pending FPP):** The proposed project will replace the Business building at Santa Monica College in an effort to upgrade instructional space and house critical services and programs for students in a prominent and visible location on campus. Programs within the existing Business building include Business, Fashion, Photography, Computer Systems and Information Systems, and Cosmetology. In addition to programs currently located in the existing Business building, student support programs such as Associated Student Organizations and the Veteran's Center will be relocated to the new building. The aging Business building was constructed in 1980 and has received no major renovations to date. The proposed project also provides an opportunity for the College to reconfigure and reclassify space to increase campus efficiency, upgrade technological systems, and replace outdated infrastructure.

The proposed Business replacement building will encompass 76,474 Gross Square Feet (GSF) and consists of 49,708 Assignable Square Feet (ASF). Functional space within the building will include 7,964 ASF of classroom, 22,770 ASF of laboratory, 8,237 ASF of office, 433 ASF of library, and 10,304 ASF of other support space. The project will reconfigure functional adjacencies and repurpose classroom space into laboratories. The new building will be located in the footprint of the existing Pico Classroom Complex on Pico Blvd. Following occupancy of the replacement building, the existing Business building will be inactivated. The basement and second floor of the Student Health and Activities building will also be inactivated as a secondary effect of this project.

Drescher Hall Replacement Building (Pending IPP): This project constructs a replacement building for Drescher Hall, which was constructed in the 1960s as a vocational/trades building. The new building will be located on the site of the existing Business building, which will be offline following occupancy of the Business Replacement. The existing Drescher Hall does not adequately serve students due to facility deterioration and technological infrastructure shortages. Replacing Drescher with a new building provides instructional benefits to a diverse group of programs such as Astronomy, Biology, English, and Photography. Any major reconstruction effort within the existing building would require structural/seismic upgrades, deeming replacement a more cost effective solution. Secondary effects of the proposed project will include demolition of the existing Drescher Hall following occupancy of the replacement building.

The Malibu Campus, the Santa Monica Early Childhood Lab School, and the HVAC Upgrades are under construction. Future projects that are to be funded by Measure V have been added to the list and will be more fully detailed as part of our Facilities Master Plan process that is currently in progress.

The chart indicates the following phases: (P) Planning, (W) Working Drawings, (C) Construction and (E) Equipment

MOTION MADE BY:	Louise Jaffe
SECONDED BY:	Barry Snell
STUDENT ADVISORY:	Aye
AYES:	7
NOES:	0



**Santa Monica Community College District 780**

No. Project			Schedule of Funds						
Campus	Source	Total Cost	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
<b>1 Santa Monica Early Childhood Lab School</b>									
Santa Monica College									
Occupancy: 2020-21	STATE:	\$0							
Net ASF: 13,534	DISTRICT:	\$30,926,000							
<b>2 HVAC Upgrades</b>									
Santa Monica College			Phase C						
Occupancy: 2020-21	STATE:	\$0	\$0						
Net ASF: 0	DISTRICT:	\$10,778,000	\$9,754,000						
<b>3 Malibu Center</b>									
Santa Monica College			Phase E						
Occupancy: 2021-22	STATE:	\$0	\$0						
Net ASF: 16,621	DISTRICT:	\$50,000,000	\$2,363,000						
<b>4 Math/Science Addition</b>									
Santa Monica College									
Occupancy: 2022-23	STATE:	\$40,088,000							
Net ASF: 9,303	DISTRICT:	\$38,937,000							
<b>5 Art Complex Replacement</b>									
Santa Monica College				Phases C, E					
Occupancy: 2022-23	STATE:	\$8,914,000		\$8,270,000					
Net ASF: 0	DISTRICT:	\$8,914,000		\$8,270,000					
<b>6 Modular Classroom Replacement Building</b>									
Santa Monica College				Phase P	Phase W	Phases C, E			
Occupancy: 2024-25	STATE:	\$0		\$0	\$0	\$0			
Net ASF: 0	DISTRICT:	\$64,000,000		\$800,000	\$3,360,000	\$59,840,000			
<b>7 Business Replacement Building</b>									
Santa Monica College					Phases P, W	Phases C, E			
Occupancy: 2025-26	STATE:	\$23,778,000			\$1,715,000	\$22,063,000			
Net ASF: 0	DISTRICT:	\$23,778,000			\$1,715,000	\$22,063,000			
<b>8 Drescher Hall Replacement Building</b>									
Santa Monica College						Phases P, W	Phases C, E		
Occupancy: 2027-28	STATE:	\$24,896,000				\$1,816,000	\$23,080,000		
Net ASF: 0	DISTRICT:	\$24,896,000				\$1,816,000	\$23,080,000		
<b>GRAND TOTALS</b>									
	Total Cost		2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
	STATE:	\$97,676,000	\$0	\$8,270,000	\$1,715,000	\$23,879,000	\$23,080,000	\$0	\$0
	DISTRICT:	\$252,229,000	\$12,117,000	\$9,070,000	\$5,075,000	\$83,719,000	\$23,080,000	\$0	\$0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 23

SUBJECT: **AGREEMENT RESOLVING POTENTIAL GRIEVANCE AND TO PROVIDE STAFF DEVELOPMENT REGARDING ONLINE EDUCATION**

SUBMITTED BY: Vice-President, Human Resources

REQUESTED ACTION: It is recommended that the Board of Trustees approve an agreement between the Santa Monica Community College District and the Faculty Association agreement to provide staff development for online education purposes while all instruction is offered remotely. This agreement is contingent on CARES Act Funding.

The complete agreement is included on the following pages.

MOTION MADE BY: Rob Rader  
 SECONDED BY: Sion Roy  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

**AGREEMENT RESOLVING POTENTIAL GRIEVANCE  
AND TO PROVIDE STAFF DEVELOPMENT REGARDING ONLINE EDUCATION**

This **AGREEMENT** (the "Agreement") is entered into by and between the Santa Monica Community College District (the "College") and Santa Monica College Faculty Association ("FA") as of this 4th day of June, 2020.

**RECITALS**

A. On May 21, 2020, the FA informed the College of its intention to file a grievance concerning the applicability of Article 20 of the Collective Bargaining Agreement to the approval of distance education courses after the college's declaration of an emergency due to the COVID-19 global pandemic and the move to a fully online teaching modality (the "Grievance").

B. Article 20 provides in relevant part:

20.3 Faculty who develop a new distance education course shall receive 20% Reassigned time (or \$3000 stipend or equivalent hourly task assignment) upon the first offering of that course.

20.4 When a department chair and faculty member agree and the Curriculum Committee has approved an existing distance education course requiring substantial changes in the course content and/or delivery, the faculty member shall receive a \$1300 stipend for making the revision(s).

....

20.7 This Article shall apply to all distance education offered by Santa Monica College, whether offered as credit or non-credit instruction, and for student services provided remotely.

20.8 Experienced Distance Education faculty members selected to train another faculty member shall receive a stipend of \$2000 for 36 hours of training.

C. The COVID-19 global pandemic has required that all instruction be offered remotely.

D. The California Community College Chancellor has required that the College seek approval for all distance learning courses for Summer and Fall courses.

E. The ongoing coronavirus pandemic requires the College either offer every course as distance education, or not offer them at all.

F. It is not possible to migrate all SMC courses to a distance education format that meets the normal standards for online course approval in time for Summer and Fall.

G. To comply with minimum standards set by the United States Department of Education, ACCJC, and Chancellor, the College is bringing all Summer and Fall courses that are

not slated for cancelation through the College's curriculum and distance education approval process.

H. The College is not requiring that the classes meet the normal standards for distance education courses. Each course will be identified by discipline faculty to be approved for online delivery either in perpetuity or only in emergency conditions. The former will be held to the regular distance standards, the latter will not. The latter – emergency distance education courses – will be allowed wide latitude in how the course material is delivered, including the use of Zoom and other synchronous modalities. The creation of a robust Canvas course shell will not be required and is not anticipated.

I. When the parties agreed to Article 20, they only contemplated the development of permanent distance education courses and not distance education courses that could be offered only in emergency circumstances.

J. The parties agree that the development of emergency distance education courses warrants different compensation than the development of permanent distance education courses.

K. The parties agree that the rapid transition from on-ground to remote-learning has created the need for professional development to ensure that all faculty can competently deliver instruction and make the best use of available technology.

L. During institutional flex activities in August 2020, faculty will be offered professional development training ("institutional flex professional development").

M. Both full-time and part-time faculty require additional professional development concerning instruction in the online-environment.

N. The CARES Act created Higher Education Emergency Relief Fund in Section 18004, authorizing the College to use up to 50% of the funds received "to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus."

O. The costs associated with implementation of this Agreement constitute "costs associated with significant changes to the delivery of instruction due to the coronavirus."

P. The parties wish fully and finally to resolve the Grievance and other disputes, potential or actual, arising out of the facts giving rise to the Grievance and training concerns raised by the FA.

**NOW, THEREFORE**, in consideration of the covenants and agreements herein contained, the parties agree as follows:

1. Resolution. The potential grievance and professional development concerns raised by the FA is resolved as follows:

1.1 Article 20 shall not apply to emergency distance education courses.

- 1.2 Upon the first offering of any course, any faculty member who develops an emergency distance education course shall be paid a stipend of:

- 1.2.1 \$600.00 for each course developed with 1.0 LHE or less.
- 1.2.2 \$1,200.00 for each course developed with 2.0 LHE or less, but more than 1.0 LHE.
- 1.2.3 \$1,800.00 for each course developed with more than 2.0 LHE.

Only one stipend per course shall be paid. The stipend shall be paid no later than the last pay period of the semester or intersession of first offering. The payment deadline may be extended upon a demonstration of good cause by the District.

- 1.3 Upon the first offering of any course, any faculty member who develops a fully online distance education course approved for Summer 2020, Fall 2020, Winter 2021, or Spring 2021, shall be paid a stipend of \$3,000.00 for each course developed. Only one stipend per course shall be paid. The stipend shall be paid no later than the last pay period of the semester or intersession of first offering. The payment deadline may be extended upon a demonstration of good cause by the District.

- 1.4 In addition to professional development taken as a result of fulfillment of flex obligations, full-time and part-time faculty shall be paid for (a) documented time providing mentorship to other faculty on online teaching, (b) documented time for online course development and student service development, and (c) documented time attending additional professional development to improve online teaching and service delivery because of the COVID-19 global pandemic. The maximum hours possible to be paid are as follows:

- 1.4.1 Full-time faculty:

1.4.1.1 March 27, 2020 – June 16, 2020: 20 hours

1.4.1.2 Summer - Fall 2020: 50 hours

- 1.4.2 Part-time faculty with an assignment during the specified term:

1.4.2.1 March 27, 2020 – June 16, 2020: 12 hours

1.4.2.2 Summer 2020: 8 hours

1.4.2.3 August 1, 2020 - Fall 2020: 10 hours

The rate of pay shall be \$65.00 per hour. Stipends shall be paid within 60 days of the certification deadline set forth below. This payment deadline

may be extended upon a demonstration of good cause by the District. No additional compensation shall be provided for the above activities.

**Certification Deadlines:**

Spring: June 30, 2020

Summer: August 14, 2020

Fall: December 22, 2020

- 1.5 In consultation with the Department Chair, an experienced Distance Education faculty member shall be selected and assigned to each department to mentor other faculty members and shall receive a stipend of \$2,340.00 for 36 hours of training. The District will pay for up to 26 such faculty peer mentors.

2. **Agreement Contingent on CARES Act Funding.** The payments required by this Agreement shall come solely from the institutional portion of the CARES Act funding. Should CARES Act funding not be available for all or part of the obligations under this Agreement, this Agreement shall be of no further force or effect and the parties shall resume negotiations to resolve the FA's potential grievance. The District shall not allocate any amount from the institutional portion of the CARES Act necessary to fund this Agreement for any other purpose.

3. **Agreement Not to File Grievance.** This Agreement fully resolves the FA's potential grievance. The FA agrees not to file a formal grievance in accordance with Article 12 of the Collective Bargaining Agreement unless the Agreement has no further force or effect under Paragraph 2.

4. **No Admission of Wrongdoing/Effect of Agreement.** Nothing in this Agreement shall be or shall be deemed to be an admission of wrongdoing or liability whatsoever by either party.

5. **No Precedent.** This Agreement shall not set nor shall it be deemed to set any precedent between the parties with respect to the matters addressed herein. Nor may either party use the terms of this Agreement as evidence of the meaning of any provision of the collective bargaining agreement between the College and FA.

6. **No Claims.** FA represent and warrant that they have not filed and agree not to file at any time in the future, any statutory, civil, or administrative claim, complaint, or charge of any kind whatsoever with any state or federal court, administrative agency, or tribunal of any kind whatsoever, arising out of, relating or pertaining to the Grievance or the facts alleged in the Grievance.

7. **Comprehension and Authority.** Each party or responsible officer thereof has read this Agreement and understands the contents hereof. Any of the employees executing this Agreement on behalf of the College are empowered to do so and hereby bind the College, except

that the parties agree and acknowledge that the College's obligations under this Agreement shall be void if not ratified by the College's governing board at its July 7, 2020 meeting.

8. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and, when taken together, shall constitute one and the same agreement, which shall be binding and effective as to the parties to this Agreement.

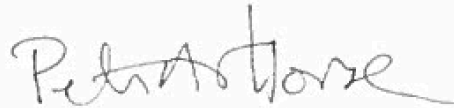
IN WITNESS WHEREOF, the parties have hereunto set their hand by their respective representatives as of the date first set forth above.

THE COLLEGE

FA



By: Sherri Lee-Lewis  
Vice President, Human Resources



By: Peter Morse  
President

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2020

# MAJOR ITEMS OF BUSINESS

## RECOMMENDATION NO. 24

**SUBJECT:** **2020-2021 TENTATIVE BUDGET**

**SUBMITTED BY:** Vice-President, Business/Administration

**REQUESTED ACTION:** It is recommended that the Board of Trustees adopt the 2020-2021 Tentative Budgets (Appendix A).

The Santa Monica Community College District Proposed Tentative Budget for fiscal year 2020-2021 is comprised of the following nine funds:

General Fund Unrestricted	\$204,175,619
General Fund Restricted	<u>\$ 65,745,517</u>
Total General Fund	\$269,921,136
Special Reserve Fund (Capital)	\$ 31,731,504
Bond Fund: Measure S	\$ 8,507,307
Bond Fund: Measure AA	\$ 3,287,543
Bond Fund: Measure V	\$140,254,932
Bond Interest & Redemption Fund	\$ 89,582,309
Student Financial Aid Fund	\$ 45,256,262
Scholarship Trust Fund	\$ 45,000
Auxiliary Operations	<u>\$ 3,117,409</u>
Total Other Restricted	\$321,782,266
TOTAL PROPOSED TENTATIVE BUDGET	\$591,703,402

MOTION MADE BY: Louise Jaffe

SECONDED BY: Barry Snell

STUDENT ADVISORY: Aye

AYES: 7

NOES: 0



SANTA MONICA COMMUNITY COLLEGE DISTRICT  
2020-2021 TENTATIVE BUDGET NARRATIVE

GENERAL FUND

The 2019-2020 fiscal year is projected to close with an Unrestricted General Fund ending balance, including Designated Reserves, of \$22,807,682.

For the 2020-2021 tentative budget, the District is projecting a decrease in revenue of <3.1%> or <\$5,741,829> and a decrease in expenditures of <2.6%> or <\$5,105,714>. The decrease in revenue is primarily due to a projected decrease in non-resident tuition resulting from an expected decline in non-resident enrollment and the one-time revenue for prior years' excess STRS contribution recognized in FY 2019-2020 and will not repeat in FY 2020-2021. The decrease in expenditures is primarily due to the cut implemented by the District on various contracts and services, the decrease in salaries and benefits as a result of the reduction in hourly instruction and non-instruction, furlough and suspension of step and longevity increase imposed for all academic management, classified management and confidential employees, the Supplemental Retirement Plan carried out for Faculty to retire by June 30, 2020, and offered to academic management, classified management and non-management employees to retire by September 30, 2020, net of increase in salaries and benefits as a result of the step and longevity increases for members of SMC Faculty Association (SMCFA), SMC Classified School Employees Association (CSEA) and SMC Police Association (SMCPOA), increases in retirement and statutory benefits and health and welfare, and increases in insurance and utilities. These changes are projected to result in a structural deficit of <\$17,343,217> and, with the inclusion of one-time items, an overall operating deficit of <\$8,504,540> resulting in an ending Unrestricted Fund Balance is \$14,303,142 or 7.53% of total expenditures and transfers.

It is important to note that the revenue projections contained in the tentative budget are based on District projections of the State Budget agreed upon by the Governor, the Assembly and the Senate on June 22, 2020. The proposal keeps the apportionment funding for FY 2020-2021 the same as FY 2019-2020 and extends the Hold Harmless Provision of the Student Centered Funding Formula through FY 2023-2024. The proposal also stipulates a deferral for community colleges of \$332 million in FY 2019-2020 and \$662.1 in FY 2020-2021, with a trigger deferral of \$792.1 if the State does not receive Federal Funding. The projection is preliminary and is expected that variances, possibly significant in nature, will occur between the tentative and adopted budgets.

General Fund Unrestricted Revenues (01.0)

These are the only funds available for the general operations of the College. All other funds are restricted except some parts of the Auxiliary fund.

The District has based the tentative budget on the June 22, 2020 budget agreed upon by Governor, Assembly and Senate. The Governor's FY 2020-2021 budget proposal provides the continued implementation of the Student Centered Funding Formula (SCFF). The tentative budget also reflects an increase in enrollment for resident FTES of 680.97 FTES or 3.38% and a decline of enrollment for non-resident FTES of <571.96> FTES or 15% from FY 2019-2020 levels which is projected to result in a decline of revenue related to non-resident tuition of ~<\$4.0M>.

The largest source of revenue for the District is Apportionment from the State. The revenue sources for Apportionment are a combination of property taxes, enrollment fees, funding from the Education Protection Account and general apportionment funds. In FY 2018-2019, the State adopted a new funding formula to determine the Apportionment allocation for each district named the Student Centered Funding Formula (SCFF). The SCFF calculates Apportionment based on three main factors: base allocation (enrollment), supplemental allocation (number of students receiving financial aid), and the student success allocation (number of student success outcome achieved). The new formula stipulates that for the fiscal years of 2018-2019 through 2023-2024, the District will be funded at the greater of the amount calculated under the SCFF or at a "Hold Harmless" amount which is equal to the 2017-2018 funding level adjusted for COLA. The District forecasts that for FY 2020-2021, the District will be funded at the "Hold Harmless" amount which is projected to be ~\$9.5M greater than the funding calculated under the SCFF.

Local revenues are a combination of property taxes and revenue generated at the college level through the charging of fees and fines, through interest earned on cash and non-resident tuition revenue.

#### General Fund Unrestricted Expenditures (01.0)

The District's largest expenditures (90.7% of the total budget) are related to salary and benefits. The salary and benefit related expenditure projections reflect appropriate step, column and longevity increases for all qualified members of SMCFA, CSEA and SMCPOA. The tentative budget includes a freeze on step and column increase effective July 1, 2020 and furlough days beginning August 1, 2020 for academic management, classified management and classified confidential.

The discretionary section of the expenditure budget (Supplies and Services), reflects a decrease of <23.5%> or <\$4,922,852> from FY 2019-2020 projected expenditures. The decrease is primarily due to the transfer of lease expense for Performing Arts Center, Airport Campus and Pool to Capital Outlay Fund. In addition, the District implemented cut on Bad Debts Expense, Global Citizenship, Legal Fees, Postage, Public Policy Institute and various discretionary expenses and the reduction in fees for Big Blue Bus. Utilities and insurance increased by \$290,455 or 6.2% due to increase in rates.

The amount of \$11,275,137 for the Contracts/Services line item in the tentative budget includes: Advertising 19%; Bank Fees and Bad Debt 13%; Repairs of Equipment/Maintenance 12%; Other Contract Services 9%; Consultants 6%; Managed Print Services 5%; Software Licensing 5%; LACOE Contracts (i.e. PeopleSoft, HRS, BEST) 5%; Rent/Lease (including Big Blue Bus) 4%; Legal Services (including those for the Personnel Commission) 4%; Off-Campus Printing 4%; Postage and Delivery Services 3%; Conferences and Training 2%; Professional Growth 2%; Memberships and Dues 1%; Audit 1%; Recruiting-Students 1% and Other Services – all under 1% of budget per category (e.g. Repairs-Facility, Field trip, Mileage, Commencement, Fingerprinting, Board Meetings, etc.) 4%.

It is expected that adjustments to projections will occur between the tentative budget and the adopted budget as more information becomes available from the State.

#### RESTRICTED FUNDS

##### General Fund Restricted (01.3)

This fund represents restricted funding that is received by the District from Federal, State, and Local sources. All grants that do not end by June 30, 2021, will be carried over to the FY 2021-2022 budget, if permissible.

When received, new grants will be presented to the Board of Trustees for approval, and the District's budget will be augmented to reflect the increase.

##### Special Reserve Fund (40.0) Capital

This fund is also known as the Capital Projects Fund. The major source of revenue for this fund is the non-resident capital surcharge. These funds are used for capital outlay related projects, District equipment purchases, the installment payments related to the Certificate of Participation used to purchase the CMD site and any required expenditure matches to State capital outlay funding. State funding for capital projects are also accounted for in this fund.

All capital expenditures and revenue in the Special Reserve Fund, as well as Funds 42.3, 42.4 and 42.5 reflect the total expenditure allocation and the total revenue for all projects and are not limited to the current year, thus resulting in a zero ending balance. These funds are legally restricted and may not be transferred into the unrestricted general fund.

#### Bond Fund Measure S (42.3)

This fund reflects the revenue from the sale of bonds approved through Measure S and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved under Measure S.

#### Bond Fund Measure AA (42.4)

This fund reflects the revenue from the sale of bonds approved through Measure AA and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved under Measure AA.

#### Bond Fund Measure V (42.5)

This fund reflects the revenue from the sale of bonds approved through Measure V and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved under Measure V.

#### Bond Interest and Redemption Fund (48.0)

This fund is administered by the County of Los Angeles Department of Auditor-Controller. It reflects the receipt of property tax revenues due to voted indebtedness for bond issues, the payment of interest on those bonds, plus the redemption of the bonds that mature within the 2020-2021 fiscal year. This information is provided by the County of Los Angeles Department of Auditor-Controller through the Los Angeles County Office of Education.

#### Student Financial Aid Fund (74.0)

This fund consists of all student financial aid programs (PELL, SEOG, Loans, Cal Grants, Santa Monica College Promise, Student Success Completion Grants and CARES-Higher Education Relief Fund). The transfer line items reflect a transfer from the Unrestricted General Fund to meet the match requirements of the individual grant programs. For FY 2020-2021 award year, the District has been granted a waiver of the institutional share requirement under the Federal Works Study (FWS) Program and the Federal Supplemental Educational Opportunity Grant (FSEOG) Program.

#### Scholarship Trust Fund (75.0)

This fund is to account for gifts, donations, bequests, and devises (subject to donor restrictions) which are to be used for scholarships or for grants in aid to students.

#### Auxiliary Operations

This budget reflects the revenue and expenditures of the auxiliary operations of the District, namely the Bookstore, the food and vending concessions, and college expenditures in programs such as Athletics, Music, Theatre Arts, the Corsair student newspaper and transportation.

#### CONCLUSION

This is the tentative budget recommended for acceptance. It is expected that changes will occur between now and the Adopted Budget. Some changes will be the result of revised state revenue, and others will be internal adjustments resulting from new or updated revenue information and expenditure reduction efforts.

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 7, 2020

XI. BOARD COMMENTS

XII. ADJOURNMENT – 9:51 p.m.

- The meeting was adjourned in memory of **Charles H. Demorst**, father of Wendy Demorst, Director, Supplemental Instruction/Tutoring; **Dorothy Ehrhart-Morrison**, former SMC Trustee, **Robert Lee Grass**, father of Nancy Grass, faculty member in the Communications Department; and **Janice Gray**, a student in the Black Collegians Program.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held via Zoom Webinar on Tuesday, August 4, 2020 at 6 p.m. (5 p.m. if there is a closed session).

**UNRESTRICTED GENERAL FUND 01.0**  
**2020-2021 TENTATIVE REVENUE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED REVENUES	2020-2021 TENTATIVE BUDGET
<b>FEDERAL</b>			
01 FIN AID ADM ALLOWANCES	136,173	125,923	137,885
02 <b>TOTAL FEDERAL</b>	<b>136,173</b>	<b>125,923</b>	<b>137,885</b>
<b>STATE</b>			
03 GENERAL APPORTIONMENT	64,019,115	73,159,452	77,452,888
04 EDUCATION PROTECTION ACCOUNT-PROP 30/55	19,901,099	10,233,502	10,233,502
05 COLA	4,350,124	4,350,124	-
06 PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	304,256	-
07 PRIOR YEAR APPORTIONMENT ADJUSTMENTS-EPA	-	(253,601)	-
08 HOMEOWNERS EXEMPT	93,379	90,208	90,208
09 STATE LOTTERY REVENUE	3,742,060	3,740,872	3,684,174
10 MANDATED PROGRAM COSTS	622,981	622,981	615,570
11 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	5,911,144	5,911,144	6,662,021
12 OTHER STATE	2,860,941	3,564,549	2,709,648
13 <b>TOTAL STATE</b>	<b>101,500,843</b>	<b>101,723,487</b>	<b>101,448,011</b>
<b>LOCAL</b>			
14 PROP TAX SHIFT (ERAF)	13,211,517	14,172,181	14,172,181
15 SECURED TAX	16,737,824	16,805,463	16,805,463
16 SUPPLEMENTAL TAXES	391,781	355,787	355,787
17 UNSECURED TAX	600,542	592,339	592,339
18 PRIOR YRS TAXES	550,358	532,489	532,489
19 PROPERTY TAX - RDA PASS THRU	1,752,991	1,829,829	1,829,829
20 PROPERTY TAX - RDA RESIDUAL	2,837,858	3,202,220	3,202,220
21 RENTS	152,000	100,000	100,000
22 INTEREST	926,400	863,600	597,900
23 ENROLLMENT FEES	13,615,223	12,720,319	12,778,164
24 UPPER DIVISION FEES	73,294	71,904	71,904
25 STUDENT RECORDS	394,300	398,400	400,200
26 NON-RESIDENT TUITION/INTENSIVE ESL	30,740,290	29,448,180	25,445,388
27 OTHER STUDENT FEES & CHARGES	64,600	75,279	75,600
28 F1 APPLICATION FEES	203,800	178,620	151,800
29 OTHER LOCAL	894,100	2,717,601	1,554,500
30 I. D. CARD SERVICE CHARGE	962,300	835,100	838,900
31 LIBRARY CARDS	40	40	40
32 LIBRARY FINES	4,000	4,000	2,000
33 PARKING FINES	128,290	105,000	83,400
34 <b>TOTAL LOCAL</b>	<b>84,241,508</b>	<b>85,008,351</b>	<b>79,590,104</b>
35 <b>TOTAL REVENUE</b>	<b>185,878,524</b>	<b>186,857,761</b>	<b>181,176,000</b>
36 TRANSFER IN	203,978	232,727	191,937
37 SALE OF EQUIPMENT AND SUPPLIES	-	19,278	-
38 <b>TOTAL OTHER FINANCING SOURCES</b>	<b>203,978</b>	<b>252,005</b>	<b>191,937</b>
39 <b>TOTAL REVENUE AND TRANSFERS</b>	<b>186,082,502</b>	<b>187,109,766</b>	<b>181,367,937</b>

**UNRESTRICTED GENERAL FUND 01.0**  
**2020-2021 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED EXPENDITURES	2020-2021 TENTATIVE BUDGET
01 INSTRUCTION	29,613,615	30,776,446	28,418,942
02 ACADEMIC MANAGERS	6,889,431	7,020,554	6,208,595
03 NON-INSTRUCTION	6,377,580	6,549,958	6,337,224
04 HOURLY INSTRUCTION	31,934,158	33,140,926	33,770,856
05 HOURLY NON-INSTRUCTION	5,106,871	5,161,024	5,361,495
06 PROPOSED SUPPLEMENTAL RETIREMENT PLAN SAVINGS - ACADEMIC	-	-	(190,724)
07 VACANT POSITIONS	139,360	-	-
08 VACANCY SAVINGS	(91,978)	-	-
09 <b>TOTAL ACADEMIC</b>	<b>79,969,037</b>	<b>82,648,908</b>	<b>79,906,388</b>
10 CLASSIFIED REGULAR	22,375,623	24,390,017	25,145,376
11 CLASSIFIED MANAGERS	5,119,053	5,521,546	5,394,811
12 CLASS REG INSTRUCTION	3,659,966	3,655,445	3,689,133
13 CLASSIFIED HOURLY	2,117,676	2,386,837	1,371,573
14 CLASS HRLY INSTRUCTION	530,751	442,042	437,428
15 CLASSIFIED ONE-TIME OFF SCHEDULE PAYMENT/RETRO	-	1,044,557	-
16 PROPOSED SUPPLEMENTAL RETIREMENT PLAN SAVINGS-CLASSIFIED	-	-	(603,633)
17 VACANT POSITIONS	2,878,382	-	-
18 VACANCY SAVINGS	(1,899,732)	-	-
19 <b>TOTAL CLASSIFIED</b>	<b>34,781,719</b>	<b>37,440,444</b>	<b>35,434,688</b>
20 STRS	9,947,295	10,404,060	9,585,273
21 STATE ON-BEHALF PENSION CONTRIB TO STRS	5,911,144	5,911,144	6,662,021
22 PERS	7,189,068	7,780,151	8,194,791
23 OASDI/MEDICARE	3,773,034	4,080,303	4,028,052
24 H/W	16,509,281	16,911,357	17,561,783
25 RETIREES' H/W	4,753,535	4,709,070	5,421,675
26 SUI	166,319	156,074	167,508
27 WORKERS' COMPENSATION	1,967,806	1,970,951	2,155,930
28 ALTERNATIVE RETIREMENT	502,260	527,667	641,291
29 EARLY RETIREMENT INCENTIVES	1,298,771	1,298,771	2,085,145
30 BENEFITS RELATED TO CLASSIFIED ONE-TIME OFF SCH PAYMENT/RETRO	-	178,796	-
31 PROPOSED SUPPLEMENTAL RETIREMENT PLAN SAVINGS - BENEFITS	-	-	(235,026)
32 PROPOSED SRP - EARLY RETIREMENT INCENTIVE	-	-	426,147
33 BENEFITS RELATED TO VACANT POSITIONS	905,321	-	-
34 BENEFITS RELATED TO VACANCY SAVINGS	(597,512)	-	-
35 <b>TOTAL BENEFITS</b>	<b>52,326,322</b>	<b>53,928,344</b>	<b>56,694,590</b>
36 SUPPLIES	1,042,786	817,047	969,147
37 SUPPLIES FOR COVID-19	-	174,795	-
38 TCO-SUPPLIES	65,538	2,100	65,538
39 <b>TOTAL SUPPLIES</b>	<b>1,108,324</b>	<b>993,942</b>	<b>1,034,685</b>
40 CONTRACTS/SERVICES	16,000,197	14,727,556	11,275,136
41 DEFERRAL/BORROWING COST	-	-	300,000
42 INSURANCE	1,143,085	1,219,931	1,355,710
43 UTILITIES	4,021,059	3,474,104	3,628,780
44 <b>TOTAL SERVICES</b>	<b>21,164,341</b>	<b>19,421,591</b>	<b>16,559,626</b>
45 EQUIPMENT	100,000	157,964	75,000
46 <b>TOTAL CAPITAL</b>	<b>100,000</b>	<b>157,964</b>	<b>75,000</b>
47 <b>TOTAL EXPENDITURES</b>	<b>189,449,743</b>	<b>194,591,193</b>	<b>189,704,977</b>
48 OTHER OUTGO - TRANSFERS	384,498	384,498	165,000
49 OTHER OUTGO - STUDENT AID	2,500	2,500	2,500
50 <b>TOTAL TRANSFERS/FINANCIAL AID</b>	<b>386,998</b>	<b>386,998</b>	<b>167,500</b>
51 <b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>189,836,741</b>	<b>194,978,191</b>	<b>189,872,477</b>

UNRESTRICTED GENERAL FUND 01.0 2020-2021 TENTATIVE FUND BALANCE BUDGET				
ACCOUNTS		2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED FUND BALANCE	2020-2021 TENTATIVE BUDGET
01	TOTAL REVENUE AND TRANSFERS	177,670,960	175,615,381	171,908,953
02	TOTAL EXPENDITURES AND TRANSFERS	188,044,822	192,029,520	189,252,170
03	VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	3,923,063	-	-
04	VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(2,589,222)	-	-
05	<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(11,707,703)</b>	<b>(16,414,139)</b>	<b>(17,343,217)</b>
ONE-TIME ITEMS				
06	FTES BORROWING/DECLINE	8,411,542	9,458,984	9,458,984
07	STRS EMPLOYER EXCESS CONTRIBUTION	-	1,134,810	-
08	PART-TIME FACULTY OFFICE HOURS	-	849,936	-
09	PRIOR YEAR APPORTIONMENT ADJ	-	50,655	-
10	CLASSIFIED ONE-TIME OFF SCHEDULE PAYMENT & RETRO	-	(1,223,353)	-
11	DEFERRAL/BORROWING COST	-	-	(300,000)
12	GENDER EQUITY AND SOCIAL JUSTICE	(75,000)	-	(75,000)
13	SAFE PARKING PILOT PROGRAM	(50,000)	-	(50,000)
14	EQUIPMENT FOR VETERANS RESOURCE CENTER	(25,000)	(82,964)	-
15	SUPPLIES FOR COVID-19	-	(174,795)	-
16	TCO-SUPPLIES	(65,538)	(2,100)	(65,538)
17	ONE-TIME BUDGET AUGMENTATION	(242,540)	(1,465,459)	(129,769)
18	<b>OPERATING SURPLUS/(DEFICIT) INCLUDING ONE-TIME ITEMS</b>	<b>(3,754,239)</b>	<b>(7,868,425)</b>	<b>(8,504,540)</b>
19	BEGINNING BALANCE	30,676,107	30,676,107	22,807,682
20	<b>ENDING FUND BALANCE</b>	<b>26,921,868</b>	<b>22,807,682</b>	<b>14,303,142</b>
21	<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS **</b>	<b>14.18%</b>	<b>11.70%</b>	<b>7.53%</b>

DESIGNATION OF FUND BALANCE				
ACCOUNTS		2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED FUND BALANCE	2020-2021 TENTATIVE BUDGET
22	<b>UNDESIGNATED FUND BALANCE</b>	<b>25,011,602</b>	<b>21,278,629</b>	<b>12,655,579</b>
23	<b>UNDESIGNATED FB RATIO TO TTL EXPENDITURES &amp; TRANSFER</b>	<b>13.18%</b>	<b>10.91%</b>	<b>6.67%</b>
<b>DESIGNATED RESERVE FOR:</b>				
24	CLASSIFIED EMPLOYEE WELFARE FUND	456,733	-	-
25	RESERVE FOR FUTURE STRS AND PERS INCREASES	1,453,533	1,529,053	1,647,563
26	<b>TOTAL</b>	<b>1,910,266</b>	<b>1,529,053</b>	<b>1,647,563</b>
27	<b>DESIGNATED FB RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b>	<b>1.01%</b>	<b>0.78%</b>	<b>0.87%</b>
28	<b>TOTAL ENDING FUND BALANCE</b>	<b>26,921,868</b>	<b>22,807,682</b>	<b>14,303,142</b>
29	<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS **</b>	<b>14.18%</b>	<b>11.70%</b>	<b>7.53%</b>

\*\* Chancellor's Office recommended ratio is 5%.

**UNRESTRICTED GENERAL FUND 01.0**  
**2020-2021 TENTATIVE REVENUE BUDGET**

ACCOUNTS	2016-2017 ACTUAL REVENUES	2017-2018 ACTUAL REVENUES	2018-2019 ACTUAL REVENUES	2019-2020 PROJECTED REVENUES	2020-2021 TENTATIVE BUDGET
<b>FEDERAL</b>					
01 FIN AID ADM ALLOWANCES	104,493	104,282	102,225	125,923	137,885
02 <b>TOTAL FEDERAL</b>	<b>104,493</b>	<b>104,282</b>	<b>102,225</b>	<b>125,923</b>	<b>137,885</b>
<b>STATE</b>					
03 GENERAL APPORTIONMENT	56,001,655	65,057,999	61,474,327	73,159,452	77,452,888
04 EDUCATION PROTECTION ACCOUNT - PROP 30/55	15,951,192	17,177,447	19,523,072	10,233,502	10,233,502
05 ACCESS-RESTORATION OF WORKLOAD REDUCTION	3,174	-	-	-	-
06 COLA	-	1,597,101	3,520,794	4,350,124	-
07 PRIOR YEAR APPORTIONMENT ADJUSTMENTS	1,737,350	5,401,981	139,778	304,256	-
08 PRIOR YEAR APPORTIONMENT ADJ-RDA SHIFT	591,580	-	-	-	-
09 PRIOR YEAR APPORTIONMENT ADJUSTMENTS-EPA	112,504	678,010	(152,804)	(253,601)	-
10 HOMEOWNERS EXEMPT	95,788	94,669	93,379	90,208	90,208
11 STATE LOTTERY REVENUE	3,902,630	3,838,100	4,083,524	3,740,872	3,684,174
12 MANDATED PROGRAM COSTS	2,611,038	1,210,138	548,459	622,981	615,570
13 STATE ON-BEHALF PENSION CONTR TO STRS	3,591,831	4,932,194	5,406,188	5,911,144	6,662,021
14 OTHER STATE	806,230	2,428,701	4,406,006	3,564,549	2,709,648
15 <b>TOTAL STATE</b>	<b>85,404,972</b>	<b>102,416,340</b>	<b>99,042,723</b>	<b>101,723,487</b>	<b>101,448,011</b>
<b>LOCAL</b>					
16 PROP TAX SHIFT (ERAF)	13,824,023	11,553,441	13,211,517	14,172,181	14,172,181
17 SECURED TAX	14,527,492	14,821,405	16,087,391	16,805,463	16,805,463
18 SUPPLEMENTAL TAXES	361,103	365,052	391,781	355,787	355,787
19 UNSECURED TAX	573,351	595,659	600,542	592,339	592,339
20 PRIOR YRS TAXES	100,329	368,454	550,358	532,489	532,489
21 PROPERTY TAX - RDA PASS THRU	1,415,450	2,312,070	1,752,991	1,829,829	1,829,829
22 PROPERTY TAX - RDA RESIDUAL	2,307,502	2,356,640	2,837,858	3,202,220	3,202,220
23 RENTS	165,467	200,561	150,458	100,000	100,000
24 INTEREST	411,642	584,956	936,903	863,600	597,900
25 ENROLLMENT FEES	14,409,483	13,914,124	13,668,748	12,720,319	12,778,164
26 UPPER DIVISION FEES	32,760	65,688	66,655	71,904	71,904
27 STUDENT RECORDS	413,747	464,539	395,849	398,400	400,200
28 NON-RESIDENT TUITION/INTENSIVE ESL	33,434,401	33,973,786	33,029,528	29,448,180	25,445,388
29 FEE BASED INSTRUCTION	309,069	162,563	-	-	-
30 OTHER STUDENT FEES & CHARGES	90,422	80,151	64,878	75,279	75,600
31 F1 APPLICATION FEES	257,087	237,827	203,827	178,620	151,800
32 OTHER LOCAL	563,733	772,368	990,862	2,717,601	1,554,500
33 I. D. CARD SERVICE CHARGE	1,099,099	1,031,015	966,099	835,100	838,900
34 LIBRARY CARDS	-	100	40	40	40
35 LIBRARY FINES	7,075	5,022	3,934	4,000	2,000
36 PARKING FINES	203,662	190,632	128,290	105,000	83,400
37 <b>TOTAL LOCAL</b>	<b>84,506,897</b>	<b>84,056,053</b>	<b>86,038,509</b>	<b>85,008,351</b>	<b>79,590,104</b>
38 <b>TOTAL REVENUE</b>	<b>170,016,362</b>	<b>186,576,675</b>	<b>185,183,457</b>	<b>186,857,761</b>	<b>181,176,000</b>
39 TRANSFER IN	77,438	107,244	116,408	232,727	191,937
40 SALE OF EQUIPMENT AND SUPPLIES	12,797	6,253	21,767	19,278	-
41 <b>TOTAL OTHER FINANCING SOURCES</b>	<b>90,235</b>	<b>113,497</b>	<b>138,175</b>	<b>252,005</b>	<b>191,937</b>
42 <b>TOTAL REVENUE AND TRANSFERS</b>	<b>170,106,597</b>	<b>186,690,172</b>	<b>185,321,632</b>	<b>187,109,766</b>	<b>181,367,937</b>
43 BEGINNING BALANCE	17,730,338	18,024,335	23,813,118	28,280,906	21,278,629
44 BEGINNING DESIGNATED RESERVE	6,195,253	3,347,439	3,835,224	2,395,201	1,529,053
45 <b>TOTAL FUNDS AVAILABLE</b>	<b>194,032,188</b>	<b>208,061,946</b>	<b>212,969,974</b>	<b>217,785,873</b>	<b>204,175,619</b>



**UNRESTRICTED GENERAL FUND 01.0**  
**2020-2021 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2016-2017 ACTUAL EXPENDITURES	2017-2018 ACTUAL EXPENDITURES	2018-2019 ACTUAL EXPENDITURES	2019-2020 PROJECTED EXPENDITURES	2020-2021 TENTATIVE BUDGET
01 INSTRUCTION	27,354,343	27,870,271	27,834,180	30,776,446	28,418,942
02 ACADEMIC MANAGERS	7,023,106	6,859,202	6,531,131	7,020,554	6,208,595
03 NON-INSTRUCTION	6,525,280	6,029,871	6,191,422	6,549,958	6,337,224
04 HOURLY INSTRUCTION	33,047,270	33,007,388	33,106,723	33,140,926	33,770,856
05 HOURLY INSTRUCTION-FEE BASED INSTRUCTION	74,686	73,426	-	-	-
06 HOURLY NON-INSTRUCTION	4,578,377	4,847,904	5,018,781	5,161,024	5,361,495
07 PROPOSED SRP SAVINGS-ACADEMIC	-	-	-	-	(190,724)
08 VACANT POSITIONS	-	-	-	-	-
09 VACANCY SAVINGS	-	-	-	-	-
10 <b>TOTAL ACADEMIC</b>	<b>78,603,062</b>	<b>78,688,062</b>	<b>78,682,237</b>	<b>82,648,908</b>	<b>79,906,388</b>
11 CLASSIFIED REGULAR	22,627,625	22,857,447	22,021,537	24,390,017	25,145,376
12 CLASSIFIED MANAGERS	5,751,991	5,919,305	5,363,224	5,521,546	5,394,811
13 CLASS REG INSTRUCTION	3,442,296	3,489,896	3,540,497	3,655,445	3,689,133
14 CLASSIFIED HOURLY	2,415,522	2,088,417	2,161,437	2,386,837	1,371,573
15 CLASS HRLY INSTRUCTION	495,328	420,897	410,154	442,042	437,428
16 CLASSIFIED ONE-TIME OFF SCHEDULE PAYMENT/RETRO	-	-	-	1,044,557	-
17 PROPOSED SRP SAVINGS-CLASSIFIED	-	-	-	-	(603,633)
18 VACANT POSITIONS	-	-	-	-	-
19 VACANCY SAVINGS	-	-	-	-	-
20 <b>TOTAL CLASSIFIED</b>	<b>34,732,762</b>	<b>34,775,962</b>	<b>33,496,849</b>	<b>37,440,444</b>	<b>35,434,688</b>
21 STRS	7,352,147	9,867,659	9,488,778	10,404,060	9,585,273
22 STATE ON-BEHALF PENSION CONTRIB TO STRS	3,591,831	4,932,194	5,406,188	5,911,144	6,662,021
23 PERS	5,109,670	5,750,260	6,550,219	7,780,151	8,194,791
24 OASDI/MEDICARE	3,806,791	3,865,374	3,808,169	4,080,303	4,028,052
25 H/W	14,653,754	15,314,231	15,434,151	16,911,357	17,561,783
26 RETIREES' H/W	3,573,461	4,110,488	4,570,707	4,709,070	5,421,675
27 SUI	158,478	164,111	155,571	156,074	167,508
28 WORKERS' COMPENSATION	2,043,358	2,232,666	2,049,155	1,970,951	2,155,930
29 ALTERNATIVE RETIREMENT	528,223	398,160	512,693	527,667	641,291
30 EARLY RETIREMENT INCENTIVES	-	1,298,431	1,299,111	1,298,771	2,085,145
31 BENEFITS REL TO FEE BASED INSTRUCTION	19,250	22,455	-	-	-
32 BENEFITS REL TO CLASSIFIED ONE-TIME OFF SCH PAY/RETRO	-	-	-	178,796	-
33 PROPOSED SRP SAVINGS-BENEFITS	-	-	-	-	(235,026)
34 PROPOSED SRP-EARLY RETIREMENT INCENTIVES	-	-	-	-	426,147
35 BENEFITS RELATED TO VACANT POSITIONS	-	-	-	-	-
36 BENEFITS RELATED TO VACANCY SAVINGS	-	-	-	-	-
37 <b>TOTAL BENEFITS</b>	<b>40,836,963</b>	<b>47,956,029</b>	<b>49,274,742</b>	<b>53,928,344</b>	<b>56,694,590</b>
38 SUPPLIES	855,634	788,408	923,954	817,047	969,147
39 SUPPLIES FOR COVID-19	-	-	-	174,795	-
40 TCO-SUPPLIES	106,573	77,312	-	2,100	65,538
41 <b>TOTAL SUPPLIES</b>	<b>962,207</b>	<b>865,720</b>	<b>923,954</b>	<b>993,942</b>	<b>1,034,685</b>
42 CONTRACTS/SERVICES	12,998,660	12,993,745	14,917,458	14,727,556	11,275,136
43 DEFERRAL/BORROWING COST	-	-	-	-	300,000
44 INSURANCE	930,695	1,036,115	1,105,135	1,219,931	1,355,710
45 UTILITIES	3,264,972	3,782,758	3,568,348	3,474,104	3,628,780
46 <b>TOTAL SERVICES</b>	<b>17,194,327</b>	<b>17,812,618</b>	<b>19,590,941</b>	<b>19,421,591</b>	<b>16,559,626</b>
47 EQUIPMENT	5,043	-	-	157,964	75,000
48 TCO - EQUIPMENT REPLACEMENT	-	-	-	-	-
49 <b>TOTAL CAPITAL</b>	<b>5,043</b>	<b>-</b>	<b>-</b>	<b>157,964</b>	<b>75,000</b>
50 <b>TOTAL EXPENDITURES</b>	<b>172,334,364</b>	<b>180,098,391</b>	<b>181,968,723</b>	<b>194,591,193</b>	<b>189,704,977</b>
51 OTHER OUTGO - TRANSFERS	324,731	314,114	324,601	384,498	165,000
52 OTHER OUTGO - STUDENT AID	1,319	1,099	543	2,500	2,500
53 <b>TOTAL TRANSFERS/FINANCIAL AID</b>	<b>326,050</b>	<b>315,213</b>	<b>325,144</b>	<b>386,998</b>	<b>167,500</b>
54 <b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>172,660,414</b>	<b>180,413,604</b>	<b>182,293,867</b>	<b>194,978,191</b>	<b>189,872,477</b>
55 CONTINGENCY RESERVE	18,024,335	23,813,118	28,280,906	21,278,629	12,655,579
56 DESIGNATED RESERVE	3,347,439	3,835,224	2,395,201	1,529,053	1,647,563
57 <b>TOTAL</b>	<b>194,032,188</b>	<b>208,061,946</b>	<b>212,969,974</b>	<b>217,785,873</b>	<b>204,175,619</b>

**RESTRICTED GENERAL FUND 01.3**  
**2020-2021 TENTATIVE REVENUE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED REVENUES	2020-2021 TENTATIVE BUDGET
<b>FEDERAL</b>			
01 CARES-CORONAVIRUS AID, RELIEF & ECONOMIC SECURITIES ACT	-	2,169,398	3,927,360
02 CARES-MINORITY SERVING INSTITUTIONS	-	-	803,053
03 FWS-FEDERAL WORK STUDY	561,721	561,721	562,636
04 PERKINS IV TITLE I-C	808,020	808,020	729,844
05 TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	60,025	60,917	57,871
06 FEDERAL CARRYOVERS	2,013,502	2,013,502	2,088,288
07 OTHER FEDERAL	2,032,494	2,848,740	2,468,674
08 <b>TOTAL FEDERAL</b>	<b>5,475,762</b>	<b>8,462,298</b>	<b>10,637,726</b>
<b>STATE</b>			
09 LOTTERY	1,320,727	1,320,727	1,251,557
10 ADULT EDUCATION BLOCK GRANT	428,049	428,049	406,647
11 CARE-COOP AGENCIES RESOURCES FOR EDUCATION	83,416	83,416	79,245
12 CALWORKS	343,764	349,385	331,916
13 DSPS-DISABLED STUDENTS PROGRAM & SERVICES	2,197,413	2,197,413	2,022,237
14 EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,308,990	1,308,990	1,243,540
15 EQUAL EMPLOYMENT OPPORTUNITY	45,000	50,000	47,500
16 FINANCIAL AID TECHNOLOGY-ONGOING	69,167	69,167	65,709
17 GUIDED PATHWAYS	554,999	554,999	221,999
18 HUNGER FREE CAMPUS	-	83,579	-
19 NURSING EDUCATION PROGRAM SUPPORT	251,070	251,070	238,517
20 PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	247,966	247,966	-
21 SFAA-STUDENT FINANCIAL AID ADMIN	828,006	828,006	786,606
22 STRONG WORKFORCE PROGRAM	891,721	1,217,315	-
23 STUDENT EQUITY AND ACHIEVEMENT	8,907,810	8,907,810	8,462,619
24 VETERANS RESOURCE CENTER	17,699	88,350	-
25 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	907,560	907,560	907,560
26 STATE CARRYOVERS	18,335,438	18,364,690	18,081,202
27 OTHER STATE	1,040,513	1,048,313	-
28 <b>TOTAL STATE</b>	<b>37,779,308</b>	<b>38,306,805</b>	<b>34,146,854</b>
<b>LOCAL</b>			
29 COMMUNITY SERVICES	661,795	661,795	661,795
30 CONSOLIDATED CONTRACT ED-LOCAL	238,700	238,700	470,822
31 HEALTH FEES	1,208,562	1,208,562	1,211,416
32 PARKING FEES	1,305,777	1,305,777	761,306
33 PICO PROMISE	151,347	151,347	143,789
34 DONATIONS-KCRW	2,909,949	2,682,314	2,618,381
35 RADIO GRANTS	1,294,677	1,225,823	1,165,210
36 LOCAL CARRYOVERS	199,287	426,922	43,815
37 OTHER LOCAL	6,657,022	6,663,656	5,502,077
38 <b>TOTAL LOCAL</b>	<b>14,627,116</b>	<b>14,564,896</b>	<b>12,578,611</b>
39 <b>TOTAL REVENUE</b>	<b>57,882,186</b>	<b>61,333,999</b>	<b>57,363,191</b>

**RESTRICTED GENERAL FUND 01.3**  
**2020-2021 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED EXPENDITURES	2020-2021 TENTATIVE BUDGET
01 INSTRUCTION	221,500	223,084	12,000
02 MANAGEMENT	2,697,824	3,024,164	2,567,992
03 NON-INSTRUCTION	2,158,107	2,575,347	2,592,651
04 HOURLY INSTRUCTION	38,620	1,623,636	1,914,853
05 HOURLY NON-INSTRUCTION	5,952,498	7,406,785	7,431,431
06 <b>TOTAL ACADEMIC</b>	<b>11,068,549</b>	<b>14,853,016</b>	<b>14,518,927</b>
07 CLASSIFIED REGULAR	5,665,078	5,560,684	5,404,001
08 CLASSIFIED MANAGERS	454,668	531,424	353,417
09 CLASS REG INSTRUCTION	71,424	39,451	29,545
10 CLASSIFIED HOURLY	2,256,441	2,520,570	2,238,453
11 CLASS HRLY INSTRUCTION	258,088	253,067	423,419
12 <b>TOTAL CLASSIFIED</b>	<b>8,705,699</b>	<b>8,905,196</b>	<b>8,448,835</b>
13 BENEFITS HOLDING ACCOUNT	7,046,927	3,398,446	8,159,336
14 STRS	-	786,931	-
15 STATE ON-BEHALF PENSION CONTRIB TO STRS	-	907,560	-
16 PERS	-	771,834	-
17 OASDI/MEDICARE	-	428,850	-
18 H/W	-	1,306,448	-
19 SUI	-	5,441	-
20 WORKERS' COMP.	-	187,149	-
21 ALTERNATIVE RETIREMENT	-	73,947	-
22 SUPPLEMENTAL RETIREMENT PLAN	-	15,694	-
23 <b>TOTAL BENEFITS</b>	<b>7,046,927</b>	<b>7,882,300</b>	<b>8,159,336</b>
24 <b>TOTAL SUPPLIES</b>	<b>1,599,718</b>	<b>1,609,039</b>	<b>1,669,637</b>
25 CONTRACTS/SERVICES	15,929,465	15,801,817	15,199,050
26 INSURANCE	5,538,551	5,538,551	4,040,930
27 UTILITIES	154,000	154,600	130,500
28 <b>TOTAL SERVICES</b>	<b>21,622,016</b>	<b>21,494,968</b>	<b>19,370,480</b>
29 BLDG & SITES	2,029,278	2,029,278	905,378
30 EQUIPMENT/LEASE PURCHASE	2,991,674	2,736,778	1,565,647
31 <b>TOTAL CAPITAL</b>	<b>5,020,952</b>	<b>4,766,056</b>	<b>2,471,025</b>
32 <b>TOTAL EXPENDITURES</b>	<b>55,063,861</b>	<b>59,510,575</b>	<b>54,638,240</b>
33 OTHER OUTGO - STUDENT AID	3,203,724	2,180,074	2,591,176
34 OTHER OUTGO - TRANSFERS	203,978	232,727	191,937
35 <b>TOTAL OTHER OUTGO</b>	<b>3,407,702</b>	<b>2,412,801</b>	<b>2,783,113</b>
36 <b>TOTAL EXPENDITURES &amp; OTHER OUTGO</b>	<b>58,471,563</b>	<b>61,923,376</b>	<b>57,421,353</b>

**RESTRICTED GENERAL FUND 01.3**  
**2020-2021 TENTATIVE FUND BALANCE BUDGET**

ACCOUNTS		2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED FUND BALANCE	2020-2021 TENTATIVE BUDGET
01	TOTAL REVENUE AND TRANSFERS	57,882,186	61,333,999	57,363,191
02	TOTAL EXPENDITURES AND TRANSFERS	58,471,563	61,923,376	57,421,353
03	<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(589,377)</b>	<b>(589,377)</b>	<b>(58,162)</b>
04	BEGINNING BALANCE	8,971,703	8,971,703	8,382,326
05	<b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	<b>8,382,326</b>	<b>8,382,326</b>	<b>8,324,164</b>
06	<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFE</b>	<b>14.34%</b>	<b>13.54%</b>	<b>14.50%</b>

**RESTRICTED GENERAL FUND 01.3**  
**DETAIL OF OTHER REVENUES AND CARRYOVER**

ACCOUNTS	2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED BUDGET	2020-2021 TENTATIVE BUDGET
<b>FEDERAL CARRYOVER</b>			
01 CHILDCARE ACCESS MEANS PARENTS IN SCHOOL	306,551	306,551	335,216
02 FOSTERING AN EQUITY MINDED STUDENT SUCCESS CULTURE IN STEM	-	-	111,555
03 MINORITY COLLEGE CURRICULUM IMPROVEMENT	60,246	60,246	-
04 NAVIGATING THE PATHWAY TO SUCCESS	-	-	572,140
05 PROMOTION OF HUMANITIES - TEACHING AND LEARNING	91,130	91,130	48,420
06 STEM LEARNING AND LEADERSHIP INNOVATION CENTER	1,209,219	1,209,219	892,740
07 STEM SCHOLARS PROGRAM (NSF)	137,553	137,553	-
08 TRIO UPWARD BOUND	162,864	162,864	128,217
09 UISFL-UNDERGRADUATE INTERNATIONAL STUDIES & FOREIGN LANGUAGE	45,939	45,939	-
10 <b>TOTAL FEDERAL CARRYOVER</b>	<b>2,013,502</b>	<b>2,013,502</b>	<b>2,088,288</b>
<b>FEDERAL CURRENT YEAR</b>			
11 CAREER TECHNICAL EDUCATION	46,195	46,195	46,195
12 CHILDCARE ACCESS MEANS PARENTS IN SCHOOL	284,562	284,562	284,562
13 FOSTERING AN EQUITY MINDED STUDENT SUCCESS CULTURE IN STEM	-	177,446	560,037
14 NAVIGATING THE PATHWAY TO SUCCESS	-	600,000	-
15 STEM LEARNING AND LEADERSHIP INNOVATION CENTER	1,139,572	1,199,548	1,199,472
16 STEM SCHOLARS PROGRAM (NSF)	141,827	141,827	-
17 TRIO UPWARD BOUND	287,537	287,537	272,364
18 WORKFORCE INNOVATION AND OPPORTUNITY ACT	132,801	111,625	106,044
19 <b>TOTAL FEDERAL CURRENT YEAR</b>	<b>2,032,494</b>	<b>2,848,740</b>	<b>2,468,674</b>
20 <b>GRAND TOTAL - FEDERAL</b>	<b>4,045,996</b>	<b>4,862,242</b>	<b>4,556,962</b>
<b>STATE - CARRYOVER</b>			
21 AWARD FOR INNOVATION IN HIGHER EDUCATION	733,049	733,049	864,518
22 CA COMMUNITY COLLEGES MENTAL HEALTH SERVICES	172,602	172,602	450,000
23 CALIFORNIA ADULT EDUCATION PROGRAM	63,068	63,068	55,000
24 CAMPUS SAFETY AND SEXUAL ASSAULT	25,492	25,492	-
25 CLASSIFIED PROFESSIONAL DEVELOPMENT	95,161	95,161	95,161
26 EMPLOYMENT TRAINING PANEL	670,978	670,978	1,136,933
27 EQUAL EMPLOYMENT OPPORTUNITY	71,157	71,157	84,664
28 FINANCIAL AID TECHNOLOGY - ONE TIME	189,284	189,284	189,284
29 FINANCIAL AID TECHNOLOGY - ONGOING	70,106	70,106	16,807
30 GUIDED PATHWAYS	535,750	535,750	537,097
31 HUNGER FREE CAMPUS SUPPORT	201,606	201,606	139,579
32 INNOVATION AND EFFECTIVENESS	148,152	148,152	-
33 INSTRUCTIONAL EQUIPMENT BLOCK GRANT	41,009	41,009	41,009
34 LEADERSHIP DEVELOPMENT PROGRAM	6,651	6,650	-
35 MENTAL HEALTH SUPPORT	192,188	192,188	78,826
36 NURSING EDUCATION PROGRAM SUPPORT	-	29,252	-
37 PHYSICAL PLANT AND INSTRUCTIONAL SUPPORT	253,727	253,728	132,186
<i>TO BE CONTINUED</i>			

**RESTRICTED GENERAL FUND 01.3**  
**DETAIL OF OTHER REVENUES AND CARRYOVER**

ACCOUNTS		2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED BUDGET	2020-2021 TENTATIVE BUDGET
<i>CONTINUATION</i>				
38	SMALL BUSINESS SECTOR NAVIGATOR	4,678	4,678	-
39	STRONG WORKFORCE PROGRAM	2,065,012	2,065,013	1,458,145
40	STRONG WORKFORCE PROGRAM - REGIONAL	6,830,111	6,830,111	7,295,891
41	STUDENT EQUITY AND ACHIEVEMENT PROGRAM	5,677,367	5,677,367	5,263,900
42	TEXTBOOK AFFORDABILITY PROGRAM	12,550	12,550	-
43	TRANSFER AND ARTICULATION	2,529	2,528	-
44	UMOJA PROGRAM - AFRICAN AMERICAN COLLEGIATE	16,000	16,000	-
45	VETERANS RESOURCE CENTER - ONE TIME	200,000	200,000	136,153
46	VETERANS RESOURCE CENTER - ONGOING	57,211	57,211	106,049
47	<b>TOTAL STATE CARRYOVER</b>	<b>18,335,438</b>	<b>18,364,690</b>	<b>18,081,202</b>
<b>STATE - CURRENT YEAR</b>				
48	AWARD FOR INNOVATION IN HIGHER EDUCATION	540,513	540,513	-
49	CHILD DEVELOPMENT CONSORTIUM (YOSEMITE CCD)	-	7,800	-
50	IMPROVING ONLINE CTE PATHWAYS	500,000	500,000	-
51	<b>TOTAL STATE CURRENT YEAR</b>	<b>1,040,513</b>	<b>1,048,313</b>	<b>-</b>
52	<b>GRAND TOTAL - STATE</b>	<b>19,375,951</b>	<b>19,413,003</b>	<b>18,081,202</b>
<b>LOCAL CARRYOVER</b>				
53	INFUSING LIBERAL ARTS IN UCLA'S UNDERGRAD ENGINEERING EDUC	-	-	16,265
54	KCRW - CORPORATION FOR PUBLIC BROADCASTING	156,891	384,526	-
55	PUBLIC HOUSEKEEPING TRAINING PROGRAM	-	-	27,550
56	SOLAR PHOTOVOLTAIC PROGRAM	42,396	42,396	-
57	<b>TOTAL - LOCAL CARRYOVER</b>	<b>199,287</b>	<b>426,922</b>	<b>43,815</b>
<b>LOCAL-CURRENT YEAR</b>				
58	CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM	-	1,584	-
59	F1 INSURANCE	5,531,551	5,531,551	4,033,660
60	HOLLYWOOD FOREIGN PRESS ASSOC EQUIPMENT GRANT - ONE TIME	-	20,000	-
61	INFUSING LIBERAL ARTS IN UCLA'S UNDERGRAD ENGINEERING EDUC	35,715	20,765	8,150
62	PUBLIC HOUSEKEEPING TRAINING PROGRAM	-	-	256,025
63	SMC PERFORMING ARTS CENTER	1,089,756	1,089,756	1,204,242
64	<b>TOTAL LOCAL-CURRENT YEAR</b>	<b>6,657,022</b>	<b>6,663,656</b>	<b>5,502,077</b>
65	<b>GRAND TOTAL - LOCAL</b>	<b>6,856,309</b>	<b>7,090,578</b>	<b>5,545,892</b>

**RESTRICTED GENERAL FUND 01.3**  
**2020-2021 TENTATIVE REVENUE BUDGET**

ACCOUNTS	2016-2017 ACTUAL REVENUES	2017-2018 ACTUAL REVENUES	2018-2019 ACTUAL REVENUES	2019-2020 PROJECTED REVENUES	2020-2021 TENTATIVE BUDGET
<b>FEDERAL</b>					
01 CARES-HIGHER EDUCATION EMERGENCY RELIEF FUND-INSTITUTIONAL	-	-	-	2,169,398	3,927,360
02 CARES-MINORITY SERVING INSTITUTION	-	-	-	-	803,053
03 FWS-FEDERAL WORK STUDY	458,220	477,018	557,079	561,721	562,636
04 PERKINS IV TITLE I-C	677,180	709,844	743,566	808,020	729,844
05 TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	59,652	59,646	57,992	60,917	57,871
06 FEDERAL CARRYOVERS	1,200,290	1,188,383	1,064,060	2,013,502	2,088,288
07 OTHER FEDERAL	1,676,356	1,033,356	935,554	2,848,740	2,468,674
08 <b>TOTAL FEDERAL</b>	<b>4,071,698</b>	<b>3,468,247</b>	<b>3,358,251</b>	<b>8,462,298</b>	<b>10,637,726</b>
<b>STATE</b>					
09 LOTTERY	1,296,591	1,482,332	1,728,543	1,320,727	1,251,557
10 ADULT EDUCATION BLOCK GRANT	82,261	264,590	346,666	428,049	406,647
11 CARE-COOP AGENCIES RESOURCES FOR EDUCATION	88,792	81,770	51,028	83,416	79,245
12 CALWORKS	317,502	322,102	254,528	349,385	331,916
13 DSPS-DISABLED STUDENTS PROGRAM & SERVICES	2,192,372	2,180,143	2,128,671	2,197,413	2,022,237
14 EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,315,554	1,217,950	1,298,374	1,308,990	1,243,540
15 EQUAL EMPLOYMENT OPPORTUNITY	-	10,805	519	50,000	47,500
16 FINANCIAL AID TECHNOLOGY-ONGOING	-	-	-	69,167	65,709
17 GUIDED PATHWAYS	-	-	131,167	554,999	221,999
18 HUNGER FREE CAMPUS	-	-	3,951	83,579	-
19 NURSING EDUCATION PROGRAM SUPPORT	-	-	221,818	251,070	238,517
20 PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	361,261	140,071	265,962	247,966	-
21 SFAA-STUDENT FINANCIAL AID ADMIN	889,508	902,291	926,753	828,006	786,606
22 STRONG WORKFORCE PROGRAM	37,751	35,785	-	1,217,315	-
23 STUDENT EQUITY AND ACHIEVEMENT	-	-	3,230,443	8,907,810	8,462,619
24 VETERANS RESOURCE CENTER	-	-	-	88,350	-
25 BASIC SKILLS INITIATIVE	200,344	189,232	-	-	-
26 MENTAL HEALTH SUPPORT	-	-	12,456	-	-
27 NURSING EDUCATION-ASSESSMENT, REMEDIATION, & RETENTION FOR AA	93,081	77,050	-	-	-
28 NURSING EDUC-ENROLLMENT GROWTH ASSOC DEGREE NURSING PROG	140,869	94,713	-	-	-
29 STUDENT SUCCESS (CREDIT)	2,979,175	2,543,270	-	-	-
30 STUDENT SUCCESS (NON-CREDIT)	80,031	78,114	-	-	-
31 STUDENT SUCCESS (STUDENT EQUITY)	935,385	549,846	-	-	-
32 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	366,455	653,848	763,831	907,560	907,560
33 STATE CARRYOVERS	5,069,623	8,761,082	12,112,978	18,364,690	18,081,202
34 OTHER STATE	783,262	1,163,579	1,194,731	1,048,313	-
35 <b>TOTAL STATE</b>	<b>17,229,817</b>	<b>20,748,573</b>	<b>24,672,419</b>	<b>38,306,805</b>	<b>34,146,854</b>
<b>LOCAL</b>					
36 COMMUNITY SERVICES	704,879	645,096	573,944	661,795	661,795
37 CONSOLIDATED CONTRACT ED-LOCAL	277,697	259,537	144,050	238,700	470,822
38 HEALTH FEES	1,356,122	1,286,283	1,213,294	1,208,562	1,211,416
39 PARKING FEES	1,714,518	1,689,955	1,309,763	1,305,777	761,306
40 PICO PROMISE	144,618	147,800	151,347	151,347	143,789
41 DONATIONS-KCRW	1,739,200	2,705,949	1,628,779	2,682,314	2,618,381
42 RADIO GRANTS	1,105,364	1,153,203	1,205,928	1,225,823	1,165,210
43 LOCAL CARRYOVERS	337,148	410,500	442,380	426,922	43,815
44 OTHER LOCAL	5,608,186	5,967,721	5,545,449	6,663,656	5,502,077
45 <b>TOTAL LOCAL</b>	<b>12,987,732</b>	<b>14,266,044</b>	<b>12,214,934</b>	<b>14,564,896</b>	<b>12,578,611</b>
46 <b>TOTAL REVENUE</b>	<b>34,289,247</b>	<b>38,482,864</b>	<b>40,245,604</b>	<b>61,333,999</b>	<b>57,363,191</b>
47 BEGINNING BALANCE	8,045,967	8,237,731	8,826,143	8,971,703	8,382,326
48 <b>TOTAL FUNDS AVAILABLE</b>	<b>42,335,214</b>	<b>46,720,595</b>	<b>49,071,747</b>	<b>70,305,702</b>	<b>65,745,517</b>

**RESTRICTED GENERAL FUND 01.3**  
**2020-2021 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2016-2017 ACTUAL EXPENDITURES	2017-2018 ACTUAL EXPENDITURES	2018-2019 ACTUAL EXPENDITURES	2019-2020 PROJECTED EXPENDITURES	2020-2021 TENTATIVE BUDGET
01 INSTRUCTION	-	-	-	223,084	12,000
02 MANAGEMENT	1,515,207	1,578,874	1,769,861	3,024,164	2,567,992
03 NON-INSTRUCTION	2,231,795	2,199,535	2,262,817	2,575,347	2,592,651
04 HOURLY INSTRUCTION	88,191	14,944	30,097	1,623,636	1,914,853
05 HOURLY NON-INSTRUCTION	4,521,228	5,084,086	5,326,801	7,406,785	7,431,431
06 <b>TOTAL ACADEMIC</b>	<b>8,356,421</b>	<b>8,877,439</b>	<b>9,389,576</b>	<b>14,853,016</b>	<b>14,518,927</b>
07 CLASSIFIED REGULAR	4,396,766	4,345,298	4,135,522	5,560,684	5,404,001
08 CLASSIFIED MANAGERS	464,701	507,179	537,841	531,424	353,417
09 CLASS REG INSTRUCTION	42,923	46,134	48,430	39,451	29,545
10 CLASSIFIED HOURLY	1,568,364	1,976,570	1,913,908	2,520,570	2,238,453
11 CLASS HRLY INSTRUCTION	177,122	198,509	241,295	253,067	423,419
12 <b>TOTAL CLASSIFIED</b>	<b>6,649,876</b>	<b>7,073,690</b>	<b>6,876,996</b>	<b>8,905,196</b>	<b>8,448,835</b>
13 BENEFITS HOLDING ACCOUNT	-	-	-	3,398,446	8,159,336
14 STRS	787,365	916,800	1,089,315	786,931	-
15 STATE ON-BEHALF PENSION CONTRIB TO STRS	366,455	653,848	763,831	907,560	-
16 PERS	755,774	841,353	966,798	771,834	-
17 OASDI/MEDICARE	559,794	575,995	564,083	428,850	-
18 H/W	1,547,613	1,660,831	1,956,479	1,306,448	-
19 SUI	6,991	7,526	7,486	5,441	-
20 WORKERS' COMP.	263,527	284,330	264,403	187,149	-
21 ALTERNATIVE RETIREMENT	77,479	93,264	92,694	73,947	-
22 SUPPLEMENTAL RETIREMENT PLAN	-	15,690	15,698	15,694	-
23 <b>TOTAL BENEFITS</b>	<b>4,364,998</b>	<b>5,049,637</b>	<b>5,720,787</b>	<b>7,882,300</b>	<b>8,159,336</b>
24 <b>TOTAL SUPPLIES</b>	<b>978,299</b>	<b>1,000,703</b>	<b>1,148,511</b>	<b>1,609,039</b>	<b>1,669,637</b>
25 CONTRACTS/SERVICES	5,254,010	6,124,113	8,231,657	15,801,817	15,199,050
26 INSURANCE	4,489,048	4,292,860	4,470,316	5,538,551	4,040,930
27 UTILITIES	133,218	131,994	139,059	154,600	130,500
28 <b>TOTAL SERVICES</b>	<b>9,876,276</b>	<b>10,548,967</b>	<b>12,841,032</b>	<b>21,494,968</b>	<b>19,370,480</b>
29 BLDG & SITES	1,459,450	1,462,650	1,505,750	2,029,278	905,378
30 EQUIPMENT/LEASE PURCHASE	1,825,663	3,234,534	1,722,405	2,736,778	1,565,647
31 <b>TOTAL CAPITAL</b>	<b>3,285,113</b>	<b>4,697,184</b>	<b>3,228,155</b>	<b>4,766,056</b>	<b>2,471,025</b>
32 <b>TOTAL EXPENDITURES</b>	<b>33,510,983</b>	<b>37,247,620</b>	<b>39,205,057</b>	<b>59,510,575</b>	<b>54,638,240</b>
33 OTHER OUTGO - STUDENT AID	509,062	539,588	778,579	2,180,074	2,591,176
34 OTHER OUTGO - TRANSFERS	77,438	107,244	116,408	232,727	191,937
35 <b>TOTAL OTHER OUTGO</b>	<b>586,500</b>	<b>646,832</b>	<b>894,987</b>	<b>2,412,801</b>	<b>2,783,113</b>
36 <b>TOTAL EXPENDITURES &amp; OTHER OUTGO</b>	<b>34,097,483</b>	<b>37,894,452</b>	<b>40,100,044</b>	<b>61,923,376</b>	<b>57,421,353</b>
37 CONTINGENCY RESERVE	8,237,731	8,826,143	8,971,703	8,382,326	8,324,164
38 <b>TOTAL</b>	<b>42,335,214</b>	<b>46,720,595</b>	<b>49,071,747</b>	<b>70,305,702</b>	<b>65,745,517</b>



**CAPITAL OUTLAY FUND 40.0**  
**2020-2021 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED	2020-2021 TENTATIVE BUDGET
<b>REVENUE</b>			
<b>STATE</b>			
01 STATE CARRYOVERS	3,196,018	3,196,017	1,079,301
02 STATE CAPITAL OUTLAY	5,000,000	5,000,000	5,000,000
03 <b>TOTAL STATE</b>	<b>8,196,018</b>	<b>8,196,017</b>	<b>6,079,301</b>
<b>LOCAL</b>			
04 PROPERTY TAX - RDA PASS THRU	1,937,516	1,937,516	1,937,516
05 DONATIONS	2,200,000	2,220,533	2,200,000
06 RENTS	217,945	217,945	217,945
07 INTEREST	411,000	350,000	417,000
08 NON-RESIDENT CAPITAL CHARGE	2,432,882	2,432,882	2,067,950
09 LOCAL INCOME	42,000	42,253	42,253
10 <b>TOTAL LOCAL</b>	<b>7,241,343</b>	<b>7,201,129</b>	<b>6,882,664</b>
11 OTHER FINANCING SOURCES	-	-	-
12 <b>TOTAL OTHER FINANCING SOURCES</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>13 TOTAL REVENUES</b>	<b>15,437,361</b>	<b>15,397,146</b>	<b>12,961,965</b>
<b>EXPENDITURES</b>			
14 SUPPLIES	1,500	5,000	10,000
15 CONTRACT SERVICES	2,015,876	2,015,876	3,472,442
16 CAPITAL OUTLAY	28,937,066	10,123,812	28,249,062
17 <b>TOTAL EXPENDITURES</b>	<b>30,954,442</b>	<b>12,144,688</b>	<b>31,731,504</b>
<b>18 TOTAL EXPENDITURES AND TRANSFERS</b>	<b>30,954,441</b>	<b>12,144,688</b>	<b>31,731,504</b>
19 <b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(15,517,080)</b>	<b>3,252,458</b>	<b>(18,769,539)</b>
20 <b>BEGINNING BALANCE</b>	15,517,081	15,517,081	18,769,539
21 <b>ENDING FUND BALANCE</b>	<b>-</b>	<b>18,769,539</b>	<b>-</b>

**MEASURE S FUND 42.3**  
**2020-2021 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS		2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED	2020-2021 TENTATIVE BUDGET
<b>REVENUE</b>				
01	OTHER FINANCING SOURCES	-	-	-
02	INTEREST	239,000	239,000	43,000
03	<b>TOTAL REVENUE</b>	<b>239,000</b>	<b>239,000</b>	<b>43,000</b>
<b>EXPENDITURES</b>				
04	SUPPLIES	-	-	-
05	CONTRACT SERVICES	90,000	90,000	-
06	CAPITAL OUTLAY	12,473,732	4,009,425	8,507,307
07	<b>TOTAL EXPENDITURES</b>	<b>12,563,732</b>	<b>4,099,425</b>	<b>8,507,307</b>
08	<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(12,324,732)</b>	<b>(3,860,425)</b>	<b>(8,464,307)</b>
09	<b>BEGINNING BALANCE</b>	12,324,732	12,324,732	8,464,307
10	<b>ENDING FUND BALANCE</b>	-	<b>8,464,307</b>	-

**MEASURE AA FUND 42.4**  
**2020-2021 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED	2020-2021 TENTATIVE BUDGET
<b>REVENUE</b>			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	163,000	130,000	21,000
03 <b>TOTAL REVENUE</b>	<b>163,000</b>	<b>130,000</b>	<b>21,000</b>
<b>EXPENDITURES</b>			
04 SUPPLIES	-	-	-
05 CONTRACT SERVICES	60,000	150,000	235,830
06 CAPITAL OUTLAY	5,871,159	2,481,616	3,051,713
07 <b>TOTAL EXPENDITURES</b>	<b>5,931,159</b>	<b>2,631,616</b>	<b>3,287,543</b>
08 <b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(5,768,159)</b>	<b>(2,501,616)</b>	<b>(3,266,543)</b>
09 <b>BEGINNING BALANCE</b>	5,768,159	5,768,159	3,266,543
10 <b>ENDING FUND BALANCE</b>	<b>-</b>	<b>3,266,543</b>	<b>-</b>

**MEASURE V FUND 42.5**  
**2020-2021 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS		2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED	2020-2021 TENTATIVE BUDGET
<b>REVENUE</b>				
01	OTHER FINANCING SOURCES	-	-	-
02	INTEREST	3,079,000	3,079,000	1,570,000
03	<b>TOTAL REVENUE</b>	<b>3,079,000</b>	<b>3,079,000</b>	<b>1,570,000</b>
<b>EXPENDITURES</b>				
04	SUPPLIES	25,000	50,000	100,000
05	CONTRACT SERVICES	405,000	405,000	3,530,000
06	CAPITAL OUTLAY	163,183,975	24,474,043	136,624,932
07	<b>TOTAL EXPENDITURES</b>	<b>163,613,975</b>	<b>24,929,043</b>	<b>140,254,932</b>
08	<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(160,534,975)</b>	<b>(21,850,043)</b>	<b>(138,684,932)</b>
09	<b>BEGINNING BALANCE</b>	160,534,975	160,534,975	138,684,932
10	<b>ENDING FUND BALANCE</b>	-	<b>138,684,932</b>	-

**INTEREST AND REDEMPTION FUND 48.0**  
**2020-2021 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED	2020-2021 TENTATIVE BUDGET
01 BEGINNING BALANCE	48,014,001	48,014,001	44,480,732
02 ADJUSTMENT TO BEGINNING BALANCE	-	-	-
03 ADJUSTED BEGINNING BALANCE	48,014,001	48,014,001	44,480,732
<b>REVENUE</b>			
04 FEDERAL REVENUES	-	-	-
05 STATE REVENUES	-	-	-
06 VOTER INDEBTED TAXES	45,101,577	45,101,577	45,101,577
07 TOTAL REVENUE	45,101,577	45,101,577	45,101,577
08 TOTAL FUNDS AVAILABLE	93,115,578	93,115,578	89,582,309
<b>EXPENDITURES</b>			
09 DEBT REDEMPTION	22,344,834	22,344,834	22,344,834
10 INTEREST CHARGES	26,290,012	26,290,012	26,290,012
11 TOTAL EXPENDITURES	48,634,846	48,634,846	48,634,846
12 ENDING FUND BALANCE	44,480,732	44,480,732	40,947,463

\*\*The Bond Interest and Redemption Fund is controlled by the County of Los Angeles Department of Auditor-Controller.

**STUDENT FINANCIAL AID FUND 74.0**  
**2020-2021 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS		2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED	2020-2021 TENTATIVE BUDGET
<b>REVENUE</b>				
01	FEDERAL GRANTS	31,073,495	31,073,495	32,892,757
02	FEDERAL LOANS	3,510,000	3,510,000	3,300,000
03	CARES - HIGHER EDUCATION RELIEF FUND	-	4,064,505	2,032,252
04	CAL GRANTS	3,562,000	3,562,000	3,167,500
05	SANTA MONICA COLLEGE PROMISE	1,686,693	1,686,693	1,602,358
06	STUDENT SUCCESS COMPLETION	2,238,310	2,238,310	2,126,395
07	TRANSFER	354,498	354,498	135,000
08	<b>TOTAL REVENUE</b>	<b>42,424,996</b>	<b>46,489,501</b>	<b>45,256,262</b>
<b>EXPENDITURES</b>				
09	FINANCIAL AID	42,424,996	46,489,501	45,256,262
10	<b>TOTAL EXPENDITURES</b>	<b>42,424,996</b>	<b>46,489,501</b>	<b>45,256,262</b>
11	<b>ENDING FUND BALANCE</b>	-	-	-

**SCHOLARSHIP TRUST FUND 75.0**  
**2020-2021 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS		2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED	2020-2021 TENTATIVE BUDGET
01	<b>BEGINNING BALANCE</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
	<b>REVENUE</b>			
02	TRANSFER	30,000	30,000	30,000
03	INTEREST	-	-	-
04	<b>TOTAL REVENUE</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
05	<b>TOTAL FUNDS AVAILABLE</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
	<b>EXPENDITURES</b>			
06	SCHOLARSHIP	30,000	30,000	30,000
07	<b>TOTAL EXPENDITURES</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
08	<b>ENDING FUND BALANCE</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

# AUXILIARY FUND

## 2020-2021 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	2019-2020 PROJECTED	2020-2021 TENTATIVE BUDGET
01 BEGINNING BALANCE	1,397,246	1,397,246	991,679
02 ADJ. TO BEG. BALANCE	-	-	-
03 ADJUSTED BEGINNING BALANCE	<u>1,397,246</u>	<u>1,397,246</u>	<u>991,679</u>
<b>REVENUE</b>			
04 GROSS SALES	4,925,000	3,800,000	3,722,500
05 LESS: COST OF GOODS	<u>(3,392,500)</u>	<u>(2,600,000)</u>	<u>(2,567,000)</u>
06 NET	1,532,500	1,200,000	1,155,500
07 VENDOR INCOME	771,000	591,000	585,000
08 AUXILIARY PROGRAM INCOME	<u>340,550</u>	<u>287,542</u>	<u>325,031</u>
09 NET INCOME	2,644,050	2,078,542	2,065,531
10 INTEREST	<u>80,000</u>	<u>80,000</u>	<u>60,199</u>
11 TOTAL REVENUE	<u>2,724,050</u>	<u>2,158,542</u>	<u>2,125,730</u>
12 TOTAL FUNDS AVAILABLE	<u>4,121,296</u>	<u>3,555,788</u>	<u>3,117,409</u>
<b>EXPENDITURES</b>			
13 STAFFING	1,056,500	1,050,900	822,500
14 FRINGE BENEFITS	379,100	362,000	353,000
15 OPERATING	<u>1,451,300</u>	<u>1,151,209</u>	<u>1,206,950</u>
16 TOTAL EXPENDITURES	<u>2,886,900</u>	<u>2,564,109</u>	<u>2,382,450</u>
17 ENDING FUND BALANCE	<u>1,234,396</u>	<u>991,679</u>	<u>734,959</u>



**OTHER POST EMPLOYMENT BENEFITS - IRREVOCABLE TRUST  
FOR THE FISCAL YEARS ENDED JUNE 30, 2009 THROUGH JUNE 30, 2020**

ACCOUNTS		2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	TOTAL 12-YR PERIOD
01	<b>BEGINNING BALANCE</b>	-	1,496,721	1,730,957	2,160,034	2,160,732	2,411,648	3,381,152	4,345,509	5,936,276	6,560,495	7,079,191	7,513,223	-
<b>INCREASES/(DECREASES) IN FUNDS:</b>														
02	CONTRIBUTIONS	1,496,996	-	-	-	-	500,000	1,000,000	1,500,000	-	-	-	-	4,496,996
03	INVESTMENT EARNINGS/(LOSSES)	(259)	235,928	431,640	3,203	254,447	473,322	(32,072)	94,708	629,498	524,606	440,064	268,542	3,323,627
04	DISBURSEMENTS	-	-	-	-	-	-	-	-	-	-	-	-	-
05	ADMINISTRATIVE EXPENSES	(16)	(1,692)	(2,563)	(2,505)	(3,531)	(3,818)	(3,571)	(2,277)	(3,049)	(3,414)	(3,484)	(3,735)	(33,655)
06	INVESTMENT EXPENSES	-	-	-	-	-	-	-	(1,664)	(2,230)	(2,496)	(2,548)	(2,731)	(11,669)
07	<b>ENDING FUND BALANCE</b>	<b>1,496,721</b>	<b>1,730,957</b>	<b>2,160,034</b>	<b>2,160,732</b>	<b>2,411,648</b>	<b>3,381,152</b>	<b>4,345,509</b>	<b>5,936,276</b>	<b>6,560,495</b>	<b>7,079,191</b>	<b>7,513,223</b>	<b>7,775,299</b>	<b>7,775,299</b>