

AGENDA



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

WEDNESDAY
JULY 12, 2006

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

5:30 p.m. – Closed Session
Business Building Room 111

7:00 p.m. – Public Meeting
Board Room
Business Building Room 117

*The complete agenda may be accessed on the
Santa Monica College website:*
<http://www.smc.edu/admin/trustees/meetings/>

PUBLIC PARTICIPATION

ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

- I. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference: *Board Policy Section 1570*
 Education Code Section 72121.5
 Government Code Sections 54954.2, 54954.3, 54957.9

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 12, 2006

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on **Wednesday**, July 12, 2006.

5:30 p.m. – Closed Session

7:00 p.m. – Public Meeting

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS

Page No.

- A Call to Order
- B Roll Call

I

II. CLOSED SESSION (Scheduled for 5:30 p.m.)

- Conference with Labor Negotiators (Government Code Section 54957.6)
*Agency Designated Representatives: Robert Sammis, Vice President-Planning and Development
Jeff Shimizu, Vice-President, Academic Affairs
Employee Organization: Santa Monica College Faculty Association*
- Public Employee: Discipline, Dismissal, Release (Government Code Section 54657)
- Conference with Legal Counsel- Existing Litigation (Government Code Section 54956.9)
Case SS014193, SMCCD vs. Craig Walter
- Real Property (Government Code Section 54956.8)
*1681 – 26th Street, Santa Monica
2909 Exposition Blvd., Santa Monica
23801 Stuart Ranch Road, Malibu
Agency Designated Representative: Chui L. Tsang, Superintendent/President*

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (Continued)

- C Pledge of Allegiance
- #1 Approval of Minutes: June 12, 2006

IV.	SUPERINTENDENT'S REPORT	
	• Management Association Update/Classified Staff Recognition Award	
	• Parking Update	
	• Compton College Update	
	• State Budget Update	
	• Classified Hiring	
V.	PRESENTATIONS AND BOARD DISCUSSION	
	• Board of Governors Meeting	
	• Legal Services Committee	
VI.	ACADEMIC SENATE REPORT	
VII.	COMMUNICATIONS OR PUBLIC COMMENTS	
VIII.	CONSENT AGENDA <i>(All items considered in one motion unless pulled for discussion or questions)</i>	
	<u>Annual Recommendations</u>	
	#2 Annual Contracts and Consultants	9
	<u>Grants and Contracts</u>	
	#3 Acceptance of Grants	11
	#4 Acceptance of Grants and Budget Augmentation	12
	#5 Contracts and Consultants	
	A Consultant for Title V Grant	13
	B Summer Bridge Program	13
	C Marketing, Community Outreach and Recruitment	13
	D Legal Defense Services	14
	D Finance and Facilities Consultant	14
	F Fiscal Contracts and Consultants	14
	#6 New Courses	15
	<u>Human Resources</u>	
	#7 Academic Personnel	16
	#8 Classified Personnel – Regular	17
	#9 Classified Personnel – Limited Term	19
	#10 Classified Personnel – Non Merit	21
	<u>Facilities and Fiscal</u>	
	#11 Authorization of Signatures	22
	#12 Facilities	
	A Change Orders No. 20 – New Music and Performing Arts Complex	24
	B Substitution of Subcontractor – New Music & Performing Arts Complex	24
	C Change Order No. 6 – Liberal Arts North Building	25
	D Amendment to Agreement for Architectural Services – Liberal Arts North	25
	E Theatre Arts Renovation – Settlement Agreement with Project Architect	26
	F Amendment to Agreement for Architectural Services – Liberal Arts South	26
	G Quarterly Pool Payments Under Joint Use Facilities Agreement	26

Facilities and Fiscal (continued)

#13	Budget Augmentations	27
#14	Budget Transfers	29

IX. **CONSENT AGENDA – Pulled Items**

X. **MAJOR ITEMS OF BUSINESS**

#15	Appointment to Citizens' Bond Oversight Committee	30
#16	Student Trustee Vacancy	31
D	Music and Performing Arts Complex, Madison	32
E	Update: Capital Outlay Program	35

XI. **BOARD REPORTS AND COMMENTS**

- XII. **ADJOURNMENT:** The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, August 14, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES**REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

July 12, 2006

I. ORGANIZATIONAL FUNCTIONSA. CALL TO ORDER – 5:30 p.m.B. ROLL CALL

Dr. Nancy Greenstein, Chair
Dr. Susan Aminoff, Vice-Chair
Carole Currey
Dr. Dorothy Ehrhart-Morrison
Dr. Margaret Quiñones
Rob Rader
Herbert Roney

II. CLOSED SESSION

- Conference with Labor Negotiators (Government Code Section 54957.6)
*Agency Designated Representatives: Robert Sammis, Vice President-Planning and Development
Jeff Shimizu, Vice-President, Academic Affairs*
Employee Organization: Santa Monica College Faculty Association
- Public Employee: Discipline, Dismissal, Release (Government Code Section 54657)
- Conference with Legal Counsel- Existing Litigation (Government Code Section 54956.9)
Case SS014193, SMCCD vs. Craig Walter
- Real Property (Government Code Section 54956.8)
*1681 – 26th Street, Santa Monica
2909 Exposition Blvd., Santa Monica
23801 Stuart Ranch Road, Malibu*
Agency Designated Representative: Chui L. Tsang, Superintendent/President

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONSC. PLEDGE OF ALLEGIANCE

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

July 12, 2006

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS**RECOMMENDATION NO. 1 APPROVAL OF MINUTES**

RECOMMENDATION: Approval of the minutes from the following meetings of the Santa Monica Community College District Board of Trustees:

June 12, 2006 (Regular Meeting)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 12, 2006

CONSENT AGENDA

RECOMMENDATION: The Board of Trustees take the action requested on Consent Agenda
Recommendations #2-#14

Recommendations pulled for separate action:

Action on Consent Agenda

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 12, 2005

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 2 ANNUAL CONTRACTS AND CONSULTANTS

Requested Action: Approval/Renewal of the following annual contracts for the period of July 1, 2006 through June 30, 2007 (unless otherwise indicated):

2-A ACADEMIC AND STUDENT AFFAIRS

	Provider	Service	Amount	Funding Source
1	List of providers on file in the Emeritus College office.	Off-campus facilities for Emeritus College	Payment per class is authorized as stated on the list.	2006-2007 Budget/ Emeritus College
2	Work Study Agreements with CSUN and UCLA	These are renewal agreements which allow university work-study students to be placed at Santa Monica College. The District pays the percentage of the students' wages as indicated. Tutors may work in English, Social Science, Math, Modern Language or Science.	CSUN - 45% of the students' salary paid by SMC UCLA - 50 percent + share of Workers Comp; Unemployment and Medicare; and 5 percent Administrative Fees paid by SMC	2006-2007 Budget/Academic Affairs (District's share)
3	Irene Wolt	To provide technical support related to universal access to technology and information, including research of video captioning options, producing captioned media and coordinating captioning projects; preparation and coordination of production of information in alternate formats, including Braille, electronic text and large print. Section 508 requires that electronic and information technology purchased or used must be accessible for use by persons with disabilities.	<u>Substitute</u> Total not to exceed \$45,000, for the period July 1 through December 31, 2006, to be invoiced at varying amounts monthly (to include any subcontracted technical support).	2006-2007 District Budget/Disabled Students

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 12, 2005

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 2 **ANNUAL CONTRACTS AND CONSULTANTS** *(continued)*

2-B **KCRW**

	Provider	Service	Amount	Funding Source
1	Gemma Dempsey	Coordinate website information for KCRWMusic.com and special projects	\$2,000/month for KCRWMusic.com; varying rates for special projects	KCRW Donations
2	Dickstein Shapiro, LLC	Specialized legal services related to Federal Communications Commission issues	Annual total not to exceed \$45,000	KCRW Donations
3	Claude Brodesser-Akner (name change from Claude Brodesser)	Program Services	\$750 per exclusive original program, total not to exceed \$43,000	KCRW Donations

2-C **MARKETING, COMMUNITY OUTREACH AND RECRUITMENT**

1	SurfSantaMonica.com	2006-2007 advertising for student recruitment	Not to exceed \$9,000	2006-2007 Marketing, Matriculation & Financial Aid budgets
---	---------------------	---	-----------------------	--

2-D **PERSONNEL COMMISSION**

1	Littler, Mendelson P.C. (Amendment to retroactively approve this agreement is needed to pay outstanding invoices for 2005-06)	Legal services for the Personnel Commission Littler, Mendelson represents the Personnel Commission in the Craig Walter case as the District's attorneys are in conflict to represent the Personnel Commission in this matter. Education Code Section 88132 provides that the Personnel Commission may employ its own attorney in cases where the District does not provide legal representation.	\$395 per hour for primary attorney services; \$140-175 per hour for other attorneys; \$40-\$165 per hour for paralegal services; plus expenses	<u>Amendment</u> 2005-2006 Personnel Commission Budget
---	--	---	---	---

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 **ACCEPTANCE OF GRANTS**

Requested Action: Approval/Ratification

Title of Grant: **Arts on Radio and Television**
Granting Agency: National Endowment of the Arts
Total Grant Award: \$20,000
Matching Funds: Not Applicable
Performance Period: July 1, 2006 through August 31, 2009
Summary: To support the production of a radio series presenting classic American short crime fiction and recognize short crime fiction as literature. Awarded to KCRW for production of radio drama "Mean Streets, USA" Series II

Title of Grant: **Community College Careers in Child Care**
Granting Agency: Los Angeles County Department of Public Social Services
Total Grant Award: \$160,000 per year for three years, for a total of \$480,000
 Year 1 (2006-07) \$160,000
 Year 2 (2007-08) \$160,000
 Year 3 (2008-09) \$160,000
Matching Funds: Not Applicable
Performance Period: July 1, 2006 – June 30, 2009
Summary: The program offers Child Development, English and Basic Skills coursework, tutorials for Child Development and General Education classes, professional and personal development workshops, and child care center work experience, comprising 32 hours per week for 25–35 CalWORKs students.

Title of Grant: **Community College CalWORKs Program**
Granting Agency: Los Angeles County Department of Public Social Services
Requested Funding: \$81,144 per year for three years, for a total of \$243,432
 Year 1 (2006-07) \$81,144
 Year 2 (2007-08) \$81,144
 Year 3 (2008-09) \$81,144
Matching Funds: Not Applicable
Performance Period: July 1, 2006 – June 30, 2009
Summary: Funding provides counseling services to CalWORKs students.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4 **ACCEPTANCE OF GRANTS AND BUDGET**
Requested Action: Approval/Ratification **AUGMENTATION**

4-A **ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

Title of Grant:	Enrollment Growth for Associate Degree Nursing (ADN) Programs Grant	
Granting Agency:	California Community Colleges Chancellor's Office	
Total Grant Award:	\$114,284 (over two years)	
Matching Funds:	Not Applicable	
Performance Period:	07/01/2006 – 08/31/2008	
Summary:	The purpose of this grant is to address the regional nursing shortage by increasing the capacity of SMC's Associate Degree Nursing Program by ten students. In addition to providing funding for additional seats, SMC must conduct prerequisite validation to establish a valid merit based selection process for enrollment in the nursing program; and/or plan, develop, and implement instructional methodologies to decrease attrition/improve retention.	
Budget:	Income (2006-2007):	
	8000	\$ 57,142
	Expenditures (2006-2007) :	
	1000 Academic Salaries	33,800
	2000 Classified Salaries	3,140
	3000 Benefits	9,235
	4000 Supplies	6,769
	5000 Other Expenditures	2,000
	7000 Transfers/Student Aid	2,198

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 5 **CONTRACTS AND CONSULTANTS**

Requested Action: Approval/Ratification

5-A **CONSULTANTS FOR TITLE V GRANT**

Provider: Dr. Jerry Rudmann
Amount: \$1,000
Term of Contract: May 18, 2006
Funding Source: Title V Grant
Summary: Dr. Rudmann is the Director of Institutional Research at Coastline College and a Professor of Psychology at Irvine Valley College. His work on Student Learning Outcomes in the area of Student Services is exemplary statewide. Dr. Rudmann shared his professional expertise with all student service areas including financial aid, EOPS, admissions, student judiciary affairs and counseling. The one day retreat included writing SLOs and their assessment for college service areas and addressed how student services effects student learning and success.

5-B **SUMMER BRIDGE PROGRAM**

Providers: Jenna Ferguson
Kelly Lehr
Debbie Ostorga
Esther Wang
Amount: \$850 each
Term of Contract: July 3 – August 11, 2006
Funding Source: Title V – First Year Institute Grant
Summary: To provide assistance in the Summer Bridge Program. Duties will include follow-up on grant activities. The Summer Bridge Program introduced graduating high school students to college. Students are enrolled in Learning Community classes, one of which is a counseling course.

5-C **MARKETING. COMMUNITY OUTREACH AND RECRUITMENT**

Provider: We Search Research
Amount: Addition to the contract in the amount of \$1,665, for a total of \$16,665 (Original contract amount of \$15,000 approved June 6, 2005)
Term of Contract: 2005-06 (original contract approved June 6, 2005)
Funding Source: 2005-06 Marketing, Matriculation and Financial Aid budgets
Summary: Additional services required to provide copy editing and information verification for the 2005-06 SMC schedule of classes and college catalog.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 5 **CONTRACTS AND CONSULTANTS** *(continued)*

5-D **LEGAL DEFENSE SERVICES**

Provider: Declues and Burkett
 Amount: Not to exceed \$15,000
 Term of Contract: February 2004 – June 30, 2006
 Funding Source: Human Resources/Legal services budget
 Summary: A lawsuit was filed against over 40 community college districts including Santa Monica College concerning the issue of concurrent enrollment. This amount reflects SMC's portion of the overall defense of the case. SMC has now been dismissed from this action.

5-E **FINANCE AND FACILITIES CONSULTANT**

Provider: Michael Hill
 Fees: \$200/hour, for a total not to exceed \$50,000, plus reimbursement of actual and necessary expenses including but not limited to travel and lodging
 Effective dates: June 27, 2006 through December 31, 2006
 Service: Michael Hill is the retired Chief Business Officer of San Jose-Evergreen Community College District. He will be providing consulting services in the areas of finance, facilities, and land use issues; and he will assist with long term financial analysis and budget strategies. These services are needed because of the retirement of the Deputy Superintendent.
 Funding Source: General Fund Budget 2006-07/Business/Administration

5-F **FISCAL CONTRACTS AND CONSULTANTS**

Provider: Los Angeles County Office of Education
 Fees: Not to exceed \$15,000 per year
 Effective dates: July 1, 2006 through June 30, 2009
 Service: Participation in this agreement is required by the LACOE in order for the District to use personal computer proprietary software products to download LACOE's Human Resources System and PeopleSoft Financial System to the District's personal computers.
 Funding Source: General Fund Budget 2006-07 through 2008-09/Fiscal Services

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 6 **NEW COURSES**

Requested Action: Approval

New Courses

Anthropology 07: Introduction to Linguistic Anthropology
 Art 79: Art Appreciation—Introduction to Visual Culture
 Business 70: Business Protocol and Professionalism
 CIS 09A/CS 09A: Technology Project Mgt. I (cross-listed)
 CIS 09B/CS 09B: Technology Project Mgt. II (cross-listed)
 CIS 64: Illustrator
 CS 06: Virtual Worlds and Game Programming
 CS 24: Introduction to Industrial Robots
 CS 25: Embedded Systems
 Dance 02: Dance in American Cultures
 Education 07A: Beginning Tutor Training
 Education 07B: Advanced Tutor Training
 Education 23: Paraeducator Fieldwork Experience
 ESL 28: Academic Vocabulary Skills
 ET 48: Game Development Project I
 Geography 11: World Geography
 Korean 03: Intermediate Korean I
 Music 36: History of Rock Music

Distance Education Courses

Art 79: Art Appreciation—Introduction to Visual Culture
 Business 70: Business Protocol and Professionalism
 CIS 09A/CS 09A: Tech Project Mgt. I (cross-listed)
 CIS 09B/CS 09B: Tech Project Mgt. II (cross-listed)
 CIS 64: Illustrator
 CS 06: Virtual Worlds and Game Programming
 ECE 09: Introduction to School-Age Child Care
 ECE 45: Education of Exceptional Children (3/01/06)
 English 21A: English Fundamentals I
 English 21B: English Fundamentals 2
 English 40: Asian Literature
 ESL 14A: Pronunciation and Spelling—Vowel and Consonant Sounds
 ESL 28: Academic Vocabulary Skills
 Political Science 02: Comparative Government and Politics
 Speech 05: Interpersonal Communication

Certificates

Robotics and Artificial Intelligence Certificate of Completion
 Software Development Project Management Certificate of Completion
 Technology Project Management Certificate of Completion
 Website Development Project Management Certificate of Completion

Comment: The courses above have been approved by the appropriate departments, appropriate administrators, the Academic Senate Joint Curriculum Committee and the Academic Senate, and were presented to the District Planning and Advisory Council.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 **ACADEMIC PERSONNEL**

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

EFFECTIVE DATE

ELECTIONS

ADJUNCT

(List on file in the Office of Human Resources - Academic)

COMPTON COLLEGE

FULL-TIME AND PART-TIME FACULTY

(List on file in the Office of Human Resources - Academic)

Summer 2006

Session 1, 6/13/06-7/18/06

Session 2, 7/19/06-8/21/06

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8 **CLASSIFIED PERSONNEL – REGULAR**

Requested Action: Approval/Ratification

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

ELECTIONS

EFFECTIVE DATE

PROBATIONARY

Gothold, Julia A., Department Secretary II, Counseling	06/14/06
Plauzoles, Lucien, Assistant Bookstore Manager, Bookstore	07/10/06

PERMANENT EMPLOYEE WITH LIMITED TERM SUMMER ASSIGNMENT

Brunell, Gina, Department Secretary II, Mathematics	08/28/06 - 08/31/06
Cardewll, Ingrid, Department Secretary I, Life Science	08/28/06 - 08/31/06
Cardwell, Ingrid, Department Secretary I, Physical Science	08/28/06 - 08/31/06
Cleveland, Dekina, Clerical Assistant I, Learning Resource Center	08/28/06 - 08/31/06
Kelly, Cindy, Clerical Assistant I, Learning Resource Center	08/28/06 - 08/31/06
Louff, Judy, Department Secretary I, Theatre Arts	08/28/06 - 08/31/06
Mirsky, Ann, Media Resources Assistant II, Academic Computing	08/28/06 - 08/31/06
Muhammad, LaRue, Department Secretary I, Communications	08/28/06 - 08/31/06
Muhammad, LaRue, Department Secretary I, Edu/Public Affairs	08/28/06 - 08/31/06
Muhammad, LaRue, Department Secretary I, Psychology	08/28/06 - 08/31/06
Trager, Phyllis, Department Secretary I, Earth Science	08/28/06 - 08/31/06
Windish, Marge, Department Secretary I, Music	08/28/06 - 08/31/06

CHANGE IN WORK SHIFT/PERMANENT

Campos, Rosa Maria	07/01/06
Fr: Custodian/NS-I, Operations, 12 mos, 40 hrs	
To: Custodian/Day, Operations, 12 mos, 40 hrs	

Rodriguez, Rogelio	07/01/06
Fr: Groundskeeper/Day, Grounds, 12 mos, 40 hrs	
To: Groundskeeper/VH, Grounds, 12 mos, 40 hrs	

Saldana, Jorge	07/01/06
Fr: Custodian/NS-II, Operations, 12 mos, 40 hrs	
To: Custodian/Day, Operations, 12 mos, 40 hrs	

STIPEND

Champagne, Michael, Com Coll Police Officer, Coll Police Comment: Inspector Duties	+5.0%	07/01/06 - 06/30/07
Kessler, Mark, Com Coll Police Officer, Coll Police Comment: Training Officer Duties	+5.0%	07/01/06 - 06/30/07
Malone, Willie, Com Coll Police Officer, Coll Police Comment: Range Master Duties	+5.0%	07/01/06 - 06/30/07
Romano, Jere, Com Coll Police Officer, Coll Police Comment: Safety and Security Systems Officer Duties	+5.0%	07/01/06 - 06/30/07

LEAVES OF ABSENCE WITH PAYMILITARY LEAVE

Vela, Giovanni, Telecomm Technician II, Telecomm, 12 mos, 40 hrs	05/31/06 - 06/09/06
--	---------------------

LEAVES OF ABSENCE WITHOUT PAYPERSONAL

Evenhuis, John, Instr Assist-English, English Dept, I I mos, 20 hrs	06/19/06 - 06/30/06
Evenhuis, John, Instr Assist-English, English Dept, I I mos, 20 hrs	07/01/06 - 08/25/06

RETIREMENT

Fritz, Judith, Administrative Asst III/Confidential Business and Admin	07/17/06
--	----------

The Board hereby accepts immediately the retirement of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9 **CLASSIFIED PERSONNEL – LIMITED TERM**

Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Berens, Trevor, Accompanist-Dance, KD	07/03/06 - 12/19/06
Bonner, Gary, Accompanist-Dance, KD	07/03/06 - 12/19/06
Harris, LaTrice, Payroll Specialist, Payroll	06/01/06 - 06/30/06
Hedderich, Joe, Accompanist-Dance, KD	07/03/06 - 12/19/06
Iliev, Emil, Accompanist-Dance, KD	07/03/06 - 12/19/06
Logvinsky, Leon, Accompanist-Dance, KD	07/03/06 - 12/19/06
Malolli, Fatmira, Accompanist-Dance, KD	07/03/06 - 12/19/06
Newman, Jeremy, Cash Receipts Clerk, Bursar's Office	07/01/06 - 06/30/07
Spilny, Valerie, Accompanist-Dance, KD	07/03/06 - 12/19/06
Watkins, Deanna, Accompanist-Dance, KD	07/03/06 - 12/19/06

LIMITED TERM

Abdulhafiz, Meymuna H, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Abdulhamid, Ferid, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Alonso, Lluliana, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Andrews, Noel, Registration Info/Clerk, Admissions	07/01/06 - 12/31/06
Aria, Estela, Registration Info/Clerk, Program Development	07/01/06 - 12/22/06
Arinsberg, Toni, Registration Info/Clerk, Admission/Records	07/03/06 - 12/29/06
Awosika, Kikelola, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Baker, Stephen, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Barr, Laura, Accounting Specialist II, Bookstore	07/01/06 - 06/30/07
Baskin, Patricia, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Cadena, Allison, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Callanan, Maria, Counseling Aide, Disabled Students Center	06/05/06 - 06/30/06
Campagna, Victoria, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Cason, Tracy, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Chang, Leon, Cash Receipts Clerk, Bursar's Office	07/01/06 - 06/30/07
Chase, Gerald, Registration Info/Clerk, Bursar's Office	07/01/06 - 06/30/07
Dacosta, Richard, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Damtew, Meron, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Daniel, Bethel, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Devine, Robert, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Delgadillo, Cristina, Reg/Info Clerk, Admissions and Records	07/03/06 - 12/29/06
Dmitiwitaya, Ida, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Dozier, Erica, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Dubois, Monique, Counseling Aide, EOP & S	07/01/06 - 12/31/06
Eagle, Wesley, Registration Info/Clerk, Admissions and Records	07/03/06 - 12/29/06

LIMITED TERM (continued)

Edwards, Olivia, Registration Info/Clerk, Program Development	07/01/06 - 12/22/06
Evans, Vernon, Counseling Aide, EOP & S	07/01/06 - 12/31/06
Fletcher, Gerald, Registration Info/Clerk, Program Development	07/01/06 - 12/22/06
Friha, Mohammed, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Garcia, Irene, Registration Info/Clerk, Program Development	07/01/06 - 12/22/06
Garcia, Lucy, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Gardner, Deanna, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Gebremichael, Hermela, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Getachew, Hermela, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Gomez, Tiffany, Registration Info/Clerk, Program Development	07/01/06 - 12/22/06
Grau, Donald, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Hardister, Harold, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Harge, Ronyee, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Harris, Pheather, Counseling Aide, EOP & S	07/01/06 - 12/31/06
Harville, Latanya, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Hassan, Fauzia A, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Hollins, Willie, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
House, Ray, Registration Info/Clerk, Admissions and Records	06/05/06 - 06/30/06
House, Ray, Registration Info/Clerk, Admissions and Records	07/03/06 - 12/29/06
Jackson, Sheralynn, Registration Info/Clerk, Program Development	07/01/06 - 12/22/06
Jauregui, Mario, Registration Info/Clerk, Admissions and Records	07/03/06 - 12/29/06
Jin, Pei, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Johnson, Glenda, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Johnson, Mariel, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Jones, Frances, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Judana, Krishna, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Kain, Amber, Switchboard Operator, Telecommunications	07/01/06 - 08/18/06
King, Shavon, Registration Info/Clerk, Admissions and Records	05/31/06 - 06/30/06
King, Shavon, Registration Info/Clerk, Admissions and Records	07/03/06 - 12/29/06
Kovalev, Arkadiy, Registration Info/Clerk, Admissions and Records	07/03/06 - 12/29/06
Leon, Santos, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Lopez, Waleska, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Manhertz, Yvonne, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Mcintosh, Bryan, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Mehary, Bryan, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Menjivar, Raul, Counseling Aide, EOP & S	07/01/06 - 12/31/06
Miles, Shadae, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Moges, Aster, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Munoz, Andres, Registration Info/Clerk, Program Development	07/01/06 - 12/22/06
Nnodi, Benedict, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Panghongkewo, Artee, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Patterson, Whitney, Reg Info/Clerk, Admissions and Records	06/12/06 - 06/30/06
Perskins, Paul, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Pinkett, Autumne, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Ponce, Robert, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Ramirez, Irene, Registration Info/Clerk, Admissions and Records	07/03/06 - 12/29/06
Santamaria, Bladimir, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Smith, Fernando, Registration Info/Clerk, Admissions and Records	06/05/06 - 06/30/06
Smith, Fernando, Registration Info/Clerk, Admissions and Records	07/03/06 - 12/29/06
Smith, Fernando, Registration Info/Clerk, Financial Aid	06/05/06 - 06/30/06
Soofer, Tova, Counseling Aide, EOP & S	07/01/06 - 12/31/06
Thielking, Alan, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Thompson, Raquel, Reg Info/Clerk, Admissions and Records	07/01/06 - 12/31/06
Thwin, Ei, Counseling Aide, Counseling	07/01/06 - 12/31/06

LIMITED TERM *(continued)*

Vasquez, Farah, Counseling Aide, Counseling	06/05/06 - 06/30/06
Walden, Cherie, Registration Info/Clerk, Admissions and Records	07/01/06 - 12/31/06
Weldemichael, Alan, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Williams, Colin, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Wilson, Patricia, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Yogi, Nancy, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Young, Maryellen, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07
Zavala, Margarit, Bookstore Clerk/Cashier, Bookstore	07/01/06 - 06/30/07

RECOMMENDATION NO. 10

CLASSIFIED PERSONNEL - NON MERIT

Requested Action: Approval/Ratification

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS	02
\$7.00/hr	
College Student Assistant	75
\$7.00/hr	
College Work-Study Student Assistant	30
\$7.00/hr	

List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 AUTHORIZATION OF SIGNATURES, 2006

Requested Action: Approval/Ratification

Authorization of signatures of all academic and classified managers (see following list) to sign orders to draw funds in the name of the Board of Trustees for the expenses of the Santa Monica Community College District for 2006.

Comment: Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE) require the Board to authorize signatures of those persons who sign orders in its name for invoices, purchases orders, contracts and direct payments. The new auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

Education Code Section 84233 states: "No order on the funds of any district shall be approved by the county superintendent of schools unless the signatures are on file in the Superintendent's Office and he/she is satisfied that the signatures on the order are those of persons authorizes to sign the order."

SENIOR ADMINISTRATIVE STAFF

Chui L. Tsang, Superintendent/President
 Robert Adams, Vice-President, Student Affairs
 Randal Lawson, Executive Vice-President
 Marvin Martinez, Provost, Bundy Campus
 Reagan Romali, Associate Vice-President, Fiscal Services
 David Muller Associate Vice-President, Facilities
 Robert Sammis Vice-President, Planning/Development
 Sherri Lee-Lewis, Associate Vice-President, Human Resources (Acting)
 Jeff Shimizu, Vice-President, Academic Affairs
 Don Girard, Executive Assistant to the President (Acting)

DEANS

Jocelyn Chong, Information Technology
 Elena M. Garate, International Education
 Pat Brown, Human Resources
 John Gonzalez, Academic Affairs
 Brenda Johnson Benson, Counseling/Retention
 Sherri Lee-Lewis, Human Resources
 Mona Martin, Learning Resources
 Katharine Muller, External Programs
 Judith Penchansky, Student Services
 Teresita Rodriguez, Enrollment Services
 (Vacant), Academic Affairs

ASSOCIATE DEANS

Maggie Hall, Emeritus College

ASSISTANT DEANS

Ida Danzey, Health Sciences
 Kiersten Elliott, Enrollment Services
 Deyna Hearn, Student Life
 Erica LeBlanc, Continuing Education

DIRECTORS

Georgia Bauman, Instructional Services
Dianne Berman, Bundy Campus
Leonard Crawford, EOP&S
Dale Franzen, Performing Arts Center
Darrell Goode, TRIO/Pico Partnership
Rhonda Hyatt, Athletics
Charles Keenan, District Physician
Laurel McQuay-Peninger, Grants
Steve Myrow, Financial Aid
Jacqueline Nagatsuka, Institutional Research
Judy Neveau, Community Relations
Darryl Keith Ogata, International Programs
JoAnn Ortiz, Institutional Advancement
Julie Yarrish, Online Services and Support

ASSISTANT DIRECTORS

Adam Philipson, Performing Arts Center (Acting)

CLASSIFIED MANAGERS

Cherie Bates, Director of Classified Personnel
Charles Bays, Campus Police Sergeant
Dennis Bice, Warehouse & Mail Services Supervisor
Chris Bonvenuto, Accounting Manager
Greg Brown, Director of Facilities and Planning
Tom Corpus, Grounds and Landscape Supervisor
Joann Coston, Assistant Bookstore Manager (Acting)
Robert Dammer, Director, Network Services
Al DeSalles, Media & Graphic Services Manager
David Dever, Bookstore Manager
Mark Engfer, Telecommunications Supervisor
Jennifer Ferro, Radio Operations Manager
Ian Fraser, Payroll Manager
Craig Harris, Construction Services Supervisor
Joshi John, Computer Laboratory Supervisor
Arthur Lopez, Jr. Custodial Operations Supervisor
Eileen Miller, Community College Police Chief
Angela Munoz, Admissions and Records Supervisor
Stacey Neal, Financial Aid Assistant Director
Jeffery Peterson, Director of Operations
Steven Peterson, Asst. Computer Lab Supervisor
George Prather, Director of Auxiliary Services
Robin Quaile, Accounts Payable Supervisor
Dan Rojas, Network Services Manager (Acting)
Gary Rose, Director of Maintenance
Ruth Seymour, Director, Radio Station
Bruce Smith, Public Information Officer
Jenny Trickey, Child Care Services Supervisor
Kurt Trump, Campus Police Sergeant
Keith Webster, Director of Purchasing
Frank Wu, Director, Info. Management Services
Charlie Yen, Director, Events and Contracts

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 **FACILITIES**

12-A CHANGE ORDER NO. 20 – NEW MUSIC AND PERFORMING ARTS COMPLEX (MADISON)

Change Order No. 20 – FTR INTERNATIONAL on the New Music and Performing Arts Complex, Madison Campus in the amount of \$7,141.

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 – 19	415,420
Change Order No. 20	<u>7,141</u>
Revised Contract Amount	\$31,202,561
Original Contract Time	670 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	670 days
Time Extension this Change Order No. 20	<u>0 days</u>
Current Revised Contract Time	670 days

Funding Source: Measure U

Comment: Change Order No. 20 provides for labor and materials to troubleshoot, trace and re-splice telephone lines in the existing building, removal of miscellaneous existing equipment and hardware, selective removal of existing welded plates at the Rehearsal Hall, changes to finish hardware, revisions to ceiling diffusers and the addition of fire dampers in Rooms 117, 1117A & 117B.

12-B SUBSTITUTION OF SUBCONTRACTOR - NEW MUSIC & PERFORMING ARTS COMPLEX, MADISON CAMPUS

FTR INTERNATIONAL, general contractor for the New Music & Performing Arts Complex, Madison Campus project requests the following subcontractor substitution:

Audio Visual System: From listed subcontractor Markus Audio and Lighting, Inc, Sun Valley, CA to Acromedia Construction, Inc., Los Angeles, CA.

Comment: The listed subcontractor is going out of business.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 **FACILITIES** *(continued)*

12-C CHANGE ORDER NO. 6 – LIBERAL ARTS NORTH BUILDING

Change Order No. 6 – PINNER CONSTRUCTION COMPANY on the Liberal Arts North Building Project in the amount of \$7,076.

Original Contract Amount	\$9,951,000
Previously Approved Change Orders 1 – 5	35,054
Change Order No. 6	<u>7,076</u>
Revised Contract Amount	\$9,993,130
Original Contract Time	425 days
Current Contract Time	425 days

Funding Source: Measure U

Comment: Change Order No. 6 provides for changes to wood doors from particle board to lumber core to comply with LEED requirements, miscellaneous steel changes at the roof to accommodate the curtain wall attachments and increases to metal stud size at restroom walls to accommodate plumbing piping.

12-D AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – LIBERAL ARTS NORTH

Amend the agreement with GENSLER for the Liberal Arts North project to increase by \$12,500 plus reimbursable expenses.

Funding Source: City of Santa Monica, FEMA, Measure U

Comment: The District requested additional space planning for the office complex and upgrades to the security system.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 **FACILITIES** *(continued)*

12-E THEATRE ARTS RENOVATION – SETTLEMENT AGREEMENT WITH PROJECT ARCHITECT

Proposed settlement of a dispute regarding the performance by Leo A. Daly Company of its contract for architectural services on the Theatre Arts Renovation project pursuant to Public Contract Code section 9201.

Comment: The architect has agreed to forgive past invoices and work beyond the set contract end date of December 31, 2005 to a new end date of July 31, 2006 without any further compensation. This agreement settles the District's claim that the architect's lack of oversight on the project led to increased costs for the District.

12-F AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – LIBERAL ARTS SOUTH

Amend the agreement with GENSLER for the Liberal Arts North project to increase by \$2,000 plus reimbursable expenses.

Funding Source: City of Santa Monica, State of California, Measure U

Comment: The District requested upgrades to the security system.

12-G QUARTERLY POOL PAYMENTS UNDER JOINT USE FACILITIES AGREEMENT

Quarterly payments to the CITY OF SANTA MONICA for the District's share of maintenance and operation costs of the pool under the terms of the Joint Use of Facilities Agreement:

October 1, 2005 – December 31, 2005	\$77,686.44
January 1, 2006 – March 31, 2006	\$86,269.71

Funding Source: 2005-2006 District General Fund

Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica the District pays a pro rata share based on the number of hours the College uses the pool compared to the total hours of pool use by all parties. The invoices for the 2nd and 3rd quarters were received in June.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 BUDGET AUGMENTATION

The 2005-2006 Adopted Budget for the Restricted Fund will be amended to reflect the following budget augmentation:

13-A COOPERATIVE AGENCIES RESOURCES FOR EDUCATION PROGRAMS (CARE)

Granting Agency:	California Community Colleges	
Appropriated Funding:	\$6,023	
Matching Funds:	not applicable	
Performance Period:	July 1, 2005 – June 30, 2006	
Summary:	The District qualifies for an additional \$6,023 in CARE funding.	
Budget Augmentation:	Income:	
	8000 State Income	\$6,023
	Expenditures:	
	7000 Student Aid	\$6,023

13-B Instructional Equipment/Library Material/ Physical Plant and Special Repairs

Granting Agency:	California Community College Chancellor's Office	
Increased funding:	\$2,110 to a total of \$504,102	
Matching Funds:	Not to exceed \$2,110	
Performance Period:	July 1, 2005 – June 30, 2006	
Summary:	This is the 2005-2006 California Community College Chancellor's Office's Instructional Equipment/Library Material/ Physical Plant and Special Repairs augmentation in the amount of \$2,110 increase.	
Budget Augmentation:	Income:	
	8000 State Income	\$2,110
	Expenditures:	
	6000 Equipment	\$2,110

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 BUDGET AUGMENTATIONS (continued)

13-C TELECOMMUNICATION AND TECHNOLOGY INFRASTRUCTURE PRORGAM (TTIP)

Granting Agency:	California Community College Chancellor's Office	
Increased funding:	\$15,635 to a total of \$52,332	
Matching Funds:	Not Applicable	
Performance Period:	July 1, 2005 – June 30, 2006	
Summary:	This is the 2005-2006 California Community College Chancellor's Office's Telecommunication and Technology Infrastructure Program (TTIP) augmentation to be used in the TCO category.	
Budget Augmentation:	Income:	
	8000 State Income	\$15,635
	Expenditures:	
	6000 Equipment	\$15,635

13-D TITLE V HISPANIC SERVING INSTITUTIONS

Granting Agency:	U.S. Department of Education	
Decreased funding:	\$227 to a total of \$546,773	
Matching Funds:	Not Applicable	
Performance Period:	October 01, 2005 – September 30, 2006	
Summary:	This corrects the original District budget to bring it in line with the Grant award.	
Budget Augmentation:	Income:	
	8000 State Income	(\$227)
	Expenditures:	
	5000 Supplies	(\$227)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 12, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14 BUDGET TRANSFERS

14-C FUND 01.0 – GENERAL FUND - UNRESTRICTED

May 27, 2006-June 23, 2006

<u>Object Code</u>	<u>Description</u>	<u>Net Amount of Transfer</u>
1000	Academic Salaries	-160,900
2000	Classified/Student Salaries	126,000
3000	Benefits	0
4000	Supplies	3,450
5000	Contract Svcs/Operating Exp	26,450
6000	Sites/Bldgs/Equipment	5,000
7000	Student Payments	0
Net Total:		0

14-B FUND 01.3 – GENERAL FUND - RESTRICTED

April 22, 2006-May 26, 2006

<u>Object Code</u>	<u>Description</u>	<u>Net Amount of Transfer</u>
1000	Academic Salaries	152,076
2000	Classified/Student Salaries	10,934
3000	Benefits	-11,370
4000	Supplies	-36,453
5000	Contract Svcs/Operating Exp	-73,043
6000	Sites/Bldgs/Equipment	-48,264
7000	Student Payments	6,120
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for the budget adjustments that in the past would be done with an annual adjustment. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 12, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 15

SUBJECT: **APPOINTMENT TO CITIZENS' BOND OVERSIGHT COMMITTEE**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees approve the appointment of a member to the Citizens' Bond Oversight Committee for a two-year term, 2006-2008.

(Name to be presented at the meeting)

Comment: The Board of Trustees appointed three new members to the Citizens' Bond Oversight Committee at the meeting on June 12, 2006 to be in compliance with Education Code Section 15282. There were several applications submitted by residents of Sunset Park to be considered for appointment by the Board.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 12, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 16

SUBJECT: **STUDENT TRUSTEE VACANCY**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees request that the Associated Students open an application process to fill the Student Trustee vacancy.

Comment: It has been determined that the newly-installed Student Trustee is not eligible to serve. According to Board Policy 1410, if the student trustee becomes ineligible, the Board of Trustees may request that the Associated Students either conduct an election or open an application process to fill the vacancy.

The first Associated Students fall 2006 Board meeting will be held on August 28th, at which the vacancy will be officially announced. This action to direct the Associated Students to open an application process to fill the vacancy is necessary in order for the Associated Students to move forward on this as soon as they reconvene in the fall.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	July 12, 2006

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM D

SUBJECT: **MUSIC AND PERFORMING ARTS COMPLEX – MADISON CAMPUS; CONSTRUCTION UPDATE; TRANSITIONAL DEVELOPMENT PLAN; AND FIRST-YEAR, INTERMEDIATE TERM, AND LONG TERM OPERATING PLANS**

SUBMITTED BY: Superintendent/President

INFORMATION: The Board of Trustees will receive the report from the Superintendent/President on the new Music and Performing Arts Complex, Madison Campus, project, including an update on project construction, project fundraising, sponsorship activities, planning efforts to transition from a developmental phase to the long-term operational phase, and planning efforts for first-year presentations and art education activities.

SUMMARY: With construction slated for completion at the end of Spring 2007, there is a tremendous amount of activity at SMC's Madison Campus as the new main stage theater, rehearsal spaces, gallery, classrooms, business offices, and the complex's expansive park-like surroundings take shape. At the same time, there is a corresponding surge in workload and momentum as staff is formulating the venue's operational strategies and planning the theater's electrifying gala opening season in Fall 2007 and Spring 2008.

This new Music and Performing Arts Complex is SMC's comprehensive new teaching, exhibit and performance facility for the arts. Within the framework of SMC's overall mission, the new facility will strive to promote artistic excellence, creativity, collaboration, and the free exchange of ideas in an open, caring, challenging yet supportive community of learners, thereby building new and future generations of artists and audiences.

The Music and Performing Arts Complex will serve as an academic institution, accommodating arts education programs and departments of SMC and serving the College community through exceptional training in the performing arts. Throughout the academic year, the theater will serve as a large classroom or lecture hall suitable for screenings, performance workshops, guest speakers, and other classroom activities and College-related uses.

At the Music Academy located on the site, SMC will continue to offer a comprehensive and challenging curriculum that provides educational opportunities for students who wish to explore and increase their knowledge, performance skills and appreciation of music.

As a presenting and producing facility, the new complex has the potential to offer a broad spectrum of cultural programs and performing arts genres, and to feature artists from the local community, the nation and around the world. The theater would provide a high visibility stage for community presentations of opera, symphony, dance, solo voice and instrumental recitals, film screenings, children's theater, lectures, community events, and myriad other forms of performance art.

One of the core aspirations for the facility has been that it become a spontaneous, artistic center where artists at all levels of creative learning and commercial success can contribute to the cultural life and profile of Santa Monica and the Westside; a place where component ensembles of larger, visiting performing arts companies may perform smaller avant-garde works; where well-established Southern California-area resident performing companies may find a Westside stage; or where emerging independent artists and performing groups may reach eager local audiences.

The facility also remedies a significant gap in local venues. Despite its appeal as a seaside Southern California vacation destination offering wonderful beaches, restaurants, other diverse amusements, and over 120 museums, galleries, and public art displays to tourists and area residents, the 8.3 square mile community of Santa Monica lacks a performance venue for theater, dance and music. The new facility will be a welcome and important addition to Santa Monica's cultural planning.

The new complex includes a state-of-the-art 541-seat multi-purpose main stage theater, a 4,000-square foot art gallery, a 99-seat classroom/rehearsal space, a flexible multi-purpose room, 29 student practice rooms, a complete music academy with specialized classrooms and offices, and on-site parking for 301 cars.

The facility's intent is to present programs and performances that reflect the cultural diversity, the multiplicity of interests, and the full range of ages that characterize the students of SMC and the residents of the region. The theater hopes to set a new standard for artistic excellence for SMC students and to attract the highest caliber of visiting artists to the venue.

This unique project has great potential for extraordinary success for SMC students, the community, and public. Perhaps its greatest potential lies in empowering its many passionate supporters to combine their efforts within a single organizational entity to promote, operate, finance, and endow this new cultural center. This will accelerate the full use of the center, given the current financial constraints of the College.

This new non-profit performing arts company can provide the Music and Performing Arts Complex with board members who have a wide range of production expertise and industry connections to the entertainment and performing arts industries, able to attract strong artistic talent, and capable of building a sizable donor base.

With this new operating entity in place, the following operating plan can lead to operating self-sufficiency and outstanding artistic performances.

SHORT TERM

- Establish a new 501c3 to operate and finance facility, responsible for preparing an annual workplan with Board of Trustees approval
- Use private funds to support operational staffing needs
- Secure opening season grant funding
- Secure “Angel” opening season support funding
- Establish naming opportunity levels and ticket pricing levels
- Produce and present the opening season (main stage presenting series, free arts education dress rehearsals, ticketed children’s programming, small hall emerging artist series), using raised funds to meet staffing and presentation expenses
- Secure other producing partners for the opening season
- Secure other non-profit and commercial rentals

INTERMEDIATE TERM

- Build active board
- Secure naming opportunity gifts to build endowment
- Secure sponsorship revenue
- Secure producing relationships with partner organizations
- Begin reducing SMC developmental phase support
- Build membership base
- Produce and present follow-on seasons
- Maintain other activities

LONG TERM

- Secure operational partnerships to extend season
- Secure new revenue streams through consortium-building activities
- Secure new revenue streams through project participation agreements
- Continue board development and build endowment
- End SMC developmental phase support
- Produce and present follow-on seasons
- Maintain other activities

STAFF REPORT:

Available electronically

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	July 12, 2006

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM E

SUBJECT: **CAPITAL OUTLAY PROGRAM**

SUBMITTED BY: Superintendent/President

SUMMARY: Capital Outlay Program: Bond Project Descriptions and Project Status

Introduction

The college's capital outlay program consists of the following projects which are funded primary from local bond programs, Measure U and Measure S. Additional funding sources are noted for each project. Projects are listed by the approximate dates of completion, although the schedule is pending on several projects. Project descriptions for projects in planning are subject to change. Project descriptions for completed projects are the original descriptions although current programs may have changed. Some projects were part of the original master planning and continue to be listed even though funding from Measure U and S may no longer be possible due to increases in construction costs.

Emeritus College

Project Description: Emeritus College, a program designed for lifelong learning, was located in a rented storefront on the first level of a parking garage on 2nd Street. The program long ago outgrew its former home. The first use of Measure U bond funds was the purchase of a newly constructed four story building further north on 2nd Street. This building gives Emeritus a permanent home with room to accommodate all their programs including a computer room, exercise studios and art classroom. There is also a large multipurpose room on the first floor for lectures, films and productions. The building shell was completed when the college purchased the building and the interior improvements were completed by the college.

Relocate Kinesiology, Dance, Recreation and Athletics

Project Description: The former offices of the Kinesiology, Dance, Recreation and Athletics departments were in a temporary building installed in 1976. The temporary buildings had numerous maintenance problems and code deficiencies. The college intends to remove these buildings to create open space on the campus. The project has resulted in a similar amount of offices and has added a conference room and workroom to make a more useable office facility. The offices are on the second floor of the gymnasium complex, where the east bleachers of the stadium used to be located, making better use of the limited ground space on the campus. The existing buildings were removed for the Liberal Arts and Quad projects to be constructed.

Library Village Renovation – Math

Project Description: With the completion of the new Library, the "Temporary Library" was made available for renovation. The Math department was working out of temporary buildings that were set up after the 1994 earthquake. Those buildings were removed to make way for the Liberal Arts – South Building. With this renovated facility all of the Math department was located in one building with additional classroom and lab facilities.

Bundy Campus (Former BAE Systems Site next to Santa Monica Airport)

Project Description: The 1998 Santa Monica College Facilities Master Plan proposed that additional property be purchased for instructional facilities and parking. In December 2001, the SMC Board of Trustees approved the purchase of the 10.4 acre parcel of land south of the Santa Monica Airport, owned and occupied by BAE Systems, with about 1,200 employees. BAE accessed the property through two vehicular entrances through the Santa Monica Airport and one on Stewart Avenue. In May 2003, BAE Systems ceased occupancy. In July 2003, the SMC Board of Trustees approved certain property improvements, including roadway access to the lower portion of the property from Bundy, safety modifications, and utility relocations.

In September 2003, SMC began an ongoing series of neighborhood meetings with nearby residents. These meetings resulted in consensus for a 10-foot soundwall on the perimeter of the property along both the Stanwood Place and Stewart Avenue sides of the campus, along with hundreds of new trees and new landscaping. These improvements addressed quality of life issues by creating a buffer between the college and the residential neighborhood. The College intends to prohibit both vehicular and pedestrian access to the campus from Stewart Avenue (excepting emergency vehicles) and require all access from either Bundy or Airport Avenue.

In March 2004, the SMC Board of Trustees approved the demolition and removal of Building #1, a very large one-story manufacturing and warehouse building; the demolition and removal of Building #3, a smaller one-story manufacturing building; the renovation of Building #4 (West Building), the four-story office building; and additional landscaping improvements. The removal of the manufacturing and warehouse facilities resulted in a reduction of 100,000 square feet of building space on the property. In accordance with CEQA, the Board of Trustees adopted a Mitigated Negative Declaration in connection with its approval of the adaptive reuse of Building #4. The four-story building will be used for the College's Nursing program, Early Childhood Education program, Continuing Education program, and one floor for general education classes.

In July of 2004 construction commenced on a complete renovation of the West Building. The building was finished and opened for classes in summer of 2005.

In January of 2005, the Board of Trustees approved a group of architects and consultants to plan the long term future of the site. A number of meetings were held with faculty, staff, students and community members to review possible future uses for the site. A master plan, environmental impact report and traffic study are nearing completion. The District has submitted plans to the City of Los Angeles for a traffic signal at the Bundy entry.

Renovation, Theater Arts

Project Description: Originally designed as a small children's theater and a radio theater, the Little Theater (later called the Main Stage) at Santa Monica College was first occupied in 1952.

It has received some minor remodeling and renovation over the years, but has never been modified to accommodate its current use as a facility for the production of drama and musical theater. Its physical limitations severely restrict the type of productions which can be presented, therefore limiting the experience of our acting, directing, and technical theater students and restricting the creativity of students, faculty and staff. Along with numerous functional improvements, significant ADA and Fire Code upgrade and compliance measures are being planned into this project.

The new project will have full theatrical lighting and sound facilities, a larger stage with space above to fly scenery out of audience view, larger dressing rooms with showers and full costume shop. Scenery can now be built in the scene shop and moved to the stage, before all large scenery pieces were built on stage, limiting stage use for classes and rehearsals.

Music Complex

Project Description: The current Music Building was completed as part of the original campus in 1952. Since 1985, the SMC Music Division has added a symphony orchestra, concert band, and an opera workshop to its performance group offerings as well as increasing the number of applied music classes to include string, woodwind, brass and percussion classes as well as the piano, voice, recorder and guitar classes it has traditionally offered. The fourteen practice rooms in the Music Building do not even approach meeting the needs of these courses. The proposed additional practice rooms and support area would significantly improve the quality of the educational experience for music students.

The Music department move is needed to make room for the planned Student Services complex which will take the ground space currently occupied by Music and the Amphitheater.

This project is being constructed concurrently with the Performing Arts Center at the Madison site.

Performing Arts Complex

Project Description: The Music and Performing Arts Complex, Madison Campus project is SMC's new comprehensive teaching, exhibit and performance facility for the arts. Within the framework of SMC's overall mission, the new facility will strive to promote artistic excellence, creativity, collaboration, and the free exchange of ideas in an open, caring, challenging yet supportive community of learners, thereby building new and future generations of artists and audiences.

The Music and Performing Arts Complex will serve as an academic institution, accommodating the arts education programs and departments of SMC and serving the College community through exceptional training in the performing arts. Throughout the academic year, the theater will serve as a large classroom or lecture hall suitable for screenings, performance workshops, guest speakers, and other classroom activities and College-related uses.

The facility's intent is to present programs and performances that reflect the cultural diversity, the multiplicity of interests, and the full range of ages that characterize the students of SMC and the residents of the region. The theater hopes to set a new standard for artistic excellence for SMC students and to attract the highest caliber of visiting artists to the venue.

The theater will be located on the 4.4-acre former Madison Elementary School leased from the Santa Monica-Malibu Unified School District for 66 years, at 1310 11th Street. The theater addition is about 34,000 square feet and the existing building is about 40,000 square feet. The facility will have 541 seat and state of the art sound, lighting and production facilities. The project includes parking for 301 cars as well as improvements to the existing rehearsal hall.

Earthquake Replacement Liberal Arts North

Earthquake Replacement Liberal Arts South

Project Description: The Liberal Arts Bldg, originally constructed in 1952, was extensively damaged during the 1994 Northridge Earthquake. The college has determined that the replacement of the Liberal Arts Building is a more sensible, safe, and prudent course of action to take, rather than restoring the building back to its original 1952 configuration with respect to poor functionality, low technology and low efficiency.

The new building will have two wings, one that is being planned for the history department and another for the social sciences. The first phase will have nine new classrooms and faculty offices, the second phase will have 13 new classrooms and faculty offices in addition to lab and tutoring space. Each classroom will be a “smart” classroom wired for computer and instructional technology.

The district has obtained funding from a variety of sources including federal, state and local (City of Santa Monica). Due to the funding timelines of the granting agencies the construction on one wing needs to begin before funds are released for the second wing. The first phase is scheduled to begin early Spring of 2004 and the second phase Fall of 2004.

Shuttle Replacement Parking Structure

Project Description: The College has operated a shuttle parking lot at the Santa Monica Airport since 1988. This remote shuttle lot has played a major part in the college’s transportation management program. In November of 2005 the City of Santa Monica commenced construction of a public park at the Airport and has temporarily moved the shuttle lot to a beach parking lot. The beach lot is not suitable for long term use by the college and the City has asked the college to leave the location after the Spring semester. The college is currently investigating other locations that would be suitable for a shuttle parking lot.

Northwest Quad Development

Project Description: Santa Monica College has very limited land space. Over the years both the number of students and the number of buildings have grown on campus. In addition to this, after the 1994 Northridge earthquake a large number of temporary structures were placed on the campus to hold programs that were dislodged from their original buildings for repairs and renovations.

With the planned removal of many of the temporary structures the college will have the opportunity to create some much needed open space on the campus. In addition, the 1998 Master Plan calls for the removal of the Amphitheater to make way for the planned Student Services complex. An area needs to be provided for student events that were formally held in the amphitheater. The new Library, Campus Theater, and Liberal Arts will face the new “quad” area creating a central focal point for this portion of the campus.

Campus Infrastructure/Safety

Project Description: The major portion of the Santa Monica College campus was opened in 1952. Much of the original infrastructure still remains. Some of the infrastructure was damaged in the 1994 Northridge Earthquake. Pieces of the original infrastructure have been repaired and replaced over the years on a piecemeal basis. Changes in technology have rendered much of the original infrastructure obsolete. In addition changes in our society require that additional efforts are needed to provide a safe and secure environment for the campus community. Other safety upgrades include earthquake retrofits.

This project proposes to update the infrastructure for traffic, water, gas, sewer, electrical, fire and security based upon recent master planning efforts. It also includes a suitable facility for the college’s Information Technology area. The changes will be coordinated with building construction activity in the area. As part of the infrastructure project, the college will address circulation including improvement of the Pico Blvd. presentation, signage and wayfinding.

Letters & Science Demolition/Site Restoration

Project Description: Once the Letters & Science programs are relocated the college intends to demolish the original 1952 building. Because of the size of the site and the distance to neighboring buildings, this site is not a good building site. The campus is in need of more open, green space. This is an ideal site for open space since it is near the campus "clock tower" area which is a small central quad space, and next to our new Library. This will connect major new buildings such as Science and the Library with open space.

Student Services Building

Project Description: In conformance with the 1998 SMC Adopted Master Plan this project will combine and provide improved user access to various student services and some administrative functions.

The new Student Services portion of this proposed building will facilitate the centralization of all Student Services operations that are also presently dispersed throughout the campus, and housed in temporary buildings. This project provides office and service space for approximately 25 Student Services functions.

The Administration portion of this proposed project will house Academic and Student Services administrators, and to be integrated along with the Student Services functions to provide a one-stop service delivery location. The new building will be sited near the Pico Boulevard main entrance to the SMC campus and thereby provide immediate access for students and members of the college community.

This proposed project also includes accommodation for vehicular access/egress, and underground parking, all in compliance with the Master Plan goal to provide more below grade vehicle parking at the main campus.

Science Complex Addition

Project Description: This proposal is for an addition to our current Science building to house Mathematics and additional Physical Sciences such as Earth Science, which currently shares facilities with other departments. The Math department is currently operating in temporary structures that were brought in after the 1994 Northridge Earthquake. As one of the larger departments on campus, they will need to have a permanent home with the proper infrastructure to support the technology now used in the program. Earth Science is scattered among several facilities on campus. The college would like to locate them adjacent to the rest of the Sciences and provide the technological infrastructure that is required for instruction.

Career Opportunities Center

Project Description: The District anticipates future Federal and State capital and program grant opportunities in developing instructional programs in emerging technologies. Career programs constantly evolve and can require frequent revision. Efforts are ongoing to review regional and local need and to provide targeted assessments of need. Additionally, the District competes for and provides a number of training opportunities in workforce development. The new Career Opportunity Center will provide a facility that can house training programs provided by city, county, or other agency service providers. These programs include satellite one-stop centers, small business development centers, and non-profit vocational services programs.

Replacement Health, Fitness and Physical Education Building

Project Description: The existing approximately 25,000 square-foot facility is a one-story structure built in 1958. The facility contains offices, a fitness center, men's and women's locker rooms, equipment rooms, and showers. Many systems of the building are in poor condition, including the roof, the concrete floors, the restrooms, showers, exhaust systems, and electrical systems. The fire safety systems are not centrally monitored and the building lacks a fire sprinkler system. Additionally, the Studio Stage facility attached to the Main Stage which provided a classroom and presentation room for dance has been demolished and there are no current plans for its replacement.

A new two-story facility to replace the 1950s-era shower and locker room facility and the demolished Studio Stage annex is recommended. The new facility would be designed to serve as a fitness center, to provide additional indoor physical education, to provide equal support facilities for men and women, and to provide additional rooms constructed to support the needs of the Dance program. The facility would be designed to be made available to the community during non-instructional times.

The replacement facility could include specialized fitness rooms common at other community colleges, such as adaptive physical education, Pilates, tai chi, weight management, martial arts, and self-defense. A specialized high-ceiling room could support rock climbing, gymnastics, and handball, which are courses that are also commonly available at other community colleges.

Physical Education and Athletic Fields

Project Description: SMC currently offers credit classes in physical education, athletics, and kinesiology; non-credit courses in health and conditioning (through Emeritus College); and not-for credit courses in recreation and fitness (through Continuing and Community Education). Compared to most other campuses, SMC is deficient in field space. The Physical Education program lacks outdoor facilities available at other campuses, including a baseball field, a softball field, a practice field for football, a soccer field, outdoor volleyball courts, and outdoor basketball courts. The District rents field space in order to offer some of these programs; however, there is insufficient field space in Santa Monica.

This project provides for field improvements and for the retrofit of existing District fields and athletic facilities or other fields available to the District for year-round usage. The first renovation will be the John Adams Middle School Field. This field is shared by the College, School District, City and community groups. The second field project will be the colleges Corsair Field. All fields will be made available for community use when not in instructional use.

Early Childhood Development Lab & Replacement Childcare Center

Project Description: SMC currently offers childcare through a cooperative agreement arrangement with the Santa Monica-Malibu Unified School District and Easter Seals. Childcare has been offered at three sites: at the John Adams Middle School site, at the Olympic High School site, and at a leased facility from the Assistance League.

The approximately 3,000 square-foot Assistance League building was originally constructed in 1963, lacks fire sprinklers, and requires facility improvements. Additionally, the lease rental has been significantly increased. As a consequence, the District has vacated this site.

The District lacks a teaching laboratory facility in Early Childhood Education available at many other community colleges. This project provides for a replacement childcare center for College students and a new Early Childhood Development Lab to be operated in conjunction with the childcare facility. The District will seek public agency, institutional, and non-profit partnerships in order to reduce capital costs and to operate the facility in a cost-effective manner. The City of Santa Monica has indicated its willingness to be a partner in this project.

Malibu Site Acquisition and Facility

Project Description: In the 1970s and early 1980s, Santa Monica College offered about 70 general education classes and several non-credit classes in Malibu throughout a semester. Today, the program is limited to a few classes offered as part of the Emeritus College program for older adults. The program reduction was due to a loss of State funds following the passage of Proposition 13 and the inability to find sites to offer classes. There is currently the possibility of a State action that will provide annual operational funding up to \$1 million additional for educational centers such as the proposed Malibu facility, over and above the operational funding available from State apportionment available from FTE earned at the site.

The recommended site acquisition and facility will be a classroom facility to provide general education classes, Emeritus College classes, and special interest classes, along with a physical education component with field space that will be shared with the community. There are also site opportunities to promote interpretative programs in Natural History. The District will take an active role in being environmentally beneficial to the Malibu area.

Energy Efficiency Projects

Project Description: This project provides for upgrades to existing and future District facilities, for energy efficiency, including the use of certain energy generation and cogeneration technologies, and to meet modern sustainability practices.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 12, 2006

XIII. **ADJOURNMENT**

The meeting will be adjourned in memory of **Gary Switzer**, brother of administrative assistant Judy Fritz; and **Herbert Schlackman**, retired Dean of Technical Arts.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Monday, August 14, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.