

AGENDA



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

MONDAY,
NOVEMBER 20, 2006

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

5:00 p.m. – Closed Session
Board Room (Business Building Room 117)

7:00 p.m. – Public Meeting
Board Room (Business Building Room 117)

Teleconference Location:

Sheraton Hotel
5151 E. Grant Road
Tucson, Arizona

Pursuant to Section 54953 of the Brown Act, Trustee Margaret Quiñones will be participating telephonically from this location in the public discussion and action on Recommendation No. 21. This agenda will also be posted at that location, which is accessible to the public.

*The complete agenda may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

PUBLIC PARTICIPATION

ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

- I. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference: *Board Policy Section 1570*
 Education Code Section 72121.5
 Government Code Sections 54954.2, 54954.3, 54957.9

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 9, 2006

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, November 20, 2006.

5:00 p.m. – Closed Session

5:30 p.m. – Reception

7:00 p.m. – Public Meeting

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS

Page No.

- A Call to Order
- B Roll Call

I

II. CLOSED SESSION *(Scheduled for 5:00 p.m.)*

- Conference with Labor Negotiators (Government Code Section 54957.6)
Agency Designated Representatives: Sherri Lee-Lewis, Associate Vice-President, Human Resources
Employee Organization: CSEA Chapter 36
- Real Property (Government Code Section 54956.8)
Property: 2909 Exposition Blvd., Santa Monica
Agency Negotiator: Chui L. Tsang, Superintendent/President
Negotiating Parties: Chui L. Tsang, Superintendent/President, and Verizon
Under Negotiation: Price and terms of payment
- Public Employee – Evaluation, pursuant to Government Code Section 54957
Evaluation of the Superintendent/President

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS *(Continued)*

- C Pledge of Allegiance
- #1 Approval of Minutes: October 9, 2006 (Regular Meeting)

IV. MAJOR ITEMS OF BUSINESS

- #2 Resolution Authorizing Issuance of not to Exceed \$12,000,000 of SMCCD General Obligation Bonds 7
- #3 Resolution Authorizing Issuance of 1992 Election General Obligation Bonds, 2007 Refunding Series B and 2004 Election General Obligation Bonds, 2007 Refunding Series C 8

V, **SUPERINTENDENT'S REPORT**

- Management Association Update/Classified Staff Recognition Award
- Pico Improvement Organization “Pico Artists at Work”
- Updates:
 - CSEA Appointment to Personnel Commission
 - Hay Study Roll Out

VI. **PRESENTATIONS AND BOARD DISCUSSION**

- ACCT Conference
- CCLC Annual Convention
- Welcome Center
- Cheerleading Coach

VII. **ACADEMIC SENATE REPORT**

VIII. **COMMUNICATIONS OR PUBLIC COMMENTS**

IX. **CONSENT AGENDA** *(All items considered in one motion unless pulled for discussion or questions)*

Grants and Contracts

#4	Contracts and Consultants	
A	Santa Monica Preschool Collaborative (Amendment)	10
B	Contract for Set Design and Painting	10
C	Contract for Job Placement Assistance	11
D	Contract for Average Vehicle Riders (Amendment)	11
E	Consultant for TRIO Student Support Services Program	12
F	Legal Services	12
G	Arbitration Services	12
H	Consultant for Personnel Commission	13
I	Travel Agency Services	13
J	Amendment to Audit Service Agreement	13

Human Resources

#5	Academic Personnel – Establish/Abolish Positions	14
#6	Academic Personnel	14
#7	Classified Personnel – Establish/Abolish Positions	15
#8	Classified Personnel – Regular	15
#9	Classified Personnel – Limited Term	17
#10	Classified Personnel – Non Merit	18

Facilities and Fiscal

#11	Facilities	
A	Award of Bid – Dispatch and Main Service Room Electrical Upgrade	19
B	Change Order No. 27 – Madison Renovation for Music	19
C	Change Order No. 28 – Performing Arts Complex, Madison	20
D	Change Order No. 29 – Performing Arts Complex, Madison	21
E	Amendment to Agreement for Architectural Services – Liberal Arts South	21
F	Amendment to Agreement for Architectural Services – Bundy Northeast Driveway	22
#12	Gann Limit, 2006-2007	23
#13	Claims for Damages	23
#14	Budget Augmentations	24
#15	Budget Transfers	27
#16	Commercial Warrant Register	29
#17	Payroll Warrant Register	29
#18	Auxiliary Payment and Purchase Orders	29
#19	Direct, Benefit and Student Grant Payments	29
#20	Purchasing	
A	Award of Purchase Orders	30

X. *CONSENT AGENDA – Pulled Items*

XI. *MAJOR ITEMS OF BUSINESS*

#21	Superintendent/President's Contract	31
#22	Management Reorganization	32
#23	Appointment of Personnel Commissioner	34
#24	2006-2007 Quarterly Budget Report	35

XII. *INFORMATION*

D	Citizens' Bond Oversight Committee Meeting – October 18, 2006	53
---	---	----

XIII. *BOARD REPORTS AND COMMENTS*

- XIV. *ADJOURNMENT:*** The next regular meeting of the Santa Monica Community College District Board of Trustees will be Wednesday, December 13, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

November 20, 2006

I. ORGANIZATIONAL FUNCTIONSA. CALL TO ORDER – 5:00 p.m.B. ROLL CALL

Dr. Nancy Greenstein, Chair
Dr. Susan Aminoff, Vice-Chair
Carole Currey
Dr. Dorothy Ehrhart-Morrison
Dr. Margaret Quiñones
Rob Rader
Herbert Roney
Brittany Salone, Student Trustee

II. CLOSED SESSION

- Conference with Labor Negotiators (Government Code Section 54957.6)
Agency Designated Representatives: Sherri Lee-Lewis, Associate Vice-President, Human Resources
Employee Organization: CSEA Chapter 36
- Real Property (Government Code Section 54956.8)
Property: 2909 Exposition Blvd., Santa Monica
Agency Negotiator: Chui L. Tsang, Superintendent/President
Negotiating Parties: Chui L. Tsang, Superintendent/President, and Verizon
Under Negotiation: Price and terms of payment
- Public Employee – Evaluation, pursuant to Government Code Section 54957
Evaluation of the Superintendent/President

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONSC. PLEDGE OF ALLEGIANCE**RECOMMENDATION NO. 1 APPROVAL OF MINUTES**

RECOMMENDATION: Approval of the minutes from the following meetings of the Santa Monica Community College District Board of Trustees:

October 9, 2006 (Regular Meeting)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **RESOLUTION AUTHORIZING ISSUANCE OF NOT TO EXCEED \$12,000,000 OF SMCCD GENERAL OBLIGATION BONDS**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees approve a resolution (Appendix A) to authorize the issuance of not to exceed \$12,000,000 of Santa Monica Community College District General Obligation Bonds, 2002 Election, 2007 Series D and ordering certain actions in connection therewith.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:

ROLL CALL VOTE

Susan Aminoff	☐ Aye	☐ No
Carole Currey	☐ Aye	☐ No
Dorothy Ehrhart-Morrison	☐ Aye	☐ No
Nancy Greenstein	☐ Aye	☐ No
Margaret Quiñones	☐ Aye	☐ No
Rob Rader	☐ Aye	☐ No
Herb Roney	☐ Aye	☐ No

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: **RESOLUTION AUTHORIZING ISSUANCE OF 1992 ELECTION GENERAL OBLIGATION BONDS, 2007 REFUNDING SERIES B AND 2004 ELECTION GENERAL OBLIGATION BONDS, 2007 REFUNDING SERIES C**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees approve a resolution (Appendix B) to authorize the issuance of its 1992 Election General Obligation Bonds, 2007 Refunding Series B in an amount not to exceed \$15,805,000 and its 2004 Election General Obligations Bonds, 2007 Refunding Series C, in an amount not to exceed \$40,065,000.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:

ROLL CALL VOTE

Susan Aminoff	☐ Aye	☐ No
Carole Currey	☐ Aye	☐ No
Dorothy Ehrhart-Morrison	☐ Aye	☐ No
Nancy Greenstein	☐ Aye	☐ No
Margaret Quiñones	☐ Aye	☐ No
Rob Rader	☐ Aye	☐ No
Herb Roney	☐ Aye	☐ No

:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 20, 2006

CONSENT AGENDA

RECOMMENDATION: The Board of Trustees take the action requested on Consent Agenda Recommendations #4-#20.

Recommendations pulled for separate action:

Action on Consent Agenda

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4 **CONTRACTS AND CONSULTANTS**

Requested Action: Approval/Ratification

4-A **SANTA MONICA PRESCHOOL COLLABORATIVE (AMENDMENT)**

Amendment to the Agreement:	Memorandum of Understanding between Santa Monica Malibu Unified School District (SMMUSD), Santa Monica Community College (SMC) and Easter Seals Southern California for the Santa Monica Preschool Collaborative for 2005-2006 and 2006-2007.
Addition to the Terms of MOU:	SMC will underwrite the position of one site supervisor/program director <u>for an amount not to exceed \$55,000.</u>
Funding Source:	2005-2006 and 2006-2007 Budget/Child Care Center
Summary:	The recommendation approved by the Board on October 9, 2006 stated that SMCCD is responsible for providing one (1) instructor, and reimbursement of the cost of one (1) site supervisor, for an amount not to exceed \$100,000, for the period July 1, 2006 through June 30, 2007. However, the cost of the site supervisor is not covered in the \$100,000 payable to Easter Seals; therefore, additional approval is required in order for LACOE to process the payment. The Santa Monica Preschool Collaborative is a joint effort of Easter Seals of Southern California, Santa Monica Community College District, and Santa Monica-Malibu Unified School District. The mission of the Collaborative is to provide child care and development services to approximately 85 Santa Monica area children ages two through five years.

4-B **CONTRACT FOR SET DESIGN & PAINTING**

Provider:	Patty Briles
Amount:	\$2,500
Term of Contract:	August 28–October 28, 2006
Funding Source:	2006-07 Department Budget
Summary:	Ms. Briles provided set design and painting for the production of Evita.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4 **CONTRACTS AND CONSULTANTS** *(continued)*

4-C **CONTRACT FOR JOB PLACEMENT ASSISTANCE**

Provider: California Certification Board of Chemical Dependency Counselors (CCBCDC)

Amount: \$39,000

Performance Period: January 1 – June 30, 2007

Funding Source: Job Development Incentive Fund (JDIF)

Services Provided: This is a continuation of the contract with CCBCDC to provide job placement assistance to participants trained through SMC's Job Development Incentive Fund grant. This agency is recognized by the State of California's Alcohol and Drug Program (ADP) as one of the leading certifying bodies in the substance abuse counseling field. Their capacity to provide certification and job placement assistance is well documented and will augment the training and placement efforts of the SMC JDIF project.

Other responsibilities under this contract will include the provision of reports to the SMC Workforce Development Department detailing the outcomes of all workshops and job-related placement activities. Reports will include wage increases by the project's low-wage/working poor target population.

Activities and performance outcomes will be in accordance with California regulation(s) and SMC Workforce Development Department guidelines. This contract is designed to assist SMC in meeting its contractual obligations to the California Chancellor's Office.

4-D **CONTRACT FOR AVERAGE VEHICLE RIDERS (AMENDMENT)**

Provider: Paradise Consulting

Term: September 1, 2006 – August 31, 2007

Amount: Not to exceed \$4,000

Funding Source: 2006-2007 Risk Management Budget

Services provided: This contract was approved in June, 2006 for tabulation services of the annual Average Vehicle Riders (AVR) survey as required by the City of Santa Monica as part of the District's Emissions Reduction Plan and preparation of Ordinance 1604 plan. The amendment is needed because the scope of the contract has been increased. The consultant will (1) assist with employees in clean air commute including vanpool referral and formation, carpool matchlists, biking information, transit pass schedules, (2) prepare quarterly newsletters and (3) plan in-house events.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4 **CONTRACTS AND CONSULTANTS** *(continued)*

4-E **CONSULTANT FOR TRIO STUDENT SUPPORT SERVICES PROGRAM**

Provider: William B. Clark, Senior Consultant, Clark & Associates
Term: December 1, 2006 through June 30, 2007
Fees: \$2,500
Funding Source: TRIO Student Support Services
Service: Consultant will assist in the evaluation of the TRIO Student Support Services Program funded by the U.S. Dept. of Education; conduct the site evaluation in conjunction with SMC personnel to assure that all federal procedures and guidelines are addressed; and consult with the program coordinator and appropriate offices.

4-F **LEGAL SERVICES**

Provider: Garcia, Calderon and Ruiz, LLP
Term: October 10, 2006 – June 30, 2007
Amount: \$255 per hour for partners
\$205 per hour for associates
\$110 per hour for clerks and paralegals
Plus reimbursement for costs including filing fees, long distance telephone charges, electronic mail, messenger and other delivery fees, postage, photocopying at 20 cents per page, outgoing facsimile transmissions at \$1 per page, parking, mileage at the IRS rate (currently 44.5 cents per mile), travel expenses (airfare, lodging, meals and ground transportation), computer-assisted legal research, clerical staff overtime, investigation expenses and consultants' fees.
Funding Source: 2006-2007 District Budget/Board of Trustees
Services provided: Legal services reasonably required to represent the District's best interests on requested matters.

4-G **ARBITRATION SERVICES**

Provider: R. Douglas Collins
Term: February-March, 2007
Amount: Not to exceed \$1,000
Funding Source: 2006-2007 Human Resources Budget/SMC Faculty Association
Services provided: Arbitration services relating to a faculty grievance.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4 **CONTRACTS AND CONSULTANTS** *(continued)*

4-H **CONSULTANT FOR PERSONNEL COMMISSION**

Provider: Company of Experts
Amount: \$8,833 per month
Performance Period: October 31, 2006 through January 1, 2007
Funding Source: 2006-07 Personnel Commission Budget
Summary: This is a continuation of the contract for a consultant assuming the responsibilities of the Director of Classified Personnel until a permanent appointment is made. Services include oversight of Personnel Commission activities and staff and providing other support and/or recommendations to the Personnel Commission.

4-I **TRAVEL AGENCY SERVICES**

Provider: Arbor Travel Associates, Inc. (renewal)
Fees: As invoiced
Duration of Contract: July 1, 2006- June 30, 2007
Service: This is a renewal of the contract with Arbor Travel Associates to provide travel agency services in compliance with the Department of General Services of California.
Funding Source: 2006-07 District Budget
Comment: This travel agency will provide the Government rate for air travel for trustees, the Superintendent/President and senior administrative staff. This travel agency is a current provider of the State of California Government travel rates.

4-J **AMENDMENT TO AUDIT SERVICE AGREEMENT**

Provider: Vicente Lloyd Stutzman
Contract Amount: Previously approved: \$110,700
Additional amount for Prop 39 Audit: 12,000
Total: \$122,700
Performance Period Contract year 2005-06, ending June 30, 2006
Funding Source: 2006-2007 Fiscal Services Budget
Comment: In accordance with the legal requirements of Proposition 39 the District must have annual independent Financial and Performance audits of all General Obligation Bonds including Measure U and Measure S. The amended amount covers services that are required to ensure the District is in compliance with the regulations of Proposition 39.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5

Requested Action: Approval/Ratification

ACADEMIC PERSONNEL

ESTABLISH/ABOLISH POSITIONS

The following positions will be established/abolished in accordance with District policies and salary schedules.

ESTABLISH

EFFECTIVE DATE

Project Manager, Job Development Incentive Funds (JDIF), Planning and Dev 11/21/06-6/30/07

Project Manager, Industry-Driven Regional Collaborative (IDRC), Plan and Dev 11/21/06-6/30/07

Comment: Positions are categorically funded.

RECOMMENDATION NO. 6

Requested Action: Approval/Ratification

ACADEMIC PERSONNEL

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ELECTIONS

EFFECTIVE DATE

FULL-TIME FACULTY

Hioureas, Eleni, English Basic Skills

02/12/07

ADJUNCT

(List on file in the Office of Humans Resources - Academic)

SEPARATIONS

RESIGNATION

Soldatenko, Michael

Instructor, History

10/16/06

The Board hereby accepts immediately the resignation of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 **CLASSIFIED PERSONNEL**
Requested Action: Approval/Ratification **ESTABLISH/ABOLISH POSITIONS**

The following positions will be established/abolished in accordance with District policies and salary schedules.

ESTABLISH EFFECTIVE DATE

System Administrator (1 position)	11/21/06
Management Information Systems, 12 mos, 40 hrs	

RECOMMENDATION NO. 8 **CLASSIFIED PERSONNEL – REGULAR**

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

ELECTIONS EFFECTIVE DATE

PROBATIONARY

Feldman, Ronnie	Admissions and Records Clerk I, A & R	11/13/06
Sydney, Karen S.	Admissions and Records Clerk II/NS-I, A & R	11/13/06

PROMOTIONS

Bowen, Michelle	10/20/06
Fr: Personnel Specialist I, Personnel Commission	
To: Personnel Analyst, Personnel Commission	

PERMANENT EMPLOYEE WITH LIMITED TERM ASSIGNMENT

Moses, Kathleen, Athletic Activities Assistant, Athletics	08/22/06 - 08/25/06
---	---------------------

CHANGE IN WORK SHIFT/PERMANENT

Casborn, Edgar	11/01/06
----------------	----------

Fr: Custodian/NS-II, Operations, 12 mos, 40 hrs	
To: Custodian/Day, Operations, 12 mos, 40 hrs	

Gasca, Angelo	07/01/06
---------------	----------

Fr: Athletic Equipment Specialist, Athletics, 11 mos, 40 hrs	
To: Athletic Equipment Specialist /VH-I, Athletics, 11 mos, 40 hrs	

Osterhout, Roy	10/31/06
----------------	----------

Fr: Parking Security Officer/NS-I, Campus Police, 11 mos, 40 hrs	
To: Parking Security Officer/Day, Campus Police, 11 mos, 40 hrs	

RECOMMENDATION NO. 8 **CLASSIFIED PERSONNEL – REGULAR** (continued)**VOLUNTARY REDUCTION IN HOURS/TEMPORARY**

Bowen, Michelle 10/20/06 - 06/30/07
Fr: Personnel Analyst, Personnel Commission, 12 mos, 40 hrs
To: Personnel Analyst, Personnel Commission, 12 mos, 35 hrs

WORKING OUT OF CLASSIFICATION

Iles, Dwayne 08/28/06 - 01/12/07
Fr: Custodian/NS-II, Operations, 12 mos, 40 hrs
To: Acting Lead Custodian/NS-II, Operations, 12 mos, 40 hrs

Martin, Ray (ext.) 11/01/06 - 01/03/07
Fr: Telecommunication Technician II, Telecommunications, 12 mos, 40 hrs
To: Acting Computer Network Analyst/VH-I, Network Services, 12 mos, 40 hrs

Rojas, Dan (ext.) 11/01/06 - 01/03/07
Fr: Computer Network Analyst/VH-I, Network Services, 12 mos, 40 hrs
To: Acting Network Systems Manager, Network Services, 12 mos, 40 hrs

Sher, Brian (ext.) 11/01/06 - 01/03/07
Fr: Computer Network Analyst/VH-I, Network Services, 12 mos, 40 hrs
To: Acting Systems Administrator, Network Services, 12 mos, 40 hrs

Tran, Ngan "Kim" 09/01/06 - 01/18/07
Fr: Accountant, Fiscal Services, 12 mos, 40 hrs
To: Acting Accounting Manager, Fiscal Services, 12 mos, 40 hrs

ADVANCED STEP PLACEMENT

(The employee listed has met the standards for Advanced Step Placement. Salary advance payment is retroactive to initial hire date)

Becerra, Cesar, Comm Coll Police Officer, Campus Police	Step C	07/01/06
Echeverria, Alberto, Comm Coll. Police Officer, Campus Police	Step C	07/01/06
Hearn, Steve, Comm Coll Police Officer, Campus Police	Step B	07/01/06
Jansen, Michael, Lab Tech Phys. Science, Phys Science	Step B	08/21/06
Rider, Brianna, Lab Tech Biology Science, Life Science	Step C	08/28/06
Ruetz, Russell, Comm Coll Police Officer, Campus Police	Step B	07/01/06

EDUCATIONAL PAY DIFFERENTIAL

Jones, Rosa (Tia), Student Activities Assistant, Student Life	1.5%	11/01/06
Vasquez, Romano R., Acad Comp Inst Specialist, Inst Comp	1.5%	11/01/06

SEPARATIONS**RESIGNATION**

Evenhuis, John	Instructional Assistant-English, English	10/31/06
Karvia, Nick	Course Material Buyer, Bookstore	10/27/06
Ortega, Lisa	Custodian, Operations	09/29/06
Rogasch, Helmut A.	Parking Security Officer, Campus Police	10/06/06

RETIREMENT

Jones, Rosa O., Student Activities Asst., Student Life	12/01/06
--	----------

The Board hereby accepts immediately the resignation of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9 **CLASSIFIED PERSONNEL – LIMITED TERM**

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Barclift, Nicolas, Instructional Assistant-English, English	08/28/06 - 02/31/06
Bolz, Katherine, Clerical Assistant I, Cosmetology	10/25/06 - 12/21/06
Cruze, Mitchell, Van Driver, Transportation	08/28/06 - 12/31/06
Dubose, Monique, EOP & S Program Specialist, EOP & S	10/02/06 - 12/31/06
Emata, Myrna, Accompanist-Performance, Emeritus	09/01/06 - 12/19/06
Friedkin, Joellen, Accompanist-Voice, Program Development	09/12/06 - 12/19/06
Harris, LaTrice, Payroll Specialist, Payroll (ext)	09/01/06 - 09/29/06
Ghafyar, Maryam, Department Secretary I, Health Science	09/29/06 - 12/31/06
LaBarge, Molly, Instructional Assistant-English, English	08/28/06 - 12/31/06
Lau, Timothy, Instructional Assistant-English, English	08/28/06 - 12/31/06
Loring, Gina, Instructional Assistant-English, English	08/28/06 - 12/31/06
Nemirovich-Danchenko, Anastasya, Accompanist-Voice, Music	08/28/06 - 12/19/06
Malolli, Fatmira, Accompanist-Performance, Program Development	09/22/06 - 01/11/07
Malolli, Fatmira, Accompanist-Performance, Music	09/19/06 - 12/19/06
McSherry, Carrie, Instructional Assistant-ESL, ESL	08/28/06 - 12/31/06
Montes, John, Van Driver, Transportation	09/22/06 - 09/22/06
Mosher, Judith, Instructional Assistant-Math, Mathematics	09/01/06 - 12/19/06
Palacios, Jose M, Sign Lang Interpreter Trainee, Disabled Students	08/28/06 - 12/31/06
Peter, Donna, Director of Classified Personnel, Personnel Comm	09/05/06 - 12/21/06
Rodgers, Christopher, Van Driver, Transportation	10/10/06 - 06/30/07
Savory, Donna, Department Secretary I, Title V	10/03/06 - 12/07/06
Shih, Mei-I, Accompanist-Dance, KD	08/28/06 - 12/19/06
Walker, Nell, Accompanist-Voice, Program Development	09/12/06 - 01/18/07

LIMITED TERM

Bedworth, Sheila, Counseling Aide, TRIO	08/28/06 - 12/31/06
Jackson, Jesse, Counseling Aide, African American Center	09/18/06 - 12/31/06
Libman, Leonid, Bookstore Clerk/Cashier, Bookstore	08/08/06 - 06/30/07
Luthi, Christopher, Accompanist-Performance, Music	07/03/06 - 12/19/06
Smith, Carol, Sign Language Interpreter III, Disabled Students Ctr	07/01/06 - 12/31/06
Tanji, Mona, Sign Language Interpreter II, Disabled Students Center	07/01/06 - 12/31/06
Zheng, Jin F, Registration Information Clerk, Financial Aid	09/25/06 - 12/31/06

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 10 **CLASSIFIED PERSONNEL - NON MERIT**

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS \$7.00/hr	01
College Student Assistant \$7.00/hr	68
College Work-Study Student Assistant \$7.00/hr	50

List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 FACILITIES

Requested Action: Approval/Ratification

11-A AWARD OF BID – DISPATCH & MAIN SERVER ROOM ELECTRICAL UPGRADE

Award of bid for the Dispatch & Main Server Room Electrical Upgrade project to the lowest responsive bidder:

<u>Bidder</u>	<u>Bid Amount</u>
Minako America	\$327,000
Y&M Construction	\$478,000

Funding Source: Measure U/State Scheduled Maintenance

Comment: This project provides for the upgrade of the emergency back-up electrical system for the college's Police Dispatch Center and Telecommunications Main Server Room. The power system needs to be upgraded to handle additional technology that has been added over the years. The original equipment can no longer handle the load and has been subject to outages and two minor electrical fires.

11-B CHANGE ORDER No 27 - MADISON RENOVATION FOR MUSIC

Change Order No. 27 – FTR INTERNATIONAL on the New Music and Performing Arts Complex, Madison Campus in the amount of \$31,104.

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 – 26	737,667
Change Order No. 27	<u>31,104</u>
Revised Contract Amount	\$31,548,771
Original Contract Time	670 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	670 days
Time Extension this Change Order No. 27	<u>0 days</u>
Current Revised Contract Time	670 days

Funding Source: Measure U

Comment: Change Order No. 27 provides for labor and materials to fur out the north wall at Rehearsal Hall corridor for the east opening to align with existing adjacent walls, fill in five existing door openings with double metal studs, cut CMU wall at west wall of Rehearsal Hall to add pass through for future broadcasting, demo existing concrete curbs for new concrete ramp # 1, addition of shims to existing west wall to align plaster finish at wood panels and cut openings at miscellaneous existing drywall ceilings to attach new 2x blocking into existing joists, for T-bar seismic bracing per DSA regulations.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 FACILITIES

11-C CHANGE ORDER NO. 28 – NEW MUSIC AND PERFORMING ARTS COMPLEX, MADISON

Change Order No. 28 – FTR INTERNATIONAL on the New Music and Performing Arts Complex, Madison Campus in the amount of \$ 211,915.

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 – 27	768,771
Change Order No. 28	<u>221,915</u>
Revised Contract Amount	\$31,760,686
Original Contract Time	670 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	670 days
Time Extension this Change Order No. 28	<u>0 days</u>
Current Revised Contract Time	670 days

Funding Source: Measure U

Comment: Change Order No. 28 provides for labor and materials to revise stair construction from metal to concrete, increase footing depth to align spread footing rebar with continuous footings, install continuous wood edge strip at orchestra lift pit for attachment of finished product, install overhead EMT electrical conduits and boxes with required support and anchorage systems to provide power for audio wall panels at main floor lighting and sound control room, install overhead 4" cast iron waste line to the basement ceiling to pick up the toilets in restrooms 107 & 110, furnish and install duct detector in room B20, install added 4" overhead cast iron pipe for overflow drain at western concrete wall in chiller room B-19, replace cmu wall with concrete wall at site to coordinate with structural drawing requirements, install cable pass through for future media broadcast capability and provide two new revised height hollow metal frames with doors to accommodate ceiling congestion and related clearances.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 **FACILITIES** *(continued)*

11-D CHANGE ORDER NO. 29 – NEW MUSIC AND PERFORMING ARTS COMPLEX, MADISON

Change Order No. 29 – FTR INTERNATIONAL on the New Music and Performing Arts Complex, Madison Campus in the amount of \$ 377,489.

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 – 28	980,686
Change Order No. 29	<u>377,489</u>
Revised Contract Amount	\$32,138,489
Original Contract Time	670 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	670 days
Time Extension this Change Order No. 29	<u>0 days</u>
Current Revised Contract Time	670 days

Funding Source: Measure U

Comment: Change Order No. 29 provides for the re-routing of the main electrical feed for the Renovation around the new theater footprint, provide concrete troughs for under ground electrical feed for main electrical conduits due to proximity of electrical panels over building footings, added costs to relocate the sewer point of connection including slurry back fill required by the City of Santa Monica, and the installation of a perimeter foundation drain including mass excavation, perforated pipe, gravel, filter wrap, backfill and compaction.

11-E AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – LIBERAL ARTS SOUTH

Amend the agreement with GENSLER for the Liberal Arts South to increase by \$6,720 plus reimbursable expenses.

Funding Source: State, City of Santa Monica Earthquake Redevelopment, Measure U

Comment: The additional services add the electrical service for the upcoming Quad project which will eliminate costly duplication of equipment.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 **FACILITIES** *(continued)*

11-F **AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – BUNDY NORTHEAST DRIVEWAY**

Amend the agreement with tBP Architecture for the Bundy Northeast Driveway project to increase by \$166,235 plus reimbursable expenses.

Funding Source: Measure U

Comment: The additional services are to move the entire length of the entry driveway to the north side of the property as originally suggested by the City of Los Angeles and the Mar Vista neighbors and recommended in the proposed Master Plan. This would eliminate a costly interim step but require the demolition of the two-story East Building.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 **GANN LIMIT, 2006-2007**

Requested Action: Approval/Ratification

Adopt the 2006-2007 Gann Limit for the Santa Monica Community College District as \$110,526,318 and the 2006-2007 Appropriation Subject to Limitation as \$96,508,376.

Comment: The Gann Limit figures are based on the prior year limit amended by a State formula. The Appropriation Subject to Limitation is based on the Adopted Budget for 2006-2007.

The Gann Limit is the maximum amount of tax driven revenues that may be budgeted by law. The Appropriation Subject to Limitation is the amount of tax driven revenues that are expected to be available for budget purposes. These tax revenues include state and local levied taxes. Because Santa Monica College has historically been a low revenue district, and because community colleges have not been funded at a rate which would keep pace with the growth and price inflator factors found in the Gann Limit, the appropriation amount is significantly below the Gann Limit.

RECOMMENDATION NO. 13 **CLAIMS FOR DAMAGES**

Requested Action: Approval/Ratification

Reject the following claims and refer the claims to the District's claims management firm:

<u>Claimant</u>	<u>Date Filed</u>	<u>Amount of Claim</u>
Sheila Halcomb	10/09/06	Undetermined

Comment: The claimant, a part-time counselor and instructor, alleges she has exceeded 60% of a fulltime load for at least the last three years. As a result, claimant alleges she qualifies for a fulltime assignment, pursuant to Ed Code Sections 87482 and 87482.5 and is seeking damages in the form of lost salary and benefits and future fulltime assignments. Only rejection of the timely portion of the claim (those acts occurring within 6 months of presentation) is recommended, as the late portion of the claim (those acts that accrued longer than six months prior to the date of presentation) will be returned as untimely.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 14 BUDGET AUGMENTATIONS

Requested Action: Approval/Ratification

The 2006-2007 Adopted Budget will be amended to reflect the following budget augmentations.

14-A MATRICULATION (CREDIT)

Granting Agency:	State of California	
Appropriated Funding:	\$467,102	
Matching Funds:	\$1,401,306	
Performance Period:	July 1, 2006 – June 30, 2007	
Summary	The District qualifies for an additional \$467,102 in Matriculation (Credit) funding.	
Budget Augmentation:	Income:	
	8000 State Income	\$467,102
	Expenditures:	
	1000 Academic Salaries	\$146,700
	2000 Classified Salaries	70,000
	3000 Fringe Benefits	28,928
	4000 Books and Supplies	37,685
	5000 Contract Services	168,789
	6000 Equipment	15,000

14-B MATRICULATION (NON-CREDIT)

Granting Agency:	State of California	
Appropriated Funding:	\$38,720	
Matching Funds:	\$38,720	
Performance Period:	July 1, 2006 – June 30, 2007	
Summary	The District qualifies for an additional \$38,720 in Matriculation (Non-Credit) funding.	
Budget Augmentation:	Income:	
	8000 State Income	\$38,720
	Expenditures:	
	1000 Academic Salaries	13,648
	2000 Classified Salaries	11,120
	3000 Fringe Benefits	13,078
	4000 Books and Supplies	874

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 14 **BUDGET AUGMENTATIONS** *(continued)*

14-F COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

Granting Agency: State of California
Appropriated Funding: \$5,556
Matching Funds: none
Performance Period: July 1, 2006 – June 30, 2007
Summary: The District qualifies for an additional \$5,556 in CARE funding.
Budget Augmentation: Income:
8000 State Income \$5,556
Expenditures:
4000 Supplies 834
5000 Contract Services 1,526
7000 Student Ai 3,196

14-G STATE CALWORKS

Granting Agency: California Community College Chancellor's Office
Appropriated Funding: \$36,000 CalWORKs Work Study Augmentation
(brings total State CalWORKS dollars from \$204,504 to \$240,504)
Matching Funds: \$36,000
Performance Period: July 1, 2006 – June 30, 2007
Summary: Additional funding is being approved by Chancellor's Office to
provide additional work study opportunities for CalWORKS
students.
Budget Augmentation: Income:
8000 Income \$36,000
Expenditures:
2000 Classified Salaries \$36,000

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 BUDGET TRANSFERS

Requested Action: Approval/Ratification

15-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: September 14, 2006 – October 20, 2006

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	64,303
2000	Classified/Student Salaries	120,050
3000	Benefits	11,517
4000	Supplies	-23,863
5000	Contract Svcs/Operating Exp	-39,457
6000	Sites/Bldgs/Equipment	1,450
7000	Other Outgo/Student Payments	-134,000
Net Total:		0

15-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: September 14, 2006 – October 20, 2006

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-18,000
2000	Classified/Student Salaries	18,000
3000	Benefits	31
4000	Supplies	-302,048
5000	Contract Svcs/Operating Exp	2,048
6000	Sites/Bldgs/Equipment	299,969
7000	Other Outgo/Student Payments	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 BUDGET TRANSFERS *(continued)*

15-C FUND 42.2 – REVENUE BOND CONSTRUCTION FUND MEASURE U

Period of September 14, 2006 – October 20, 2006

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	0
5000	Contract Svcs/Operating Exp	1,500
6000	Sites/Bldgs/Equipment	-1,500
7000	Other Outgo	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for the budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 **COMMERCIAL WARRANT REGISTER**

Requested Action: Approval/Ratification

October 1 – October 31, 2006	2284 – 2324	\$4,408,989.55
------------------------------	-------------	----------------

Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 17 **PAYROLL WARRANT REGISTER**

Requested Action: Approval/Ratification

September 1 – September 31, 2006	C1B – C2C	\$6,334,434.50
----------------------------------	-----------	----------------

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 18 **AUXILIARY PAYMENTS & PURCHASE ORDERS**

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore fund, Trust fund and other Auxiliary funds.

	Payments	Purchase Orders
September 1 – September 31, 2006	\$1,256,309	\$763,639
October 1 – October 31, 2006	\$2,044,579	\$323,084

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 19 **DIRECT, BENEFIT & STUDENT GRANT PAYMENTS**

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

October 1 – October 31, 2006	D000020 – D000133	\$96,166.08
	B000148 – B000210	\$1,025,731.05
	ST	\$0

D – Direct Payments

B – Benefit Payments (health insurance, retirement, etc.)

ST – Student Grant Payments

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 20 **PURCHASING**

Requested Action: Approval/Ratification

20-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

October 1 – October 31, 2006

\$1,040,242.89

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 20, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

SUBJECT: **SUPERINTENDENT/PRESIDENT’S CONTRACT**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees approve an amendment to the employment agreement for the Superintendent/President. Terms of the amendment will be presented, discussed, and acted upon at the meeting.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 20, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22

SUBJECT: **MANAGEMENT REORGANIZATION**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following actions to implement the management reorganization, effective January 1, 2007:

I. Retitle and Election of Academic Management Positions

Marvin Martinez

To: Vice-President, Planning and Development

From: Provost, Bundy Campus

Teresita Rodriguez

To: Vice-President, Enrollment Development

From: Dean, Enrollment Services

John Gonzalez

To: Dean, Instructional Services, Occupational Education

From: Dean, Academic Affairs

Ida Danzey

To: Associate Dean, Health Sciences

From: Assistant Dean, Health Sciences

Kiersten Elliott

To: Associate Dean, Enrollment Services

From: Assistant Dean, Enrollment Services

Deyna Hearn

To: Associate Dean, Student Life

From: Assistant Dean, Student Life

Erica LeBlanc

To: Associate Dean, Continuing Education

From: Assistant Dean, Continuing Education

Georgia Lorenz

To: Associate Dean, Instruction

From: Director, Instructional Services

Don Girard
To: Senior Director,
Government Relations/Institutional Communications
From: Acting Executive Assistant to the Superintendent

Adam Philipson
To: Assistant Director, Performing Arts Center
From: Acting Assistant Director, Performing Arts Center

2. Establish and Recruit Academic Management Positions

Dean, Workforce Development
General Counsel

3. Abolish Academic Management Positions

Executive Assistant to the Superintendent
Provost, Bundy Campus
Dean, Academic Affairs
Dean, Enrollment Services
Assistant Dean, Health Sciences
Assistant Dean, Enrollment Services
Assistant Dean, Student Life
Assistant Dean, Continuing Education
Director, Instructional Services

4. Retitle of Existing Classified Management Position

David Muller
To: Lead Director, Facilities/Maintenance
From: Associate Vice-President, Facilities

5. Establish Classified Management Positions (budgeted)

Lead Director, Business/Contracts

Comment: This reorganization does not result in a net increase in the number of academic managers, and new openings are not created. Title V regulation section 53021.c(3) allows modification of an academic management position currently occupied by an incumbent if it is upgraded, reclassified, or renamed without significantly altering the duties being performed by the individual.

Classified management positions will be submitted to the Personnel Commission for action following approval by the Board of Trustees.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 20, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 23

SUBJECT: **APPOINTMENT OF PERSONNEL COMMISSIONER**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees make an appointment to the SMC Personnel Commission for a three-year term that commences December 1, 2006 and expires November 30, 2009.

SUMMARY: The process of filling a position on the Personnel Commission requires that two members be appointed by Board of Trustees; two members be appointed by the classified employees of the District; and the fifth member is appointed by the four appointed commissioners. The vacancy now created by the expiration of Joe Metoyer's term provides the opportunity for the Board to make its appointment to the Personnel Commission.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 20, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 24

SUBJECT: **2006-2007 QUARTERLY BUDGET REPORT**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: Acknowledge receipt of the 2005-2006 Quarterly Budget Report, as of September 30, 2006.

COMMENT: The Board of Trustees is presented on a quarterly basis with a complete set of financial statements for all funds along with the quarterly 311Q report required by the Chancellor's Office. Starting the first quarter of fiscal year 2006-2007, the Chancellor's Office has amended the format of the 311Q report. The new format focuses on the unrestricted portion of the general fund by excluding the reporting of revenues and expenditures from the restricted portion of the general fund.

MOTION MADE BY:
 SECONDED BY:
 STUDENT TRUSTEE:
 AYES:
 NOES:

UNRESTRICTED GENERAL FUND 01.0 INCOME BUDGET			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL INCOME	2006-2007 PROJECTED INCOME
FEDERAL			
FIN AIDS ADM ALLOWANCES	126,164	2,270	126,164
OTHER FEDERAL REVENUE	-	-	-
TOTAL FEDERAL	126,164	2,270	126,164
STATE			
PRINCIPAL APPORTIONMENT	69,557,523	16,024,572	69,557,523
CREDIT REVENUE GROWTH - ONE TIME FUNDING IN 06-07	2,183,540	-	2,183,540
COLA	5,523,368	5,523,368	5,523,368
EQUALIZATION - ONE TIME FUNDING IN 06-07 ONLY	3,172,562	-	3,172,562
FTES BLOCK GRANT - ONE TIME FUNDING IN 06-07 ONLY	1,897,860	1,897,860	1,897,860
HOMEOWNERS EXEMPT	100,741	-	100,741
STATE LOTTERY REVENUE	3,213,071	-	3,213,071
OTHER STATE	1,163,975	304,913	1,163,975
TOTAL STATE	86,812,640	23,750,713	86,812,640
LOCAL			
PROP TAX SHIFT (ERAF)	5,723,298	2,221,031	5,595,756
SECURED TAX	7,772,530	-	7,772,530
SUPPLEMENTAL TAXES	476,056	44,848	476,056
UNSECURED TAX	473,734	304,350	473,734
PRIOR YRS TAXES	434,653	562,195	562,195
INTENSIVE ESL	640,000	537,270	640,000
RENTS	55,000	9,325	55,000
INTEREST	148,000	-	148,000
ENROLLMENT FEES	8,761,595	4,536,187	8,761,595
STUDENT RECORDS	280,000	-	280,000
NON-RESIDENT TUITION	12,995,000	6,286,527	12,995,000
OTHER STUDENT FEES & CHARGES	184,000	84,697	184,000
F1 APPLICATION FEES	70,000	37,682	70,000
OTHER LOCAL	426,000	44,630	426,000
I. D. CARD SERVICE CHARGE	395,000	191,290	395,000
LIBRARY CARDS	500	-	500
LIBRARY FINES	16,000	-	16,000
PARKING FINES	320,000	4,890	320,000
TOTAL LOCAL	39,171,366	14,864,922	39,171,366
TOTAL REVENUE	126,110,170	38,617,905	126,110,170
TRANSFER IN	163,536	-	163,536
TOTAL REVENUE AND TRANSFERS	126,273,706	38,617,905	126,273,706

UNRESTRICTED GENERAL FUND 01.0 EXPENDITURE BUDGET			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL EXPENDITURES	2006-2007 PROJECTED EXPENDITURES
INSTRUCTION	22,240,996	2,267,401	22,240,996
ACADEMIC MANAGERS	4,765,592	742,676	4,765,592
NON-INSTRUCTION	4,558,008	575,942	4,558,008
HOURLY INSTRUCTION	23,828,689	4,679,448	23,828,689
HOURLY NON INSTRUCTION	3,157,663	735,085	3,157,663
FACULTY RETRO AND ONE-TIME OFF SCHEDULE PAY	2,308,208	-	2,308,208
ACADEMIC MANAGER ONE-TIME OFF SCHEDULE PAY	142,968	-	142,968
TOTAL ACADEMIC	61,002,124	9,000,552	61,002,124
CLASSIFIED REGULAR	17,837,618	2,688,614	17,837,618
CLASSIFIED MANAGERS	2,705,977	441,456	2,705,977
CLASS REG INSTRUCTION	2,383,811	287,978	2,383,811
CLASSIFIED HOURLY	2,086,295	327,323	2,086,295
CLASS HRLY INSTRUCTION	660,282	111,342	660,282
CLASSIFIED ONE-TIME OFF SCHEDULE PAY	770,219	-	770,219
TOTAL CLASSIFIED	26,444,202	3,856,713	26,444,202
STRS	3,864,278	578,491	3,864,278
PERS	2,686,214	406,128	2,686,214
OASDI/MEDICARE	2,635,651	397,707	2,635,651
H/W	10,053,006	110,973	10,053,006
RETIREE'S H/W	1,982,551	302,649	1,982,551
SUI	241,867	6,421	241,867
WORKERS' COMP.	1,235,658	188,417	1,235,658
ALTERNATIVE RETIREMENT	500,000	74,475	500,000
BENEFITS REL TO FACULTY RETRO & ONE-TIME OFFSCH	258,519	-	258,519
BENEFITS REL TO NON-FACULTY ONE-TIME OFF SCH	167,113	-	167,113
TOTAL BENEFITS	23,624,857	2,065,261	23,624,857
TOTAL SUPPLIES	1,070,167	109,090	1,070,167
CONTRACTS/SERVICES	9,196,456	2,402,913	9,196,456
CONTRACTS/SERVICES - COMPTON	1,100,000	-	1,100,000
INSURANCE	666,930	760,752	760,752
UTILITIES	3,127,650	829,230	3,127,650
TOTAL SERVICES*	14,091,036	3,992,895	14,184,858
BLDG & SITES	15,000	-	15,000
EQUIPMENT	123,600	6,362	123,600
LEASE PURCHASES	608,286	132,084	608,286
TOTAL CAPITAL	746,886	138,446	746,886
TOTAL EXPENDITURES	126,979,272	19,162,957	127,073,094
OTHER TRANSFER FOR FIN AID	290,188	43,895	290,188
OTHER OUTGOING TRANSFER	-	-	-
TOTAL EXPENDITURES & TRANSFERS	127,269,460	19,206,852	127,363,282
*Lottery revenues are used to fund services.			

UNRESTRICTED GENERAL FUND 01.0 FUND BALANCE ANALYSIS			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL FUND BALANCE	2006-2007 PROJECTED FUND BALANCE
TOTAL INCOME AND TRANSFERS	119,019,744	36,720,045	119,019,744
TOTAL EXPENDITURES AND TRANSFERS	122,522,433	19,206,852	122,616,255
OPERATING SURPLUS/(DEFICIT)	(3,502,689)	17,513,193	(3,596,511)
ONE-TIME FUNDING/(EXPENDITURES) IN 06-07 ONLY			
EQUALIZATION COVERING TWO YEARS	3,172,562	-	3,172,562
FTES BLOCK GRANT	1,897,860	1,897,860	1,897,860
CREDIT REVENUE GROWTH - COMPTON	2,183,540	-	2,183,540
CONTRACT SERVICES - COMPTON	(1,100,000)	-	(1,100,000)
FACULTY RETRO & ONE-TIME OFF SCH PAY & REL BENE	(2,566,727)	-	(2,566,727)
NON-FACULTY ONE-TIME OFF SCH PAY & REL BENE	(1,080,300)	-	(1,080,300)
OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS	(995,754)	19,411,053	(1,089,576)
BEGINNING BALANCE	8,385,633	8,385,633	8,385,633
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
CONTINGENCY RESERVE/ENDING FUND BALANCE	7,389,879	27,796,686	7,296,057
FUND BALANCE RATIO TO TTL EXPENSES & TRANSFERS**	5.81%	144.72%	5.73%
**Chancellor's Office recommended ratio is 5%.			

RESTRICTED GENERAL FUND 01.3 INCOME BUDGET			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL INCOME	2006-2007 PROJECTED INCOME
FEDERAL			
VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	416,834	-	416,834
FWS-FEDERAL WORK STUDY	541,893	-	541,893
RADIO GRANTS	1,938,202	-	1,938,202
TANF-TEMPORARY ASSIST FOR NEEDY FAMILIES	83,556	23,395	83,556
TECH PREP	67,148	-	67,148
OTHER FEDERAL	2,840,467	161,286	2,840,467
TOTAL FEDERAL	5,888,100	184,681	5,888,100
STATE			
LOTTERY	643,684	643,684	643,684
JDIF-JOB DEVELOPMENT INCENTIVE FUND	-	10,000	10,000
BLOCK GRANT C/O	102,598	102,599	102,599
INSTRUCTIONAL EQUIP/LIBRARY MATERIALS C/O	126,266	126,266	126,266
INSTRUCTIONAL EQUIP/LIBRARY MATATERIALS	238,518	66,784	238,518
TTIP-TELECOM & TECH INFO PROGRAMS C/O	102,648	102,649	102,648
TTIP-TELECOM & TECH INFO PROGRAMS	36,697	10,276	36,697
SFAA-STUDENT FINANCIAL AID ADMIN	661,146	185,122	661,146
EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,116,728	312,683	1,116,728
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	93,835	26,274	93,835
CARE-COOP AGENCIES RESOURCES FOR EDUC C/O	5,246	-	5,246
CAN-CA ARTICULATION NUMBER SYS C/O	5,000	-	-
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	1,172,995	313,872	1,172,995
NON-CREDIT MATRICULATION	12,708	3,559	12,708
MATRICULATION C/O	-	19,445	19,445
MATRICULATION	877,370	262,744	877,370
MATRICULATION-TRANSFER RELATED	61,000	-	61,000
STAFF/FACULTY DIVERSITY C/O	31,335	31,335	31,335
STAFF/FACULTY DIVERSITY	22,228	6,223	22,228
CALWORKS	361,172	101,129	361,172
STAFF DEVELOPMENT C/O	347	347	347
ENROLLMENT GROWTH	57,142	11,428	57,142
TRANSFER AND ARTICULATION C/O	6,373	6,373	6,373
TRANSFER AND ARTICULATION	-	5,000	5,000
SCHEDULE OF MAINTENANCE-ONGOING	238,540	66,791	238,540
OTHER STATE	3,654,060	3,098,512	3,624,614
TOTAL STATE	9,627,636	5,513,095	9,627,636
LOCAL			
PICO PARTNERSHIP	188,981	-	188,981
HEALTH FEES	804,500	423,989	804,500
PARKING FEES	1,650,000	1,229,755	1,650,000
DONATIONS-KCRW	4,386,200	-	4,386,200
COMMUNITY SERVICES	700,000	231,966	700,000
COUNTY CALWORKS	81,144	-	81,144
CONSOLIDATED CONTRACT ED-LOCAL	771,721	-	771,721
OTHER LOCAL	2,476,920	673,487	2,476,920
TOTAL LOCAL	11,059,466	2,559,197	11,059,466
TOTAL REVENUE	26,575,202	8,256,973	26,575,202
TRANSFERS IN	-	-	-
TOTAL REVENUE AND TRANSFERS	26,575,202	8,256,973	26,575,202

1stQuarterFinancials06-07.xls\REV1.3

10/16/2006

RESTRICTED GENERAL FUND 01.3 EXPENDITURE BUDGET			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL EXPENDITURES	2006-2007 PROJECTED EXPENDITURES
INSTRUCTION	-	-	-
MANAGEMENT	1,305,467	177,189	1,305,467
NON-INSTRUCTION	771,372	92,160	771,372
HOURLY INSTRUCTION	64,277	-	64,277
HOURLY NON INSTRUCTION	1,834,660	412,204	1,834,660
TOTAL ACADEMIC	3,975,776	681,553	3,975,776
CLASSIFIED REGULAR	1,895,838	278,203	1,895,838
CLASSIFIED MANAGERS	294,650	49,116	294,650
CLASS REG INSTRUCTION	3,000	5,629	5,629
CLASSIFIED HOURLY	1,618,981	243,018	1,616,352
CLASS HRLY INSTRUCTION	300,407	38,694	300,407
TOTAL CLASSIFIED	4,112,876	614,660	4,112,876
BENEFITS HOLDING ACCOUNT FOR ALL BENE	1,961,577	-	1,804,996
STRS	-	49,935	49,935
PERS	-	34,314	34,314
OASDHI	-	40,022	40,022
H/W	-	5,796	5,796
SUI	-	597	597
WORKERS' COMP.	-	18,037	18,037
ALTERNATIVE RETIREMENT	-	7,880	7,880
TOTAL BENEFITS	1,961,577	156,581	1,961,577
TOTAL SUPPLIES	1,483,056	91,626	1,483,056
CONTRACTS/SERVICES	6,671,425	547,061	6,671,425
INSURANCE	1,792,600	269,382	1,792,600
UTILITIES	225,077	46,686	225,077
TOTAL SERVICES	8,689,102	863,129	8,689,102
BLDG & SITES	2,865,855	-	2,865,855
EQUIPMENT	2,701,820	29,166	2,701,820
TOTAL CAPITAL	5,567,675	29,166	5,567,675
TOTAL EXPENSES	25,790,062	2,436,715	25,790,062
OTHER OUTGO - FINANCIAL AIDS	621,604	54,782	621,604
OTHER OUTGO - TRANSFERS	163,536	-	163,536
TOTAL OTHER OUTGO	785,140	54,782	785,140
TOTAL EXPENSES & OTHER OUTGO	26,575,202	2,491,497	26,575,202
CONTINGENCY RESERVE/ENDING BALANCE	-	5,765,476	-
TOTAL	26,575,202	8,256,973	26,575,202

RESTRICTED GENERAL FUND 01.3 FUND BALANCE ANALYSIS			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL FUND BALANCE	2006-2007 PROJECTED FUND BALANCE
TOTAL INCOME AND TRANSFERS	26,575,202	8,256,973	26,575,202
TOTAL EXPENSES AND TRANSFERS	26,575,202	2,491,497	26,575,202
OPERATING SURPLUS/(DEFICIT)	-	5,765,476	-
BEGINNING BALANCE	-	-	-
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	5,765,476	-
FUND BALANCE RATIO TO TTL EXPENSES & TRANSFERS	0.00%	231.41%	0.00%

SPECIAL RESERVE FUND 40.0 (FORMERLY FUND 15)			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL	2006-2007 PROJECTED
CAPITAL OUTLAY - LIBERAL ARTS	3,804,000	-	3,804,000
INTEREST	20,000	-	20,000
NONRESIDENT CAPITAL CHARGE	1,700,000	880,780	1,700,000
LOCAL INCOME - REDEVELOPMENT	10,206,823	-	10,206,823
SALE OF ASSETS	-	-	-
INCOMING TRANSFERS	-	-	-
TOTAL INCOME	15,730,823	880,780	15,730,823
EXPENSES			
CLASSIFIED SALARIES	147,960	-	147,960
BENEFITS	90,419	-	90,419
SUPPLIES	6,750	675	6,750
CONTRACT SERVICES	148,512	15,675	148,512
CAPITAL OUTLAY	17,198,984	13,694	17,198,984
TOTAL EXPENSES	17,592,625	30,044	17,592,625
OPERATING SURPLUS/(DEFICIT)	(1,861,802)	850,736	(1,861,802)
BEGINNING BALANCE	1,861,802	1,861,802	1,861,802
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	2,712,538	-

EARTHQUAKE FUND 41.0 (FORMERLY FUND 73)			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL	2006-2007 PROJECTED
INCOME			
FEDERAL/FEMA FUNDING	-	-	-
INTEREST	-	-	-
TOTAL INCOME	-	-	-
EXPENSES			
CONTRACT SERVICE	4,515	-	4,515
CAPITAL OUTLAY	3,090,000	-	3,090,000
TRANSFER OUT	-	-	-
TOTAL EXPENSES	3,094,515	-	3,094,515
OPERATING SURPLUS/(DEFICIT)	(3,094,515)	-	(3,094,515)
BEGINNING BALANCE	3,094,515	3,094,515	3,094,515
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	3,094,515	-

MEASURE U FUND 42.2 (FORMERLY FUND 71)			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL	2006-2007 PROJECTED
INCOME			
OTHER FINANCING SOURCES	-	-	-
INTEREST	300,000	-	300,000
TOTAL INCOME	300,000	-	300,000
EXPENSES			
SUPPLIES	38,331	2,293	38,331
CONTRACT SERVICES	368,138	68,246	368,138
CAPITAL OUTLAY	34,130,693	2,689,089	34,130,693
TOTAL EXPENSES	34,537,162	2,759,628	34,537,162
OPERATING SURPLUS/(DEFICIT)	(34,237,162)	(2,759,628)	(34,237,162)
BEGINNING BALANCE	34,237,162	34,237,162	34,237,162
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	31,477,534	-

MEASURE S FUND 42.3			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL	2006-2007 PROJECTED
INCOME			
OTHER FINANCING SOURCES	-	-	-
INTEREST	300,000	-	300,000
TOTAL INCOME	300,000	-	300,000
EXPENSES			
SUPPLIES	-	-	-
CONTRACT SERVICES	20,000	-	20,000
CAPITAL OUTLAY	35,740,058	765,225	35,740,058
TOTAL EXPENSES	35,760,058	765,225	35,760,058
OPERATING SURPLUS/(DEFICIT)	(35,460,058)	(765,225)	(35,460,058)
BEGINNING BALANCE	35,460,058	35,460,058	35,460,058
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	34,694,833	-

STUDENT FINANCIAL AID 74.0 (FORMERLY FUND 09)			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL	2006-2007 PROJECTED
INCOME			
FEDERAL GRANTS	12,070,564	1,781,642	12,070,564
CAL. GRANTS	1,342,341	559,087	1,342,341
TRANSFER	290,188	43,895	290,188
TOTAL INCOME	13,703,093	2,384,624	13,703,093
EXPENSES			
FINANCIAL AID	13,703,093	2,098,129	13,703,093
TOTAL EXPENSES	13,703,093	2,098,129	13,703,093
OPERATING SURPLUS/(DEFICIT)	-	286,495	-
BEGINNING BALANCE	-	-	-
ENDING BALANCE	-	286,495	-
**Positive ending balance is a an advance payment of Cal B and C.			

AUXILIARY FUND			
ACCOUNTS	2006-2007 ADOPTED BUDGET	September 30, 2006 ACTUAL	2006-2007 PROJECTED
BEGINNING BALANCE	2,383,935	2,383,935	2,383,935
ADJ. TO BEG. BALANCE	-	-	-
ADJUSTED BEGINNING BAL.	2,383,935	2,383,935	2,383,935
REVENUE			
GROSS SALES	7,747,600	3,021,324	7,747,600
LESS: COST OF GOODS	(5,467,200)	(2,143,250)	(5,467,200)
NET	2,280,400	878,074	2,280,400
VENDOR INCOME	633,000	152,514	633,000
AUXILIARY PROGRAM INCOME	248,725	49,850	248,725
NET INCOME	3,162,165	1,080,438	3,162,165
INTEREST	161,000	88,885	161,000
OTHER FUND TRANSFERS	-	-	-
TOTAL REVENUE	3,323,165	1,169,323	3,323,165
TOTAL FUNDS AVAILABLE	5,707,100	3,553,258	5,707,100
EXPENDITURES			
STAFFING	1,083,500	234,031	1,083,500
FRINGE BENEFITS	215,500	24,684	215,500
OPERATING	2,163,703	269,496	2,163,703
CAPITAL-COP'S	-	-	-
TOTAL EXPENDITURES	3,462,703	528,211	3,462,703
INVENTORY ADJUSTMENT	-	-	-
RETAINED EARNINGS ADJUSTMENT	-	-	-
ENDING FUND BALANCE	2,244,397	3,025,047	2,244,397

Quarterly Financial Status Report, CCFS-311Q

Fiscal Year: 2008-07

District: 780 Santa Monica Community College District		Quarter Ended: 30-Sep			
Line	Description	As of June 30 for the fiscal year specified			
		Actual 2003-04	Actual 2004-05	Actual 2005-06	Projected 2006-07
Unrestricted General Fund Revenue, Expenditure and Fund Balance.					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	102,020,727	108,898,273	114,549,061	126,110,170
A.2	Other Financing Sources (Object 8900)	16,292	51,833	82,991	163,536
A.3	Total Unrestricted Revenues (A.1 + A.2)	102,037,019	106,950,106	114,632,052	126,273,706
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	96,705,661	106,221,712	111,911,800	127,073,094
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	256,720	411,100	308,032	290,188
B.3	Total Unrestricted Expenditures (B.1 + B.2)	96,962,281	106,632,812	112,219,832	127,363,282
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	5,074,738	317,294	2,412,220	-1,089,576
D.	Fund Balance, Beginning	1,882,057	6,834,088	5,586,986	8,395,633
D.1	Prior Year Adjustments (+/-)	-102,707	-1,654,387	386,417	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	1,759,350	5,269,701	5,973,413	8,395,633
E.	Fund Balance, Ending (C. + D.2)	6,834,088	5,586,995	8,395,633	7,296,057
F.1	Percentage of GF Fund Balance to GF Expenditures (E / B.3)	7.0%	5.2%	7.5%	5.7%
II. Annualized Attendance FTES:					
G.1	Annualized FTES (excluding apprentice and non-resident)	15,727	21,041	21,066	21,566
III. Total General Fund Cash Balance (Unrestricted and Restricted)					
H.1	Cash, excluding borrowed funds				27,135,519
H.2	Cash, borrowed funds only				0
H.3	Total Cash (H.1 + H.2)	11,217,315	21,878,641	12,854,125	27,135,519
IV. Unrestricted General Fund Revenue and Expenditures: 2008-07 Budget to Year-to-Date Actuals					
Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8900)	126,110,170	126,110,170	38,617,905	31%
I.2	Other Financing Sources (Object 8900)	163,536	163,536	0	0%
I.3	Total Unrestricted Revenues (I.1 + I.2)	126,273,706	126,273,706	38,617,905	31%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	126,979,272	126,979,272	19,162,957	15%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	290,188	290,188	43,895	15%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	127,269,460	127,269,460	19,206,852	15%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-995,754	-995,754	19,411,053	
L.	Adjusted Fund Balance, Beginning	8,395,633	8,395,633	8,395,633	
L.1	Fund Balance, Ending	7,389,879	7,389,879	27,796,686	
M.	Percentage of UGF Fund Balance to UGF Expenditures (L.1 / J.3)	5.6%	5.8%	144.7%	

Has the district settled any employee contracts during this quarter? **No**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management			Academic			Classified		
	Total Cost Increase	%	Total Cost Increase	Total Cost Increase	%	Total Cost Increase	Total Cost Increase	%	Total Cost Increase
a. SALARIES:									
Year 1: 0	0	0.0%	0	0	0.0%	0	0	0.0%	0
Year 2: 0	0	0.0%	0	0	0.0%	0	0	0.0%	0
Year 3: 0	0	0.0%	0	0	0.0%	0	0	0.0%	0
b. BENEFITS:									
Year 1: 0	0	0.0%	0	0	0.0%	0	0	0.0%	0
Year 2: 0	0	0.0%	0	0	0.0%	0	0	0.0%	0
Year 3: 0	0	0.0%	0	0	0.0%	0	0	0.0%	0

* As specified in Collective Bargaining Agreement or other Employment Contract.

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings of legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **No**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VI. Does the district have significant fiscal problems that must be addressed this year? **Yes**
Next year? **Yes**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The District is projecting a structural deficit of \$3.5 million in 08-07. The District is creating a strategy to reduce the operating deficit and reduce the number of borrowed FTES using the allocation of one time money in 08-07 and the inclusion of the FTES generated through the operation of Compton Community College District during the summer.

CERTIFICATION

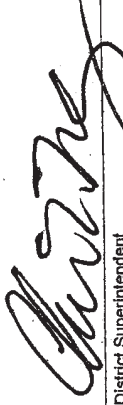
District: 780 Santa Monica Community College District

To the best of my knowledge, the data contained in this report are correct.
I further certify that this report was/will be presented at the governing board meeting specified below, and afforded the opportunity to be discussed and entered into the minutes of that meeting.

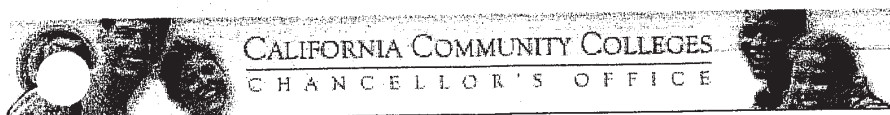
To the best of my knowledge, the data contained in this report are correct.


District Chief Business Officer
Date: 10/25/06

Qtr. Ended: September 30, 2006


District Superintendent
Date: 10/24/06

Governing Board Meeting Date: 11/20/06



Fiscal Year 2005-2006
 District:(780)SANTA MONICA Quarter Ended: (Q4) June 30, 2006
 Certified Date:15-Sep-06 02:54 PM

I. Historical and Current Perspectives of General Fund (Unrestricted and Restricted):

<u>Annual</u>		As of June 30 for fiscal year (FY) specified.			
		FY02-03	FY03-04	FY04-05	FY05-06
General Fund Revenues (Objects 8100, 8600, and 8800)		120,037,531	119,169,524	124,979,393	134,128,919
Other Financing Sources (Objects 8900)		269,125	16,292	51,833	82,991
General Fund Expenditures (Objects 1000-6000)		119,801,619	112,030,513	123,574,498	130,647,290
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)		1,152,881	1,070,764	1,139,434	1,152,400
Reserve for contingency	Unrestricted	0	0	0	0
Reserve for contingency	Total	0	0	0	0
General Fund Ending Balance	Unrestricted	767,374	6,834,088	5,586,996	8,385,633
General Fund Ending Balance	Total	767,374	7,843,889	5,586,996	8,385,633
Prior-Year Adjustments		1,094,683	0	-2,574,188	386,417
Attendance FTES		22,729	15,727	21,041	21,066
<u>Quarter</u>		For the same quarter to each fiscal year (FY) specified			
		FY02-03	FY03-04	FY04-05	FY05-06
General Fund Cash Balance (Excluding investments)		9,424,737	-1,900,158	11,836,517	7,712,494

II. General Fund (Unrestricted and Restricted) Year-To-Date Revenues and Expenditures:

	Total Budget (Annual)	Actual (Year-to-Date)	Percentage %
General Fund Revenues (Objects 8100, 8600, and 8800)	132,503,417	134,128,919	101.23
Other Financing Source (Objects 8900)	45,000	82,991	184.42
General Fund Expenditures (Objects 1000-6000)	133,329,918	130,647,290	97.99
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	1,219,684	1,152,400	94.48

III. Has the district settled any employee contracts during this quarter? Yes ☐ No ☒ If yes, complete the following: (If multi-year settlement, provide information for all years covered)

Salaries

Contract Period Settled (Specify)	Management		Academic(Certificated)		Classified	
	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*
Year 1	0		0		0	
Year 2	0		0		0	
Year 3	0		0		0	

* As specified in collective bargaining agreement.

Benefits

Contract Period Settled	Management Total	Academic Total	Classified Total
Year 1	0	0	0
Year 2	0	0	0
Year 3	0	0	0

51

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves, from cost-of-living, etc.

V. Did the district have significant events for the quarter(include incurrence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.) Yes ☐ No ☒
If yes, list events and their financial ramifications.(Include additional pages of explanation if needed.)

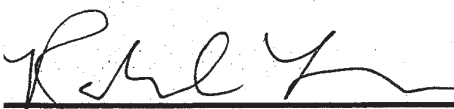
VI. Does the district have significant fiscal problems that must be addressed this year? Yes ☒ No ☐
Next year? Yes ☒ No ☐ If yes, what are the problems and what actions will be taken?
Include additional pages of explanation if needed.)

The District is still in negotiations with the faculty as of June 30, 2006. The District has borrowed FTES from summer of 2006 to meet 2005-2006 budgetary needs and must continue to grow FTES in 2006-2007 to eliminate the need for further borrowing of FTES. For fiscal year 2006-2007 the District is projecting a structural deficit of \$3.5 million without the inclusion of one time funding. The District will need to reduce this structural deficit during the 2006-2007 fiscal year through good budgetary management.

CERTIFICATION

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of meeting.

	9/15/2006		9/15/06
District Chief Business Officer	Date	District Superintendent	Date

Quarter Ended: (Q4) June 30, 2006

Governing Board Meeting Date 11 / 20 / 2006

[Send to Printer](#)

[Back](#)

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	November 20, 2006

INFORMATION ITEM D

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING – OCTOBER 18, 2006

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, October 18, 2006 in Business Building Room 111, Santa Monica College, 1900 Pico Boulevard, Santa Monica College.

1. CALL TO ORDER - 8:06 a.m.

2. ROLL CALL

Linda Sullivan, Chair - Present
 Clarence Chapman – Present
 Ralph Erickson - Present
 Veronica Lopez - Absent
 Eleanore Meyer – Present
 Belinda Phillips - Absent
 Sylvia Rose - Present
 Irma Vargas, Vice-Chair – Absent
 Allen Weiss – Present

Others Present:

Chui L. Tsang, Superintendent/President
 Greg Brown, Director of Facilities and Planning
 Lisa Rose, Committee Coordinator
 Charlie Yen, Director, Events and Contracts
 Paul Leoni, former CBOC member

3. APPROVAL OF MINUTES

Motion was made by Sylvia Rose and seconded by Eleanore Meyer to approve the minutes of the Citizens' Bond Oversight Committee meeting of July 19, 2006. *Unanimously approved.*

4. APPOINTMENT OF NEW MEMBER

At its meeting on August 14, 2006, the Board of Trustees appointed Lorraine Sanchez to the Citizens' Bond Oversight Committee for a two-year term, 2006-08.

5. REPORTS and DISCUSSION (reports enclosed)

Summary of the role of the Committee: Members of the Citizens' Bond Oversight Committee (CBOC) represent the community and the taxpayers in overseeing the District's spending of bond funds (Measures U and S) to make sure that the funds are spent appropriately. Staff provides financial reports and construction project updates. The Board sets the budget, hires the architects, and approves the contracts for the bond construction projects. The Board of Trustees receives all minutes and the annual report from the CBOC.

Update on Completed Construction: Two buildings were opened in fall, 2006 - Theater Arts Complex and the Liberal Arts Replacement Building (north) now named Humanities and Social Sciences (HSS). The second phase of the Liberal Arts Replacement Building (south) will be open in summer 2007. The Performing Arts Center and Music remodel at Madison will open next fall.

Property Acquisition: The District made an offer on property in Malibu; however, it did not work out and the agreement has been rescinded. The District is still looking for property in Malibu, focusing on the Civic Center area. The District is also pursuing property in Santa Monica for shuttle parking in order to relocate the temporary shuttle parking arrangement at the beach.

Bond Measure: State Facilities Bond measure 1D on the November ballot would provide 50 percent funding for the SMC Student Services building. The other 50 percent would be from Measure U funds. Included in the bond issue is a provision to simplify the process of approval for community college construction projects. The standards of construction would not be reduced if passed, but the period of time a project "sits" at the state level would be greatly reduced, which would help keep the costs of projects from increasing.

In response to a question raised about the need for a Theater Arts Building and a Performing Arts Center, it was clarified that the Theater Arts Building is used strictly for the instructional program and performances. The Performing Arts Center, which is comparable to a mid-size New York theater, will provide the college and the community a larger, professional venue for all kinds of performances.

Reports provided to members:

Measure U

- Project Schedule
- Budget
- Expenditures

Measure S

- Project Schedule
- Budget
- Expenditures

Bond Sales/Expenses Report

6. PUBLIC COMMENTS

Paul Leoni

7. ADJOURNMENT

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, January 17, 2007 at 8 a.m. (location to be determined).

A tour of several SMC off-campus facilities followed the meeting.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 20, 2006

XIII. **ADJOURNMENT**

The meeting will be adjourned in memory of **Alcuen Adams**, father of Vice-President of Student Affairs, Robert Adams and **Thomas E. Noonan**, grandfather of Student Trustee Brittany Salone.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Wednesday, December 13, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

This is the annual organizational meeting and will include the following:

- Induction of newly-elected trustees
- Election of Officers
- Authorization of signatures